

Edlesborough Parish Council
Minutes of Meeting held on Thursday 21st January 2016 at Edlesborough Memorial Hall commencing at 7.30pm

AGENDA ITEM		ACTION
Open Forum	Gavin Cook gave a short presentation asking the Parish Council to support the planning application 15/04137/APP Demolition of the exiting B & H Autos buildings and erection of three new dwellings.	
The Chairman formally opened the Parish Council meeting at 7.31pm.		
Present:	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Cubbage, Cllr Mrs Owen, Cllr Nevard, Cllr Pratt, Cllr Mrs Woodhouse, Cllr Mrs Thomas, Cllr Mineikis, District Cllr Chris Poll, Penny Pataky (Clerk) and 3 parishioners & Gavin Cook a property developer.	
Apologies:	None were received.	
Declarations of Interest	Cllr Wilkinson declared an interest in the planning application relating to Cow Lane.	
Minutes of previous Meeting	The Minutes of the Parish Council Meeting held on 17 th December 2015 were ratified and signed with no amendments.	
Matters Arising	<p>New Website Following the Councils working party meeting and Cllr Cubbage’s subsequent discussions with Theo Gray, Cllr Cubbage proposed that the Council agree to proceed to the “Workshop” stage of developing a new website. All agreed. <i>Action: Cllr Cubbage to arrange a suitable date for the workshop to take place.</i></p> <p>New Trees & Bench at Cow Lane Following communication with Thanet Valley Police regarding possible anti-social behaviour the Council agreed that the EDaN Beautification team can proceed with the installation of a new bench at the top of Cow Lane, providing all the criteria set by Bucks CC are met. <i>Action: Clerk to respond to parishioner who raised concerns.</i></p> <p>A final quote for the new trees on Edlesborough Green has now been received and the Council agreed that the purchase of the trees and planting should commence ASAP. <i>Action: Clarification will be sought on the cost of the tree at Cow Lane and the amount of sponsorship received for each tree.</i></p> <p>The Clerk is still liaising with Bucks CC regarding the licence to plant the tree and place a bench at the top of Cow Lane.</p>	<p>KC</p> <p>Clerk</p> <p>Clerk/AW</p>

Parish Amenities (As reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
Memorial Hall	Council agreed MW Agri's quote for the replacement of the wet pour surface at the rear of EMH with pea shingle was reasonable. <i>Action: Manager to authorise work to be completed along with the cleaning of the adjacent wet pour surface.</i>	Manager
Pavilion	Repairs to the showers are currently being investigated. <i>Action: Manager to inform Council of costs via email.</i>	Manager
The Green & Playground	Following a request from a parishioner for the seat by the basketball post to be cleaned Council agreed to all seats being cleaned as necessary in the spring time. <i>Action: Manager to organise cleaning of seats.</i>	Manager
Sports Clubs	Following a request from ECC asking the Council to consider purchasing Cricket Nets on their behalf the Council unanimously agreed to decline this request. <i>Action: Manager to responds to ECC</i>	Manager
Allotments	The council agreed to James Wilkinson's request to plant a small pear tree on his plot at the Green. <i>Action: Clerk to inform James Wilkinson and the warden of the decision.</i>	Clerk
Cemetery	Council agreed that any Christmas wreaths etc. still on graves at the end of January would be removed and disposed of. <i>Action: Clerk to clear the wreaths etc. as necessary.</i> Council agreed to the purchase of an additional sign informing relatives that soil must not be paced in the bins. <i>Action: Clerk to order sign.</i> Council agreed that the benches would need cleaning and possibly treating in the spring time.	Clerk Clerk
Churchyard	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins, Dog Bins & Car Parks	Cllr Mrs Owen is still communicating with Dagnall parishioners about the new location for the dog bin to be relocated to. <i>Action: Cllr Mrs Owen to inform clerk of favoured location. Clerk to arrange relocation once all is agreed with AVDC Community Spaces regarding the new location.</i>	Clerk/TO

	<p>Following Cllr Cabbage's previous request for an additional dog bin to be installed at the start of the footpath on Eaton Bray Road the clerk will confirm this is permissible with AVDC Community Spaces and then arrange for the purchase & installation of the new bin.</p> <p><i>Action: Clerk to liaise with AVDC Community Spaces and arrange for bins to be sited asap.</i></p>	Clerk																								
Noticeboards	Nothing to report.																									
Streetlights	<p>The installation of the new streetlights commenced on 19th January and is anticipated to be completed by the end of January.</p> <p>The Clerk is currently investigating the purchase of labels for each streetlight informing residents of how to report faulty streetlights.</p> <p><i>Action: Clerk to contact obtain photos of Eaton Brays labels and obtain a quote for the purchase of similar labels. Clerk to liaise with Cllr Cabbage regarding information to be included on label.</i></p>	Clerk/KC																								
Facebook Feedback & Comments	<p>Facebook comments have focused on:</p> <ul style="list-style-type: none"> • Installation of defibrillators in the village. <p><i>Action: Cllr Williams and Clerk to compose a suitable comment to inform parishioners about the future installation of defibrillators.</i></p>	Clerk/AW																								
New Pavilion	The Quiz Night to raise further funds on 22 nd January is sold out.																									
FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)																										
Accounts	The Accounts for months ending 31 st December 2015 having previously been circulated to Councillors were discussed and agreed.	Full Council																								
Authorisation of direct payments & cheques September (inc. VAT)	<table border="1"> <tr> <td>Allotments</td> <td>182.00</td> </tr> <tr> <td>Cemetery</td> <td>35.00</td> </tr> <tr> <td>Devolved Services</td> <td>185.00</td> </tr> <tr> <td>Friends of the Church</td> <td>71.00</td> </tr> <tr> <td>Green</td> <td>392.00</td> </tr> <tr> <td>Memorial Hall</td> <td>580.00</td> </tr> <tr> <td>Open Spaces</td> <td>408.00</td> </tr> <tr> <td>Other Amenities</td> <td>261.00</td> </tr> <tr> <td>Pavilion</td> <td>123.00</td> </tr> <tr> <td>Special Projects</td> <td>64.00</td> </tr> <tr> <td>Street Lights</td> <td>367.00</td> </tr> <tr> <td>Office Costs</td> <td>111.00</td> </tr> </table>		Allotments	182.00	Cemetery	35.00	Devolved Services	185.00	Friends of the Church	71.00	Green	392.00	Memorial Hall	580.00	Open Spaces	408.00	Other Amenities	261.00	Pavilion	123.00	Special Projects	64.00	Street Lights	367.00	Office Costs	111.00
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<p>Devolution of Services by Bucks CC</p>	<p>Following the recent retirement of Mr David Thompson from the position of Parish Council Handyman the council will be reviewing the jobs he carried out and will look to recruit a replacement. <i>Action: Job schedule to be shared with BCC Devolved Services working party.</i></p> <p>Council agreed that a letter of recognition would be sent to David Thompson to thank him for his many years of long service to the Parish Council. <i>Action: Cllr Williams to write letter.</i></p> <p>Cllr Williams proposed a devolved services working party be created to address the newly devolved services from Bucks CC. Cllrs Mrs Thomas, Mineikis, Nevard & Mrs Woodhouse volunteered to join the working party with Cllr Williams and the Clerk. The working party will focus on:</p> <ul style="list-style-type: none"> • Items carried out by Bucks CC • Items Bucks CC have failed to do • Handyman replacement • Additional odd jobs in the parish <p>Any overall contract should include the option of additional services at an agreed hourly rate <i>Action: AW/Clerk to share devolved services information with working party.</i></p>		<p>AW</p> <p>AW & Clerk</p>								
<p>County & District Councillors Reports</p>	<p>District Councillor Chris Poll reported: The by election in Brill was a Conservative hold so no changes to the council political structure need take place. The turnout was less than 30%. Not surprising for December 23rd.</p>										

I attended a meeting last night which included an economic update for the Vale.
 The town centre is growing in transactions of which one particular growth area is food and drink in the night time economy. The Town Centre management team publish a list of productions at the theatre and food outlets then tailor their offer to suit. New tenants are finding difficulty in gaining space as only 1 in 15 units are vacant. This is against 1 in 10 in southern England.
 The next council meeting will vote on the budget which I mentioned last month.
 From the chancellors Autumn statement 3 enterprise zones were granted in the Vale. JSA claimants stood at 757 or just 0.6%.
 The number of business births/ deaths decreased by 7% in the last 12 months and commercial unit availability reduced from 353 in September 2014 to 161 in September 2016.

The Council requested that the Clerk write to County Cllr Avril Davis and ask for her to either send a report or attend the next Parish Council meeting.

Clerk

**Planning
Planning**

The following new applications were discussed and it was agreed to submit the responses below to AVDC

Application No.	Address	Description	Parish Council Response
15/04137/APP 29 th Dec 2015	B&H Autos, Crossways Garage, Dunstable Road, Dagnall	Demolition of existing buildings and erection of three new dwellings	OPPOSE
16/00113/APP 15 th January 2016	2 Swan Cottages, Leighton Road, Northall	Rear conservatory	OPPOSE
16/0 /AOP (Number and date yet to be advised)	Land off Cow Lane, Edlesborough	Outline application for approval of 30 new dwellings and site access	<i>To be determined when new application is submitted.</i>

The following amended application was discussed and it was agreed to submit the response below to AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
15/03735/APP 5 th Nov 2015	45 Pebblemoor, Edlesborough	Single storey rear extension	No objections	Permitted

	15/03828/APP 16 th Nov 2015	1 Deans Meadow, Dagnall	Single storey rear extension	No objections	Permitted
	No decisions had been received from AVDC				
Neighbourhood Plan	<p>Three Neighbourhood Plan Public meetings have been held, there are three more scheduled. Cllr Williams will be collating all the responses from the questionnaires and will share the info with the Full Council. <i>Actions: Cllr Williams to organise a date for the first workshop. Cllr Williams & the Clerk to organise a Neighbourhood Plan mailing list.</i></p>			AW AW & Clerk	
EDaN Report & Traffic Calming	<p>The Council are still waiting from a response regarding the Pre Warning signs to inform drivers about the 7.5T exclusion zone in Eaton Bray.</p> <p>Car Parking Cllr Williams proposed a campaign to remind parishioners about the issues caused by parking vehicles on pavements. <i>Action: Cllr Williams & Clerk to devise a statement/poster to submit for the next edition of Focus and to put on the Website & Facebook page.</i></p>			Clerk & AW	
Villages	<p>Cow Lane amenity land – a response is still awaited from AVDC regarding the PC's offer to review the deeds on this land. <i>Action: Clerk to chase.</i></p> <p>Ann Thompson Cup – no response to date from Edlesborough School. <i>Action: Cllr Williams to discuss with Mrs Hollinshead when he meets with her.</i></p> <p>Cllr Mrs Thomas asked for clarification on the procedure for action to be taken when a farmer fails to reinstate a footpath after ploughing it. <i>Action: Clerk to report to Bucks CC Rights of Way.</i></p>			Clerk AW Clerk	

Correspondence	Invitation to AVDC Chairman's Valentines Tea Dance - declined	
Items for Agenda 21st January 2016	<p>Items for the Agenda for EPC Meeting to be held on 18th February 2016 at Edlesborough Village Hall commencing at 7:30pm.</p> <ul style="list-style-type: none"> • Project list review and financial planning for 2016/17 budget. • Standing Orders 	
	The meeting closed at 10.25pm	