

Edlesborough Parish Council
Minutes of Meeting held on Thursday 18th June 2015 at Dagnall Church Hall commencing at 7.30pm

AGENDA ITEM		ACTION
Open Forum	<p>Louise Fanshawe from the EDaN Traffic Management Group requested that the Parish Council give careful consideration to any requests from Ivinghoe Parish Council asking EPC to support their opposition to the downgrading of the A4146.</p> <ul style="list-style-type: none"> - To date EPC have received no requests from Ivinghoe Parish Council and are currently in support of the downgrading of the A4146. 	
The Chairman formally opened the Parish Council meeting at 7.42pm.		
Present:	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Cubbage, Cllr Mrs Owen, Cllr Nevard, Cllr Mrs Woodhouse, Cllr Pratt, Penny Pataky (Clerk), District Cllr Chris Poll, and 5 parishioners.	
Apologies:	Matthew Grey	
Declarations of Interest	None	
Minutes of previous Meeting	The Minutes of the Parish Council Meeting held on 21 st May 2015 were ratified and signed.	
Matters Arising	<p><u>New Trees on Edlesborough Green – Sharon Stilliard</u></p> <p>Following on from the EDaN Beautification Teams previous report regarding new trees on the Green Sharon reported that the group now had two competitive quotes for 14 new trees on the Green and Cow Lane. The Council formally agreed to this project proceeding and requested that the EDaN team provide the following information:</p> <ul style="list-style-type: none"> • A final proposal • A summary of the costs with a breakdown of the EDaN contribution and the amount requested from EPC <p>The EPC would like to see this project progress swiftly in order for a firm order to be placed in September with the aim of the first planting phase taking place in Nov/Dec 2015.</p> <p><i>Action: EDaN to produce final proposal & summary of costs.</i></p>	EDaN
Parish Amenities (As reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	

<p>Memorial Hall</p>	<p>Council agreed to CHUBB carrying out the annual inspection of fire extinguishers in the Pavilion and EMH. <i>Action: Manager to organise inspections.</i> <i>Manager to investigate alternative suppliers for next year.</i> <i>Manager to check insurance requirements regarding fire equipment in both premises.</i></p> <p>Electrical Inspection Following recommendations from the recent electrical inspection council requested a more detailed breakdown of the work required and costs involved. <i>Action: Manager to request a quote for the investigation works, and an estimated quote for the necessary works.</i> <i>Manager to share via email with Council asap.</i></p> <p>Cheeky Monkeys Following a request from Cheeky Monkeys for their possible relocation from Eaton Bray Village Hall to EMH, Council agreed that the charge per hour would be £10. The cupboard previously used by Brownies can also be made available to them for storage. <i>Action: Manager to inform Cheeky Monkeys of rate and Councils decision.</i></p>	<p>Manager</p> <p>Manager</p> <p>Manager</p>
<p>Pavilion</p>	<p>Nothing to report</p>	<p>Manager</p>
<p>The Green & Playground</p>	<p>Following the recommendation from RoSPA to repair/replace the swing chains in the play area Council agreed to the purchase of four pairs of new chain at a cost of £38-£44 per pair should the chains not be repairable. <i>Action: Manager to confirm that the worn links cannot be replaced. If links cannot be replaced the manager will order four pairs of chains</i></p> <p>Following concern about Die Back Ash affecting some of the trees on the Green two tree surgeons have inspected the trees and recommended that the trees were affected by a hard frost and at this time they are showing no signs of Die Back Ash.</p>	<p>Manager</p>
<p>Sports Clubs</p>	<p>EB Lions will be holding their annual registration evenings in the Pavilion on the evenings of 29th June – 2nd July inclusive. The manager has informed other users of this event.</p>	<p>Manager</p>
<p>Allotments</p>	<p><u>Northall</u> There is currently one plot available at Northall. In response from a Northall tenant Council agreed to the erection of a 6x4 shed on the plot. Council will give more consideration to the request for two beehives once the tenant has completed a BBKA beekeeper course and is able to provide the council with more information about the request.</p>	

	<p><i>Action: Clerk to respond to request with the Councils answer. Clerk will also liaise with the Northall Warden about the possible future location of bee hives at Northall allotments. Cllr Wilkinson suggested that it may be more appropriate to locate the hives on the undeveloped area of the allotments if final agreement is given.</i></p> <p>Annual Inspection at Northall allotments – following on from the increase in tenants and addition of chickens at the Northall allotments an annual inspection will be arranged.</p> <p><i>Action: Clerk to arrange a suitable date for Clerk, Warden, Cllr Pratt & tenant to attend an inspection.</i></p> <p><u>Dagnall</u></p> <p>There are currently two plots vacant at Dagnall</p> <p><i>Action: Warden is advertising available plots and will inform the clerk of any new tenants.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Warden</p>
Cemetery	<p>There has been one burial and one interment of ashes in the last month.</p> <p>Levelling and seeding of the graves continues.</p>	Clerk
Churchyard	Nothing to report.	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins & Dog Bins	Nothing to report.	Manager
Car Parks	Nothing to report.	Clerk/DT
Noticeboards	Nothing to report.	
Amenity Land	<p>Chris Mason has temporarily taken over from Martin Szalay who has retired. Mr Mason explained that due to a lack of in-house solicitors and advisors, AVDC are not able to investigate the conditions and/or covenants placed on the amenity land in Cow Lane, Edlesborough. Mr Mason reiterated that AVDC are keen for EPC to assume responsibility for all the amenity land in Edlesborough; and to carry out their own investigations into any conditions and/or covenants on the land.</p> <p><i>Action: Cllr Wilkinson volunteered to look into the conditions and/or covenants on the amenity land provided AVDC makes these documents available. District Cllr Chris Poll also offered to look into the matter.</i></p>	<p>Clerk/JW</p> <p>Chris Poll</p>
Streetlights	<p>Cllr Cubbage thanked all the Cllrs for giving up their time to assist with the streetlight survey on 4th June. Cllr Cubbage gave a presentation summarising the survey, predicted costs and proposed that if Council were in agreement a purchase order would be placed for Phase 1 of the Streetlight Replacement Program. Phase 1 will include all the Northall lights, the six identified faulty lights in Edlesborough, the re programming of the new light on Main Road North, Dagnall and if possible the replacement of light E31 (on the High Street between Churchgate and No. 98)</p> <p>The Chairman praised and thanked Cllr Cubbage for all the hard work and dedication he has put into this project.</p> <p><i>Action:</i></p>	

	<ul style="list-style-type: none"> • Cllr Cabbage will contact CU Phosco and ask if E31 can be included in Phase 1. • Clerk to place purchase order with CU Phosco. • Clerk to contact Mr Woods to request the tree obstructing E31 is cut back. <p>Streetlight Energy Supply. Following notification of an increase in prices from Eon for the streetlights the clerk is currently investigating other options. E.On have increased their prices from 9.2p per KWh to 12.4p per KWh. <i>Action: Clerk to inform Cllrs of energy deal prices and request a decision asap.</i></p>	KC/Clerk																										
		Clerk																										
Facebook Feedback & Comments	Discussions/Posts this month have centred around: <ul style="list-style-type: none"> • Dog Poo on the Green • Football on the Green 																											
New Pavilion	Cllr Wilkinson & the Clerk had collated all the required paperwork for the solicitor and this has been forwarded to him. <i>Action: Cllr Williams will contact the solicitor to establish the next step.</i> The ECSC are currently arranging two wine tasting evenings to raise funds for the New Pavilion; tickets will be on sale at the Carnival.	AW																										
FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)																												
Accounts	Due to a technical issue the Accounts for month ending 30 th June will be circulated next week and agreed at next month's meeting. A Profit & Loss and Balance sheet were shared with the Council. The June cheque run was agreed.	CN																										
Authorisation of cheques May (inc. VAT)	<table border="1"> <tr><td>Allotments</td><td>122.39</td></tr> <tr><td>Cemetery</td><td>357.04</td></tr> <tr><td>Churchyard</td><td>900.48</td></tr> <tr><td>EDaN</td><td>328.86</td></tr> <tr><td>Green</td><td>434.56</td></tr> <tr><td>Memorial Hall</td><td>466.89</td></tr> <tr><td>Open Spaces</td><td>2,004.42</td></tr> <tr><td>Other Amenities</td><td>261.42</td></tr> <tr><td>Pavilion</td><td>140.81</td></tr> <tr><td>Special Projects</td><td>416.67</td></tr> <tr><td>Street Lights</td><td>307.40</td></tr> <tr><td>Office Costs</td><td>92.06</td></tr> <tr><td>Wages</td><td>1329.06</td></tr> </table>	Allotments	122.39	Cemetery	357.04	Churchyard	900.48	EDaN	328.86	Green	434.56	Memorial Hall	466.89	Open Spaces	2,004.42	Other Amenities	261.42	Pavilion	140.81	Special Projects	416.67	Street Lights	307.40	Office Costs	92.06	Wages	1329.06	
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	TOTAL	7162.08		
Annual Return	The Internal Audit has been completed and after Council's approval the Annual Return was signed by the Chairman, Cllr Alan Williams and will now be sent onto the External Auditors.		Clerk	
Project List	Nothing to report.			
County & District Councillors Reports	<p>District Cllr Chris Poll – Made reference to the fact that not much has happened at AVDC. He stated that he was re-elected as chairman of the VALP scrutiny committee. He commented on neighbourhood plans but confirmed that ultimately this is a decision only the community can take. Cllr Poll stated that it is very worthwhile and if nothing else it will help you shape how you want the future development of the villages to be. As a member of VALP Scrutiny Committee Cllr Poll will fight against inappropriate development in Edlesborough and similar villages but ultimately it will be a decision for the executive and then a planning inspector. Cllr Poll referred to a Wycombe District Council decision where they refused a Gladman application on the grounds that the neighbourhood plan was at an advanced stage.</p>			
Planning	The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC		JW	
	Application No.	Address	Description	Parish Council Response
	15/01683/APP 22 nd May 2015	Primrose, Studham Lane, Dagnall	Demolition of existing barn and erection of one new dwelling	OPPOSE
	15/01684/APP 22 nd May 2015	Primrose, Studham Lane, Dagnall	Conversion of office building to create one dwelling	OPPOSE
	15/01796/APP 8 th June 2015	Rosemary Cottage, Kircutt Farm Close, Northall	Single storey rear and single storey side extension	No objections
	15/01817/APP 8 th June 2015	The Old Axe & Compass, 36 High Street, Edlesborough	Replacement single and two storey rear extensions	No objections
	15/01845/APP	Manor Farm,	Single storey side and rear extension and	No objections

	11 th June 2015	Pebblemoor, Edlesborough	porch		
Planning cont.	The following decisions had been received from AVDC				JW
	Application No.	Address	Description	Parish Council Response	AVDC Decision
	15/01056/APP 13 th Apr 2015	The Waste Land, Dunstable Road, Dagnall	Single storey rear ground floor extension, raising of roof and first storey side extension	No objections	REFUSED
	15/01203/APP 17 th Apr 2014	16 South End Lane, Northall	Single storey rear extension	No objections	Permitted
Neighbourhood Plan	<p>Following the Cllrs meeting with Jean Fox from Community Impact Bucks to explore the possibility of a Neighbourhood Plan Council are disappointed to be informed that Community Impact Bucks consultants rCOH are currently stretched to capacity and are unable to take on any more consultancy work at present.</p> <p>Council agreed that they will make an application for a Neighbourhood Area.</p> <p><i>Action: Cllr Williams will contact rCOH to investigate other options. Cllr Williams will also contact Cllr Llew Monger Winslow Town Council, who has expertise in Neighbourhood Planning, to see if he is available to provide some guidance to EPC.</i></p>				AW
EDaN Report	<p><u>The Friends Of The Church On The Hill, Edlesborough (FOTCOTHE)</u></p> <p>The Festival will take place over the weekend of 20th and 21st June. Festival events take place on Saturday and Sunday.</p> <p><u>Church Floodlighting</u></p> <p>Work on the archaeology and digging of the trenches is about to begin soon, hopefully. Cllr Williams will provide a financial summary of the project showing the expected source of funding for the project.</p> <p><u>Sentinel</u></p> <p>The traffic management group requested that the Parish Council try to encourage volunteers for the manning of the Sentinel equipment. <i>Action: Clerk to include in next Focus report and put a plea on Facebook.</i></p>				AW Clerk
Villages & Traffic Calming	<p>Following continued disappointment in the quality of grass cutting by Bucks CC Council agreed that the Clerk would approach MW Agri for a quote to increase his cuts to fortnightly on the significant areas of the villages.</p> <p><i>Action: Clerk to forward quote to Council for a decision.</i></p>				Clerk

Correspondence	Following an invitation to the Open Spaces Society AGM Cllrs Cubbage and Williams will try to attend.	AW/KC
Items for Agenda 16th July 2015	Items for the Agenda for EPC Meeting to be held on 16 th July 2015 at Edlesborough Memorial Hall commencing at 7:30pm. <ul style="list-style-type: none"> • Matthew Grey – EPC Mailing List 	Councillors
	The meeting closed at 10:45pm	