

Edlesborough Parish Council
Minutes of Meeting held on Thursday 20th November 2014 at Edlesborough Memorial Hall commencing at 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	Nothing was raised.	
The Chairman formally opened the Parish Council meeting at 7:35pm.		
Present:	Cllr Wilkinson (Vice Chair), Cllr Cabbage, Cllr Mrs Owen, Cllr Holt, Cllr Pratt, Cllr Nevard, Lin Sargeant (RFO & Planning), Penny Pataky (Clerk), District Cllr Chris Poll, and 1 parishioner	
Apologies:	Cllr Williams, Cllr Mrs Woodhouse	
Declarations of Interest	None	
Minutes of previous Meeting	The signing of the Minutes of the previous Parish Council Meeting held on 16 th October 2014 was deferred to the December meeting.	
Matters Arising		
Parish Amenities (As reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
Memorial Hall	Councillors agreed a £50 budget for the purchase of new Christmas Decorations for the Memorial Hall. <i>RFO & Manager to purchase decorations & decorate the hall.</i>	Manager & RFO
Pavilion	The ECSC has requested that the Parish Council produce a draft lease for the New Pavilion for discussion and funding applications. <i>Action: Draft Lease to be created by AW, KC CN and JW</i>	AW, KC, CN, JW
The Green & Playground	A new platform has been ordered to repair the broken section of the roundabout. This will be installed by David Thompson. <i>Action: Roundabout to be repaired.</i>	Manager

Sports Clubs	ETC Ground rent and second instalment of fees are still outstanding. Whilst the Parish Council is sympathetic to the ETC's current difficulties in filling the position of Treasurer the outstanding monies still need to be paid. <i>Action: Manager to write to ETC and request immediate payment.</i>	Manager
Allotments	Currently there are five allotment rents still outstanding. Letters will be sent to the tenants requesting immediate payment. If payment is not received the Parish Council will cancel the agreements and take the plots back. <i>Action: Clerk to write to tenants stating that if payment is not returned the agreement will be terminated.</i> The cost of a new tap at Northall is estimated at £3-400 pounds. Once a quote has been received the Clerk will liaise with the warden Richard Dorrance to establish whether the tenants are prepared to pay for this & any additional water charges. <i>Action: Once quote is received the Clerk will liaise with the Allotment Warden for him to obtain written agreement from all the Allotment Holders to pay an equal share of the installation costs and ongoing additional water charges.</i>	Clerk
Cemetery	Nothing to report.	Clerk
Churchyard	Nothing to report.	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins & Dog Bins	Nothing to report.	Clerk
Car Parks/Notice Boards	Councillors discussed the condition and use of the noticeboards. It was agreed that the Clerk will investigate the costs of <ul style="list-style-type: none"> • Replacing the backing • Replacing the twist locks with key locks • Completely replace noticeboards with new lockable noticeboards Councillors are concerned that the boards often have too much commercial advertising on them preventing Parishioners from being able to view Parish news and business. <i>Clerk: to investigate costs.</i>	Clerk/ BH
Streetlights	The new LED is now installed on Main Road North, Dagnall. UK Power expect to connect the power the week beginning 3 rd December. <i>Action: Ensure power is connected.</i>	Clerk
Dog Fouling	Councillors agreed that the main switch board number for AVDC 01296 585858 will be included in the posters and flyers, with the caption "Ask for Environmental Health" Councillors agreed that the Clerks number would not be included on the posters. <i>Action: Cllr Mrs Owen to amend posters. Cllr Williams will organise printing of posters & flyers, and will laminate approximately 100 posters to be displayed around the Parish.</i> <i>Cllr Williams & the Clerk will organise the distribution of flyers & posters.</i>	AW/TO & Clerk

Mobile Food Units	<p>Councillors discussed a request from Sully’s Fish and Chip Van to use the Pavilion Car Park as a site to trade. Cllr Cabbage proposed that the Council follows the same protocol used for similar requests in the past and that permission is not granted for this request for the following reasons:</p> <ul style="list-style-type: none"> • The car parks currently have insufficient parking spaces, a mobile unit would exacerbate this problem. • The mobile unit will bring smells, noise, smoke, users and groups of people loitering which would be regarded by the local residents and parishioners as a nuisance especially in the evenings. • The Parish Council have supported significant restrictions on premises to prevent take-away operations in the village in the evenings. • No signage is allowed on the street. The Highways Act 1980 makes it an offence to either mark the highway or place a fixed notice to any tree, fence, lamp post etc. within the vicinity. <p>Proposal Agreed. <i>Action: Clerk will write to Sully’s Fish and Chip Van with the Council’s response.</i></p>	<p>Clerk</p>																
County & District Councillors Reports	<p>Report from District Cllr Chris Poll This month I wish to report and express my delight at the improvement in recycling rates of Vale residents. Figures for 2012/13 were 38% of total household waste. In 2013/14 this figure was increased to 51%. This clearly demonstrates how the new recycling system has been enthusiastically taken up by residents and puts us in 2nd place across the whole country for increasing recycling rates. The new Vale of Aylesbury Local Plan (VALP) overview and scrutiny committee had its first meeting on the 18th November at which I was elected Chairman. This committee will examine what progress our executive are making toward the submission of our development plans until 2033. This is a finite body which will run until VALP is completed and successfully adopted sometime in 2017. We as a committee will not be compiling the plan but will on a cross party political basis hold the politicians and civil servants to account.</p>																	
FINANCE & PLANNING (Reported by RFO, Lin Sargeant)																		
Accounts Authorisation of cheques April (inc. VAT)	<p>The Accounts for month ending 31st October 2014 having previously been circulated to Councillors were discussed. The following cheques were authorised for payment:</p> <table border="1" data-bbox="353 1123 1532 1422"> <tr> <td>Administration & Office expenses</td> <td>58.85</td> </tr> <tr> <td>Memorial Hall & Pavilion expenses</td> <td>574.63</td> </tr> <tr> <td>Salaries (incl. PAYE/NIC)</td> <td>1,249.00</td> </tr> <tr> <td>The Green expenses</td> <td>24.00</td> </tr> <tr> <td>Children’s Playground expenses (inc. repairs to roundabout)</td> <td>336.24</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Cemetery expenses</td> <td>306.71</td> </tr> <tr> <td>Churchyard expenses</td> <td>39.61</td> </tr> </table>	Administration & Office expenses	58.85	Memorial Hall & Pavilion expenses	574.63	Salaries (incl. PAYE/NIC)	1,249.00	The Green expenses	24.00	Children’s Playground expenses (inc. repairs to roundabout)	336.24			Cemetery expenses	306.71	Churchyard expenses	39.61	<p>RFO/CN</p>
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Budget	A provisional discussion took place regarding the budget and Precept for the coming year. Councillors agreed to a Budget Working Party meeting, in preparation for the new budget to be discussed and agreed at the next meeting on 18 th December 2014. <i>Action: Cllr Nevard will circulate a suggested draft budget to Cllrs before the working party meeting. The Clerk will organise the meeting.</i>	CCN/RFO/AW /Clerk																								
Planning	<p>The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC</p> <table border="1"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>14/02953/APP 21st Oct 2014</td> <td>The End Cottage, Norcroft & Orchard Cottage, Chapel Lane, Northall</td> <td>Part single, part two storey rear extensions and new pitched roof to porch of Norcroft</td> <td>No objections subject to adequate car parking spaces being provided.</td> </tr> <tr> <td>14/02943/APP 30th Oct 2014</td> <td>Kripa, Ringshall Road, Dagnall</td> <td>Demolition of existing dwelling and erection of new dwelling</td> <td>No objections</td> </tr> <tr> <td>14/03002/APP 11th Nov 2014</td> <td>4 Dagnall Road, Edlesborough</td> <td>Erection of detached single garage with workshop and over sailing roof to form covered hard standing</td> <td>No objections</td> </tr> <tr> <td>14/03182/APP 12th Nov 2014</td> <td>Springwood, Ringshall Road, Dagnall</td> <td>Single storey side link extension</td> <td>No objections</td> </tr> <tr> <td>14/03205/APP 12th Nov 2014</td> <td>Pantiles, Eaton Bray Road, Northall</td> <td>Demolition of garage block and erection of part single and part two storey front and side extension, two storey side and single storey rear extension, single storey front extension with balcony over and single storey rear extension</td> <td>No objections</td> </tr> </tbody> </table>	Application No.	Address	Description	Parish Council Response	14/02953/APP 21 st Oct 2014	The End Cottage, Norcroft & Orchard Cottage, Chapel Lane, Northall	Part single, part two storey rear extensions and new pitched roof to porch of Norcroft	No objections subject to adequate car parking spaces being provided.	14/02943/APP 30 th Oct 2014	Kripa, Ringshall Road, Dagnall	Demolition of existing dwelling and erection of new dwelling	No objections	14/03002/APP 11 th Nov 2014	4 Dagnall Road, Edlesborough	Erection of detached single garage with workshop and over sailing roof to form covered hard standing	No objections	14/03182/APP 12 th Nov 2014	Springwood, Ringshall Road, Dagnall	Single storey side link extension	No objections	14/03205/APP 12 th Nov 2014	Pantiles, Eaton Bray Road, Northall	Demolition of garage block and erection of part single and part two storey front and side extension, two storey side and single storey rear extension, single storey front extension with balcony over and single storey rear extension	No objections	RFO/JW
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	14/01686/APP 11 th June 2014	The End Cottage, Chapel Lane, Northall	Removal of outbuildings and erection of two storey rear and single storey rear extension	No objections subject to all three applications being considered together and adequate car parking spaces being provided	Withdrawn	
	14/01687/APP 12 th June 2014	Little Orchard Cottage, Chapel Lane, Northall	Removal of outbuilding and erection of two storey rear extension		Withdrawn	
	14/01690/APP 10 th June 2014	Norcroft, Chapel Lane, Northall	Part two storey, part single storey rear extension and new pitched roof over front porch		Withdrawn	
	14/01908/APP 27 th June 2014	Land off Summerleys, Edlesborough	Erection of one detached dwelling with garage and formation of new access	OPPOSE. Council still has concerns over roof height	Permitted	
	14/02539/APP 28 th Aug 2014	10 Cooks Meadow, Edlesborough	Single storey front extension and canopy roof to existing bay window	No objections	Permitted	
	14/02720/APP 22 nd Sept 2014	Holywell Cottage, High Street, Edlesborough	Part single part two storey rear extension	No objections	Permitted	
Edlesborough Parish Council Meeting with McCann Homes and DLP Planning.	<p>On Tuesday 11th November, the Parish Council held a meeting with the Developer (McCann Homes) and the Architect (DLP Planning), to discuss the proposal to develop land off the High Street, between Kingsmead and Chiltern Avenue, for housing. The proposal is to build a mixed development of some 60 to 70 houses.</p> <p>The Parish Council made it very clear from the outset that it could not support a scheme of that size, bearing in mind the findings of the recent neighbourhood plan survey. However, the Council is very conscious that in the current climate, with no up to date AVDC Local Development Plan, we cannot assume that our objections will be sufficient to prevent the proposals being approved by AVDC.</p> <p>With that in mind, we discussed various aspects of the proposal with a view to identifying those features that could bring the maximum benefit to the local community, if the scheme ultimately obtains planning consent. Those aspects included the provision of a drop-off and pick-up area opposite the School, the adoption of a scheme for the affordable housing element that would give priority to local people, an appropriate mix of housing that would include bungalows to enable existing elderly residents to downsize, as well as providing smaller starter type homes for young families, and the possibility of a donation towards the new Pavilion. We also explained the inadequacies of the village sewerage system, and how we would be looking for improvements to ensure that the current problems are not exacerbated by a development of this size.</p> <p>Councillors were assured that McCann Homes intend to develop the site themselves and not sell it on once outline consent has been obtained. That should hopefully ensure that whatever local community benefits are incorporated into the outline planning application are carried through to the final scheme, if it gets approved.</p> <p>The Architect proposed a public exhibition of the proposals prior to submitting an application for outline planning consent. The</p>					Full Council

	<p>Parish Council made it clear that it would welcome such an exhibition and would use the opportunity to seek feedback from residents. That feedback will be extremely useful when the Council formulates its response to AVDC regarding the formal application when it is submitted.</p> <p><i>McCann Homes and DLP Planning will be holding a Public Meeting in Edlesborough Memorial Hall on Wednesday 21st January 2015</i></p>	
EDaN Report	<p>EDaN report to EPC meeting November 2014</p> <p><u>Beautification</u></p> <p>The team is still working on the tree plan and have a meeting on the same evening as EPC in November. They are also still working on a proposal to produce a parish notebook with photographs but this is proving more difficult than originally thought. The winter planting of the sponsored planters is complete. The new bathroom shop (J Able Bathrooms) in the village is taking on the sponsorship of a planter and the Red Lion in Dagnall has also asked to sponsor a planter.</p> <p><u>Traffic Management</u></p> <p>The unit has been received together with training. I produced an installation guide with screenshots to make the installation easier for people not familiar with installing software. (The proliferation of 'apps' has reduced the need to understand software installation these days!). My separate note about the short loan of the signage produced no objections, many thanks. So far Edlesborough has exclusive use until Wing can produce their insurance details.</p> <p>Several new members have joined recently and it is planned to have a presence in social media for the team.</p> <p>Further to my notes on the future of the A5 the team is preparing to draft a letter for BCC and John Bercow. They propose, if EPC agrees, to have it sent out under EPC's name. If EPC agrees, the draft will be submitted to EPC for approval.</p> <p>Decision – EPC will happily send the letter to BCC and John Bercow provided they are in agreement with its content.</p> <p><u>Friends of the Church on the Hill</u></p> <p>The future of the current Craft Centre signs has not been pursued with TfB yet.</p> <p>The floodlighting project is progressing, slowly. The current delay is from the lighting vendor who has not produced the required specs and costings on time. Alternatives are being sought. The project will not be completed before the end of this year as they haven't got to the stage of asking EPC to submit the request for planning permission.</p> <p>A carol service will be held at the church on Sunday December 14th.</p> <p>There is yet another issue with The CCT. The conservator has insisted that the pews cannot be moved again for the annual Festival unless special fittings are installed to make moving easier and less damaging to the floor. However, despite saying that such fittings are in use elsewhere they have failed to provide a specification or supplier so far! It will be the classical Mexican stand-off. No fittings, no Festival. No Festival, no Friends!</p>	<p>AW</p> <p>Clerk/AW</p>

Traffic Calming	<p><u><i>Sentinel Equipment</i></u> It was suggested that a short demonstration of the new sentinel equipment is given at the next LAF meeting, ensuring other Parish Councils are aware of its availability and how to use it. It was also clarified that each Parish Council must provide proof that the equipment is covered by their insurance before the equipment is used. <i>Action: Clerk/AW to suggest to David Gravestock that the equipment is demonstrated at the LAF.</i></p> <p>Cllr Holt brought to the Parish Councils attention that the EDAN Traffic Calming subcommittee have requested that Dagnall Village Hall make a grant application on behalf of EDAN to enable them to have their own Speedwatch equipment and not have to share the LAF funded equipment. The Parish Council will not fund the equipment neither would Northall Village Hall nor Dagnall School since all were busy grant fundraising themselves. Cllr Holt has informed the EDaN group that Dagnall Village Hall was equally struggling for grant monies for project work. It was noted that this request from EDAN was made without the PC having any knowledge of it.</p> <p>Cllr Owen requested TFB are asked again for a response to the request for dragons teeth on Dunstable Road on the approach to Dagnall from Whipsnade. <i>Clerk: To contact TFB</i></p>	AW/Clerk
Villages	<p><i>Play Around the Parishes</i> Councillors agreed not to book any sessions in 2015, it was agreed that the very high costs for what was initially a free service could not be met by the Parish Council at this time.</p> <p><i>Devolution of Services</i> Following a letter from Jon McGinty indicating the costs if AVDC were to take on the Hedge cutting, Siding out of overgrown footways, Grass cutting and Rights of Way Clearance it was agreed that the Clerk would respond with the following questions:</p> <ul style="list-style-type: none"> • Can the PC pick and choose which services they would like AVDC to undertake? • Can the PC liaise directly with John O’Conner to decide upon the number of cuts and which areas we would like cut? • Can we only cut significant areas and leave the grass verges uncut? <p>The Clerk will also ask Malcolm Weaver for a quote to cut the grass at the following locations:</p> <ul style="list-style-type: none"> • Good Intent • Eatongate Close • Moor End Close • Top of Cow Lane adjacent to the Chapel • High Street at the junction with A4146 • Grass verges on High Street from A4146 to Chiltern Avenue • Grass area in Dagnall opposite Red Lion Pub 	Clerk Clerk

	<p>Section 106 Monies The Council acknowledged the grant of Section 106 monies in the amount of £33,705 from the development at Manor Farm, Edlesborough (10/02595/AOP). The Parish has 10 years in which to spend these monies. Councillors agreed more discussion was needed on how best to spend these funds.</p> <p>Central Bedfordshire Council Proposal to introduce a 7.5 tonnes HGV Weight Restriction in Totternhoe, Dunstable and Eaton Bray Concern was raised that this proposal will bring more HGV traffic along the A4146 and through the Parish. <i>Action: Clerk to contact Central Beds and request information about any traffic modelling they may have carried out and for clarification on how they believe this will affect the neighbouring villages, in particular Dagnall, Edlesborough and Northall.</i></p> <p>Condition of the road at the Ford Edlesborough The condition of the road at the Ford on the border between Edlesborough and Eaton Bray was discussed. <i>Action: The Clerk will contact TFB, Eaton Bray's Clerk and Central Beds to establish if repairs can be carried out.</i></p> <p>Hedges Obstructing Footways Cllr Nevard asked for clarification of the Councils position regarding hedges obstructing the pavements in The Parish. It was agreed that the Council can write to the homeowners requesting they cut back trees and hedges to prevent the footpaths being obstructed. If the problem persists the matter will then be referred to Bucks CC. <i>Action: A reminder will be placed in the next edition of FOCUS</i></p> <p>South End Lane, Northall Cllr Cubage requested clarification regarding the lay-by/passing place in front of the new houses in South End Lane, Northall. Cllr Cubbage enquired as to whether any measures can be taken to prevent people parking in this area. <i>Action: Cllr Wilkinson will look at original plans to clarify what the area is classed as.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JW</p>
<p>Items for Agenda 18th December 2014</p>	<p>The December Meeting will be held in Edlesborough Memorial Hall starting at 7.30pm.</p> <ul style="list-style-type: none"> • War Memorial • EDaN's request to Dagnall Village Hall Committee for backing in purchasing their own Sentinel Equipment • Budget • Manor Farm Section 106 	
	<p>The meeting closed at 10.40pm</p>	