

Edlesborough Parish Council

Minutes of Meeting held on Thursday 17th July 2014 at Edlesborough Memorial Hall commencing at 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	A request was made for the tree obstructing the footpath through Dagnall Allotments to be cut back or removed. <i>Action: Clerk will establish if the tree is on an allotment or the footpath. Clerk will arrange for steps to be taken to cut back/remove the tree as necessary.</i> Three Parishioners from Dagnall expressed an interest in the Gaddesden Walk agenda item.	Clerk
The Chairman formally opened the Parish Council meeting at 7:40pm.		
Present:	Cllr Williams (Chairman), Cllr Wilkinson (Vice-Chairman), Cllr Cubbage, Cllr Mrs Owen, Cllr Mrs Woodhouse, Cllr Holt and Cllr Nevard Lin Sargeant (RFO & Planning), Penny Pataky (Clerk), District Cllr Chris Poll, and 9 parishioners.	
Apologies:	Cllr Mrs Prys-Jones	
Declarations of Interest	None	
Minutes of previous Meeting	The Minutes of the previous Parish Council Meeting held on 19 th June 2014 were agreed and signed by the Chairman.	
Matters Arising	<ul style="list-style-type: none"> - Cllr Nevard asked if Mr & Mrs Cossins had been thanked via Focus for their generous donation of three semi mature trees at Good Intent. The Clerk confirmed that this will appear as a separate article in the next issue of Focus. - Cllr Holt asked for clarification of the length of the white lines at Nelson Road, Dagnall (See item under Villages). 	Clerk
Parish Amenities (As reported by the Manager, Penny Pataky)	The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters	
Memorial Hall	The regular yoga class has stopped using the hall due to low numbers and neighbourhood noise levels.	Manager
Pavilion	The manager has needed to clear broken glass from outside the Pavilion on several occasions over the past month. In response to the Pavilion being left unlocked again. <i>Action: Manager will write to the sports clubs to ascertain who the last user was and to request greater care is taken over the locking up of the Pavilion.</i>	Manager

	The next meeting for the Edlesborough Community Sports Club will take place on 5 th August 2014.	CN/AW/KC
The Green & Playground	The repairs to the goal mouths on the adult pitch are now well established and the temporary fencing has been removed. The Council thanked the manager for her dedication to ensuring the new turf was watered sufficiently.	Manager
Sports Clubs	<p>EB Lions have confirmed they will be using the Pavilion for the 2014/15 season. EPC agreed to the fees for this being paid in two instalments by standing order. <i>Action: Manager to inform EB Lions that this is acceptable and that both payments must be made before the end of this financial year (30th March 2014).</i></p> <p>Richard Potton the new chair of EB Lions wrote and thanked the Parish Council for “the care shown for improving and protecting the grass on the Green this summer”.</p> <p>In response to enquiries regarding the Pitch Maintenance invoice the football clubs will receive a letter explaining that EPC are guided by the groundsman as to what extra maintenance is required for the football pitches. These extra charges will be discussed with the Football clubs before the work and costs are agreed. <i>Action: Manager to discuss needs with groundsman.</i></p> <p>EB Lions have purchased new adult goals to replace the existing ones. The Council would like to retain the old goals to ensure that goals are always available should EB Lions cease to use the Green. <i>Action: Manager to establish feasibility and cost of a second set of brackets on the rear of the Pavilion. Inform EB Lions that the old set must not be removed/disposed of.</i></p>	<p>Manager/RFO</p> <p>Clerk</p> <p>Manager</p>
Allotments	<p>In response to reports of tenants using hosepipes at the Northall site all tenants have been sent a letter reminding them that this is in breach of the allotment agreement. <i>Action: Clerk to liaise Richard Dorrance to ensure the use of hosepipes ceases.</i></p> <p><i>Action: The Facebook page will be used to advertise the vacant allotment plots.</i></p>	<p>Clerk</p> <p>Clerk</p>
Cemetery	There will be two interments in July.	Clerk
Churchyard	The recent use of the Churchyard by a film company highlighted the need for the Churches Conservation Trust to have the correct contact information to share bookings for the church and the cemetery to avoid conflicts. <i>Action: Clerk to contact Churches Conservation Trust and provide them with correct information.</i>	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins & Dog Bins	<p>A new dog bin has been ordered to replace the broken one at Dagnall Recreation ground.</p> <p><i>Action: Manager to arrange the installation upon delivery of the replacement bin.</i></p>	Manager
Car Parks/Notice Boards	Further to the recent ‘super glue’ vandalism of the padlocks at the Pebblemoor car park it was agreed not to purchase expensive replacement locks as this is the second time this year it has been necessary to replace these locks.	Manager
Defibrillator	The Council is still trying to establish who the local first responders to the Parish are. <i>Action: AW to follow up on enquiries.</i>	AW & Clerk
Streetlights	Councillors will meet at 7:30pm on Thursday 7 th August to discuss the Parish streetlights. <i>Action: Councillors should send observations/questions/concerns well in advance to Kevin Cabbage to enable them to be addressed at the meeting.</i>	KC & Clerk Cllrs

	<i>Councillors will visit the new LED light in Taskers Row.</i> Councillors will agree the spec for the new light on Main Road North, Dagnall on 7 th August.	
Dog Fouling	There has been a delay on the posters due to a software issue. <i>Action: Cllr Mrs Owen has offered to assist Cllr Williams with this.</i>	AW/TO & Clerk
Devolution of BCC Services	Jon McGinty from AVDC has requested the Council to complete a short questionnaire answering questions indicating if in principle it would be interested in using AVDC as a contractor for the Grass Cutting etc. Councillors welcomed this initiative and agreed their response. <i>Action: Clerk will forward the Council's response to Jon McGinty.</i>	Clerk
County & District Councillors Reports	<p>Report from District Cllr Chris Poll</p> <p>"My report this month gives an update on the financial situation at AVDC and the measures being taken to overcome the challenges this brings.</p> <p>By next year the grant we receive from central government will have reduced by half and consequently we are under huge pressure to balance the books. The good news is we are making strong progress – in the last four years we have saved £7.5million but we need to do the same again by 2018/19.</p> <p>We have become much more commercial in our thinking and are assessing almost every single aspect of every service we provide to see if there is a business case for it. This forms the basis of what we are calling our New Business Model.</p> <p>Here are some of the changes that are making savings or generating income.</p> <ul style="list-style-type: none"> • We have restructured our senior management team and are investing the savings into the local economy. • Our new Local Development Order for home extensions has sped up the planning process from eight weeks to two, saving us time and money whilst offering a better service to our customers. • Working for other councils – we provide a payroll service which generates £130,000 per year. • £10,000 has so far been raised from textile recycling after a small trial. This is likely to be further rolled out across the rest of the Vale. • Our tree officers have carried out work for other councils, generating £10,000 in a year. • Our new automated phone system saves £40,000 a year. • Hiring out the Gateway facilities has generated £100,000 in a year and is rising. • Our recycling and waste team have saved £500,000 in a year. • Investing in the newly refurbished Aqua Vale and awarding the operating contract to Everyone Active is generating more than £500,000 a year. • Combining contracts for street cleaning and horticulture is saving £280,000 a year. • We will be introducing a car pool system for staff when out on business, some of which will be electric or hybrid, which is expected to save £100,000 per year. <p>Our council leader and chief executive attended the local government conference last week and had the opportunity to network with</p>	

	other councils. Being identified as one of 20 leading authorities with regard to forward thinking they have agreed to meet as a group and discuss ways they can take forward even further the innovative ideas that are protecting vital services yet remain good value to council tax payers. AVDC provide their services for an average £2.62 per week to each household. The Local Development Order arrangements were of particular interest to other authorities and are likely to be used by them. It will be publicised in the LGA magazine as an example of good practice. There is also the possibility of fees being chargeable for helping others to set this up.”	
FINANCE & PLANNING (Reported by RFO, Lin Sargeant)		
Accounts	The Accounts for month ending 30 th June 2014 having previously been circulated to Councillors were discussed. A few queries which arose were responded to and any adjustments will be made when the July accounts are prepared.	RFO/CN
Authorisation of cheques April (inc. VAT)	The following cheques were authorised for payment:	
	Administration & Office Expenses	237.39
	Memorial Hall/Pavilion Expenses (including fire inspections & equipment)	750.00
	Salaries (Inc. PAYE/NIC)	1,249.00
	The Green Expenses	24.00
	Children’s Playground Expenses	71.28
	Cemetery	398.44
	Churchyard Expenses	351.05
	Grass Cutting, hedge cutting, ground maintenance	3,060.39
	Allotment Expenses	66.24
	Street lighting (inc. new column and LED light)	2,714.82
	Traffic Calming	590.00
	Donation, Subscriptions & Training course	118.80
	Audit fee	540.00
	EDaN – Festival expense	99.00
	Total	£10,279.41
Annual Return	Currently with External auditors.	RFP/KC Full Council
Fixed Assets	Cllr Holt will provide information about the Dagnall play equipment to be included in the register. Councillors to advise RFO by 24th July 2014 of their agreement or otherwise to the updated items required to be insured details then to be sent to EPC’s Insurance Company for a quote on the premium for 2014/15. The RFO will also request information on how the inclusion of the streetlights would affect the premium. These have not been included in the past due to the insurance premium outweighing the cost of replacing a streetlight. Councillors will then decide what action to take.	BH Cllrs RFO/KC Cllrs

Planning	The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC					RFO/JW
14/01683/APP 10th June 2014	33 The Pastures Edlesborough	Rear conservatory	No Objections			
14/01784/APP 9th June 2014	14 Tring Road Edlesborough	Erection of double garage	No Objections			
14/01908/APP 27th June 2014	Land off Summerleys Edlesborough	Erection of one detached dwelling with garage and formation of new access	OPPOSE - Council still has concerns over roof height			
14/02931/APP 27th June 2014	49 Pebblemoor Edlesborough	Single storey rear extension and front porch	No Objections			
Planning cont.	The following decisions had been received from AVDC					RFO/JW
14/01300/APP May 2014	6th 61 Pebblemoor Edlesborough	Dormer window to front and retention of shed	Response pending	Permitted		
14/01360/APP May 2014	9th 2 Slicketts Lane Edlesborough	Single storey side extension, part two storey, part single storey rear extension and demolition of front porch	No objections	Permitted		
14/01136/APP May 2014	May 100 High Street, Edlesborough	Conversion of existing garage into living accommodation, part single storey and part first floor front extension with new pitched roof over remaining single storey elements and erection of detached garage with storage space over	No Objections	Permitted		
13/01205/APP April 2014	25th Lower Farm Leighton Road Northall	Demolition of existing outbuilding and rear wing of house and construction of a new two storey extension	No Objections	Permitted		
13/03355/AOP 3rd December 2013	Land Adj Dene House, Leighton Road Northall	Outline application with all matters reserved for the erection of 4no. Detached two storey dwellings served by two new vehicular access	Oppose	Refused APPEAL DISMISSED		
13/03405/AOP 9th December 2013	9th Land Adj to Eaton Bray Road Northall	Outline Application with all matters reserved for the erection of 5no. Detached dwelling houses	Oppose	Refused APPEAL DISMISSED		
13/03411/APP 9th December 2013	Lightwood Lodge Leighton Road Northall	Erection of double detached garage at front of property	No Objections	Refused APPEAL GRANTED		
Affordable Housing	Following confirmation that the Dagnall landowner is not prepared to sell the land there is currently no available solution in the Parish for affordable housing. Council agreed to add this heading to the list of items to 'keep in view' at the foot of the agendas. <i>Action: The RFO will write to Jean Fox informing her of the current situation.</i>					RFO

<p>EDaN Report</p>	<p>EDaN report to EPC July 2014</p> <p>Friends of the Church on the Hill</p> <p>Very successful Festival event. Met the objectives of getting more people into the church. Over 500 people attended at some time over the three days. The Chief Executive of The CCT attended the event on the Sunday. We also expect to have raised approx. £3000 for church improvements. One of these will be the installation of anchorage bolts to enable the front pews to be moved without damaging the floor. The provision of more permanent toilet facilities is also being investigated. The Friends are exploring the possibility to open the access to the Tower. All these initiatives are part of a 10 year plan, to improve visitor numbers, submitted by The Friends to The CCT. (That has not yet responded with their initiatives to protect the fabric of the church).</p> <p>Thanks to everyone who helped make this event a great success. There will be an article in the next edition of Focus. There will be a flower-laying ceremony at the War Memorial at 11.00am on August 4th in commemoration of the start of WW1. This is a CCT national initiative. On September 14th There will be some form of Heritage event at the church to link in with the National Heritage Open Days event,</p> <p>The CCT has asked for some additional information to our submission on Floodlighting following which we expect their approval to allow us to apply for planning permission.</p> <p>The Friends propose to try to change the signs at the Travellers Rest roundabout to delete references to the now defunct craft shop and replace them with signs directing traffic to the 13th C church.</p> <p>Traffic Management</p> <p>There will be a traffic census survey by the team on Thursday 17th July. Update on traffic volumes needed for estimates on speeding traffic.</p> <p>The Sentinel Traffic Speed Camera system that has been promoted by the EDaN Traffic Management Team has been approved for use by BCC and TVP. The LAF budgeted for the purchase of the device and a meeting of interested parishes will take place soon Congratulations are due to Dave Gravestock and his team for persisting with this initiative. They are still pursuing the purchase of a device for the parish. Some funding from EPC may be sought for professional help with the bid for funding the purchase of the equipment.</p> <p>Beautification</p> <p>The Beautification team have been busy recently with the Car Boot Sale and concentrating on supporting the EDaN Friends Festival at the church.</p> <p>The proposal for additional trees on The Green is still in preparation.</p> <p>The request has been made to hold a Car Boot sale on The Green on 4 May 2015.</p> <p>Footpaths, Pavements and Cycleways</p> <p>Richard Dorrance, Chairman of this team, has been asked to bring the team back together in the near future.</p> <p>Festival</p>	<p>AW</p>
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	Questions were raised about the revenues and expenditures for the Festival. Cllr Williams will draft some notes for Councillors for clarification on the process used that may result in the 'Friends' group changing their processes for accounting to EPC. <i>Action: AW to circulate notes to Councillors.</i>	
Traffic Calming	<p>A4146 Travellers Crest to Edlesborough</p> <p>Discussion with the Road Safety Team at AVDC produced the following information:</p> <ul style="list-style-type: none"> • Speed limit can only be reduced to 50mph (to meet national standards) • Reducing the limit to 50mph is unlikely to slow the traffic down as the survey showed that the current average speed is approx. 50mph. • A formal application for the reduction in the limit will cost £7000. • At this time the Council believe there is no clear justification to spend £7000 on a formal application. <p><i>Action: This information will be forwarded to the Traffic Management Team who will be asked to use the new Sentinel equipment at this location- and near the junction with Cock's Close - to collect data which may provide evidence of a greater need for a change to the speed limit.</i></p> <p>Transport for Bucks have raised a works order to straighten the 30mph sign at Church End, Edlesborough. They have also been asked to write to the landowner to ask them to ensure the hedgerow does not obstruct the sign.</p>	<p>Clerk</p> <p>Clerk</p>
Villages		
Edlesborough	The resurfacing of the High Street and sections of Pebblemoor will take place in October 2014. <i>Action: Clerk to inform Parishioners in FOCUS report and on Facebook page of road closures as soon as the information is available.</i>	Clerk
Dagnall	<p>Cllr Holt requested that clarification be sought from Transport For Bucks on the length of the white lines at the junction of Nelson Road and Dunstable Road. <i>Action: Clerk to request clarity from TFB and share information with Councillors.</i></p> <p>Gaddesden Walk</p> <p>The Chairman gave a brief description of the history of Gaddesden Walk. After much discussion it was agreed that a Public Meeting will be held in Dagnall to discuss the status of and the possible actions regarding Gaddesdon Walk with the Dagnall Parishioners.</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> - Cllr Holt to arrange Public Meeting for early October. - A job spec will be created to ensure all quotes meet the terms of the lease and the safety measures the Council believe to be paramount if the footpath is to be opened. - A job spec will be given to Kathy Bovington who will ask the Community Service Workers to provide a quote to complete the work. <p>Councillors agreed that the quotes must</p>	<p>Clerk</p> <p>AW/BH/TO/ Clerk</p> <p>BH AW/Clerk</p> <p>Clerk</p>

Northall	<ul style="list-style-type: none"> - Meet the terms of the lease. - Ensure the path is navigable for all. <p>A works order has been raised by TFB for the Jet Patcher to repair the potholes in Chapel Lane, Northall. Residents of Chapel Lane will be written to with a summary of the actions taken to help overcome the flooding issues in Chapel Lane, Northall. This includes a works order for the “Super Sucker” to attend to a blocked pipe in a Parishioners garden at the end of Chapel Lane. Action: <i>Clerk to inform residents of Chapel Lane, Northall of this progress.</i></p> <p>TFB will also visit the site and ensure the gullies are clear and that there are sufficient gullies to cope with heavy rain. It has now been confirmed that a new access gate (and location) into the Green from Chapel Lane has been constructed by BCC Rights of Way. The Council was also pleased to learn that BCC has also installed a new access gate from A4146.</p>	AW/Clerk Clerk Clerk
Correspondence	<ul style="list-style-type: none"> - Aylesbury Town Centre Plan has been received. - WW1 Centenary lights out information. Action: <i>Share this information with the Parishioners on the Facebook Page.</i> 	Clerk/RFO AW
Items for Agenda 18th September 2014	<ul style="list-style-type: none"> - Dagnall Traffic Calming and Dagnall School - September meeting will be held in Edlesborough - October meeting to be held in Northall 	
	The meeting closed at 10.35pm	