

Edlesborough Parish Council

Minutes of Meeting held on Thursday 19th September 2013 at Northall Village Hall 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	<p>The Chairman welcomed parishioners and invited questions.</p> <p>A Parishioner raised the problem of traffic continuing to speed as it approaches Edlesborough village from Dagnall, and the Chairman stated that the Agenda item regarding Traffic Calming would be brought forward on tonight's agenda.</p> <p>A response was requested regarding an enquiry raised several months ago about the vacant land adjacent to Edlesborough Surgery as to whether this could be utilised for car parking. The Chairman informed the parishioner that this matter had been taken up with AVDC the result being that as this land was originally part of a S106 agreement it should never be built on or used for anything other than recreational purposes.</p>	
The Chairman formally opened the Parish Council meeting at 7.50pm		
Present:	Cllr Cabbage (Chairman), Cllr Wilkinson; Cllr Williams, Cllr Holt, Cllr Nevard, Cllr Mrs Ratheram, Clerk – Lin Sargeant, Assistant Clerk/Manager – Penny Pataky; District Cllr Chris Poll. PCSO Jackie Dodson and 5 parishioners.	
Apologies:	Cllr Wilson, Cllr Mrs Prys-Jones	
Declarations of Interest	None declared	
Minutes of previous Meetings	<p>The minutes of the Parish Council meeting held on 18th July were approved and signed by the Chairman.</p> <p>As proposed at the June meeting a draft copy of the July minutes had been put on the parish website in order that parishioners were made aware of matters discussed rather than waiting until the minutes had been signed at the next meeting. This practice will continue.</p>	Clerk/KJC
Matters Arising		
Election of Vice-Chairman	As no one was prepared to be nominated this item would be kept on the Agenda.	October
Programme to try & interest new Councillors for the future	No-one had come forward to take on the position of a second Councillor for Dagnall. Council agreed to re-draft the advertisement stating that "anyone who lived in the Parish was eligible to become a Councillor of any village within the parish". Councillors were reminded of the Election for Councillor to take place in May 2015 when Edlesborough Parish Council would have several vacancies to fill.	October

Police Report	PCSO Jackie Dodson announced that this September had celebrated 100 years of policing. Parishioners were encouraged to sign up for Thames Valley Alert which would keep them informed of activities in the area. There had been a problem on the Recreation Field at Dagnall. The Police are constantly checking on traffic speeding in the villages and currently problems are occurring with Anglian Water carrying out chlorination of the water system. No major crimes had recently been committed in the Parish and the PCSO had agreed to provide statistics to support the assertion that burglaries had fallen.	
Traffic Calming	The Parish Council had paid a contribution towards having an updated speed review on the stretch of Leighton Road (A4146) from the Travellers Rest to Edlesborough in an endeavour to get the speed reduced from the current 60mph to 50mph. A request for funding to execute this has been put to the Local Area Forum for consideration. The suggestion of Dragons Teeth being installed prior to the 'bend' approaching the 30mph speed limit signs at Church End was put forward which the Parish Council would be prepared to fund, Clerk to contact Bucks CC regarding this and to also ask for vegetation to be cut back which is obstructing the 30mph signs. The Parish Council's requests for 20mph speed limits outside Edlesborough and Dagnall schools have been turned down.	October
Parish Amenities	The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters. The following points were discussed:	
Memorial Hall	The request for KJF Performing Arts to extend their booking by an extra hour on a Thursday evening was approved, with the understanding that the class finishes early on the evenings when the Parish Council Meetings are held. Councillors discussed the schedule of hirers in relation to the PRS & PPL Music Licences. Clarification of the rules and further analysis of bookings will be circulated to all councillors.	Manager October
Pavilion	A report was given following a meeting of the Pavilion Steering Committee held in August, the Committee would visit other villages who had built 'Community Hubs' to ascertain what had been involved and how they were progressing. An investigation is required into the use of the storage lockers in the changing rooms with possible reallocation of use. Permission was granted for EB Lions to store flood lights in the Pavilion for use during training sessions. Under no circumstances must the batteries be stored in the Pavilion. The introduction of introducing a bookings diary for the Pavilion was discussed. The manager will continue to liaise with the sports clubs regarding current usage.	Manager October Manager October Manager October
The Green	The new seat in memory of Terry Carlisle has now been installed adjacent to the Tennis Court. The manager is currently awaiting quotes for the cost of repairs on some of the play equipment. These will be circulated to councillors once received.	Manager October

	<p>A quotation is requested for repairs to the broken seat by the Tennis courts. ECC are prepared to pay for the staining of the seat.</p> <p>The Contractor is to be informed to go ahead with the maintenance programme on the junior football pitches. Work to the Adult pitch not to be carried out until The Swan Football team has confirmed their agreement to pay their contribution towards the cost.</p>	<p>Manager to chase October</p>
Playground	<p>Installation of the new playground equipment will begin on 23rd September. RoSPA to be contacted to arrange a date for inspection before this play area is re-opened.</p>	<p>Manager October</p>
Sports Clubs	<p>Nothing to report</p>	<p>Manager October</p>
Allotments	<p>Rents to be collected weekend of 5th/6th October. Tenants have been requested to make sure payment is made at this time. Depending on the outcome, the Council will consider the introduction of a "Late payment charge" with effect from October 2014. Letters have been sent to various allotment tenants demanding that their plots are kept cultivated and clear of any debris, rubbish and weeds.</p>	<p>Manager October</p>
Cemetery/ Churchyard	<p>Council authorised various improvement works to be carried out to the Cemetery. The lichen on seats 1, 2, 3 and 5 to be cleaned off and the seats treated with Cuprinol. A fenced enclosure to be erected on an un-consecrated part of the Cemetery for storing hedge cuttings etc and top soil for infilling sunken graves. The existing area used for hedge cuttings will then be cleared, rotavated and sown with grass seed. Stonemasons to be reminded that any spoil remaining after installing headstones is to be removed. Following completion of this work Council to decide how best to sign or cordon off the turning circle.</p>	<p>Manager October</p>
Street Lighting	<p>Several lights malfunctioning, the Contractors will repair next week. .</p>	<p>October</p>
Litter Bins/Dog Bins	<p>A new contractor will now take over the emptying of the green litter bins on the Green. The bins on the outside of the Green will continue to be emptied by AVDC.</p> <p>Costings and suggestions for a replacement dog bin behind the Pavilion will be circulated to Councillors for approval.</p>	<p>Manager October</p>
Bus Shelters	<p>Further quotations for repairs to the bus shelter at the top of Edlesborough High Street are to be obtained.</p> <p>In the meantime, Councillors are requested to visit the bus shelter and to give consideration to other types of bus shelter (e.g metal) as opposed to rebuilding in brickwork.</p>	<p>Manager October</p>
<u>ALL OTHER MATTERS</u> (Report provided by Mrs Lin Sargeant Clerk)		
Finance	<p>Accounts for the months ended 31st July and 31st August were presented and approved.</p> <p>Council waiting to receive the Annual Return (2012/13) from the External Auditors</p>	<p>Clerk October</p>
Insurance	<p>Council agreed to accept a new 3 year Long Term Agreement and to remain with the current Brokers.</p>	

Authorisation of cheques (Sept. inc. VAT)	<p>The following cheques had been authorised for payment:</p> <table border="0"> <tr> <td>Administration & Office expenses:</td> <td style="text-align: right;">107.55</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses</td> <td style="text-align: right;">332.64</td> </tr> <tr> <td>Salaries (inc. PAYE/NIC)</td> <td style="text-align: right;">1,187.50</td> </tr> <tr> <td>Cemetery Expenses (inc. hedge cutting)</td> <td style="text-align: right;">298.45</td> </tr> <tr> <td>Churchyard Expenses</td> <td style="text-align: right;">154.50</td> </tr> <tr> <td>War Memorial maintenance</td> <td style="text-align: right;">54.75</td> </tr> <tr> <td>Grass Cutting – Dagnall & Edlesborough</td> <td style="text-align: right;">715.39</td> </tr> <tr> <td>Dagnall – Play around the Parishes</td> <td style="text-align: right;"><u>120.00</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£2,970.78</td> </tr> </table>	Administration & Office expenses:	107.55	Memorial Hall/Pavilion expenses	332.64	Salaries (inc. PAYE/NIC)	1,187.50	Cemetery Expenses (inc. hedge cutting)	298.45	Churchyard Expenses	154.50	War Memorial maintenance	54.75	Grass Cutting – Dagnall & Edlesborough	715.39	Dagnall – Play around the Parishes	<u>120.00</u>		£2,970.78	<p style="text-align: center;">Clerk October</p>
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District Councillor's Report	<p>The Vale of Aylesbury Plan Strategy setting out the framework for jobs and homes in the area until 2031 had been finalised and submitted to Government for independent examination in August. The full content of the plan can be found at www.aylesburyvaledc.gov.uk</p> <p>Local Government Boundary Commission for England – Cllr Poll informed the meeting that the Edlesborough Ward of AVDC is unlikely to change (Edlesborough Parish plus Ivinghoe Aston).</p> <p>Electoral Registration forms will be sent to all residents at the beginning of October.</p> <p>The draft improvement plan for Aylesbury Town Centre and new developments has been published, the plan can be viewed online at www.aylesburyvaledc.gov.uk/aylesburyimprovementplan</p>																			

Planning	The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC					<p style="text-align: center;">Full Council/Clerk October</p>
	13/02043/ALB 29th July 2013	38 Main Road South Dagnall	Replacement of plastic rain goods at rear of house with cast iron painted black; replace cellar door; replace/repair downstairs bathroom window and dormer windows/frame	No Objections		
	The following decisions had been received from AVDC					
	13/01550./APP 7th June 2013	Krippa Ringshall Road Dagnall	Demolition and replacement of dwelling with associated landscaping and parking	No Objections	Refused	

	13/01552/ACL 10th June 2013	12A High Street Edlesborough	Application for a Lawful Development Certificate for a continued existing use of Broomstick Barn (workshop) as a residential dwelling	No Objections	Permitted	
	13/01306/APP 16th May 2013	Ivanhoe 7 Eaton Bray Road Northall	Single storey front extension and new roof with increased height over existing house to provide additional living accommodation and insertion of rooflights to rear and front elevation.	No Objections	Refused	
	13/01365/APP 21st May 2013	23 The Green Edlesborough	One and a half storey side and rear extension	No Objections	Permitted	
	13/01396/APP 23rd May 2013	20 Pebblemoor Edlesborough	Erection of single storey outbuilding	Opposes Application that it will have a visual impact on the street scene,	Refused/ Going to Appeal	
Local Development Order	Nothing further to report					
Affordable Housing	Nothing further to report					
EDaN Report	<p><u>Beautification</u> Plans are being drawn up for a repeat of the Car Boot Sale on the Monday of the May Day Bank Holiday next year (May 5th), subject to the approval of EPC(approved in principle). Alan will submit a proposal before the next meeting.</p> <p>Some of the planter subscriptions have not been renewed and action needs to be taken to replace the missing sponsors</p> <p>Work is under way to prepare for the enlargement of the planter on the Dagnall roundabout.</p> <p>The activity to sell donated items via Ebay has started again. If you have any items for consideration please contact Patricia Harrison 01525 220248 or Christine Yates 01525 220739 email chris@brooklyns.org.uk</p> <p>Work continues on the Edlesborough Parish pictorial notebook.</p> <p>A proposal to place a plaque on the Edlesborough village sign recording the award of Best Kept Village 2012 was approved by EPC.</p> <p><u>Traffic Management</u> We have enlisted the help of Jackie Wesley to make key targets aware of the sale of our Speedwatch. There is a meeting of the LAF Speed sub-group next month and further progress is expected after this meeting. The problem reported by Chris Poll at a previous EPC meeting where TVP were not able to follow through on people reported for speeding has been clarified. They had a temporary problem due to a high number (400+) licence plates from cars caught speeding by Speedwatch through our area of Bucks.</p>					

Cycleways, Footpaths and Pavements

I followed up with Jackie Wesley concerning the details of the proposed Feasibility Study we discussed at a previous EPC meeting. I asked for the commitment in writing. I have copied the response below. I consider this unsatisfactory and will follow up with the author.

'Jackie,

For feasibility studies on simple straight forward schemes, the drawings could be developed to a level of detail, whereby costs could be obtained from Contractors to build the work. However, if there are numerous routes, with more complex problems/solution, then the feasibility study would be simply to consider whether the routes are feasible and provide a robust cost estimate for all work to deliver the scheme (design and construction). In addition any risks/obstacles such as land take would also be identified.

Our aim would always be to develop a scheme as far as possible. Reviewing the information from the LAF bid I do not believe at the end of the feasibility stage we will be in a position to obtain prices from Contractors to build the work. We will be in a position to understand costs and prioritise different routes. Until we start the study there are a lot of unknowns, which is why for this scale of work a feasibility study is necessary. Conversely we would not want to spend time developing a high level of design on schemes that were not to be progressed.

Regards,

Pete Smyth'

This is a 'catch 22' situation as without the feasibility study we will not even have access to LAF funds to carry our the work let alone win the funding for the implementation. However on the basis of the statement above I would not recommend we proceed at this time until we get a much clearer commitment.

Friends Of The Church On The Hill

Following the presentation by Kevin Cabbage at the last meeting of the Friends the decision was taken to stay in the fold with EDaN and EPC and so continue with the benefits of being part of the Parish Council organisation.

The Friends continue to have difficulty in getting information and commitment from The CCT with the project to fit an electronic lock at the church following which the lighting project can start again. We have developed a long range plan for the church but cannot get a response to its suitability from The CCT.

Nevertheless we are ploughing on. There will be a Harvest Festival at the church on Sunday September 29th at 4pm . Immediately preceding this at 3pm The Friends will be serving(selling) afternoon teas. Please come to either or both. Donations of food etc to the Festival will be accepted on the day. Following the service Coralie will auction the donations for the benefit of the church.

The Friends request to reserve, provisionally, the Memorial Hall for the weekend of the Edlesborough Festival (6, 7 and 8th June) was accepted by EPC.

Community Car Scheme

More drivers are welcome especially from Northall as there are no volunteers currently from this village. Drivers are reimbursed @ 40p per mile for all trips. Please contact Kathy Bovington 01442 842796 or 07790 537032.

<p>The Villages Edlesborough Edlesborough/ Dagnall Edlesborough Edlesborough Dagnall</p>	<p>Edlesborough was unsuccessful in the Best Kept Village competition this year</p> <p>Clerk continues to contact Bucks CC for a response regarding additional white lining in Edlesborough and Dagnall</p> <p>A response had been received from Bucks CC with reference to the Council's support of local residents' suggestion for additional parking arrangements at the top of the High Street. Considerable funding would be required and although the Local Area Forum has been approached this type of work is not included in their delegated budget for the coming year.</p> <p>Complaints regarding the overgrown footpath along the bridleway from Edlesborough to Ivinghoe Aston had been referred to Bucks CC Rights of Way several months ago. BCC to be chased again</p> <p>A site meeting has been held with contractors to discuss the cost implication of installing additional fencing and laying a stone path along the Gaddesden Walk footpath. Clerk to obtain a more detailed breakdown of the quotation supplied before Council consider this further.</p>	<p>Clerk October October Clerk October JW/BH/Clerk Council</p>
<p>Correspondence</p>	<p>Councillors sent e-mails of day to day matters relating to Bucks CC, AVDC and other enquiries.</p>	
<p>Items for Agenda 17th October 2013</p>	<p>PRS/PPL Music Licence fees Vice-Chairman and additional Councillors</p>	
	<p>The meeting closed at 10.46pm</p>	