

# Edlesborough Parish Council

**Minutes of Meeting held on Thursday 19<sup>th</sup> December 2013 at Edlesborough Memorial Hall 7.30pm**

AGENDA ITEM		ACTION BY WHOM & WHEN
<b>Open Forum</b>	The Chairman welcomed parishioners, no questions were raised.	
<b>The Chairman formally opened the Parish Council meeting at 7.35pm</b>		
<b>Present:</b>	Cllr Cabbage (Chairman), Cllr Williams (Vice Chairman) Cllr Wilkinson, Cllr Wilson, Cllr Holt, Cllr Nevard, Cllr Mrs Prys-Jones, Clerk – Lin Sargeant, Assistant Clerk/Manager – Penny Pataky; and 2 parishioners	
<b>Apologies:</b>	District Cllr Chris Poll	
<b>Declarations of Interest</b>	None declared at the commencement of the meeting but Cllr Cabbage later declared an interest on the Planning Agenda item.	
<b>Minutes of previous Meetings</b>	The minutes of the Parish Council meeting held on 21 <sup>st</sup> November were approved and signed by the Chairman.	Clerk/KJC
<b>Matters Arising</b>	There were no matters arising.	
<b>Advertising for Councillors</b>	No response had been received despite the advertisement appearing in the December/January issue of Focus, via emails and on the Notice boards.	Clerk/ Council
<b>Parish Amenities</b>	The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters. The following points were discussed:	
Memorial Hall	<p>The Memorial Hall Boilers have been serviced and the recent heating malfunction remedied.</p> <p>The Assistant Clerk will extend research into dual fuel prices for the gas and electricity supply contract for the Memorial Hall and Pavilion for a decision to be made by Council in January.</p> <p>The councillors discussed the reverberation in the Memorial Hall; options to combat this will be investigated.</p>	<p>Manager January</p> <p>Manager/AJW</p>

Pavilion	No Ball Games' signs not yet received.	Assistant Clerk/ January Full Council
Pavilion Steering Group	Date to be agreed for a working party meeting of the Steering Group and the Parish Council to review the current status and the key issues.	
Street lighting	Repairs have been carried out. Bucks CC to be contacted regarding cutting back overgrowth currently obliterating the streetlight in High Street and obstructing the pavement. It was agreed to leave the request for a new streetlight until ascertaining the amount of light once the vegetation has been cut back. Quotation to be obtained for the cost of new streetlight in Dagnall to be sited preferably on either a Telephone or Electricity pole. Quote to be for a SOX light as well as a price for an alternative LED light  The provider of electricity for all the street lights (E-ON) to be contacted and the following questions raised. (a) what is the basis for calculating the current charges (number of street lights; existing SOX lamps; operational hours; price per kWh etc.) (b) what impact on the cost would the use of modern LED lamps have?	Full Council January  Assistant Clerk/ Full Council
Allotments	One new tenant on the Green. Council currently seeking someone to take over as Warden of The Green allotments.	Assistant Clerk January
Cemetery	One interment has taken place.	Assistant Clerk January
The Green	The Clerk will confirm the costing of the repairs to the large seat adjacent to the Tennis Courts with Edlesborough Tennis Club. The wood will be ordered and repairs carried out in due course. Concrete slabs have been laid at the entrance to the Children's Play Area.	Manager January
Litter Bins/ Dog Bins		
Bus Shelters	The council have now agreed upon a contractor, repairs will be carried out in due course. The Assistant Clerk will contact each of the companies who quoted and inform them of the outcome of the Councils decision. Concern was raised regarding the poor visibility of being able to sit in the current bus shelter and not see buses approaching.	KC/Manager January
<b><u>ALL OTHER MATTERS</u></b> (Report provided by Mrs Lin Sargeant Clerk		
<b>Finance</b>	Accounts for the month ended 30 <sup>th</sup> November were presented and approved.	Clerk January
<b>Budget 2014/15 Special Projects</b>	A working party has discussed the budget and Precept and it was proposed by Cllr Wilkinson to set the Precept for 2013/14 at £82,155, this together with the grant of £1,845.00 would total £84,000.00, the proposal was seconded by Cllr. Holt and agreed by the Council. The application to AVDC would be submitted prior to 24 <sup>th</sup> January 2014. The rate for a Band D property would be £66.05 compared to £58.25 in 2012/13 giving an increase of £7.80 per annum.	Full Council January

<b>Financial Regulations</b>	<p>The Parish Council are required by the Audit Commission to produce Financial Regulations. A draft document was put before the Council. Various amendments were agreed and a final document will be produced for signature by the Chairman at the next meeting.</p>	<p>KJC/Clerk January</p>																												
<b>Authorisation of cheques (December inc. VAT)</b>	<p>The following cheques had been authorised for payment:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Administration &amp; Office expenses:</td> <td style="text-align: right;">114.42</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses</td> <td style="text-align: right;">342.93</td> </tr> <tr> <td>Salaries (inc. PAYE/NIC)</td> <td style="text-align: right;">1,187.50</td> </tr> <tr> <td>Grass Cutting – Dagnall &amp; Edlesborough</td> <td style="text-align: right;">357.70</td> </tr> <tr> <td>The Green expenses</td> <td style="text-align: right;">92.79</td> </tr> <tr> <td>Children’s Playground expenses –Fencing &amp; slabs</td> <td style="text-align: right;">2,682.07</td> </tr> <tr> <td>Cemetery expenses</td> <td style="text-align: right;">405.80</td> </tr> <tr> <td>Pavilion Steering Group expenses</td> <td style="text-align: right;">6.00</td> </tr> <tr> <td>Streetlight repairs</td> <td style="text-align: right;">838.50</td> </tr> <tr> <td>Poppy Wreaths incl. donations</td> <td style="text-align: right;">85.00</td> </tr> <tr> <td>Chairman’s Fund/Miscellaneous</td> <td style="text-align: right;">91.12</td> </tr> <tr> <td>Grass &amp; Hedge cutting Northall Village Hall</td> <td style="text-align: right;">1,284.00</td> </tr> <tr> <td>Dog Bin emptying and sanitising</td> <td style="text-align: right;">2,169.66</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£9,657.38</b></td> </tr> </table> <p>Clerk was requested to re-check the Dog Bin Invoice prior to payment and approval was given for a further Invoice for Streetlight repairs to be paid together with service of Memorial Hall boilers and the Open Spaces Membership fee for 2014/15.</p>	Administration & Office expenses:	114.42	Memorial Hall/Pavilion expenses	342.93	Salaries (inc. PAYE/NIC)	1,187.50	Grass Cutting – Dagnall & Edlesborough	357.70	The Green expenses	92.79	Children’s Playground expenses –Fencing & slabs	2,682.07	Cemetery expenses	405.80	Pavilion Steering Group expenses	6.00	Streetlight repairs	838.50	Poppy Wreaths incl. donations	85.00	Chairman’s Fund/Miscellaneous	91.12	Grass & Hedge cutting Northall Village Hall	1,284.00	Dog Bin emptying and sanitising	2,169.66		<b>£9,657.38</b>	<p>Clerk January</p>
Administration & Office expenses:	114.42																													
Memorial Hall/Pavilion expenses	342.93																													
Salaries (inc. PAYE/NIC)	1,187.50																													
Grass Cutting – Dagnall & Edlesborough	357.70																													
The Green expenses	92.79																													
Children’s Playground expenses –Fencing & slabs	2,682.07																													
Cemetery expenses	405.80																													
Pavilion Steering Group expenses	6.00																													
Streetlight repairs	838.50																													
Poppy Wreaths incl. donations	85.00																													
Chairman’s Fund/Miscellaneous	91.12																													
Grass & Hedge cutting Northall Village Hall	1,284.00																													
Dog Bin emptying and sanitising	2,169.66																													
	<b>£9,657.38</b>																													
<b>District Councillor’s Report (e-mailed)</b>	<p>At the last AVDC council meeting I was able to ask Sara Thornton, Thames Valley Police Chief Constable, a couple of questions. I already knew the answers but was of the opinion that declaring whom I represented and that we were aware of the issues was useful.</p> <p>Firstly I asked about the apparent lack of PCSO visibility in Edlesborough. Sara explained that they had changed shift patterns which meant that PCSO’s were more evenly spread throughout the 24 hour period but that there were more area cars covering our patch. There were also now more PCSO’s covering the larger are of GBW&amp;I than there ever were in Wing South</p> <p>I also asked about the success of the “closed border” operations. These are where TVP flood the area with ANPR cars and stop any suspicious vehicles to talk to their drivers. She replied that these had been successful and that more were planned but that operational matters could not be openly discussed. She was however fully aware of the issues which affect us at the very boundaries of the TVP area and they were working closely with colleagues in Beds and Herts.</p> <p>I also slipped in that we were very grateful to have Jackie Dodson, TVP PCSO of the year, as our local officer which she acknowledged.</p> <p>All incidents of crime were down over the last audited period except violence to the person. These were primarily domestic incidents but also fights in town centres.</p> <p>It just remains for me to wish all at EPC a peaceful and joyous Christmas and, I hope, a prosperous New Year.</p>	<p>January</p>																												

<b>Planning</b>	The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC					Clerk/ Full Council January
	13/03307/APP 28 <sup>th</sup> November 2013	The Stables Home Farm Leighton Road Northall	Single storey side extension	No Objections		
	13//03250/APP 20th November 2013	26 High Street Edlesborough	Demolition of existing garage, store and replacement with single storey side extension and new carport. Removal of existing roof and replacement with new raised roof to create first floor accommodation and insertion of rooflights	No Objections		
	13/03309/APP 28th November 2013	100 High Street Edlesborough	Conversion of existing garage into living accommodation with new pitched roof, part single storey and part first floor extension. New pitched roof to existing side extension. Erection of detached garage with office in roofspace.	Oppose		
	13/02729/APP Amended Proposals/Plans	Land at Dagnall Farm Main Road North Dagnall	Installation of a total of 100 photovoltaic ground mounted solar panels	No Objections		
	13/03355/AOP 3 <sup>rd</sup> December 2013	Land Adj Dene House, Leighton Road Northall	Outline application with all matters reserved for the erection of 4no. Detached two storey dwellings served by two new vehicular access	Oppose		
	13/03405/APOP 9 <sup>th</sup> December 2013	Land Adj to Eaton Bray Road Northall	Outline Application with all matters reserved for the erection of 5no. Detached dwellinghouses	Oppose		
	13/03411/APP 9 <sup>th</sup> December 2013	Lightwood Lodge Leighton Road Northall	Erection of double detached garage at front of property	No Objections		
	The following decisions had been received from AVDC					
13/01396/APP 23rd May 2013	20 Pebblemoor Edlesborough	Erection of single storey outbuilding	Opposes Application that it will have a visual impact on the street scene,	Appeal allowed		

	13/01705/AOP 21st June 2013	Manor Farm Pebblemoor Edlesborough	Reserved Matters Application for scale, external appearance and hard and soft landscaping, pursuant to outline application 10/02595/AOP for residential development comprising removal of existing modern barns, conversion and works to barns/stables to provide three dwellings and three new dwellings with associated parking, garaging and turning	No Objections	Approved	
	13/02659/APP 23rd September 2013	14 St. Marys Glebe Edlesborough	Part one storey/part two storey rear extension	No Objections	Permitted	
	13/02854/APP 15th October 2013	3 Summerleys Edlesborough	Change of use from use class A2 (Estate Agents to use class 5 Hot food Take Away) and installation of flue.	OPPOSE as it would inevitably exacerbate the existing car parking problems in the immediate vicinity.	Refused	
<b>Vale of Aylesbury Plan</b>	Nothing to report.					January
<b>Local Development Order</b>	Nothing further to report					January
<b>Affordable Housing</b>	Nothing further to report					
<b>EDaN Report</b>	<p>The Traffic Management team has been trying to find a way to get a new speed monitoring system (Sentinel). The Parish Council agreed to put in £1,000 for the system on the basis that Speedwatch could be sold to raise £1,000 and the other £1,000 would be loaned from individuals making a total of £3,000 overall. There is a new avenue being pursued at the moment as a result of some work they have been doing with Dagnall school. They have been approached by someone who puts together bids for funding and believes it can be done for this equipment in conjunction with Dagnall school. If the bid is successful the individual will need a payment of not more than £500 if the bid is successful.</p> <p>A volunteer has come forward offering to be responsible for keeping the War Memorial area tidy on a regular basis. This offer was accepted with much appreciation, subject to Cllr Williams agreeing the operational arrangements with the volunteer.</p> <p>The Parish Council and representatives of all the EDaN Teams held a very successful business review and social evening at the beginning of December.</p>					AW
<b>The Villages</b>  Edlesborough	A parishioner's concern regarding an additional streetlight and clearing of overhanging tree branches is referred to in Street Lighting as above.					Assistant Clerk January

Edlesborough	Concern was expressed as to the pot holes in the Lane by the Ford and an approach would be made to Eaton Bray Parish Council requesting that repair works are undertaken.	CN
Dagnall	Clerk to write to the County Councillor, Mrs Avril Davies, to chase BCC for their approval of the installation of railings in Dunstable Road.	Assistant Clerk January
Dagnall	Request for an additional streetlight is referred to under Street Lighting as above.	Assistant Clerk January
<b>Traffic Calming</b>	BCC to be advised that the location of the requested Dragon's Teeth is at the speed limit entry to Edlesborough at Church End, A4146, and not at the site of the speed camera.  The Local Area Forum of BCC to be approached to fund the cost of implementing a 50mph speed limit from the 40mph speed limit at Travellers Rest to Church End, Edlesborough.	Clerk December
<b>Correspondence</b>	Councillors sent e-mails of day to day matters relating to Bucks CC, AVDC and other enquiries.	
<b>Items for Agenda 16<sup>th</sup> January 2014</b>	Approval and signature of Financial Regulations document. Appointment of new Clerk and a separate position of Responsible Financial Officer (RFO) Funding to improve parking in Edlesborough High Street to remain on the Agenda Railings in Dunstable Road, Dagnall	
	The meeting closed at 10.12pm	