

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Wednesday 4th April 2012 at 7.30pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
<u>Present</u>	Mr John Wilkinson (Chair), Mr Kevin Cabbage, Mrs Marilyn Prys-Jones, Mr Alan Williams, Mr Mark Wilson, Mrs Beverly Sage (Asst. Clerk), Mrs Beverley Douglas (Hall Manager) and 1 parishioner	
<u>Apologies</u>	Mrs Lin Sargeant (Clerk)	
<u>Open Forum</u>	No items were raised.	
<u>Declaration of interest</u>	None declared.	
<u>Minutes of previous Meeting held on 7th March 2012</u>	Minutes were signed as a correct record.	
<u>Matters Arising</u>	Referred to under Agenda headings.	
<u>Edlesborough Memorial Hall</u>		
<u>Asst. Clerk's Report</u>	All hall hire payments have been made and banked in time for year end. The final figures show a hire increase of just over 1%. Hall Mgr was asked to re-do pie chart reflecting	May 2012

hall usage to incorporate 'non paying users' as it was felt the value of the hall should not only be reflected financially.

May 2012

Complaint has been received that some of the chairs in the Memorial Hall do not stack properly and pose a danger. Agreed to ask handyman to dispose of the unsafe chairs as Parish Council have already set aside some money towards purchase of new ones.

On 19th March hall users complained of a burning smell in the hall which was due to an electrical fault with a strip light in the kitchen area. All bookings were cancelled that day and users will be refunded. Electrician has queried why there is no smoke alarm in the main hall – Hall Manager to discuss effectiveness of one with expert when fire extinguishers are serviced in June. Also noted that portable appliances need to be checked to ascertain when they were last tested by an electrician. The Under Fives move to school was discussed in detail. Under Fives have offered to pay for the for hall hire until the October half term on the premise that if they do not use it for the total duration, and we manage to re-let during that time, we will reimburse them. The Council agreed this offer. Under Fives also offered the hall the outside play equipment which the Council will decline. The final request was that Under Fives could keep their equipment in the storage area at the back of the hall. The Council suggested that this was only viable until Under Fives leave, and would give them the October half term week to move everything out. Cllr Cabbage will contact Under Fives to tell them what has been agreed.

May 2012

May 2012

May 2012

Given these changes the Council agreed that hall availability should be advertised as 'available for daytime bookings from end of October onwards' and Asst. Clerk was asked to write a Focus magazine article to this effect. Also include the Council's desire to set up a Hall Management Committee to gauge interest of Parishioners. Hall Manager suggested organising an open day to advertise the hall and give potential users the opportunity to 'pop in'. Cllr Cabbage agreed to speak with Jane Foster regarding the play equipment and find out if Bucks CC have agreed to make good the safety surface as part of the forthcoming building works.

May 2012

Utility Bills

The Clerk has just agreed a 2 year fixed contract with E-on on a 2 year fixed plan commencing 7th July 2012 with a 4% discount and paying by direct debit on quarterly bills.

Edlesborough Green (including play equipment, car parks, Sports activities etc.)

Asst. Clerk's Report

Request has been received from a local fitness instructor who wishes to run a 'Boot Camp' style fitness session on the village green. This was agreed in principle but Asst. Clerk to reply asking for more details including days, times and what activities will be involved.

May 2012

Football

A further meeting between The Swan, EB Lions and the Parish Council took place on 19th March. At the meeting it was agreed that the Council would pay for all the Spring pitch renovation actions and the football clubs would make a donation for the Autumn actions which total £760. The football clubs have offered £560 on the condition that there are no large fee increases and they can continue to play on the three junior pitches and adult pitch throughout the year. The Council agreed to fund the further £200 shortfall and Asst Clerk to write a response to both teams. The goal posts have now been removed.

May 2012

Tennis

The ground rent has been paid for the quarter ending 30th June and the electricity bill has now been settled. Clerk to be asked to provide the Parish Council with the total cost of Pavilion electricity for the last 12 months.

May 2012

Cricket

Edlesborough Cricket Club has been sent a contract and we are now awaiting their response. Asst Clerk to chase.

May 2012

Policy Statement – Sports Users

The Policy Statement has been agreed in principle and Cllr Williams to circulate. Once this has been finalised it will be sent to all Sports Clubs along with information on any fee increases in May.

May 2012

Edlesborough Green Pavilion

Asst. Clerk's Report

The metal dog fouling notice by the Pavilion was ripped off but has now been refitted with stronger screws. All electrical work on behalf of the tennis club has been completed and a PASS certificate has been issued. The electrician has also recommended that the cables in the loft need to be checked by an electrician. These are used on Carnival day so Asst. Clerk was asked to write to the Carnival Committee. Malcolm Weaver has requested a key for the Pavilion and this was agreed.

May 2012

Edlesborough, Dagnall & Northall Allotments

Asst. Clerk's Report

Asst. Clerk met with Warden at Dagnall allotments for a site inspection. Letters have been sent to all users who do not appear to be cultivating their plot. Warden also requested that a dog bin be removed from inside the allotments to a more suitable position. Not only is it not visible from the road, it is felt it is encouraging people to walk their dogs through the allotments and there is a problem with dog fouling at the moment. One suggestion was to relocate it at the end of Malting Lane. Asst Clerk asked to contact Brian Holt to get his opinion.

May 2012

Asst. Clerk to ask Malcolm Weaver for a revised 'maintenance' quote to include an annual trim of the boundary hedge along the Dagnall allotments public footpath.

May 2012

After discussion, it was felt that the gap in the hedge bordering the Green allotments has been caused by the allotment holder clearing back overgrowth from the area. Due to the minimal charges made for allotments versus the costs to run them it was agreed the allotment holder must make good the area himself. Asst Clerk to write to him explaining the situation.

Edlesborough Cemetery/Churchyard

Asst. Clerk's Report

One of the graves has been covered with paving slabs and bulbs/bedding plants. After investigation it was discovered that the burial had been arranged by social services and

there was no way to find out who was tending to the grave. A letter has been left at the grave reminding them of the rules of the Lawn Cemetery and advising them that the slabs will be removed at the end of June.

Edlesborough, Dagnall & Northall Street Lighting

Asst. Clerk's Report

5 streetlights have been repaired since last meeting. Clerk has written a third letter to the resident at Dagnall requesting payment for the damaged light column outside his property for which he did not wish to claim through his insurance. As there has been no response two representatives from the Parish Council will visit the Parishioner to see why no payment has been made. It was felt this was necessary before taking legal action.

May 2012

Highways/by-ways/footpaths

AVDC & BCC responsibilities

Asst. Clerk's Report

Bucks CC have been reminded of the potholes particularly in Pebblemoor and on the roundabout at the Travellers Rest. It is understood that they are waiting for a specialised piece of machinery which will make a better job of filling the holes and work will be carried out as soon as this is in hand.

Any other Business

A Parishioner has requested that the Ivy be removed from both the Elderberry and Sycamore trees on the Green near the Pavilion. It was agreed that the handyman be asked to sever the Ivy at ground level on both trees. During the early hours of Tuesday night a car crashed into the EDaN planter at the corner of the High Street and the A4146. The EDaN beautification team have contact details and will pursue the matter with the driver/insurance companies.

Meeting Closes

Meeting closed at 9.25 pm.

Date of Next Meeting

**NEXT MEETING: WEDNESDAY 2nd May 2012 at EDLESBOROUGH MEMORIAL
HALL**

Commencing 7.30pm