

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

held on Thursday 3rd September 2009 at 7.30pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
<u>Present</u>	Mr. Wilkinson (Chairman) Mrs Prys-Jones, Mr. Brown, Mr Williams, Mr. Cabbage, Beverly Sage – Manager, Clerk - Lin Sargeant	.
<u>Apologies</u>	Mrs. Thompson(due to illness) Mr. Wilson	.
<u>Declarations of Interest</u>	None declared at commencement of meeting	.
<u>Minutes of Previous Meeting</u>	Signed by the Chairman as a true record	.
<u>Held on 9th July 2009</u>		
<u>Matters Arising</u>	As referred to under following headings	.
<u>Review of Charges</u>	Conversations had taken place between Mr Wilkinson and representatives of the Tennis Club and Cricket Club but no decisions have yet been finalised. The main point of issue was the frequent cleaning of the Pavilion and following considerable discussion GPC recommended that the Cleaner would require to carry out a hygiene clean and replace toilet rolls, hand towels etc.(half an hour per week) and a thorough clean once each month (2hrs per month). Clerk was authorised to discuss the revised hours with the Cleaner which were to commence from 1 st October 2009 and the Manager to be given a copy of the Cleaner's Job Description.	October 09
<u>Fixed Assets (Land etc. interests)</u>	Mr Cabbage and the Clerk had recently attended a Seminar where it had been established that the Memorial Hall and Pavilion were to be shown on the Assets Register with insurance values. Further work still to be carried out.	October 09
<u>Edlesborough Memorial Hall</u>		
Clerk's Report	Advertisements for Hall bookings have been placed in the Doctors Surgery, Post Office, Janes and Happy Valley in Eaton Bray. AVDC were giving the Parish Council the opportunity of deferring payment of Business Rates but this was not considered necessary. A thorough clean of the Hall had recently taken place with specialist cleaning materials.	October 09
<u>Memorial Hall Bookings</u>	It was agreed to charge new regular commercial users £10 per hour, regular users and village organisations £7 per hour and £13 per hour Ad Hoc users.	October 09
<u>Under 5's Meeting (Annual Hire Agreement etc.)</u>	Following requests from Under 5's various improvements have been carried out in the Memorial Hall, child/adult toilet seats fitted in both ladies and gents toilets, an alarm fitted on the arched door, replacement bolt on the storage doors all of which Under 5's had been made aware of prior to the commencement of the Autumn term. Clerk to notify Under 5's of additional clause added to the 'Side' Agreement and to send a copy which must be attached to each Annual Agreement, also that following confirmation received from the Parish Council's Insurance Company the additional wording of Condition 5 to read 'except to the extent such cost is covered by the Hirer's	October 09

insurance policy'. Under 5's to provide full details and plans of it's proposal for a canopy at the side of the Hall.

Utility bills for Memorial Hall & Pavilion

Revised direct debit payments had been notified by Anglian Water for the Memorial Hall, Pavilion, Cow Lane, The Green and Northall allotments. October 09

Edlesborough Green (including play equipment, car park, sports activities etc.)

Clerk's Report

Wicksteed Leisure Ltd have been authorised to carry out repairs to the Galactica. October 09

A cricket match had been held in memory of Roger Thorne and The Bell Football team would be commencing matches as from 6th September.

The Clerk had met the representative of AVDC's 'On the Road' project, Edlesborough Green and Dagnall Recreation Field would be used, Clerk to ascertain whether any lighting would be required. A schedule of dates would be forthcoming commencing in October 2009.

EB Lions requested information on location of any hard standing sites within the parish, maximum 60 x 40 yards, which they would be able to use as a football pitch.

The 2009 St. Mary's Carnival had been a great success with no problems encountered.

Clerk to reply to AVDC letter regarding the emptying of Litter Bins on The Green,

Edlesborough has come second in the Best Kept Village Competition and details would be appearing on the Parish website.

Kick Wall

This item to remain on the Agenda October 09

Edlesborough Green Pavilion

Canopy Roof/Pavilion Extension

Discussion took place regarding the future of the Pavilion and Mr. Cabbage agreed to draft an article for the 'Focus' magazine. October 09

Edlesborough, Dagnall & Northall Allotments

Clerk's Report

Water tap on The Green allotments repaired. A further plot has been let on The Green allotments. Clerk had received details of an Allotment Forum. The Parish Council have purchased a Cup, which has been engraved 'Edlesborough Parish Council The Anne Thompson Award for Best in Show' which will be presented each year to a Parishioner winning the best in show at the annual Dagnall Produce Show. It was agreed that the Parish Council would not award shields for the best kept allotments. October 09

Edlesborough Cemetery/Churchyard

Clerk's Report

2 rows of graves have been infilled and will be seeded when appropriate, further graves will be infilled in due course. Shrubs and tree branches have been removed. 3 burials have taken place and 1 Memorial application received. October 09

For the third time this year the padlock on the bridleway gate has been vandalised and reported to Thames Valley Police.

Cemetery Access/Bridleway Gate

Clerk's Report

October 09

Quotations received for various types of gate and more details requested before a decision is made.

Edlesborough, Dagnall & Northall Street Lighting

Clerk's Report

2 lights in Edlesborough and 1 in Dagnall repaired.

October 09

Redundant pole at Church End now removed from pavement. Reimbursement received from EDF for replacement lights at Studham Lane, Dagnall and Church End, Edlesborough. A light in Cow Lane to be reported as malfunctioning

Highways/Byways/Footpaths

Clerk's Report

Response regarding dropped kerbs in Church Croft to be read at Parish Council meeting

AVDC & BCC responsibilities

Clerk's Report

Letter sent requesting hedge to be cut back in Slicketts Lane and Bucks CC notified of pavement repairs and tree pruning that need to be carried out in Taskers Row, of pot holes in Brook Street and The Green that require infilling and about the uneven/humped pavement in Pebblemoor that needs to be dealt with.

October 09

The meeting closed at 10.45pm

Next Meeting: THURSDAY 8th October 2009 at Edlesborough Memorial Hall commencing at 7.30pm