

## Edlesborough Parish Council

### Minutes of the General Purposes Committee Meeting

Wednesday 6<sup>th</sup> April 2005 at 7.30 pm at Edlesborough Memorial Hall

Item	Decision	Next Review Date
<b><u>Present</u></b>	Mr. Brown (Chairman) Mrs. Thompson, Mr. Wilkinson, Mrs. Parker (co-opted member) Lin Sargeant (Clerk)	
<b><u>Apologies</u></b>	Mr. Cubbage, Mrs. Prys-Jones, Mr. Parker	
<b><u>Declarations of interest</u></b>	Mr. Brown would declare an interest regarding the Tennis Club	
<b><u>Minutes of Previous Meeting held on 9<sup>th</sup> March 2005</u></b>	The Minutes were signed following two amendments on page 2: Rates - ...meeting with Rating Officer at Aylesbury Vale District Council. The Green/Pavilion charges... Also to increase football to £22.50 (Lions to remain at £5.)	
<b><u>Matters arising from previous Minutes</u></b>	Items arising discussed under Agenda headings.  Mr. Wilkinson commented on how well the work had been carried out on erecting the new gate at the Churchyard	
<b><u>Edlesborough Memorial Hall</u></b>		
<b><u>Caretaker's Report</u></b>	Plastic edging has been placed around area between worktops and wall tiles to prevent damage to tiles. Vandals have been defacing the notice board. Further cleaning goods and new doormat are being ordered.	
<b><u>Clerk's Report</u></b>	Quotations received for annual boiler service. Clerk to arrange	June 2005
<b><u>Replacement Floor</u></b>	Advisors have been contacted, meeting to be arranged to discuss this item and structural wood repairs	June 2005
<b><u>Public Entertainment Licence</u></b>	The Chairman to liaise with Mr. Parker and prepare a plan of the Hall to accompany the Public Entertainment Licence application	
<b><u>Lights outside Hall</u></b>	Work to commence shortly.	June 2005
<b><u>Edlesborough Green (including the play equipment, car parks etc.)</u></b>		
<b><u>Caretaker's Report</u></b>	The litter picking rota has commenced. The purchase and sale of Green Sacks has been reconciled as at year end and sales are beginning to pick up.	
<b><u>Clerk's Report</u></b>	Application has been received for a bench seat to be positioned on The Green adjacent to the allotments.  The Committee gave permission stating that the bench must be in keeping with other bench seats already on The Green  Fencing around the playground area is being repaired.	June 2005
<b><u>Grass Cutting</u></b>	Clerk to enquire when first cuts will be carried out at Edlesborough and Dagnall this to include quadruplaning if considered appropriate by Contractors.	June 2005

<u>Tennis Club Lease</u>	Clerk waiting to hear from Tennis Club	June 2005
<u>Edlesborough Green Pavilion</u>		
<u>Caretaker's Report</u>	The constant battle of repairs following vandalism and having to remove graffiti practically every day is becoming time consuming and costly. The Committee agreed that graffiti should continue to be removed but the expense of the Caretaker's time and purchase of suitable chemicals is to be monitored.	June 2005
<u>Clerk's Report</u>	Clerk reported that letters have been sent regarding increase in charges for use of The Green and Pavilion	
<u>Shower Head Replacement</u>	Quote received and to be accepted. Cost of replacement to be taken from Pavilion upgrade budget.	June 2005
<u>Pavilion User Rules and Regulations</u>	The final draft was approved to be forwarded to all users of the Pavilion	June 2005
<u>Issuing of keys</u>	Following replies received from Sports Clubs', Committee approved the allocation of keys requested. Clerk to contact EB Lions to discuss position regarding key allocation. Clerk to arrange installation of new locks and keys. Key authority Agreement embodying Edlesborough Green Sports Pavilion Conditions of Use was approved and will be forwarded to Pavilion Users once the keys have been replaced. A Helpful Hints for Users will be displayed in the Pavilion. The Committee's thanks were expressed to Mr. Wilkinson for his help in preparing these documents.	June 2005
<u>Pavilion Safety checks</u>	Clerk to arrange inspection by Fire Officer to ensure provisions that have been made are adequate.  Committee stated that unlike the Memorial Hall the Pavilion is used but is not being hired out.	June 2005
<u>Edlesborough, Dagnall &amp; Northall Allotments</u>		
<u>Cow Lane Gate</u>	Contractor to be asked to re-align the posts supporting the gates.	June 2005
<u>Edlesborough Cemetery/Churchyard</u>		
<u>Access</u>	The deeds relevant to the Cemetery and bridleway have been inspected. Clerk to write to BALC for advice on legal position regarding the Parish Council's right to use the bridleway down to the new gate position.	June 2005
<u>Review of Plot sizes</u>	To be discussed at next meeting	June 2005
<u>Review of Burial fees</u>	Comparisons had been obtained from other burial grounds in the area and it was proposed by Mrs. Thompson that all existing fees be doubled. Committee approved	
<u>Dagnall Playground</u>	To be discussed at the full Parish Council Meeting	June 2005
<u>Edlesborough, Dagnall &amp; Northall Street Lighting</u>		
Northall	Streetlight on A4146 being attended to but situation to be monitored	June 2005

	Clerk to chase up street lighting quotation	June 2005
<b><u>Highways/by-ways/footpaths</u></b>	All Parish roads are in the process of being inspected for 'pot holes' and works requiring to be carried out	June 2005
<b><u>AVDC and BCC responsibilities</u></b>	Further letter sent to AVDC requesting action to be taken to repair Tasker's Row pavement	June 2005
	<p><b><u>There will be no GPC Meeting in May</u></b></p> <p><b><u>Next meeting will be on Wednesday 1<sup>st</sup> June 2005 at Edlesborough Memorial Hall</u></b></p> <p><b><u>Commencing 7.30 pm</u></b></p>	