

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting held on

Wednesday 1st June 2005

at 7.45pm at the Edlesborough Memorial Hall

Item	Decision	Next Review Date
Present	Mr. Brown (Chairman) Mr. Wilkinson, Mr. Cubbage, Mrs. Parker (co-opted member) Lin Sargeant (Clerk)	
Apologies	Mrs. Thompson, Mrs. Prys-Jones, Mr. J. Parker	
Declarations of interest	Mr. Brown would declare an interest regarding the Tennis Club	
Minutes of Previous Meeting held on 18t June 2005	2 amendments were made to the Minutes: Page I Caretaker's Report: second paragraph line one 'no-one'; Page 3 Access: line one - delete 'access' between 'that... ..the Parish Council' The Minutes were signed by the Chairman	
Matters arising from previous Minutes	The Chairman enquired whether a specification had been prepared regarding the external decoration of the Memorial Hall. Clerk would prepare this ready for obtaining quotations.	
Edlesborough Memorial Hall		
Caretaker's Report	Annual Inspections have been carried out for electrics and fire equipment, also a thorough Hygiene inspection. A broken socket in the main room has been repaired New exterior lights have been fitted above the main doors.	
Clerk's Report	Apart from an acknowledgement no further news on the new Public Entertainment Licence	
Replacement Floor	Contractors to carry out trial hole inspection during August.	September 2005
Exterior Decoration	Clerk preparing specification for external decoration.	September 2005
Memorial Hall Toilets	Contractor to paint toilets	
Insurance	Insurance has been paid for both the Memorial Hall and Pavilion. Clerk requesting a breakdown	September 2005

Edlesborough Green (including play equipment, car parks etc.		
Caretaker's Report	Tree seat has been repaired and replaced together with a tile on the Pavilion roof. The main beam of the height barrier at the Car Park has been damaged. Clerk to obtain quotation for repair and repainting. The replacement in due course of the wood on the Roundabout will be put forward for the next Precept. The Chairman thanked Mr. Parker for having analysed the RoSPSA report, and various remedial works will be carried out when materials are to hand. Hedges have been cut. The bark in the play area has been topped up and the rubbish bin has been replaced opposite St. Mary's Glebe junction, and manhole cover accidentally damaged by grass cutters has been replaced. Committee agreed to supply bin liners following request from Litter Pickers. A table was taken from the Pavilion was severely damaged having been used as a base for a Barbeque. The Committee were extremely concerned that Parish property had been used for this purpose. Clerk to inform Pavilion users when new keys and agreements are sent out that such use of Parish property is not acceptable. 2 incidents occurred on The Green which were reported to the Police.	September 2005
Clerk's Report	The Committee expressed their thanks to Mr. Ben Wright for having strimmed the grass around the Car Park area The 'hole' outside the Pavilion will be filled in and seeded in the Autumn. Clerk to obtain quote. Clerk confirmed Carnival had been successful and over 40 questionnaires filled in by parishioners. A summary of comments would be available at the September Parish meeting.	September 2005
Grass Cutting	Contractors carried out perimeter and obstacle strimming; prior to the Carnival.	
Seat on The Green	Committee approved request for a 'Donated' seat to be situated Pebblemoor End of the Green in memory of Jack Sear	September 2005
Tennis Club Lease	Clerk to contact Solicitors.	September 2005
Edlesborough Green Pavilion		
Caretaker's Report	Fire Protection Annual Service and annual electrical inspections have been carried out and roof tiles replaced and minor repairs to inside of Pavilion were carried out prior to Carnival day together with removal of further graffiti	
Clerk's Report	Awaiting keys from manufacturers for key replacement to Pavilion	September 2005
Shower Head Replacement	Contractor due to carry out these works week commencing 17U1 July	September 2005
Pavilion Safety checks	Waiting for reply from Fire Officer	September 2005
Pavilion Changing Room seats and lockers	Work to be carried out in due course	September 2005
Edlesborough, Dagnall & Northall Allotments		
The Green	A request had been received for a second water tap. Following discussion it was agreed that the Clerk	September 2005

	would reply asking if allotments holders would be prepared to undertake the work and the Parish Council would supply the materials.	
<u>Dagnall Allotments</u>	Allotments are being re-measured and new agreements to be drawn up to comply with other allotment users' agreements.	September 2005
<u>Northall Allotments</u>	Request to clear redundant allotment. Clerk to contact Northall allotment owners.	September 2005
<u>Clerk's Report</u>	Committee approved letter to be sent to allotment owners who had not appeared to be working their allotment during the year.	September 2005
<u>Edlesborough Cemetery/Churchyard</u>		
<u>Access</u>	Clerk reported that a reply had been received from Mr. Wood agreeing to the Parish Council having its own key for access. Clerk to arrange a meeting with Churches Conservation Trust.	September 2005
<u>Review of Plot sizes</u>	The Clerk and Mr. Parker have marked out a new row for burial of Cremated Remains	
<u>Lawn Cemetery</u>	Letters have been sent to all owners of graves in the Cemetery reminding them that it is a lawn cemetery. Committee agreed to several graves that had 'sunk' to be infilled with top soil and re-seeded in September weather permitting. At this time all graves to revert to lawn.	September 2005
<u>Dagnall Playground</u>	Letter had been sent offering Parish Council's assistance with forthcoming projects.	
<u>Edlesborough, Dagnall & Northall Street Lighting:</u>		
<u>Northall</u>	Street light Quotation still awaited.	September 2005
<u>Edlesborough</u>	Streetlight at junction with Pine Road has been repaired	
<u>General</u>	Clerk to arrange cleaning of PPP Notice board at Northall	September 2005
<u>Highways/by-ways/footpaths</u>	Permission received for slabs to be placed under Notice Board at Northall Allotments, Clerk waiting for permission from Bucks.CC regarding; Notice Board at Village Hall, Northall	
<u>Dog Bins</u>	Request received for a Dog Hygiene Bin to be placed at Slicketts Lane. Committee would seek ratification at the Parish Council meeting.	September 2005
<u>AVDC and BCC Responsibilities</u>	None	
	Meeting closed at 9.45pm	
	Next Meeting will be on Wednesday 5th October 2005 at Edlesborough Memorial Hall Commencing 7.30pm	