



Edlesborough Parish Council

Minutes of Meeting held on Thursday 20th April 2017 at Northall Village Hall commencing at 8.18pm

AGENDA ITEM		ACTION
The Chairman formally opened the Parish Council meeting at 7.50pm.		
Present:	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Nevard, Cllr Mrs Owen, , Cllr Mineikis, Cllr Mrs Thomas, District Cllr Chris Poll County, County Cllr Avril Davies, Penny Pataky (Clerk), 3 parishioners.	
Apologies:	Cllr Cabbage, Cllr Mrs Woodhouse, Cllr Pratt &	
Declarations of Interest	None	
Minutes of previous Meeting	The Minutes of the Parish Council Meeting held on 16 th March 2017 were ratified and signed with no amendments.	
Matters Arising	<p><i>Co-Option of New Councillor</i></p> <p>Following the resignation of Cllr Mrs Woodhouse at the March meeting and the subsequent advertisement for a new Councillor Mr Alan Green has applied to become a member of the Council.</p> <p>Cllr Mineikis proposed that Council co-opted Mr Alan Green onto the Council.</p> <p>Cllr Cabbage seconded the proposal.</p> <p>All agreed.</p> <p>Cllr Williams welcomed Mr Alan Green to the Council. Cllr Green will represent Dagnall and Cllr Mineikis will now represent Edlesborough.</p> <p><i>Action: Clerk to provide Cllr Green with paperwork to complete & to notify AVDC.</i></p>	Clerk
District & County Councillors Reports	<p><i>District Cllr Chris Poll</i> gave the following report on the latest communication from AVDC regarding VALP.</p> <p>There was some confusion that site allocations would be on a capacity lead approach. Despite this being the unchanged position as of late 2016 a number of communities were concerned this would mean unmet need being foisted on communities which had left some headroom in proposed numbers expected.</p> <p>He reported that this is at present not the case. Those parishes which have worked with AVDC forward plans team when compiling their Neighbourhood Plans have done so in good faith and this is recognized. The housing white paper makes reference to a new formula for calculating housing need but does not explain this. At present all local authorities have to work with evidence from the ONS which gives no increase from the position of 12 months ago. That being circa 27,000 dwellings required and not circa 33,000 dwellings as was possible just 6 months ago.</p> <p>Cllr Poll will of course continue to represent all settlements which have a made Neighbourhood Plan in the Vale to resist any need for an uplift of their agreed numbers when chairing the VALP scrutiny committee.</p>	



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	<p>The next meeting of this committee will be on Tuesday 11th July at 6.30. This is a public meeting at which members of the public may make representation at the discretion of the chairman although he would prefer any that do give advance notice to him in order that we may conduct the business in good order.</p> <p>County Cllr Avril Davies See Attachment 1 County Councillors Annual Report Topics</p>	
<p>Parish Amenities (As reported by the Manager, Penny Pataky)</p>	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
<p>Defibrillators</p>	<p>Nothing to report.</p>	
<p>Memorial Hall</p>	<p>Quotes for the redecoration of the hall: <i>Action: Manager to chase outstanding quote & ask other companies to quote.</i></p> <p>Kitchen Tap Following an issue with the kitchen tap Lee Hutt is investigating servicing the kitchen water heater. <i>Action: Manager to monitor.</i></p>	<p>Manager</p> <p>Manager</p>
<p>Pavilion/New Pavilion</p>	<p>New Pavilion Nothing to report.</p>	
<p>The Green & Playground</p>	<p><u>Roundabout</u> The manager has asked Luton Steels to deal with a couple of teething issues with the platform. Wet Pour repair kit has been ordered for MW Agri to repair the shrinkage in the wet pour surface.</p> <p><u>Grass Box</u> The majority of the Council agreed to MW Agri Ltd installing a compost/grass box in the corner of the green near the cricket nets. The purpose of this will be for the cricket square grass cuttings to be collected in, the resulting compost could then be used by the allotment holders. <i>Action: Clerk to instruct MW Agri to proceed with installation. Clerk to inform ECC that all cricket square grass cuttings must be put in this grass/compost box and not sprinkled under the hedges.</i></p>	<p>Manager Manager</p> <p>Clerk</p>



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	<p><u>Football Pitch Repairs</u> MW Agri will carry out the additional Vertidrain & continue repairs to the adult pitch after the car boot sale. The Car boot sale needs to avoid the tennis court end of the adult football pitch. <i>Action: Manager to ensure that the Car Boot Sale organisers know which section of the Green is not to be used.</i></p> <p><u>Play area surface</u> The surface & removal of the central fence has been completed. Unfortunately it has been necessary to erect additional security fencing as youngsters have repeatedly entered the area & caused damage to the new grass. MW Agri are visiting regularly to water the area due to the dry weather. It was reported to the Manager that youngsters were in the play area at 11.30pm on 12th April, this matter has been reported to the police & an additional post has been made on the EPC Facebook page asking parishioners to report activity such as this to the police.</p>	<p>Manager</p>
<p>Sports Clubs</p>	<p>ECC have a few friendly matches scheduled prior to their season commencing on 29th April.</p> <p>EB Lions have asked if they can reduce the adult pitch to a 9 aside size pitch in September 2017 if the Swan FC do not return to the Green. <i>Action: Manager to:</i></p> <ul style="list-style-type: none"> - <i>Establish when EB Lions need a decision by.</i> - <i>Inform the Swan FC that they must confirm whether they wish to return in September by a specified date.</i> - <i>Establish who will move/install the goal posts & sockets as necessary.</i> - <i>Inform EB Lions that EPC will be considering increasing their fees for this facility.</i> <p>The Swan FC are not able to confirm if they will be returning in September at this time. <i>Action: Manager to give Swan a deadline by which they must notify EPC if they wish to use the Green for next season.</i></p> <p>One of the poles for the ETC floodlights was tampered with & the cover was found in the away changing room in the pavilion. (It may have been dislodged by Storm Doris).</p>	<p>Manager</p> <p>Manager</p>
<p>Allotments</p>	<p>Vacant Plots: Northall: 0 plots Dagnall: 0 plots</p>	<p>Clerk</p>



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	<p>Cow Lane: 2 plots The Green: 0 plots – this site now has a small waiting list.</p> <p>The broken tap at Northall has been repaired. A new tenant at Northall has resulted in the creation of a new plot.</p>	
Cemetery	Nothing to report.	Clerk
Churchyard	Nothing to report.	Clerk
Bridle Path	Nothing to report.	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins, Dog Bins & Car Parks	<p>There has been an increase in anti-social behaviour and litter in both car parks over the past two weeks. TVP have been informed and will try to increase patrols of the area.</p> <p><i>Action: Manager to ask MW Agri to clean the car park surface and surrounding areas. If this is scheduled on a weekday Manager to inform NMJ Autocentre that the car park is not to be used on that day.</i></p>	Manager
Noticeboards	Nothing to report.	Clerk
Streetlights	Following an enquiry from John Strugnell of NJA Consulting regarding the specification of the streetlights for the Cow Lane/Damson Way development Cllr Cabbage has responded providing all the relevant information about EPC streetlights and labels.	Clerk
Bucks CC Devolved Services	<p>At the March meeting Cllr Mrs Thomas raised concern about the condition of the alleyway between The Pastures and Edlesborough Green.</p> <p><i>Action: the Clerk to report the raised pavement to TfB, who responded advising that repairs would be carried out within 28 working days.</i></p>	Clerk
FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)		
Accounts	The Accounts for month ending 31 st March 2017 having previously been circulated to Councillors were discussed and agreed.	Full Council



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Authorisation
of direct
payments &
cheques (incl.
VAT)

EMH	£1,561
Pavilion	£124
Green	£449
Open Spaces	£2,060
Bucks CC Devolved Services	£521
Allotments	£133
Street Lights	£112
Cemetery	£73
Churchyard	£261
Dagnall Rec	£159
Special Projects	£16,349
Staff	£1,250
Office Costs	£117
Subscriptions	£23
Total	£23,189

Clerk/CN

The April payment and cheque run was agreed.

Budget/Project Allocation 2017/18

Deferred to May meeting.

Action: Cllr Nevard to circulate recommendations via email to the full council for discussion and agreement at the next meeting.

Clerk

CN

Dagnall Village Hall Toilets

Deferred to May meeting.

TO

Neighbourhood Plan Grant

The Clerk has submitted an end of Grant report to Community Rights, a repayment of £582 has been raised due to an underspend.

Wicksteed Play Area Gate Invoice



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	<p><i>Action: Clerk to advise that this invoice will remain unpaid as to date the gate has not been delivered. Clerk to continue to press Wicksted for the delivery of the gate.</i></p>	Clerk																								
<p>Neighbourhood Plan</p>	<p>The Edlesborough Parish Neighbourhood Plan was submitted to AVDC on 6th April 2017. The consultation period runs from 6th April to the 18th May 2017. Parishioners are encouraged to comment on the plan by visiting the AVDC website. www.aylesburyvaldc.gov.uk/edlesborough-neighbourhood-plan</p>																									
<p>Planning</p>	<p>The following new applications were discussed and it was agreed to submit the responses below to AVDC</p> <table border="1" data-bbox="360 603 1883 1002"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>17/00914/APP 30th March 2017</td> <td>26 Slicketts Lane, Edlesborough</td> <td>Front, side and rear extensions, internal alterations and new pitched roof with pitched roof dormers to front and rear providing habitable accommodation to first floor.</td> <td>OPPOSE</td> </tr> <tr> <td>17/01399/APP</td> <td>Lower Farm, Leighton Road Northall</td> <td>Demolition of single storey rear extension and outbuilding and erection of two storey rear extension</td> <td>No objections</td> </tr> </tbody> </table> <p>The following decisions had been received from AVDC</p> <table border="1" data-bbox="360 1118 1883 1390"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>17/00142/APP 26th January 2017</td> <td>Ivanhoe, 7 Eaton Bray Road, Northall</td> <td>New pitched roof over single storey rear extension with roof lights</td> <td>No objections</td> </tr> <tr> <td>17/00204/APP 26th January 2017</td> <td>3 South End Lane, Northall</td> <td>Single storey side extension</td> <td>No objections</td> </tr> </tbody> </table>	Application No.	Address	Description	Parish Council Response	17/00914/APP 30 th March 2017	26 Slicketts Lane, Edlesborough	Front, side and rear extensions, internal alterations and new pitched roof with pitched roof dormers to front and rear providing habitable accommodation to first floor.	OPPOSE	17/01399/APP	Lower Farm, Leighton Road Northall	Demolition of single storey rear extension and outbuilding and erection of two storey rear extension	No objections	Application No.	Address	Description	Parish Council Response	17/00142/APP 26 th January 2017	Ivanhoe, 7 Eaton Bray Road, Northall	New pitched roof over single storey rear extension with roof lights	No objections	17/00204/APP 26 th January 2017	3 South End Lane, Northall	Single storey side extension	No objections	
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	17/00232/APP	Elm House, 7 Brook Street, Edlesborough	Removal of existing garage and conservatory. Construction of new detached carport, garage, utility room and garden room extension.	No objections		Permitted
	17/00320/APP 8 th February 2017	Tall Trees, Church End, Edlesborough	Demolition of garage and construction of a two storey side extension	No objections		Permitted
	17/00384/APP 8 th February 2017	Eynhallow, 9 Tring Road, Edlesborough	Erection of a front garage	No objections		Permitted
	17/00432/APP 15 th February 2017	Brae House, 3 Beacon View, Northall	Two storey side extension, single storey rear extension and alterations to existing detached garage including side extension and raising of roof to provide first floor storage area.	No objections but with a proviso regarding the amenity of the neighbouring property		Permitted
Projects	<i>EMH Acoustics –</i> The acoustic panels were installed on 10 th April 2017. Council agreed this was a worthwhile project.					
Website & Facebook	Facebook – <ul style="list-style-type: none"> • New play area surface. • Play area being entered despite additional security fencing. 					
EDaN & traffic Management Team Updates	Car Boot Sale – Monday 1 st May. GBWI Traffic Calming Sub Group Meeting – Wednesday 10 th May.					
Villages	<i>Dagnall –</i> <ul style="list-style-type: none"> • Site visit needed for possible additional street light on Studham Lane <i>Action: Working party to visit site to see if a light is needed and the feasibility of installing one.</i> <i>Northall –</i> Nothing to report.					TO, AW, KC & AG



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	<p><i>Edlesborough –</i></p> <ul style="list-style-type: none"> • Bollards at Travellers Rest roundabout still missing • No response to date to the Clerks enquiry about litter picking on the A4146 from AVDC. • No further response to date about the damaged hazard marker posts at the entrance to Ivinghoe Way. 	
<p>Correspondence</p>	<p><u>Vale of Aylesbury Local Plan (VALP) - New meeting dates</u></p> <p>Following the delay of the Submission Draft of Vale of Aylesbury Local Plan (VALP) to enable an assessment to be made of the impact of the Government’s recent Housing White Paper, the series of public meetings arranged for March were accordingly postponed.</p> <p>The programme has now been reviewed and arrangements have been made for a series of meetings in July. This will mean that the public consultation period will commence later in July, although dates have yet to be confirmed.</p> <p>Please note the following revised meeting dates:-</p> <ul style="list-style-type: none"> • VALP Scrutiny Committee on Tuesday, 11 July, 2017. This will be held at 6.30pm in the Olympic Room at The Gateway • Cabinet on Wednesday, 12 July, 2017. The Cabinet meeting will start at 6.30pm and will be held in the Olympic Room at The Gateway, and • Council on Wednesday, 19 July, 2017. This meeting will start at 6.30pm and will be held in The Oculus at The Gateway. 	
<p>Items for Agenda 18th May 2017</p>	<p>Items for the Agenda for EPC Meeting to be held on 18th May 2017 at Edlesborough Memorial Hall commencing at 7:30pm:</p> <ul style="list-style-type: none"> • Redecoration of EMH • Project budget allocation • Dagnall Streetlight • DVH Toilets • ECSC membership of New Pavilion 	
	<p>The meeting closed at 10.22pm.</p>	