

MINUTES of the ANNUAL GENERAL MEETING of the Edlesborough Parish Council held on Thursday 19th May 2016 at Edlesborough Memorial Hall commencing at 7.30pm

The Chairman, Mr Williams welcomed those present to the meeting.

<u>Present</u>

Cllr Williams, Cllr Wilkinson, Cllr Cubbage, Cllr Nevard, Cllr Mrs Woodhouse, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Mineikis, District Cllr Chris Poll, Penny Pataky (Clerk) and three parishioners.

Apologies: Cllr Pratt, County Cllr Avril Davies

Nominations for Chairman

Mr Wilkinson proposed Mr Williams as Chairman. Mr Williams' appointment as Chairman for 2016/17 was seconded by Mrs Owen and agreed unanimously.

To elect a Vice-Chairman of the Council

Mr Cubbage proposed Mr Wilkinson as Vice-Chairman. Mr Wilkinson's appointment as Vice-Chairman for 2016/17 was seconded by Mrs Owen and agreed unanimously.

Minutes of the Annual General Meeting held on 21st May 2015

The Minutes of the previous Annual General Meeting held on 21st May 2015 were approved and signed by the Chairman.

Councillors responsible for Planning issues:

Mr. Wilkinson who is the Parish Council's planning representative for the entire Parish agreed to continue for a further year. Cllr Mrs Owen & Cllr Mineikis agreed to take a more active role in reviewing the Dagnall planning applications.

Councillors and representatives responsible for Allotments:

Edlesborough (Cow Lane)	Mrs. P. Wilkinson
Edlesborough (The Green)	Mr D Kirkwood
Dagnall:	Mr. D Killick
Northall:	Mr R Dorrance

Councillors and representatives responsible for Footpaths:

Edlesborough) Cllr Mrs Woodhouse Dagnall) Northall) Cllr Cubbage

To appoint Officers for the following positions:

Employees Working Party:	Mr Williams, Mr. Wilkinson, Mr Cubbage, Mr Nevard
Bank Mandate:	Mr Williams, Mr. Wilkinson, Miss Pataky (Clerk), Mrs
	Woodhouse

Responsible Financial Officer:

Miss Pataky



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Play Equipment weekly inspection:

Edlesborough:	Manager: Miss Penny Pataky
Dagnall:	Dagnall Village Hall Management Committee
Northall:	Northall Village Hall Management Committee

Additional Keyholder:

Mr Alan Williams

To confirm financial limits for the following:

Quotations & Tendering work £5,000.00 Parish Clerk £250.00 for non-emergencies Parish Clerk £750 for emergencies without prior approval of the Council Edlesborough Memorial Hall, Green, Pavilion and Play Equipment Manager £75 for small nonemergency repairs or improvements and £200 for minor emergencies

To confirm continuation of payment of annual Subscriptions

Subscriptions to CPRE, The Chiltern Society, BALC/NALC, SLCC, AVAC and Community Impact Bucks were agreed.

Cllr Cubbage proposed that the Council should terminate their subscription to the OSS, Cllr Wilkinson seconded the proposal. All agreed. *Action: RFO to terminate direct debit & inform OSS at renewal.*

To inspect any deeds and the Assets Register in the custody of the Council

The Parish Council now retain the deeds in a fireproof and waterproof safe in the archives. All deeds having been inspected.

Annual Review of Memorial Hall Car Park Licence

Following Cllr Williams and Wilkinson's meeting with Mr B Wright to review and confirm the terms of the licence, it was agreed that NMJ Service Centre would continue to have the use of 10 parking spaces in the Memorial Hall Car Park and for their vehicles to be removed as and when requested by the Parish Council.

To appoint representatives to outside bodies

It was unanimously resolved to appoint the representatives (who had agreed to be the representatives) for the positions set out below:

Charities:	Burghope	Mrs M Shipway
	Townsland and Nurses	Mr Mineikis
Luton Airport Issues	Contact	Mr J Wilkinson
Great Brickhill, Wing &	Contact	Mr. J. Wilkinson, Mr. A. Williams, Mrs T Owen
Ivinghoe Local Area Forum		
St. Mary's Carnival	Contact	Miss Pataky as Clerk

There being no further business the Annual General Meeting closed at 7.56pm

Signed by the Chairman

Date