



Edlesborough Parish Council

Minutes of Meeting held on Thursday 18th May 2017 at Edlesborough Village Hall commencing at 8.18pm

AGENDA ITEM		ACTION
The Chairman formally opened the Parish Council meeting at 7.52pm.		
Present:	Cllr Williams, Cllr Wilkinson, Cllr Cabbage, Cllr Nevard, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Mineikis, Cllr Pratt, Cllr Green, District Cllr Chris Poll, County Cllr Ann Wight, Penny Pataky (Clerk) and one parishioner.	
Apologies:	None were received.	
Declarations of Interest	Cllr Green declared an interest in the DVH Toilets Project. Cllr Cabbage declared a conflict of interests relating to the DVH Toilets Project.	
Minutes of previous Meeting	The Minutes of the Parish Council Meeting held on 20 th April 2017 were ratified and signed with no amendments.	
Matters Arising	None were raised.	
District & County Councillors Reports	<p>Cllr Williams welcomed the newly elected County Cllr Ann Wight who gave the following report: The first meeting of the new Council has been held at which the new cabinet was elected. Cllr Wight was elected as the Deputy Cabinet Member for Communities. Cllr Wight & Cllr Poll will be looking to hold “Meet & Greet” surgeries in the Autumn, recognising the fact that voters wish to meet the Cllrs face to face.</p> <p>Cllr Williams asked Cllr Wight to be aware of and to support EPC in the following matters:</p> <ul style="list-style-type: none"> • Bucks CC reluctance to address the issues with HGV vehicles, especially on the B440 • Keeping EPC informed on any developments on Bucks CC new Cycleways initiative. EPC would like to access funds which can be used to establish cycle paths/links between the Wards of Dagnall, Edlesborough and Northall. <p><i>District Cllr Chris Poll</i> gave the following report: The Annual Council meeting has been held. Cllr Poll will continue in his role as Chairman of the VALP Scrutiny Committee. It is anticipated that the 8 week VALP Consultation will begin in July. With VALP going to the examiner in September. AVDC will welcome opinions on VALP and are holding a VALP Parishes Seminar in The Oculus on Monday 17th July at 6.30pm. There will be a presentation and a Q&A session. Two councillors per parish will be invited. The seminar aims</p>	



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	<p>to ensure Parish Councils get the opportunity to find out more before AVDC's council meeting where the proposed submission document for the Vale of Aylesbury Local Plan will be discussed</p> <p>Council staff have been through a "Lift & Shift" process. This has involved a zero based review of all positions in the Council. Not all of the positions have been filled yet though. Cllr poll believes just over half the staff have gone through the full selection process. If there are further redundancies the positions will remain and be filled shortly, though the numbers will stay the same.</p> <p>Cllr Poll stated that there had been no further communication about the capacity led statement made by VALP last month.</p> <p><u>Unitary Authority</u> Cllr Poll explained that this will be a DCLG led decision. The Secretary of State will favour one of the proposals. A simple yes/no referendum will then be held on that proposal.</p>	
<p>Parish Amenities (As reported by the Manager, Penny Pataky)</p>	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
<p>Defibrillators</p>	<p>Nothing to report.</p>	
<p>Memorial Hall</p>	<p>Council agreed to purchase two small storage trolleys for the tables @ a cost of £238.99 each. <i>Action: Clerk to raise purchase order & payment.</i></p>	<p style="text-align: center;">Clerk</p>
<p>Pavilion/New Pavilion</p>	<p>The sports clubs have been reminded to ensure they lock up properly after using the Pavilion.</p> <p>Council agreed to purchase a new vacuum cleaner for the Pavilion. <i>Action: Clerk to purchase vacuum cleaner.</i></p>	<p style="text-align: center;">Clerk</p>
<p>The Green & Playground</p>	<p><u>Roundabout</u> Luton Steels have assured the manager that they will rectify the teething issues with the roundabout platform as soon as they have a team of staff available.</p> <p>As soon as weather permits the wet pour surface surrounding the roundabout will be repaired.</p>	<p style="text-align: center;">Manager</p> <p style="text-align: center;">Manager</p>



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	<p><u>Grass Box</u> This is now installed and the ECC have been asked to ensure all future grass cuttings are placed in the box. MW Agri has agreed to empty the grass box once a year.</p> <p><u>Benches</u> The Manager & handyman will assess and arrange for benches on the green to be cleaned.</p> <p><u>Play area surface</u> Currently the area is still closed as the grass needs more time to become established. The new hydraulic hinged gate has been installed.</p> <p><u>Play Area Inspections</u> These are scheduled for June. Manager will inform Cllr Cabbage & Mr Holt as soon as a date is confirmed. Cllr Cabbage confirmed that Northall do not require an accompanied inspection this year. <i>Action: Clerk to confirm if Dagnall want an accompanied inspection. Clerk to confirm with the Play Area Inspection Company the number and date of inspections and which are to be accompanied.</i></p>	<p>Manager</p> <p>Manager</p> <p>Manager</p> <p>Manager</p>
<p>Sports Clubs</p>	<p><u>ETC</u> will be holding their annual finals day on Saturday 16th September (with 17th being their reserve day.) This was moved back a week due to the ECSC Ball.</p> <p><u>ECC</u> scheduled their end of season inter-game match for the 16th September, the club are currently considering an alternative date. Council discussed the number of cars parked on the Green during cricket fixtures. <i>Action: Manager to liaise with ECC to establish the requirements for car parking.</i></p> <p><u>EB Lions</u> EB Lions have confirmed that if they are able to create a 9 aside/Junior 11 aside pitch where the current Adult pitch is they will install new sockets and goals. The adult goal sockets can stay in position, and the EPC adult goals can continue to be stored by EB Lions.</p> <p><u>Swan FC</u></p>	<p>Manager & AW</p>



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	The Swan FC have informed the manager that they will confirm by the end of May whether they intend to use Edlesborough Green for the 2017/18 season.	
Allotments	Vacant Plots: Northall: 0 plots Dagnall: 0 plots Cow Lane: 2 plots – following a recent allotment inspection the Clerk will be writing to some tenants regarding the condition of their allotments. The Green: 0 plots – this site now has a small waiting list. <i>Action: Clerk to write to send letters to tenants failing to keep their plots in good order.</i>	Clerk
Cemetery	There has been one interment.	Clerk
Churchyard	Nothing to report.	Clerk
Bridle Path	Nothing to report.	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins, Dog Bins & Car Parks	The litter pickers have carried out a litter pick in Northall and the Pebblemoor car park. The Pebblemoor car park has been cleaned and the surrounding pavement has been sided out.	
Noticeboards	Nothing to report.	Clerk
Streetlights	Council will carry out a site visit after the June meeting to establish whether an additional light is needed in Studham Lane, Dagnall. The Clerk has monitored a light in Summerleys following a parishioner complaining about its brightness. The Clerk has found no noticeable difference between this light and others in the village.	All Clerk
Bucks CC Devolved Services	The EDaN Team had raised disappointment at the daffodils being cut back too early. It was agreed that in future the daffodils will be cut back once the tips of the leaves have gone brown. <i>Action: Clerk to inform the contractor. The Clerk will also keep the EDaN team advised as to when the first cut of the season will take place in the future to allow the team to litter pick in advance of this should they wish to.</i>	Clerk



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	<p><u>RoW Dagnall Allotments</u> The Clerk has to date been unable to obtain an answer from TfB regarding the Right of Way EDL/14 which runs through the Dagnall allotments from Studham Lane to Chestnut Close. Council agreed that it was unlikely that TfB will cut this path regularly or satisfactorily this year. Council agreed that this will be added to MW Agri's contract at a cost of £35 per month. The Clerk will continue to press TfB for financial payment for this additional service. <i>Action: Clerk to confirm with MW Agri to add this RoW to his contract. Clerk to press TfB for payment and confirmation that this path ca be/has been devolved to EPC.</i></p>	Clerk																																		
FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)																																				
<p>Accounts</p> <p>Authorisation of direct payments & cheques (incl. VAT)</p>	<p>The Accounts for month ending 30th April 2017 having previously been circulated to Councillors were discussed and agreed.</p> <table border="1" data-bbox="360 608 1113 1299"> <tr><td>EMH</td><td>£535</td></tr> <tr><td>Pavilion</td><td>£549</td></tr> <tr><td>Green</td><td>£564</td></tr> <tr><td>Open Spaces</td><td>£171</td></tr> <tr><td>Bucks CC Devolved Services</td><td>£465</td></tr> <tr><td>Allotments</td><td>£222</td></tr> <tr><td>Street Lights</td><td>£124</td></tr> <tr><td>Cemetery</td><td>£74</td></tr> <tr><td>Churchyard</td><td>£368</td></tr> <tr><td>Dagnall Rec</td><td>£162</td></tr> <tr><td>Northall Village Hall</td><td>£525</td></tr> <tr><td>Special Projects</td><td>£1,915</td></tr> <tr><td>EDaN</td><td>£440</td></tr> <tr><td>Staff</td><td>£1,471</td></tr> <tr><td>Office Costs</td><td>£103</td></tr> <tr><td>Subscriptions</td><td>£507</td></tr> <tr><td>Total</td><td>£8,195</td></tr> </table> <p>The May payment and cheque run was agreed.</p>	EMH	£535	Pavilion	£549	Green	£564	Open Spaces	£171	Bucks CC Devolved Services	£465	Allotments	£222	Street Lights	£124	Cemetery	£74	Churchyard	£368	Dagnall Rec	£162	Northall Village Hall	£525	Special Projects	£1,915	EDaN	£440	Staff	£1,471	Office Costs	£103	Subscriptions	£507	Total	£8,195	<p>Full Council</p> <p>Clerk/CN</p> <p>Clerk</p>
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	<p><i>Budget/Project Allocation 2017/18</i> Cllr Nevard led a discussion on the current project allocation. <i>Action: Cllr William's will speak to SS & CY about the new trees project.</i></p>	<p>AW & CN</p>
<p><i>Dagnall Village Hall Toilets</i></p>	<p>Council considered a request from DVH Committee for a donation of up to £20,000 to underwrite their toilet refurbishment project. Comprehensive documents outlining the project & its costs had been circulated to the Council prior to the meeting.</p> <p>Cllr Mrs Owen & Cllr Green responded to questions about the project from the Council.</p> <ul style="list-style-type: none"> • Cllr Cabbage asked how DVH proposed to spend the £5,000 currently held in EPC accounts for the benefit of DVH? Cllr Owen explained that this money is earmarked for a separate project: renewing the rendering on the rear and car park outside walls of the village hall. DVH are currently sourcing three quotes for this project. • Cllr Cabbage asked why DVH will not be using some of the £9,000 currently in their reserves. Cllr Owen & Green explained that this is their contingency fund and that the committee wish to keep this reserve for any other major works that the hall may require. • It was confirmed that the predicted costs were a net figure and that DVH will need to pay the VAT. Cllr Green confirmed that this will need be covered by DVH reserves. • It was confirmed that DVH Committee are currently awaiting decisions re their applications to Luton Airport for £10,000 and Tesco for £1-4,000. • DVH are continuing to apply for other grants. <p>Following further discussion, Cllr Mineikis proposed that EPC underwrites the DVH Toilet Project up to an absolute maximum of £20,000 to enable the project to commence according to the timetable presented. Cllr Mrs Thomas seconded the proposal.</p> <p>Cllr Williams put forward an alternative proposal that EPC advances the annual donation EPC currently gives DVH for future years; i.e. £15,000 (for perhaps 10 years of annual donation payments).</p> <p>The Chairman called for a vote first on Cllr Mineikis proposal. Cllrs Cabbage & Green abstained from the vote due to their conflict of interest positions on their respective village hall committees.</p>	



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	<p>Cllrs Pratt, Mrs Thomas, Mineikis & Mrs Owen voted for this proposal. Thereby being a majority of the 7 Cllrs eligible to vote, the proposal was carried with the provisos that:</p> <ol style="list-style-type: none"> 1. EPC is allowed to underwrite the project in this way. (This will be checked with BALC to ensure we do not break any rules regarding uses of our precept). 2. Any monies obtained from grants such as Luton Airport, Tesco or any other donor would result in the equivalent monetary sum of grants and donations being offset against the £20,000 EPC maximum grant. 3. DVH will continue to seek out grants from other organisations. 4. Any money unused from the £2,000 contingency would be offset against the £20,000 EPC maximum grant. <p>Cllr Williams therefore withdrew his proposal.</p> <p>Cllr Cabbage reminded the meeting that EPC would be able to recover the VAT on any money donated towards the DVH Toilets Project provided EPC placed the purchase order and received the invoice addressed to EPC. This would therefore help minimise the VAT payable by DVH from its reserves.</p> <p><i>Action: Clerk to contact BALC to confirm that EPC is allowed to underwrite this project to the value of £20,000. DVH to inform EPC of any grants and donations awarded to them for this project. Clerk to write to DVH Committee outlining the terms of the donation.</i></p>	<p>Clerk DVH Clerk</p>				
<p>Neighbourhood Plan</p>	<p>The open house events held on Friday 12th & Saturday 13th May were well attended, with many parishioners wanting to support the EPNP.</p> <p>The consultation period for the Edlesborough Parish Neighbourhood Plan closed on the 18th May 2017.</p> <p><i>Action: Cllr Williams will contact AVDC to confirm:</i></p> <ul style="list-style-type: none"> - Which external examiner has been appointed? - If EPC can respond to any of the representations made in response to the EPNP. - Whether EPC can respond to statements made by developers which EPC believe are untrue. - Whether EPC will have the opportunity to respond to questions or comments made by the External Examiner. 	<p>AW</p>				
<p>Planning</p>	<p>The following new applications were discussed and it was agreed to submit the responses below to AVDC</p> <table border="1" data-bbox="360 1385 1883 1428"> <thead> <tr> <th data-bbox="360 1385 629 1428">Application No.</th> <th data-bbox="629 1385 954 1428">Address</th> <th data-bbox="954 1385 1525 1428">Description</th> <th data-bbox="1525 1385 1883 1428">Parish Council Response</th> </tr> </thead> </table>	Application No.	Address	Description	Parish Council Response	
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17/01467/AOP 26 th April 2017	Swallowfields Stables, Townside, Edlesborough	Outline application for residential development comprising up to 68 dwellings with access to be considered and all other matters reserved	OPPOSE
17/01644/APP 11 th May 2017	14 South End Lane, Northall	Single storey front and side extension.	OPPOSE
17/01794/APP 17 th May 2017	1 South End Lane, Northall	Single storey side and front extensions.	OPPOSE

The following decisions had been received from AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
17/00264/APP 3 rd February 2017	Meadows End, 3 Eaton Bray Road, Northall	First floor front extension	No objections	Permitted
17/00709/AOP 8 th March 2017	Yew Tree, Malting Lane, Dagnall	Renewal of outline consent to erect a two storey dwelling on garden land.	No objections	Permitted
17/00756/APP 8 th March 2017	2 Dove House Close, Edlesborough	Erection of a two storey dwelling on garden land.	No objections	REFUSED

Website & Facebook

Facebook –

- Swallowfields and the CALA Homes planning application.
- Inconsiderate parking in the village.



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<p>EDaN & traffic Management Team Updates</p>	<p>Car Boot Sale – this event went well but numbers were down on last year.</p> <p>EdleFest 2017 – June 16th & 17th.</p> <p>The new M1 link road is now open and the A4146 has now been downgraded to the B440.</p>	
<p>Villages</p>	<p>Dagnall – DVH Committee will be holding a Village Fete in August to raise funds for the village hall. All parishioners are encouraged to support this event</p> <p>Northall – nothing to report</p> <p>Edlesborough –</p> <ul style="list-style-type: none"> • Bollards at Travellers Rest roundabout still missing • No response to date to the Clerks enquiry about litter picking on the A4146 (now the B440) from AVDC. • Council agreed to replace the damaged hazard marker posts at Ivinghoe Way, with the proviso that this is a one off action. <i>Action: Cllr Mineikis to confirm how many posts are needed. Clerk to purchase and arrange installation.</i> • The Clerk has chased TfB for the promised cleaning of the moss covered path near Taskers Row Bungalows. The local area technician has confirmed that this has been upgraded to a 28 day defect, however due to 1-2 day orders taking priority the path may not be cleaned within 28 days. <i>Action: Clerk to monitor.</i> • Resurfacing of the High Street from B440 to Brook Street. Local area technician has confirmed that this is still with the capital works team but that there is currently no date for the work. • Tree Root damage adjacent to 44 Pebblemoor, the resident informs the Clerk that this has been marked with white paint but not repaired to date. The Clerk has not been able to obtain any more information on this matter. • At the March meeting Cllr Mrs Thomas raised concern about the condition of the alleyway between The Pastures and Edlesborough Green, especially the protruding tree root. To date this has not been repaired. <i>Action: Clerk to report the raised root in the pavement to TfB again.</i> • Concern was raised about the significant growth of the new hedge at the junction of the B440 and Cocks Close (top of Pebblemoor). <i>Action: Cllr Pratt to talk to the land owner about the hedge hindering driver’s visibility.</i> 	<p>SM & Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>RP</p>



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<p>Correspondence</p>	<ul style="list-style-type: none"> ● Invitation to VALP – Parishes Seminar, 17th July 2017, at the Oculus. - Cllr Wilkinson to attend. ● Invitation from Susan Kitchen to the Local Council Planning Liaison Group Meeting on 12th July. - Cllr Williams & Wilkinson to attend. ● Cllr Wilkinson shared a letter form CMYK requesting a meeting with EPC, the landowners, and representatives of the surgery to discuss how the surgery expansion can be delivered. - <i>Action: Clerk to liaise with Cllrs Williams, Wilkinson & Cabbage to agree possible dates for the Clerk to respond to CMYK.</i> 	<p>Clerk, AW, JW & KC</p>
<p>Items for Agenda 15th June 2017</p>	<p>Items for the Agenda for EPC Meeting to be held on 15th June 2017 at All Saints Church, Dagnall commencing at 7:30pm:</p> <ul style="list-style-type: none"> ● Redecoration of EMH ● Dagnall Streetlight ● ECSC membership of New Pavilion ● Review of Charges 	
	<p>The meeting closed at 10.40pm.</p>	