



**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm**

AGENDA ITEM		ACTION
<b>Open Forum</b>	<p>A parishioner asked what the Councils response to the planning application 17/02539/AOP - Land Off Slicketts Lane And Dove House Close Edlesborough would be.</p> <ul style="list-style-type: none"> <li>- Cllr Wilkinson explained that at present the application is for outline planning permission; this means the application requests permission to develop the land in principle and outlines how the development will be accessed. Details pertaining to the type of homes etc. will be determined if and when a full application is submitted. The Council will be commenting on the current access proposals.</li> </ul> <p>A parishioner asked what the Councils response to the planning application 17/02222/APP Land at rear of Good Intent, Edlesborough would be.</p> <ul style="list-style-type: none"> <li>- Cllr Wilkinson explained that the Council had discussed the application prior to the meeting due to the response date and that they would be ratifying their decision at this meeting. He explained that the Council had opposed the application on the grounds of housing mix, vehicular access and off street parking not being in line with the policies in the developing Neighbourhood Plan.</li> </ul> <p>Cllr Wilkinson explained that currently the regulations state that roads need to be between 4.8m and 5.5m wide. Good Intent is 5.5m. AVDC will be guided by Bucks CC Highways when considering access issues and road layout. The Edlesborough Parish Neighbourhood Plan would like roads to be 5.5m in width and also state that the Good Intent development should be accessed via Cow Lane as the visibility at Good Intent/High Street is very poor and hazardous.</p>	
<b>The Chairman formally opened the Parish Council meeting at 7.36pm.</b>		
<b>Present:</b>	Cllr Williams, Cllr Wilkinson, Cllr Cubbage, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Mineikis, Cllr Green (Joined the meeting at 19.55), Cllr Pratt, Cllr Nevard, District Cllr Chris Poll, County Cllr Anne Wight, Penny Pataky (Clerk) and 4 parishioners.	
<b>Apologies:</b>	None	
<b>Declarations of Interest</b>	None were declared.	
<b>Minutes of previous Meeting</b>	The Minutes of the Parish Council Meeting held on 15 <sup>th</sup> June 2017 were ratified and signed with no amendments.	



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### Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

<b>Matters Arising</b>	None were raised.	
<b>District &amp; County Councillors Reports</b>	<p><u>County Cllr Anne Wight</u> <u>Marsworth Airfield</u> The Development Control hearing to discuss the retrospective planning application for a change from empty skip storage to waste processing on the Marsworth Airfield site took place on 19th June. I spoke at the hearing to object to the application, along with Peter Brazier, chairman of Mentmore parish council, who represented several villages in the local area, Richard Brake, chairman of Marsworth parish council, and Pier Thomas from the Campaign Against Lorry Menace (C.A.L.M.) group. Despite the many objections, the planning application was approved, subject to routing restrictions.</p> <p><u>Freight Strategy</u> The Freight Strategy public consultation closed on 6<sup>th</sup> July and had good participation at 1092 responses. Another public consultation is planned for the autumn. I had a meeting recently on Freight Strategy with Paul Irwin, Deputy Cabinet Member for Transportation, who is heading up the initiatives at BCC, and district councillor Chris Poll. We discussed the B488 and the A4146 in particular in the hopes that Paul may be able to take those issues forward when formulating the Freight Strategy.</p> <p><u>Update regarding EDL1/1, EDL 23/1, and EDL 24/1</u> It appears that EDL 24/1 on the map is the section which Edlesborough Parish Council is responsible for maintaining, whereas section EDL1/1 and EDL23/1, which the parish has been cutting, are not the responsibility of the parish.</p> <p><u>BCC e-newsletter</u> The first of the new BCC e-newsletters for the new term was sent out recently. I plan to feature photos of our village and local community events in as many BCC newsletters as possible. It is circulated to more than 18,000 people, and is also sent out to 600 town and parish contacts throughout the county. Hence, I am hoping to be able to illustrate what interesting and thriving villages we have in here in Ivinghoe Division! If you have not received an e-copy let me know and I will make sure you are added to the circulation list.</p> <p><u>Upcoming Dates</u> The next Local Area Forum will be on 27 July at 7pm in the Main Hall of the Cottesloe School in Wing.</p> <p><u>District Cllr Chris Poll</u> Spoke about the meeting with BCC officers which Anne Wight facilitated regarding the Freight Strategy. The main objective was to gain support for the idea that Ivinghoe division has a unique and pressing problem not felt by most</p>	



Edlesborough Parish Council

Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

	<p>other areas in Bucks. They were responsive to our comments and will have more to say at the LAF meeting next week 27-7-17.</p> <p>The VALP scrutiny meeting went ahead despite not having the full draft submission document owing to an external supplier not having completed their report to the timescale expected.</p> <p>The next VALP scrutiny will be on the 26th September where the final draft will be examined by members.</p> <p>Cllr Poll explained that the Wycombe, Chiltern and South Bucks plans are also delayed and are currently 6-8 weeks behind VALP.</p>	
<p><b>Parish Amenities (As reported by the Manager, Penny Pataky)</b></p>	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
<p><b>Defibrillators</b></p>	<p>Nothing to report.</p>	
<p><b>Memorial Hall</b></p>	<p>The green euro bin outside EMH had carnival rubbish put in it on Carnival day despite it being locked &amp; the manager informing the Scouts that it was not to be used due to a hall booking on the Sunday.</p> <p><i>Action: Clerk to feed this information back to the Carnival Committee.</i></p>	<p>Clerk</p>
<p><b>Pavilion/New Pavilion</b></p>	<p><i>Untidy Pavilion</i></p> <p>The ref's room &amp; changing rooms were left in an awful mess after the weekend of 24<sup>th</sup> June. The manager contacted all clubs/users to try to establish who was responsible. All denied any knowledge or responsibility. The manager spent over an hour tidying and sorting the mess on Thursday 29<sup>th</sup> in readiness for the carnival usage.</p> <p>All clubs have been reminded of the "leave as you wish to find policy" and that any alcohol stored in the Pavilion must be securely locked away.</p> <p>The drains have been unblocked following ECC reporting that the shower drains were not draining properly.</p> <p>Carnival Committee requested that the pressure on the outside tap be reduced in readiness for the Carnival. Lee Hutt investigated and replaced the tap as it was damaged.</p>	



Edlesborough Parish Council

Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

	<p><i>Action: Manager to discuss with the Carnival Committee whether following the tap being replaced whether they felt this additional work was necessary.</i></p> <p>The damaged guttering on the rear of the pavilion has been repaired.</p>	<p>Manager</p>
<p><b>The Green &amp; Playground</b></p>	<p><u>Benches</u> To date nine benches have been cleaned surrounding the Green.</p> <p><u>Carnival</u> Following a successful carnival large ruts were left in the adult football pitch by the fairground equipment. After consultation with MW Agri, the Carnival Committee have dug over the damaged area. MW Agri will monitor the condition of the Green to see if any further work is required. <i>Action: Council request that the Carnival Committee inform the Council exactly which attractions they wish to have on the Green when they formally request permission to use the Green for the 2018 Carnival.</i></p> <p><u>Dogs on Green</u> Council discussed parishioners concerns about dogs on Edlesborough Green. It was agreed that the current signs give conflicting messages. Following advice from Thames Valley Police the Council has put the following statement on their website and Facebook site, it will also appear in the next edition of Focus. <b><u>“Dogs on Edlesborough Green</u></b> Edlesborough Parish Council and AVDC have both received complaints regarding dogs on Edlesborough Green. EPC remind parishioners that the Byelaw No 4 states the following: <i>“A person shall not cause or suffer any dog belonging to him or in his charge to remain in the ground unless such dog be and continue to be under proper control and effectually restrained from causing annoyance to any person and from worrying or disturbing any animal.”</i> Some people interpret that to mean all dogs must be on a lead at all times, but what constitutes effective restraint depends to some extent on the dog and the owner. An unruly dog on a longish lead can cause problems, whereas a well-trained dog that responds immediately to its owner’s commands can be effectively restrained without the use of a lead. The problem with any byelaw of course is enforcement. Thames Valley Police have provided the following information:</p>	<p>Manager</p>



Edlesborough Parish Council

Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

	<ul style="list-style-type: none"> <li>• The law states that dog on dog attacks are a civil matter, where owners should exchange details and the offending dog’s owner should cover any vets costs; however they do not have to.</li> <li>• If the injury is a serious one, people can call the police who would look at whether or not that dog is a danger and could oversee payment by liaising between parties.</li> <li>• Dogs being a nuisance and not in proper control, is a dog Warden Issue and should be reported to AVDC Environmental Health.</li> <li>• Dogs that bite a person causing injury is a police matter and the police should be called every time.</li> <li>• In addition if a dog is seen fouling and it is not being picked up and photographic evidence is presented the police can issue an on the spot fine as can a dog warden.</li> </ul> <p>EPC reminds dog owners that:</p> <ul style="list-style-type: none"> <li>- Not all users of the Green are “dog people” and an excited dog bounding up to say hello can be terrifying to adults, children and other dogs.</li> <li>- Dogs must not enter the play area under any circumstances.</li> <li>- EPC provides numerous dog bins around the edge of the green, all dog owners must clear up after their dogs.</li> </ul> <p>If you think you witness any users of the Green breaching the Byelaws please report this to Thames Valley Police on 101.</p> <p>A full copy of the Byelaws is displayed on the Pavilion, parishioners can also request a copy from the Clerk.”</p> <p>Council agreed that the old “Dogs on leads” signs will be removed and signs summarising the Byelaws and stating the “Dogs MUST be under control” will be installed at all entry points to the Green.</p> <p><i>Action: Clerk will share with councillors an outline of Edlesborough Green showing the positions of all signs current and proposed. If no amendments are suggested the Clerk is to order new signs to be installed at all entry points to the Green.</i></p>	<p>Manager</p>
<p><b>Play Area</b></p>	<p><u>Play Area Inspections</u>            These have been completed.            EPC’s handyman has actioned the minor repairs/recommendations of the report.  <i>Action: The manager is sourcing a replacement grill for the drain near the basketball post.</i></p>	<p>Manager</p>
<p><b>Sports Clubs</b></p>	<p>Nothing to report.</p>	



Edlesborough Parish Council

Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

<p><b>Allotments</b></p>	<p>Vacant Plots: Northall: 0 plots Dagnall: 0 plots Cow Lane: 3 plots Green: 0 plots – this site now has a growing waiting list.</p> <p>Following a recent site inspection some tenants at the Green site have been contacted regarding the condition of their plots. Mr David Killick has tendered his resignation as Dagnall Warden with effect from October 2017. <i>Action: This role has been advertised in the next edition of Focus. Dagnall tenants will be written to requesting a new volunteer for the role.</i></p>	<p>Clerk</p>
<p><b>Cemetery</b></p>	<p>One burial has taken place. MW Agri has carried out a weed spray on the driveway.</p>	<p>Clerk</p>
<p><b>Churchyard</b></p>	<p>Nothing to report.</p>	<p>Clerk</p>
<p><b>Bridle Path</b></p>	<p>Nothing to report.</p>	<p>Clerk</p>
<p><b>Bus Shelters</b></p>	<p>Nothing to report.</p>	<p>Clerk</p>
<p><b>Litter Bins, Dog Bins &amp; Car Parks</b></p>	<p><u>New Bin</u> The bin by Pebblemoor car park is often overflowing, a sign that it is well used. Council agreed to the Manager’s suggestion that a second bin is located at this end of the green as the current one does not appear to be sufficient. <i>Action: Clerk to purchase new bin &amp; arrange its installation.</i></p> <p><u>Pebblemoor Car Park</u> Council has received a letter complaining about the lack of car parking available at the Pebblemoor car park. <i>Action: Cllrs Wilkinson &amp; Williams to meet with the manager of NMG Service Centre to discuss this. Clerk to respond to letter stating that the only restrictions on the use of the car park are the operating hours and that drivers using the car park are parishioners as well as customers of the garage. Placing restrictions on the car park is not currently possible as the Council do not have the resources to enforce any restrictions.</i></p>	<p>Clerk</p> <p>Clerk, AW &amp; JW</p>
<p><b>Noticeboards</b></p>	<p>Nothing to report.</p>	<p>Clerk</p>



**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm**

<p><b>Streetlights</b></p>	<p>One light has been reported to have a loose cover. This has been repaired.</p> <p>Careys have requested permission to remove the streetlight opposite the Cow Lane Doctors Surgery. The Clerk has informed Careys that the Council are prepared to consider the request but require the following information first:</p> <ul style="list-style-type: none"> <li>• Assurances that the lamp, photocell and label will be held in a secure location.</li> <li>• Confirmation of whether this lamp will be reinstated.</li> <li>• The Council to be informed of the streetlight plan for the development</li> </ul> <p><i>Action: Clerk to share response with Council upon receipt.</i></p>	<p style="text-align: center;">Clerk</p>
<p><b>Bucks CC Devolved Services</b></p>	<p><u>Right of Way - Dagnall Allotments</u></p> <p>Following last month's meeting the Clerk has subsequently had correspondence with Joanne Taylor, Team Leader at Bucks CC Rights of Way Operations. The Clerk has been advised that the maps Bucks CC have and the maps issued to EPC under devolution are different. The Clerk has requested confirmation of which maps are correct and details of the disputes procedure as a result of this matter.</p> <p>Bucks CC has offered EPC a one off payment for two of the paths to be cleared, however EPC will not be accepting this payment or carrying out any additional clearance until the issue of conflicting maps is rectified.</p> <p><i>Action: Clerk to request a face to face meeting with Rights of Way to address the issues. Cllr Mineikis will attend the meeting with the Clerk. In addition County Cllr Anne Wight will also attend if she is available. Cllr Williams will raise this matter at the July LAF and with the new group relating to Devolution of Services.</i></p> <p><u>The Aylesbury Ramblers Association</u></p> <p>The Aylesbury Ramblers Association have forwarded a report on the condition of the Rights of Way in the parish. The report stated that the Association "found it one of the better kept Parishes". The two items identified by the association have been rectified by our contractor and the report has been shared with the contractor.</p>	<p style="text-align: center;">Clerk, SM &amp; AW</p>
<p><b>FINANCE (Reported by Cllr Nevard and Clerk)</b></p>		
<p><b>Accounts</b></p>	<p>The Accounts for month ending 30<sup>th</sup> June 2017 having previously been circulated to Councillors were discussed and agreed. The forecast column will be updated in readiness for the September meeting.</p>	<p style="text-align: center;">Full Council</p>



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Authorisation  
of direct  
payments &  
cheques (incl.  
VAT)

EMH	£571
Pavilion	£396
Green	£1,169
Open Spaces	£230
Bucks CC Devolved Services	£1,774
Allotments	£374
Street Lights	£124
Cemetery	£74
Churchyard	£368
Dagnall Rec	£162
Special Projects	£138
EDaN	£1,638
Staff	£1,483
Office Costs	£119
Audit	£450
Subscriptions	£527
Other Expenses	£20
Total	£9995

Clerk/CN

The July payment and cheque run was agreed.

Annual Return 2017

The auditor has requested more information/copies of:

- Minutes where Annual Return was approved
- Details of additional purchases on the Fixed Assets register
- Details about the increases to the Clerks and Managers salary

Action: Clerk & Cllr Nevard to agree a response to send to auditor.

Clerk/JW

Clerk & CN





## Edlesborough Parish Council

### Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

<b>Dagnall Street Light</b>	Following a site visit to Studham Lane, Dagnall Council agreed an additional streetlight at this location would be useful. <i>Action: Clerk to</i> <ul style="list-style-type: none"><li>- Contact UK Power &amp; BT to establish if a light can be fixed to the poles at the location.</li><li>- Establish ownership of the land and whether a light is permissible at this location.</li><li>- Ask UK Power for a quote to establish power to a new light at this location.</li><li>- Write to residents affected by the proposed site to ask for their support/objection to a new light.</li><li>- Ask CU Phosco to quote for a new light at this location with the same spec as the existing lights.</li></ul>	Clerk
<b>New Pavilion</b>	Currently the ECSC have been turned down for funding by the Sports Council on the grounds that the village is too affluent. ECSC are appealing this decision.  ECSC are currently investigating purchasing their own Public Liability Insurance for the Ball as this event will not be covered by EPC's insurance policy.	
<b>Neighbourhood Plan</b>	The Core Team has agreed a response to the External Examiners Fact Check of the Edlesborough Parish Neighbourhood Plan. <i>Action: Clerk to organise a meeting of the Council, Core Team and Steering Group once the Examiners Report is confirmed.</i>	Clerk



**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm**

**Planning**

The previously submitted response to AVDC regarding the following new application was ratified

Application No.	Address	Description	Parish Council Response
17/02165/APP 16 <sup>th</sup> June 2017	Providence Barn, 2 Hall Farm Barns, Slapton Lane, Northall	Application for a lawful development certificate for existing use of garden to residential development.	No objections
17/02222/APP 3 <sup>rd</sup> July 2017	Land at rear of Good Intent, Edlesborough	Redevelopment of site to provide 14 residential dwellings, including access and parking.	OPPOSE
17/02297/APP 20 <sup>th</sup> June 2017	Lightwood Lodge, Leighton Road, Northall	Replace flat roof with pitched roof on rear kitchen extension.	No objections

The following new applications were discussed and it was agreed to submit the responses below to AVDC

Application No.	Address	Description	Parish Council Response
17/01546/APP 30 <sup>th</sup> June 2017	18 Nelson Road, Dagnall	Part single / part two storey rear and single storey front extensions as per previously approved planning permission reference 06/00926/APP.	No objections
17/02392/APP 10th July 2017	The Old Parsonage, 3 Main Road South, Dagnall	Demolition of single storey side extension, store and garage outbuildings and erection of two storey side extension, single storey store and garage. Replacement of existing wooden fence with brick wall.	No objections
17/02454/APP 13 <sup>th</sup> July 2017	26 Slicketts Lane, Edlesborough	Single storey side and rear extension and replacement roof to	No objections



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**Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm**

		provide habitable accommodation to 1 <sup>st</sup> floor with two pitched roof dormers to both front and rear elevations.	
17/02539/AOP 18 <sup>th</sup> July 2017	Land off Slicketts Lane & Dove House Close, Edlesborough	Outline planning application with access to be considered and all other matters reserved for up to 40 residential dwellings and associated landscaping, infrastructure and car parking.	OPPOSE unless width of access roads increased

The following decisions had been received from AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
17/00782/APP 8 <sup>th</sup> March 2017	Threeways, Leighton Road, Northall	Removal of a planning condition to install one-way plates to south-eastern vehicle access.	OPPOSE	REFUSED
17/01794/APP 17 <sup>th</sup> May 2017	1 South End Lane, Northall	Single storey side and front extensions.	OPPOSE	REFUSED

**McCann Homes - Status**

McCann Homes Planning Application – 15/02411/APP Land off High Street, Edlesborough  
 Cllr Cabbage brought the Council's attention to the lack of response from Clare Gray the Case Officer for this application to the Council's letter asking for clarification on numerous points relating to the application including:

- Open Space
- Playground
- Street lights
- New pavement, layby & vision splays
- Bus Shelter
- Yellow Lines
- Pedestrian Crossing
- Anglian Water

*Action: Cllr Cabbage proposed that the Council contact McCann Homes seeking answers to these issues.*

KC & JW



Edlesborough Parish Council

Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

	<p><i>Cllr Wilkinson will go through the planning consent and identify issues that are not subject to discharge applications. Council will then consider writing to McCann Homes requesting a meeting to discuss the discharge of the application and what the planned timescale of the development is.</i></p>	
<p><b>Website &amp; Facebook</b></p>	<p>Facebook –</p> <ul style="list-style-type: none"> <li>• Dogs on Edlesborough Green</li> <li>• Parking on Carnival Day</li> <li>• Bonfires in the village</li> </ul>	
<p><b>EDaN &amp; traffic Management Team Updates</b></p>	<p>Council discussed a parishioners concerns about the parking issues in Brook Street and along the High Street. The parishioner has suggested parking restrictions are put in place by the layby in Brook Street and asked about the feasibility of this layby being extended.</p> <p><i>Actions: Council agreed to</i></p> <ul style="list-style-type: none"> <li>- <i>Contact Bucks CC to see if restrictions can be put in place, if so what they are and how they can be enforced.</i></li> <li>- <i>Cllr Williams will raise the matter of parking and enforcement in the villages at the July LAF meeting.</i></li> <li>- <i>Cllr Cabbage will draft a response to the parishioner outlining the current issues with enforcement, etc.</i></li> </ul>	<p>Clerk AW KC</p>
<p><b>Villages</b></p>	<p><u><i>List Your Local</i></u> Council have deferred this matter until the outcome of the Neighbourhood Plan is known.</p> <p><u><i>Edlesborough</i></u></p> <ul style="list-style-type: none"> <li>- <i>Bollards at Travellers Rest roundabout still missing – Clerk to report again.</i></li> <li>- <i>No response to date to the Clerks enquiry about litter picking on the B440 from AVDC.</i></li> <li>- <i>30pmh sign on B440 has been reported to TFB as it is not currently visible – Clerk to report again.</i></li> <li>- <i>BT phone on Brook Street has been removed, BT have confirmed that the box is on a list to be removed in 2017.</i></li> <li>- <i>White lining on High Street has been refreshed this will need to be carried out again after the micro surfacing is completed in August 2017. Tfb need to ensure the white no parking H is refreshed between Tythe Barns and the school.</i></li> <li>- <i>Protruding conifer root on path between The Pastures and The Green has still not been attended to – Clerk to report again.</i></li> </ul>	<p>SM/AW</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



Edlesborough Parish Council  
Minutes of Meeting held on Thursday 20<sup>th</sup> July 2017 at Edlesborough Memorial Hall commencing at 7.30pm

	<p><b><u>Dagnall</u></b></p> <ul style="list-style-type: none"><li>- Grit bin at the junction of Dunstable Road &amp; Studham Lane payment has been sent.</li><li>- Consultation on Public Rights of Way at Whipsnade Park Golf Course. Information about this had been shared with the Council prior to the meeting. Council agreed to support this proposal.</li></ul> <p><i>Action: Clerk to respond informing Central Bedfordshire of their support of the proposal.</i></p> <p><b><u>Northall</u></b></p> <ul style="list-style-type: none"><li>- Nothing to report</li></ul>	Clerk
<b>Correspondence</b>	<p>BMKALC announce that a course on General Data Protection Requirements and Freedom of Information has now been finalised for the 22<sup>nd</sup> November 2017 here at Judges Lodgings in Aylesbury. Full details will be on our website <a href="http://www.bucksalc.gov">www.bucksalc.gov</a></p> <p><i>Action: Clerk to find out more information &amp; to establish whether attendance is necessary.</i></p> <p>Email from Gordon Gray, Chairman of the St Mary's Carnival Committee was shared with the Council</p>	Clerk
<b>Items for Agenda 21<sup>st</sup> September 2017</b>	<p>Items for the Agenda for EPC Meeting to be held on 21<sup>st</sup> September 2017 at Edlesborough Memorial Hall commencing at 7:30pm:</p>	
	<p>The meeting closed at 10.41pm.</p>	