



Edlesborough Parish Council

Minutes of Meeting held on Thursday 21st September 2017 at Edlesborough Memorial Hall commencing at 7.30pm

AGENDA ITEM		ACTION
<p>Open Forum</p>	<p>No matters were raised by Parishioners.</p> <p><u>Thames Valley Police Report</u> PCSO Natalie Hall gave the following report: Since May 2017 there have been the following incidents:</p> <ul style="list-style-type: none"> • Northall one burglary • Tring Road one burglary • Jacksons Close one theft from vehicle, item was subsequently recovered and returned to owner • Northall one theft from vehicle • Edlesborough one theft from commercial premises • Northall one Cross Track bike dumped & subsequently returned to owner <p>TVP are currently working closely with Beds Police. TVP are piloting a new scheme with farmers in the North of the area. If this proves successful it will be cascaded down to this area.</p> <p>TVP stress that residents please report anything suspicious to them ASAP, no matter how small. Vigilant neighbours are proactive in ensuring the return of stolen property to owners.</p>	
<p>The Chairman formally opened the Parish Council meeting at 7.44pm.</p>		
<p>Present:</p>	<p>Cllr Williams, Cllr Wilkinson, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Mineikis, Cllr Nevard (Joined the meeting at 20.21), Cllr Pratt, District Cllr Chris Poll, County Cllr Anne Wight, Penny Pataky (Clerk), 2 parishioners, PCSO Natalie Hall & her colleague.</p>	
<p>Apologies:</p>	<p>Cllr Cabbage and Cllr Green</p>	
<p>Declarations of Interest</p>	<p>None were declared.</p>	
<p>Minutes of previous Meeting</p>	<p>The Minutes of the Parish Council Meeting held on 20th July 2017 were ratified and signed with no amendments.</p>	



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Matters Arising	None were raised.	
District & County Councillors Reports	<p><u>County Cllr Anne Wight</u> Freight Strategy Update</p> <p>I was delighted to have been able to spend a morning recently with Sarah Gibson, from BCC's Freight Strategy team, along with Stephen Lott and Claire Bamber to see how effective the sentinel traffic monitor is as we watched the rush hour traffic into Ivinghoe. Sarah noted the number of HGVs into the village and afterwards we both went to Horton via the Brownlow Bridge to examine road conditions there. As one of the key officers who will be helping to formulate the Freight Strategy, Sarah is keen to ensure that she has a full understanding of road conditions along the B488 and B489.</p> <p>Bucks County Show</p> <p>I was very pleased to have been able to attend the Bucks County Show last week for the 150th Anniversary. There was a good turnout despite the odd shower, and plenty of food, arts, crafts and livestock on show. The BCC marquee was very popular, with displays from Energy from Waste, Transport for Buckinghamshire, Libraries and Fostering, along with a gritter on show in preparation for winter. The event was very well attended and there were plenty of BCC staff on hand to answer questions, so it was a very good family day out and a very informative day.</p> <p>Pebblemoor Road</p> <p>I am very happy to report that I have commissioned Pebblemoor Road to be jetpatched out of my additional TfB councillor funding which has only just been made available to us. It is currently being surveyed by the LAT, Rob Anderson, and he has confirmed that it will be jetpatched within the next few months. As several residents had complained about the condition of the road, I put it on the list for immediate repair. I will be passing on a schedule for the repair once I know it, as it would be helpful if residents could be informed so that they are able to move their vehicles off the roads for the repair date, since otherwise the repairs may end up incomplete. Apparently, this has been something of a problem in the past during jetpatching repairs.</p> <p>Pitstone Report of aircraft noise/jet fuel smell</p> <p>We had one report of aircraft noise and the smell of jet fuel from a Pitstone resident and his wife over the past few weeks. If this is noticed and/or a problem for other residents, please let me know as we are monitoring it to see if it is a recurring issue.</p> <p><u>District Cllr Chris Poll</u></p> <p>Following County Cllr Wight's report Cllr Poll stated that he is very pleased that Sarah Gibson is taking the freight strategy seriously. He stated that another site visit will take place shortly.</p>	



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	<p>Cllr Poll had attended Geoff Membury’s presentation about the planning department which detailed the number of staff vacancies. Currently the department is employing temporary staff who are reviewing cases/applications, their work is then presented to the planning officer for decisions.</p> <p>The current staff situation means that the planning department have used virtually all their budget. Cllr Poll explained that there is currently:</p> <ul style="list-style-type: none"> - a nationwide problem with recruiting people in this industry. - More planning applications than in the past. - The housing supply is now set for 9 years. <p>The latest version of VALP will be presented to the Scrutiny Committee on 26th September.</p>	
Parish Amenities (As reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
Defibrillators	Nothing to report.	
Memorial Hall	<p>Synergy dance classes have ended due to instructor moving away.</p> <p>Council agreed to Kays Klass paying £11 per hour, with the proviso that the rate will not increase in 2018.</p>	Clerk
Pavilion/New Pavilion	<p>Carnival committee confirmed that the outside tap pressure does not need altering.</p> <p>DP has carried out repairs to the guttering. Cllr Williams reported that he had observed further damage to the guttering on the left-hand side of the overhang. <i>Action: Manager to investigate & ask DP to repair as necessary.</i></p> <p>Lock on main front door was filled with glue sometime between 9th & 10th August. Manager & Leon eventually got it open after manager spent a considerable amount of time digging the glue out of the lock.</p>	Manager
The Green & Playground	<p><u>Benches</u> The broken slat on the bench near the tennis courts is being repaired.</p>	



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	<p><u>Carnival</u> Following the September Carnival Committee meeting the committee accept that the large fairground attractions can no longer be used for the Carnival.</p> <p><u>Dogs on Green</u> To ensure the Council are not giving conflicting messages new signs summarising the Byelaws are being installed at all the main entrances to the Green, on the Pavilion and play area fence. The signs stating “Dogs must be on leads” are being removed.</p> <p><u>Old Bike</u> A very old, damaged bike dumped by a bench near the allotments will be disposed of.</p> <p><u>Trees</u> Branches which had fallen following the recent high winds have been removed.</p> <p><u>Ball</u> This was set up and cleared away very efficiently.</p>	
Play Area	<p><u>Gate</u> The damaged hinge has been repaired and the gate is now operating correctly.</p>	
Sports Clubs	<p><u>ECC</u> Have informed the manager that they believe the standard of grass cutting on the cricket outfield is not up to standard and that the length of the grass has slowed down the speed of the ball. ECC asked if the cutting spec had been changed and stated that the standard has got worse over the last three years. The manager has responded explaining that there has been no change to the spec and that currently the grass is cut once a fortnight to 25-30mm throughout the cricket season, unless ECC request an extra cut (which they pay for). Once the cricket season is finished the height is raised to 40mm. The current climate has meant that the grass has grown significantly faster this year, and faster than our contractor has known it to grow in the past.</p>	



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	<p>Despite being informed that the parking of numerous cars on the Green around the cricket circle is not permissible ECC continue doing this. Council agree that all clubs must abide by the same rules with regard to parking on the Green.</p> <p><i>Action: Clerk to write to ECC and inform them that if the club persists in parking vehicles on the Green the locks on the barrier will be changed. Should ECC wish to discuss this matter further Council invite them to the next EPC meeting.</i></p> <p><u>ETC</u> ETC held their annual finals day on Saturday 16th September.</p> <p><u>EB Lions</u> Football season has commenced.</p>	
<p>Allotments</p>	<p>Vacant Plots: Northall: 0 plots Dagnall: 4 plots Cow Lane: 3 plots Green: 0 plots – this site now has a growing waiting list.</p> <p>All tenants have been emailed or written to informing them of the new rent payment arrangements. Tenants are being asked to pay by internet banking, standing order or cheque. Rent collection days will not be held this year.</p> <p>Cllr Wilkinson asked the Council to consider the feasibility of introducing a deposit system for allotment plots. This will be held with the view to ensuring tenants do not allow their plots to become unworkable.</p> <p><i>Action: Cllrs to consider the proposal and discuss at October's meeting.</i></p>	<p>Clerk</p>
<p>Cemetery</p>	<p>One burial has taken place.</p>	<p>Clerk</p>
<p>Churchyard</p>	<p><u>Meadow bank</u> Eileen Bennett has raised concern over the protection of the Meadow bank at the Churchyard. She alleges it was cut in June this year. MW Agri report that they only cut it once a year in Sept/Oct. Mrs Bennett is concerned that protected</p>	



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	<p>plants, in particular the “Pignut” must be protected and is suggesting the area is fenced/taped off in the future. She has offered to locate the plant next year and is keen for the whole area to be more protected. <i>Action: Clerk to work with Mrs Bennett & contractor next spring to ensure that the meadow bank is photographed and easily identified.</i></p> <p><u>Rabbit Holes</u> The number of rabbit holes in the Churchyard is increasing at an alarming rate. This makes the Churchyard hazardous for visitors. <i>Action: Cllr Williams will liaise with the CCT to see if the use of air rifles and feral cats are permissible as a method to reduce the rabbit population.</i> <i>Cllrs Mrs Owen and Mrs Thomas will investigate the feasibility of introducing neutered feral cats at the Churchyard.</i></p> <p><u>Dogs off Leads</u> It has been observed that dog owners are allowing their dogs to roam the Churchyard off the lead. Council agreed to the purchase and installation of signs stating that “Dogs must be on leads” at the Churchyard. <i>Action: Cllr Williams & Clerk to agree wording & locations for the signs, Clerk to raise order.</i></p>	<p>Clerk</p> <p>AW</p> <p>TO & CT</p> <p>AW & Clerk</p>
Bridle Path	Nothing to report.	Clerk
Bus Shelters	Nothing to report.	Clerk
Litter Bins, Dog Bins & Car Parks	<p><u>New Bin</u> The bin by Pebblemoor car park has been installed.</p>	
Noticeboards	Nothing to report.	Clerk
Streetlights	<p><u>Cow Lane Streetlight</u> To date no further communication regarding the removal of the Cow Lane streetlight and the street lighting scheme for the Cow Lane development from Careys. Council agreed that the Clerk will write to Carey’s stating that the Council as the street lighting authority are not prepared to adopt the new lights unless the new lights meet the Council’s spec.</p>	Clerk



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	<p><i>Action: Clerk to share Carey’s proposed street lighting spec & the Clerk’s response with the full council. Clerk to write to Careys informing them that the Council as the street lighting authority are not prepared to adopt the new lights unless the new lights meet the Council’s spec.</i></p> <p><u>Failed Streetlight</u> Currently we have one failed light on the High Street at the entrance to Edlesborough School. Clerk has written to the resident whose tree completely covers the light. Once the foliage has been cleared the Clerk will contact UK Power Networks to attend to the light. <i>Action: Clerk to monitor foliage. Once cleared Clerk to report failed light to UK Power Network for repair.</i></p> <p><u>New Light on Studham Lane, Dagnall.</u> EPC has received seven responses from residents neighbouring the proposed location for the new light in Studham Lane. Seven responses have been received, 2 in favour of the light 5 against it. Council agrees that in light of the responses the installation of a new light on Studham Lane will not proceed. <i>Action: Clerk to write to all seven residents and inform them of the Councils decision.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p>Bucks CC Devolved Services</p>	<p>The Clerk, Cllr Thomas and County County Cllr Wight will be meeting Mark Averill Head of Highways on 3rd October to discuss the issues with the Dagnall rights of way, and other Highways issues in the parish.</p> <p>Council agreed to a second parish weed spray being carried out as Bucks CC now only deal with noxious weeds. <i>Action: Clerk to inform contractor.</i></p>	<p>Clerk</p>
<p>FINANCE (Reported by Cllr Nevard and Clerk)</p>		
<p>Accounts</p> <p>Authorisation of direct payments &</p>	<p>The Accounts for month ending 31st July & 31st August 2017 having previously been circulated to Councillors were discussed and agreed.</p> <p>Cllr Williams asked that the confirmed S106 sum for the new development in Cow Lane be listed with the other S106 awards on the Projects page – Clerk to action.</p> <p>The August payment run was ratified having been previously agreed via email due to no meeting being held in August.</p>	<p>Full Council</p> <p>Clerk</p>



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cheques (incl. VAT)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EMH</td><td style="text-align: right;">£2,396</td></tr> <tr><td>Pavilion</td><td style="text-align: right;">£1,159</td></tr> <tr><td>Green</td><td style="text-align: right;">£1,861</td></tr> <tr><td>Open Spaces</td><td style="text-align: right;">£849</td></tr> <tr><td>Bucks CC Devolved Services</td><td style="text-align: right;">£510</td></tr> <tr><td>Allotments</td><td style="text-align: right;">£384</td></tr> <tr><td>Street Lights</td><td style="text-align: right;">£244</td></tr> <tr><td>Cemetery</td><td style="text-align: right;">£180</td></tr> <tr><td>Churchyard</td><td style="text-align: right;">£735</td></tr> <tr><td>Dagnall Rec</td><td style="text-align: right;">£324</td></tr> <tr><td>Special Projects</td><td style="text-align: right;">£250</td></tr> <tr><td>Insurance</td><td style="text-align: right;">£860</td></tr> <tr><td>Dagnall Play Area</td><td style="text-align: right;">£232</td></tr> <tr><td>Northall Play Area</td><td style="text-align: right;">£399</td></tr> <tr><td>EDaN</td><td style="text-align: right;">£881</td></tr> <tr><td>Staff</td><td style="text-align: right;">£2,645</td></tr> <tr><td>Office Costs</td><td style="text-align: right;">£91</td></tr> <tr><td>Subscriptions</td><td style="text-align: right;">£36</td></tr> <tr><td style="text-align: right;">Total</td><td style="text-align: right;">£14,036</td></tr> </table>	EMH	£2,396	Pavilion	£1,159	Green	£1,861	Open Spaces	£849	Bucks CC Devolved Services	£510	Allotments	£384	Street Lights	£244	Cemetery	£180	Churchyard	£735	Dagnall Rec	£324	Special Projects	£250	Insurance	£860	Dagnall Play Area	£232	Northall Play Area	£399	EDaN	£881	Staff	£2,645	Office Costs	£91	Subscriptions	£36	Total	£14,036	Clerk/CN
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	<p>The September payment and cheque run was agreed.</p> <p>The Annual Return for 2016/17 has now been completed and is on the Council website.</p>	Clerk & JW																																						
New Pavilion	The September Ball is reported to have been a very successful event. Profit is believed to be in the region of £8,000.																																							
Neighbourhood Plan	The referendum for the Edlesborough Parish Neighbourhood Plan is set for Thursday 5 th October 2017. Council are now in 'Purdah' until the referendum is complete. Council may seek to correct any erroneous information shared by others but is not allowed to comment otherwise.																																							



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Planning

The previously submitted response to AVDC regarding the following new application was ratified

Application No.	Address	Description	Parish Council Response
17/01467/AOP Revised Parameter Plan submitted 16 th August 2017	Swallowfields Stables, Townside, Edlesborough	Outline application for residential development comprising up to 64 dwellings with access to be considered and all other matters reserved	OPPOSE Contrary to Neighbourhood Plan
17/02539/AOP Revised Transport Plan submitted 5 th Sept 2017	Land off Slicketts Lane & Dove House Close, Edlesborough	Outline planning application with access to be considered and all other matters reserved for up to 40 residential dwellings and associated landscaping, infrastructure and car parking.	SUPPORT Now that width of access roads increased
17/02877/APP 14 th August 2017	Old Thatch, 1 The Green, Edlesborough	Replacement of gate and alterations to driveway	No objections
17/02955/APP 14 th August 2017	12 Heather Mead, Edlesborough	Raising of roof to provide first floor living accommodation including front and rear facing dormer windows	OPPOSE Dormer windows too large
17/03066/APP 17 th August 2017	Providence Barn, 2 Hall Farm Barns, Slapton Lane, Northall	Change of use of stable block to residential annexe and garden storage unit	OPPOSE Does not comply with AVDLP policies RA11 and GP11
17/03192/APP 23 rd August 2017	24 Main Road South, Dagnall	Demolition of existing single-storey rear extension and construction of new single-story rear extension	No objections

The following new applications were discussed and it was agreed to submit the responses below to AVDC



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Application No.	Address	Description	Parish Council Response
17/03378/APP 6 th Sept 2017	The Long Barn, Kircutt Farm Close, Northall	Single storey rear extension	No objections

The following decisions had been received from AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
16/00054/AOP 28 th Jan 2016	Land Off Cow Lane, Edlesborough	Outline planning for the erection of 30 new dwellings. Access and scale only – all other matters reserved	OPPOSE	Withdrawn
17/01644/APP 11 th May 2017	14 South End Lane, Northall	Single storey front and side extension.	OPPOSE	Permitted
17/02076/APP 8 th June 2017	Reeves Cottage, Kircutt Farm, Northall	Single storey rear extension	No objections	Permitted
17/02142/APP	Edlesborough Surgery, 11 Cow Lane, Edlesborough	Erection of single storey rear extension ancillary to existing pharmacy	SUPPORT	Permitted
17/02165/APP 16 th June 2017	Providence Barn, 2 Hall Farm Barns, Slapton Lane, Northall	Application for a lawful development certificate for existing use of garden to residential development.	No objections	Permitted
17/02297/APP 20 th June 2017	Lightwood Lodge, Leighton Road, Northall	Replace flat roof with pitched roof on rear kitchen extension.	No objections	Permitted



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	17/01546/APP 30 th June 2017	18 Nelson Road, Dagnall	Part single / part two storey rear and single storey front extensions as per previously approved planning permission reference 06/00926/APP.	No objections	Permitted	
	17/02454/APP 13 th July 2017	26 Slicketts Lane, Edlesborough	Single storey side and rear extension and replacement roof to provide habitable accommodation to 1 st floor with two pitched roof dormers to both front and rear elevations.	No objections	Permitted	
	17/02955/APP	12 Heather Mead, Edlesborough	Raising of roof to provide first floor living accommodation including front and rear facing dormer windows	OPPOSE	Withdrawn	
<p>Website & Facebook</p>	<p>Facebook –</p> <ul style="list-style-type: none"> • Neighbourhood Plan <p>Council acknowledged the recent comments about the Parish Council and erroneous remarks concerning the Neighbourhood Plan on Facebook.</p> <p>The following actions were agreed:</p> <p><i>Clerk to put a statement on the EPC Facebook Page and in the next Focus report requesting that if Parishioners have concerns, comments or complaints that they communicate this with the Council is one of the following ways:</i></p> <ul style="list-style-type: none"> - Attend the monthly EPC meetings. - Write or email the Council via the Clerk. - Write to the Council via the EPC Facebook Page. <p><i>Council agreed to put the following statement in response to the discussions about the EPNP on the Edlesborough, Eaton Bray and Surrounding Areas Facebook page:</i></p> <p>"The Edlesborough Parish Neighbourhood Plan has been subject to multiple public meetings, two formal consultations, and has been approved by an independent external examiner.</p> <p>Sites in Edlesborough have been identified for development to meet the housing requirement identified by AVDC.</p>					<p>Clerk</p> <p>Clerk</p>



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	<p>After deducting existing completions, commitments and approvals since April 2013, the residual requirement was 57. (Existing approvals include sites EDL002/003A/009A/009B).</p> <p>To meet this need, three additional sites have been identified in the Plan,</p> <ul style="list-style-type: none"> - EDL003B land off Good Intent - up to 15 houses - EDL020 29 The Green– up to 6 houses - EDL021 Slicketts Lane – up to 40 houses <p>Sites outside the settlement boundary defined in the Plan including EDL001 (Swallowfields) have been excluded.”</p> <p>Cllr Williams proposed that the History section of the Website be used to store and share History about the Parish. Numerous documents have recently been shared with him following the recent Heritage weekend at the Church. This proposal was agreed.</p> <p><i>Action: Cllr Williams will investigate how to go about adding the information to the website.</i></p>	<p>AW</p>
<p>EDaN & traffic Management Team Updates</p>	<p>Cllr Williams had previously circulated Traffic Calming Proposal in the Parish he has submitted to Simon Glover the LAF coordinator. It is hoped that a response will be received in approximately two months.</p> <p>Cllr Mrs Owen raised concern about the location of a 7.5T exclusion sign in Dagnall, she will check the location and report to Bucks CC if it is incorrect.</p> <p>Cllr Williams advised the Council of the following performances at the Church:</p> <ul style="list-style-type: none"> 14th October – Shakespeare Event 3rd December – A rendition of A Christmas Carol 16th December - Christmas Carols for all at 3pm Summer 2018 – A Midsummer Night’s Dream (date to be announced) 15th & 16th June – EdleFest 18 <p>A meeting will be held with a CCT representative regarding the improvements to the tower, toilets and kitchen. The Chancel Door now opens which is a Health & Safety improvement.</p>	<p>AW</p> <p>TO</p>
<p>Villages</p>	<p><u>Edlesborough</u></p> <ul style="list-style-type: none"> - Bollards at Travellers Rest roundabout still missing. 	



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	<ul style="list-style-type: none">- 30pmh sign on B440 has been reported to TFB as it is not currently visible.- BT phone box on Brook Street has been removed.- Resurfacing and white lining on High Street has been completed. School warning triangles are yet to be re painted.- County Cllr Anne Wight has been allocated some extra funding this will be spent on jet patching sections of Pebblemoor.- Some of the stickers relabelling the B440 are peeling from the road signs.- War Memorial needs moss removing. <i>Action: Clerk to ask DP to do this.</i>- Council proposed that Cllr Cubbage lay the EPC Wreath at the Remembrance Day Service as Cllr Williams is unable to attend.- Council agreed to donation for Poppy Wreath.- Travellers Rest Roundabout – a resident has reported the poor condition of the paths to Bucks CC and EPC. Parents are concerned over the slipperiness and the safety implications for the children waiting for the school buses. <i>Action – County Cllr Wight will follow this up with the Local Area Technician.</i>- Best Kept Village Competition: Council were disappointed in some of the comments made by the judges and felt the village was unfairly marked down as a result of this. <i>Action: Cllr Williams will take the matter to the EDaN Beautification Team to discuss whether the village will continue to enter the competition.</i> <p><u>Dagnall</u></p> <ul style="list-style-type: none">- Grit bin at the junction of Dunstable Road & Studham Lane payment has been sent.- Damaged lighting on roundabout. <i>County Cllr Wight will follow this up with the Local Area Technician</i> <p><u>Northall</u></p> <ul style="list-style-type: none">- One resident has raised concern about the hedgerows & undergrowth from Eaton Bray Road to Chapel Lane. EPC’s contractor will ensure our sections are correctly cleared, contractor has advised that much of the pavement is only 0.6m wide and that it is not possible to make it wider. Farmers are commencing the cutting of hedgerows. Clerk has included a request in October’s edition of Focus for all residents to ensure their planting does not cause obstruction.	<p>Clerk</p> <p>KC</p> <p>County Cllr Wight</p> <p>AW</p> <p>County Cllr Wight</p>
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Correspondence	<p>Mrs Roff from Brook Street had again contacted EPC regarding the grass verge and parking in Brook Street. The Clerk has responded advising her of meeting dates and encouraging her to attend an EPC meeting to discuss her concerns and ideas.</p> <p>Cllr Williams shared a request for the Local Police Inspector asking if EPC would be prepared to help fund PCSO's. <i>Action: Cllr Williams will forward the email from Simon Glover to councillors.</i></p> <p>Nicola Lack for Chiltern Avenue has contacted the Clerk requesting that as she has just qualified as a Volunteer Community First Responder an opportunity for herself & her supervisor to come and outline her role at the next EPC meeting. <i>Action: Clerk to clarify length of time required & to add this to the October agenda.</i></p>	AW Clerk
Items for Agenda 19th October 2017	Items for the Agenda for EPC Meeting to be held on 19 th October 2017 at Northall Village Hall commencing at 7:30pm: <ul style="list-style-type: none">- Community First Responder- Deposits for Allotments	
	The meeting closed at 10.07pm.	