

EDLESBOROUGH PARISH COUNCIL

Minutes of Meeting held on 15th March 2018 at Edlesborough Memorial Hall

<u>Agenda Item</u>		<u>Action</u>
Open Forum	<p><u>Streetlights</u></p> <p>Three parishioners attended the meeting and made a proposal for the installation of four additional streetlights in Edlesborough. The parishioners gave the following reasons in support of the proposal:</p> <ul style="list-style-type: none">- Lack of adequate lighting in the village.- Uneven pavements.- Protruding tree roots.- Speed of traffic travelling through the village.- The use of head and hand torches is not always practical.- Being able to walk around the village is vital for their emotional wellbeing. <p>The parishioners proposed lights be installed at the following locations:</p> <ul style="list-style-type: none">- The Green, near the entrance to the Pavilion car park.- Pebblemoor, near the junction with The Pastures.- High Street, between Good Intent and Brook Street.- The middle of Brook Street. <p>Cllr Cubbage explained that in the past parishioners had rejected additional streetlights in the parish giving the following reasons:</p> <ul style="list-style-type: none">- They did not want their roads to be illuminated like towns.- Many people had moved into the village and they want it to stay like a village.- They felt that more street lights would encourage vehicles to drive faster. <p>He also explained that the running costs of the new LED lights was nominal, but that the cost of installing a new light was a big outlay.</p> <p>Cllr Wilkinson shared information detailing the distances between the existing streetlights.</p> <p>Cllr Mrs Owen recommended that the parishioners took more responsibility for their personal safety by wearing hi viz clothing and making more use of head or hand torches.</p> <p>Council agreed to explore the feasibility of adding additional lights on the main arteries of the village; High Street and Pebblemoor.</p> <p>Parishioners were asked to report pavement issues to Transport for Bucks for attention/repair.</p> <p><i>Actions:</i></p>	

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	<p>Ceri Davies (ECC Assistant Groundsman) presented the Council with a written statement describing the desired grass length for cricket fixtures and stating that in his opinion the length of the grass on the Edlesborough Green Cricket Outfield was not short enough he stated that the purpose of mowing the outfield is by Sport England’s definition “To maintain the grass and allow the cricket ball to travel without major reduction of speed.”</p> <p>Council explained that the Green is maintained as a village Green and is cut fortnightly throughout the growing season. Cllr Wilkinson stated that the condition of the grass has improved considerably over the past few years. Council understands that for the past few seasons ECC have been paying for additional weekly cuts and that if the club requires weekly cuts they must continue to pay for this.</p> <p>The Clerk explained that the grass cutting would be taking place on a Friday this year which is closer to match day, thereby there being less growth between the cut and the cricket fixture.</p> <p>ECC requested that during the cricket season the outfield is cut to their desired length of between 12 and 20mm. It was agreed that the Council would seek their contractor’s advice on this matter and would follow his recommendation on the ideal grass length for the village Green.</p> <p><i>Action: Clerk to contract the contractor to ascertain:</i></p> <ul style="list-style-type: none"> - <i>The length to which the grass is currently cut?</i> - <i>The ideal length the contractor believes the grass should be cut to and his reasons for this.</i> - <i>If the grass can be cut to between 12 and 20mm.</i> - <i>If cutting the grass to ECC’s requirements would be detrimental to the Green?</i> <p><i>The contractor’s response will be shared with the full Council who will then follow his advice on the length of the grass. ECC will then be informed of the Council’s decision.</i></p> <p><i>ECC to continue to pay for additional cuts when they require them.</i></p> <p>The representatives from ECC left the meeting at this point.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk & ECC</p>
<p>The Chairman formally opened the meeting at 19.46</p>		
<p>Present</p>	<p>Cllr Mineikis (Vice Chair), Cllr Wilkinson, Cllr Cubbage, Cllr Green, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Nevard, Cllr Pratt, Penny Pataky (Clerk), County Cllr Anne Wight and eight parishioners, including the two representative from ECC.</p>	
<p>Apologies</p>	<p>Cllr Williams, District Cllr Chris Poll, PCSO Jackie Dodson</p>	
<p>Declarations of Interest</p>	<p>None were declared.</p>	

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<p>Minutes of Previous Meeting</p>	<p>The Minutes of the Parish Council Meeting held on 15th February 2018 were ratified and signed with no amendments.</p>	
<p>Matters Arising</p>	<p>None were raised.</p>	
<p>District & County Councillors Reports</p>	<p><u>District Cllr Chris Poll:</u> District Cllr Chris Poll sent his apologies explaining that he is attending a seminar on the National Infrastructure Commission proposals for the Oxford Cambridge link. He feels that with one of the proposals being ostensibly the route of the A418 it is important that he attends. He advises that outside of the route, plans are talked about for 1,000,000 homes. If the roadway comes anywhere near to us it may impact greatly.</p> <p><u>County Cllr Anne Wight reported the following:</u> County Cllr Anne Wight will send a written report after the meeting which will be circulated to the full Council, a copy will also be available to view on the EPC website as a separate document. County Cllr Anne Wight reported on the following matters:</p> <ul style="list-style-type: none"> - Unitary Authority The Secretary of State is “minded to approve” the County Council’s proposal for one new single unitary authority for Bucks. - Freight Strategy Consultation The next phase of the Freight Strategy Consultation will run from 26 February until 9 April, 2018. Please encourage as many residents as possible to participate, as their contributions and viewpoints are essential to ensuring that Bucks County Council and Transport for Bucks gets this strategy right to create the best possible outcome for our residents. https://democracy.buckscc.gov.uk/mgConsultationDisplay.aspx?ID=6356 - Dagnall Roundabout Phil Lain has confirmed that the arrows are meant to be installed on Dagnall Roundabout next week. <p>Cllr Wilkinson commented that the Freight Strategy Consultation has very little real substance and has no enforcement polices or strategies. County Cllr Wight suggested that both the Beds and Herts Freight Strategies are much better in comparison, especially in relation to enforcement. <i>Action: Clerk to share the information on the Council website and Facebook page and to encourage all parishioners to respond.</i></p>	<p>Clerk</p>

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	<p>Cllr Cabbage commented that whilst County Cllr Anne Wight was the most active and positive Cllr for Bucks CC for many years his confidence in Bucks CC is lacking especially with the latest statement from the Secretary of State about the Unitary Authority.</p> <p>Cllr Cabbage stated that in his opinion:</p> <ul style="list-style-type: none"> - Making things bigger does not necessarily make things more efficient. - After years of abject failure from TfB, with nothing being done to improve it he has no confidence in Bucks CC. The full Council agreed with Cllr Cabbage’s statements and agreed to make a representation in response to The Secretary of State being “minded to approve” the county council’s proposal for one new single unitary authority for Bucks. - Where is the evidence for the “widespread support” of the single unitary authority? <p>Cllr Mrs Thomas asked County Cllr Wight if Cornwall had made significant savings since becoming a single unitary authority. County Cllr Wight was unable to provide an answer to this question. She stated that many services are currently duplicated by AVDC and Bucks CC, and that the new single unitary authority will make savings by streamlining these services.</p> <p><i>Action: Cllrs Cabbage, Wilkinson and Nevard will draft a representation to be agreed by the full council. Once agreed the Clerk will submit the representation.</i></p> <p>Cllr Nevard asked about the issues with the failure of TfB to clear the snow effectively at the Travellers Rest roundabout approach roads during the recent heavy snowfall & whether there had been a response to Cllr Williams email about this matter. This snow was eventually cleared by TfB and Cllr Pratt. County Cllr Wight commented that TfB worked tirelessly and non-stop during the time period & that she would seek an answer at the next LAF meeting which she was chairing.</p>	<p>KC, JW & CN Clerk</p> <p>A Wight</p>
<p>Parish Amenities (as reported by the Manager, Penny Pataky)</p>	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
<p>Defibrillator</p>	<p>Nothing to report.</p>	
<p>EMH</p>	<p>The PAT test has been completed. The repair to fire door has been completed.</p>	

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	<p>The gutters have been cleaned. The leaking toilet was swiftly repaired. Edlesborough Carpet Bowls Club will be reimbursed for the overpayment caused by the Clerks clerical error. Following the Clerk providing CNG with an accurate meter read CNG will be issuing a refund of for EMH's gas supply in March/April.</p>	
Pavilion	<p>The PAT test has been completed.</p>	
The Green	<p>The pruning of Walnut Tree has been completed.</p> <p>The Carnival committee have requested the trees overhanging The Green road be pruned as they hit the tops of the some of the lorries last year. Council agreed to this request. <i>Action: Clerk to obtain quotes for this work.</i></p>	Clerk
Play Area	<p>Nothing to report.</p>	.
Sports Club & Parking Issues	<p>See notes in Open Forum.</p> <p>ECC are in the early stages of considering the idea of holding a 6-a-side cricket tournament on the Green on Sunday 27 May - a family-friendly event to help raise some funds for the Pavilion project.</p>	
Allotments	<p>The leaking tap at Northall has been replaced. A No parking sign has been attached to Northall Allotment gate.</p> <p>Dagnall resident Ed Monnington has approached David Killick with a proposal to use part of the Dagnall allotments to create an extension to Dagnall School garden. This section is currently used as a dumping ground and is unlettable. He has indicated that he/the school would arrange to clear and fence the area. Council agreed that they would consider this request. <i>Action: Clerk to advise David Killick and Ed Monnington that Mr Monnington and Dagnall School would need to submit a formal proposal to the Council for consideration. If the proposal is agreed the school would then need to complete an</i></p>	

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	<i>allotment agreement for the section of the allotments.</i>	
Cemetery	There has been one burial and two memorial applications.	
Churchyard	The new signs reminding owners to keep their dogs on leads have been erected. The dangerous tree in the Churchyard has been removed.	
Bridle Path	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins, Dog Bins, Car Parks	AVDC have notified EPC of a 2.7% increase on the emptying & sanitising of the dog bins.	
Noticeboards	Nothing to report.	
Streetlights	See notes in Open Forum. The Clerk is currently awaiting a response from CU Phosco about the new lights on the Cow Lane development. Energy Supply Contract for the street lights is due for renewal. CNG have provided a quote which is substantially higher than the current price. The Clerk is currently sourcing quotes from alternative energy suppliers. <i>Action: Clerk to circulate quotes to full council upon receipt.</i>	
BCC Devolution	<u>Outstanding Issues</u> <ul style="list-style-type: none"> • Dagnall Roundabout new streetlight has been installed. There is a delay on the replacement blue/white arrows due to the wrong bracket being sent. The new bracket and arrows should be installed within the next fortnight. • Travellers Rest crossing islands & pavements no work carried out to date. • Travellers Rest bus stop no work carried out to date. • Damaged 40mph sign between Edlesborough & Northhall still not repaired. 	

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	<p>The overgrown hedge on the road that runs between Berkhamsted and Dagnall has been brought to EPC's attention. It has now been established that the hedge borders a field that is in Ivinghoe Parish.</p> <p><i>Action: Clerk to contact Berkhamsted & Ivinghoe Clerks to update them of the situation and to request that Ivinghoe PC contact the hedge owner.</i></p>	Clerk																														
<p>Finance</p>	<p>The Accounts for month ending 28th February 2018 having previously been circulated to Councillors were agreed.</p> <table border="1" data-bbox="338 483 1088 1091"> <tr><td>EMH</td><td>£597</td></tr> <tr><td>Pavilion</td><td>£129</td></tr> <tr><td>Green</td><td>£444</td></tr> <tr><td>Open Spaces</td><td>£751</td></tr> <tr><td>Bucks CC Devolved Services</td><td>£465</td></tr> <tr><td>Allotments</td><td>£149</td></tr> <tr><td>Street Lights</td><td>£124</td></tr> <tr><td>Cemetery</td><td>£124</td></tr> <tr><td>Churchyard</td><td>£368</td></tr> <tr><td>Dagnall Rec</td><td>£162</td></tr> <tr><td>Northall Play Area</td><td>£912</td></tr> <tr><td>Staff</td><td>£1,461</td></tr> <tr><td>Office Costs</td><td>£54</td></tr> <tr><td>Other</td><td>£23</td></tr> <tr><td align="right">Total</td><td>£5,763</td></tr> </table> <p>Cllr Cabbage drew the following observations to the Council's attention:</p> <ul style="list-style-type: none"> - The Churchyard expenses have increased, this is due to the grass cutting contractor's price increase. - The Cemetery expenses have reduced. <p>The March payment and cheque run was agreed.</p> <p>The outstanding payments for The Pastures hedge cutting have been received from Ringway Jacobs.</p>	EMH	£597	Pavilion	£129	Green	£444	Open Spaces	£751	Bucks CC Devolved Services	£465	Allotments	£149	Street Lights	£124	Cemetery	£124	Churchyard	£368	Dagnall Rec	£162	Northall Play Area	£912	Staff	£1,461	Office Costs	£54	Other	£23	Total	£5,763	
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<p>Projects</p>	<p><u>New Pavilion</u> The Trustees will hold a meeting shortly to discuss the projects, Cllr Williams will feedback to the Council following the meeting.</p> <p><u>Surgery Car Parking</u> A resident of Cow Lane has enquired about the Councils intentions. The Clerk responded explaining the current situation & invited the resident to make their own suggestions regarding improving the situation. Denise Martin a Property & Estates Manager at Aylesbury Vale District Council has advised the Clerk that she is happy to discuss the Cow Lane amenity land with representatives of EPC. The Clerk will circulate the possible dates once received. <i>Action: Clerk to circulate dates & confirm meeting with Denise Martin.</i></p> <p><u>Wellers Hedleys & Allotment Registration Status</u></p> <ul style="list-style-type: none"> • John Mclarney from Weller’s Hedley has acknowledged the Councils letter and will respond shortly. <p>Cllr Mrs Thomas has shared information from the Open Spaces Society via email with the full council regarding the registration of the allotments.</p> <p><u>Printing of the Neighbourhood Plan</u> It was agreed that the Clerk would put a statement on Facebook & in the May edition of Focus asking for parishioners to inform her if they would like a printed copy of the Edlesborough Neighbourhood Plan. <i>Action: Clerk to include in May Focus report & on Council Facebook page.</i></p>	<p>AW</p> <p>Clerk</p> <p>Clerk</p>								
<p>Planning</p>	<p>The following new applications were considered and it was agreed to submit the responses below to AVDC</p> <table border="1" data-bbox="331 1190 1886 1391"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>18/00319/APP 9th March 2018</td> <td>Land adjacent to Avenue House, Moor End, Edlesborough</td> <td>Variation of condition 2 of previous planning consent. Revised handing of new</td> <td>No objections</td> </tr> </tbody> </table>	Application No.	Address	Description	Parish Council Response	18/00319/APP 9 th March 2018	Land adjacent to Avenue House, Moor End, Edlesborough	Variation of condition 2 of previous planning consent. Revised handing of new	No objections	
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			dwelling.	
18/00334/APP 9 th March 2018	3 Huntsmans Close, Dagnall	Single storey rear extension	No objections	
18/00676/AGN 9 th March 2018	Goose Hill Farm, Ringshall Road, Dagnall	Erection of an agricultural building	No objections	
18/00757/APP & 18/00758/ALB 9 th March 2018	The Old Bakery, Leighton Road, Northall	Demolition of existing listed barn and rebuilding it with a two storey side extension to create a new detached four bedroomed dwelling	OPPOSE New dwelling too large and insufficient off street parking provision	
18/00882/APP	22A Pebblemoor, Edlesborough	Single storey rear extension with 3 dormers and balcony to front	No objections providing minimum external spacing requirements are met	
The following decisions had been notified by AVDC				
Application No.	Address	Description	Parish Council Response	AVDC Decision
17/04106/APP Revised plans submitted 6 th Feb 2018	30 Dunstable Road, Dagnall	Demolition of existing garage and construction of side extension, part two storey/ part single storey	No objections Appropriate off-street car parking provision now identified	Permitted
17/04688/APP	3 Orchard End,	First floor front extension and single storey front and	No objections	Permitted

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	27 th Dec 2017	Edlesborough	rear extensions				
The following appeal decisions have been notified by the Planning Inspectorate							
Application No.	Address	Description	Parish Council Response	Appeal Decision			
16/04099/APP 14 th December 2016	Chiltern Farm Barn, Main Road North, Dagnall	Conversion and alteration of existing barn to create 5 dwellings with access, parking and gardens	OPPOSE	Dismissed			
17/00756/APP 8 th March 2017	2 Dove House Close, Edlesborough	Erection of a two storey dwelling on garden land.	No objections	Dismissed			
Website & Facebook	<p><u>Facebook</u> Parishioners have commented on the following matters:</p> <ul style="list-style-type: none"> - Street lighting - Snow & condition of roads - Potholes - Litter picking <p><u>Website</u></p> <ul style="list-style-type: none"> - A parishioner complained that the February agenda was not published on the website prior to the meeting and that parishioners were denied their democratic right to attend the meeting. The Clerk has apologised for her error & outlined all the measures that are taken to ensure parishioners are aware of the monthly meeting. - Cllr Cubbage has worked hard to ensure the correct allotment agreement is on the website & that the folders are set up in readiness for the 2018 meetings/notices/updates. He has also updated the pictures removing the image of the old café and replacing it with an image of Heirloom. 						

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	<p>- Theo Gray has updated the main Umbraco system to the latest version so the Clerk & Cllr Cabbage may notice a slightly different login. He has requested to be notified if there are any issues following the update.</p>	
EDaN Traffic Management Update	<p>A parishioner has emailed the Clerk about speeding vehicles, signage and requesting a speed camera in Northall. The Clerk responded and has directed the parishioner to the EDaN Speedwatch Group.</p>	
Villages	<p><u>Edlesborough</u> Council agreed to purchase a Silent Soldier for each village in readiness for this year's Remembrance Day. <i>Action: Clerk to investigate & order three soldiers.</i></p> <p>The Clerk has received complaints about the pot holes at the top of Brownlow, she has advised parishioners to report these to TfB and has again reported them herself.</p> <p>The Clerk received a complaint about the condition of Slicketts Lane also running water in Slicketts Lane which the Clerk investigated & reported to the water board as a suspected leak. Anglian Water have inspected the suspected leak and have advised it is a blocked storm drain which they reported to TFB. TfB have informed the Clerk that this has been attended to.</p> <p><u>Dagnall</u> Cllrs Mrs Owen and Green drew the recent traffic issues and accidents in Dagnall to the Council's attention. Cllrs Wilkinson & Mrs Owen will be attending the LAF meeting on 19th March where a decision will be made on the LAF contributing to the funding of Traffic Calming feasibility studies in the Parish. Dagnall residents held a very successful litter pick in March collecting over 14 sacks of rubbish from around the village. It was agreed that a further set of litter pickers should be purchased for volunteers to use when litter picking. <i>Action: Clerk to purchase six additional litter pickers. Clerk to purchase bin bags for litter picking.</i></p> <p><u>Northall</u> 40mph sign in hedge between Northall & Edlesborough is still not repaired.</p> <p>Mrs Lorna Cabbage informed the Council that AVDC have been litter picking along the B440, however the stretch from</p>	<p>Clerk</p> <p>Clerk</p>

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	<p>Ivinghoe Way to beyond the RAF houses has not yet been attended to. She also reported that the Northall daffodils were in bud despite being cut too early last year.</p> <p>All grit/salt bins need refilling. The bin at the junction of the High Street & the B440 has been reported as damaged to TfB as it no longer has a lid.</p>	
Correspondence	<p>The CFR, Nicky Lack has enquired as to whether EPC would like her to run a Public Defib Training Session and whether EPC would like either herself or Peter Cooper to provide an update on the CFR scheme.</p> <p>The course would be run by Peter Cooper & Nicky Lack & is free of charge. The session can be run in EMH. Ideal numbers are 10/12 people with a maximum of 20. The session lasts approximately 1.5 hours. Peter & Nicky are happy to run more than one session if there is the demand.</p> <p>Council agreed to invite them to the Annual meeting at which they can provide a short update about the CFR scheme.</p> <p><i>Action: Clerk to send invite. Clerk to accept the offer of Defib Training Sessions, to confirm a date and to advertise in Focus & on Facebook.</i></p> <p>Communications on Modernising Local Government have been received from:</p> <ul style="list-style-type: none">- AVDC Leader Neil Blake- District Cllr Chris Poll- BMKALC- Martin Tett, Leader of Bucks CC <p>These have been circulated to the full Council.</p>	
AOB	<p><u>General Data Protection Regulation</u></p> <p>Cllr Cabbage reported that he and the Clerk had attended a course about the new General Data Protection Regulation guidelines (GDPR). He stated that the course had been useful & that failure to comply with the new guidelines could lead to consequences.</p> <p>The Clerk is currently waiting for guidelines from SLCC.</p> <p>He proposed that a working party is formed to carry out an initial analysis of the data the Council currently holds, to consider who will be the Data Protection Officer and to create a policy for when the guidelines come into place. Cllr Cabbage proposed that the working party consisted of Cllrs Cabbage, Williams, Mineikis, Wilkinson and the Clerk.</p>	

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	All agreed <i>Action: Clerk to organise a meeting of the working party. Clerk to share any further information with the working party.</i>	Clerk
Items for Agenda 19th April 2018	Items for the Agenda for EPC Meeting to be held on 19 th April 2018 at Edlesborough Memorial Hall commencing at 7:30pm:	
	The meeting closed at 21.37pm	

DRAFT