



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 19th December 2019 at Edlesborough Memorial Hall

<u>Agenda Item</u>		<u>Action</u>
Open Forum	<p>Parishioners from Slicketts Lane attended the meeting to raise their concerns over the flooding issues in their road. The parishioners had raised their concerns with County Cllr Anne Wight prior to the meeting. County Cllr Wight informed the parishioners that she had spoken with the Local Area Technician who had advised her of the following regarding the issue of flooding on Slicketts Lane:</p> <ul style="list-style-type: none">• <i>In late October when the reported flooding issues were reported the LAT attended site and found the flooding had cleared, however he raised a works order to send in a jetting machine to give the system a good clean out.</i>• <i>The Tfb subcontractor attended site on 28/11/19 and 02/12/19 and cleaned the drainage system at the lower end of the lane where the actual flooding was occurring. This was successful and as far as he is aware there has been not further flooding there since.</i>• <i>Whilst on site our contractor attempted to clear the outlet pipe from the surcharging gully outside No.20. It was found that there is a suspected collapse in the main carrier pipe. This is why water is backing up and flowing out of the gully. This surcharging water is slowly cascading downhill and gathering in shallow undulations on the carriageway surface which is eventually making its way to one of the gullies we recently cleaned.</i>• <i>The next step is to carry out a CCTV survey to try and pin point the location of the collapse. Hopefully it is just a spot repair to the main carrier pipe which will allow the water to make its way through the system to the outfall in the old culvert running down The Green.</i>• <i>The LAT has dealt with the initial carriageway flooding issue, and just needs to follow up with a repair to stop the gully surcharging outside No.20. While he cannot comment on what action was taken in the past with regard to cleansing of this drainage system, he has done all he can for now until he can do the CCTV survey to try to find the collapse.</i>• <i>The minor surface water ponding issue will always remain unfortunately following rainfall. It is currently being exacerbated by the constant water surcharging from the gully.</i>• <i>Unfortunately, as the actual flooding issue has been resolved, the continuation of further investigation to locate the block in the pipe downhill from the surcharging gully is not something which can be done immediately, given the other higher risk priorities in the county flood areas at present.</i>• <i>As you may imagine, the teams have to prioritise their reactive drainage clearance based on risk to the travelling public. Given the very wet period of weather we have experienced over the last two months or so, we have had serious drainage</i>	



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	<p><i>issues at locations which have not flooded previously. Such sites include high speed roads where there is risk of aquaplaning and flooding to private property. The current situation from the team's information to Cllr Wight is that there is no risk of flooding to private property on Slicketts Lane following the LAT's initial drainage clearance work.</i></p> <ul style="list-style-type: none"> <i>Having said that, the LAT is committed to getting this issue fully resolved once they have worked through the other high priority drainage clearance sites. The issue is now firmly on everyone's radar and, based on the findings from the survey work, the Strategic Flood Management team might be involved further down the line if necessary but at present this remains a Highways investigation.</i> <p>Cllr Wight has shared all of the above has been shared with the parishioners via email.</p>									
The Chairman formally opened the meeting at 19.39										
Present	Cllr Williams, Cubbage, Wilkinson, Nevard, Mrs Owen, Mrs Thomas, County Cllr Anne Wight, Penny Pataky (Clerk) and five parishioners.									
Apologies	Cllr Pratt and District Cllr Chris Poll									
Declarations of Interest	None were declared.									
Minutes	The minutes of the Parish Council meeting held 21 st November 2019 were ratified and signed with no amendments.									
Matters Arising	None were raised.									
County Cllr Report	<p>In addition to the written report County Cllr Anne Wight had provided prior to the meeting Cllr Wight also reported on the following matters:</p> <ul style="list-style-type: none"> • Flooding issues in Slicketts Lane • Community Boards • Freight Strategy <p>Cllr Wight thanked those who had made donations for AVDC's Children in Care. A full copy of Cllr Wight's report can be found on EPC's website.</p>									
Planning	The following applications were considered and it was agreed to submit the responses below to AVDC									
	<table border="1"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>18/03448/APP</td> <td>Land to the rear of 29 The</td> <td>Construction of three detached</td> <td>SUPPORT</td> </tr> </tbody> </table>	Application No.	Address	Description	Parish Council Response	18/03448/APP	Land to the rear of 29 The	Construction of three detached	SUPPORT	
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	(Amended) 4 th Dec 2019	Green, Edlesborough	dwellings	Conforms to Policy EP2 of the Edlesborough Parish NP	
	19/04349/ACL 11 th Dec 2019	19 The Green, Edlesborough	Certificate of Lawfulness for the existing use of land and building for the storage and cutting of carpets	No objections	
The following decisions had been notified by AVDC					
	Application No.	Address	Description	Parish Council Response	AVDC Decision
	19/03798/APP 20 th October 2019	53 The Green Edlesborough	Single storey rear extension to replace existing conservatory. Side infill extension. 2 additional ground floor windows.	No objections	Permitted
	19/03840/APP 25 th October 2019	Pinfield Leighton Road Edlesborough	Demolition of existing boiler room, utility room and conservatory. Two storey rear and side extensions and a single storey front extension	No objections	Permitted
	19/03987/ALB 6 th Nov 2019	Dove Cottage 13 Leighton Road Northall	Listed building application to modify existing internal stud walls	No objections	Permitted
To date no response has been received following the letter sent to Bellway Homes regarding the Open Space on the development in Edlesborough. The Clerk has chased Bellway for a response.					
Villages	Edlesborough <i>Christmas Wreaths</i> Bas Westrope, Kai Brown, Cllr Williams and the Clerk spent over three hours hanging the Christmas wreaths and assisting Mike & Christine Yates with the EMH lights				



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	<p>To date EPC has received £230 from local business & residents for the sponsorship of the wreaths, additionally £250 has been donated by Bellway Homes who sponsored five of the wreaths. This money will be allocated to the EDaN Beautification Team. Cllr Williams commended Bas Westrope and Kai Brown for their outstanding assistance with the hanging of the wreaths.</p> <p><i>Removal of Tree on High Street</i> Bucks CC have removed a large tree opposite the Scout Hall on High Street, Edlesborough as it was found that the tree was damaging a nearby property.</p> <p><i>Parking on Grass verges</i> Earlier in the year letters were sent to residents of The Green and the top of the High Street asking residents not to park on the grass verges. However parking on these verges continues on both roads, given the current weather conditions this is now damaging the verges. A parishioner has also contacted the Council to raise concerns that this parking continues near their property and is currently causing damage to the verges. The Clerk had shared the information from Bucks CC relating to parking in grass verges with the Council prior to the meeting. Council agreed that the information from Bucks CC confirmed that a Byelaw made by Bucks CC in 1956 “<i>makes it an offence to drive, place a vehicle or cause a vehicle to be driven or placed upon any road margin, to which the bylaw applied in such a manner as to injure or be likely to injure any turf or any tree, shrub or plant growing thereon.....</i> <i>The bylaw applies to any road margin, which was in or beside a public road and was laid or sown with grass or planted with trees and shrubs and maintained constantly in good order for ornamental purposes and has a sign on it indicating that the bylaw applies.</i>” More information can be found at https://www.buckscc.gov.uk/services/transport-and-roads/parking/parking-on-verges-and-footpaths/ Council agreed that it would investigate erecting signs on the grass verges informing people that parking on them was not permitted. <i>Action: Clerk to seek clarification of the status and obtain a quote for signs.</i></p> <p>Following a complaint to the Council from a parishioner a resident of Summerleys has been written to with a request to park more considerately outside their property, ensuring that their vehicles do not obstruct the pavement so as to make it</p>	Clerk
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	<p>impossible for pedestrians, pushchairs & wheelchairs to use the pavement.</p> <p><u>Dagnall</u> Cllr Mrs Owen reported that this year’s Santa Dash had a disappointing turn out of only 20 participants. She thanked the volunteers who had helped marshall the event. Cllr Mrs Owen advised the Council that she is looking into holding a fun run in Edlesborough in 2020.</p> <p>Cllr Mrs Owen asked the Council if it would fund a street sign directing vehicles/people to Dagnall Rec. She stated that emergency services have been unable to locate the Rec and felt that this sign was urgently needed. Council agreed to fund the sign. <i>N.B. since the meeting Connor Ferguson, Business Support Officer, Street Cleansing and Horticulture, from AVDC has advised Cllr Mrs Owen that he is “in agreement that there is a need for a sign to be placed here. As the road is publicly adopted and there is a need to the sign we can arrange to do this free of charge.”</i></p> <p><u>Northall</u> Nothing to report.</p> <p><u>Response to Consultation “Strengthening police powers to tackle unauthorised encampments”</u> Council agreed to defer this matter to the January meeting when Cllr Pratt is able to give his input. Council are required to submit their response by 19th February 2020.</p>	<p>RP</p>
<p><i>New Pavilion</i></p>	<p>Following complaints about condition of the road and grass verge outside the builder’s compound Cllr Williams investigated. He confirmed that TfB have repaired most of the potholes and that the concerns have been shared with the contractor.</p> <p><u>New Pavilion Funding Update</u> Prior to the meeting Cllr Williams had circulated the Draft Lottery Application to the full Council for their consideration and approval. Cllr Cabbage gave a Powerpoint presentation updating the Council on the Pavilion Phase Costs and Funding of the New Pavilion project.</p>	



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	<p>Following the presentation the Council agreed to the submission of an application to the Lottery for £93,710 for Phase 3 of the New Pavilion project.</p> <p><i>Action: Lottery draft application to be submitted on Friday 20th December 2019.</i></p>	KC, AW & CN
Projects	<p><u>Adult Gym Equipment in Dagnall</u></p> <p>Due to the New Pavilion project taking priority and the current wet weather conditions this project has been delayed until the new financial year.</p>	
EDaN & Traffic Management Team Updates	<p><u>Traffic Calming Feasibility Study</u></p> <p>Nothing to report.</p> <p><u>FOTCOTH</u></p> <p>Nothing to report.</p> <p><u>EDaN Beautification Team</u></p> <p>Mick & Christine Yates organised for Mr Ray of Christmas Trees R Us to donate a Christmas Tree for the top of Cow Lane. They then decorated the tree and hung the lights on EMH with the help of Bas Westrope and Kai Brown.</p>	
Parish Amenities		
AED's & CFR	<p>Nicola Lack the local Community First Responder had earlier in the year sourced a donated defibrillator from Bellway Homes. This defibrillator is now installed outside Munns Farm shop in Dagnall and is registered with South Central Ambulance Service. The Parish now has defibrillators at the following locations:</p> <p>Edlesborough:</p> <ul style="list-style-type: none"> - Edlesborough Memorial Hall - Baptist Church, top of Summerleys <p>Northall:</p> <ul style="list-style-type: none"> - The Swan PH <p>Dagnall:</p> <ul style="list-style-type: none"> - Munns Farm Shop - The Red Lion PH <p>In an emergency please dial 999 to obtain the access code.</p>	



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	EPC thanks Nicola Lack for sourcing the defibrillator and Mr Russell Sears for installing the heated cabinet. EPC additionally thanks Munns Farm Shop, The Swan PH, The Red Lion PH and the Baptist Church, Edlesborough for allowing the defibrillator cabinets to be sited on their buildings.	
EMH	EMH has a new one hour booking on a Tuesday afternoon commencing 21 st January. This is for a “Toddler Sports Session”. This booking is on a trial basis with the hope that the sessions generate enough interest to run on a regular basis.	
The Green	Following the Council’s decision last month to replace the Pebblemoor car park posts with a grass bund the Council have agreed that unless there are further breaches onto the Green the bund will be installed in February half term. The Pebblemoor car park will need to be closed for the duration of the works.	
Sports Clubs	Due to the Pavilion Working Party focusing on the Lottery Funding Application their recommendation to the Council re the invoice to ETC for the hire of the Portaloos has been deferred until the January meeting. It was agreed that the Pavilion Working Party will write to the sports clubs advising them to consider putting contingency plans in place should the continued bad weather cause delays to the completion of the New Pavilion.	Pavilion Working Party Pavilion Working Party
Play Area	Nothing to report	
Allotments	<i>Cow Lane</i> 2 plots available. The Clerk reported that one plot is severely neglected, and has not been properly worked for over two years. In September the tenants agreed to the plot being reduced in size, additionally extra conditions were added to their allotment agreement and the tenants agreed to make improvements by the end of the year. To date no work has been carried out on the plot. The tenants have been written to and reminded of the terms of their agreement and a request has been made for them to put their plans in writing to the Council by the end of 2019. Council agreed that should the tenants not demonstrate a clear and proactive commitment to the plot the Council will take back the plot at the start of January and make it available for re-letting. <i>Dagnall</i> 5 plots available, plus five with unpaid rents. These tenants have been sent reminders.	



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	<p><i>Northall</i> 1 plots available <i>The Green</i> 3 plots available, plus one with unpaid rents this tenant has been sent reminders.</p>	
<i>Cemetery</i>	<p>Council ratified the new wording of Cemetery Rules/Regulations in relation to cremated remains being interred in burial plots. <i>Action: Clerk to update agreed document to EPC website.</i></p>	Clerk
<i>Churchyard</i>	<p>The Council have been advised that Anglian Water recently carried out a Water Regulations Compliance Inspection at the Churchyard. Anglian Water require that the two taps are replaced with non return flow taps. Cllr Williams is investigating whether this is the responsibility of the CCT as EPC is not responsible for the water supply at the Church/Churchyard.</p>	AW & Clerk
<i>Bridle Path</i>	<p>Mr Wood has been asked to ensure the Clerk knows when work is being carried out on the bridlepath so as to ensure no clashes with funerals.</p>	
<i>War Memorial</i>	<p>Nothing to report.</p>	
<i>Bus Shelters</i>	<p>Nothing to report.</p>	
Litter Bins, Dog Bins, Car Parks	<p>AVDC have invoiced EPC for dog bin emptying from April 19 – Mar 20</p>	
Streetlights	<p>The trees on the High Street opposite Pebblemoor that were obstructing the streetlight have been pruned further by TfB.</p>	
Website, Facebook & GDPR	<p><u>Facebook</u></p> <ul style="list-style-type: none"> • People not cleaning up after their dogs. - The Council acknowledge that this issue always escalates at this time of year when the evenings are darker. The Clerk has posted reminders on Facebook about action parishioners can take should they see repeat offenders. <p><u>Website</u></p>	



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	<ul style="list-style-type: none">• Nothing to report. <p><u>GDPR</u></p> <ul style="list-style-type: none">• No reported breaches.	
Bucks CC Devolved Services	<p>On 25th November the Clerk was advised that the Bucks Contractor had cut the grass verges on the B440 and B489 near the Travellers Rest. This has resulted in the verges being churned up and becoming very muddy and large amounts of litter being shredded and exposed.</p> <p>The Clerk reported this to Matthew Whincup the TfB LAT who responded with the following:</p> <p>“It sounds like our contractor has just done the rural grass cut in and around the area. This is the first time in a few years we have done a full width grass cut at the end of the season and naturally a lot of rubbish would have accumulated in the long grass.</p> <p>Sometimes the verges do get a bit churned up and unfortunately there is not a lot we can do about it. I will take a look when next driving through but if it’s just cosmetic damage I won’t be able to do a lot.</p> <p>AVDC are the authority responsible for carrying out street cleansing, I don’t know if they have litter picked on these roads yet but it may be worth you giving them a call to see if they could attend sometime in the near future. I believe their contact centre number is still: 01296 585858. They also have an online reporting facility.”</p> <p>The Clerk has reported the litter to AVDC as advised.</p> <p>Mark Averill has left TfB the new point of contact for Devolved Services is Luciano Lopes.</p> <p>Last month the Council received a request for grass verges in South End Lane, Northall to only be cut once during the growing season. As agreed the Clerk contacted Bucks CC about this request and the Council was subsequently advised that under Bucks CC Devolved Services the EPC contractor should continue cutting the grass verges as scheduled (once a fortnight during the growing season). The parishioner who made the request has been informed of the decision.</p> <p>Following a request from one of the parish’s active volunteer litter pickers the Clerk has discussed the feasibility and costs that</p>	



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	<p>would be incurred should the grass verges be litter picked prior to their fortnightly cut during the growing season. The contractor's quotes were shared with the Council prior to the meeting. Council agreed that:</p> <ul style="list-style-type: none"> • More investigation should be put into how other parishes manage this issue. • The parishioner should advise the Clerk as to which verges have the most litter on them so that consideration can be given to just these verges being litter picked prior to cutting. • The Clerk will confirm to the litter picking group the date on which the grass verge cutting will commence and the contractors schedule for this work. • That the Council would give more consideration to this matter at the start of the new financial year. 	<p>AW & TO Parishioner Clerk</p>																												
<p>Finance</p>	<p>The accounts for month ending 30th November and the second draft budget having been circulated to the full council prior to the meeting were agreed.</p> <table border="1" data-bbox="331 735 1086 1385"> <tr><td>EMH</td><td>£703</td></tr> <tr><td>Pavilion</td><td>£215</td></tr> <tr><td>Green</td><td>£535</td></tr> <tr><td>Open Spaces</td><td>£2,030</td></tr> <tr><td>Bucks CC Devolved Services</td><td>£1,055</td></tr> <tr><td>Allotments</td><td>£155</td></tr> <tr><td>Street Lights</td><td>£156</td></tr> <tr><td>Cemetery</td><td>£110</td></tr> <tr><td>Churchyard</td><td>£414</td></tr> <tr><td>Dagnall Recreation Ground</td><td>£169</td></tr> <tr><td>Northall Village Hall</td><td>£2,373</td></tr> <tr><td>New Pavilion</td><td>£37,600</td></tr> <tr><td>Special Projects (NHV Car Park)</td><td>£20,000</td></tr> <tr><td>EDaN</td><td>£650</td></tr> </table>	EMH	£703	Pavilion	£215	Green	£535	Open Spaces	£2,030	Bucks CC Devolved Services	£1,055	Allotments	£155	Street Lights	£156	Cemetery	£110	Churchyard	£414	Dagnall Recreation Ground	£169	Northall Village Hall	£2,373	New Pavilion	£37,600	Special Projects (NHV Car Park)	£20,000	EDaN	£650	
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<p>Correspondence</p>	<p>Items circulated to Full Council prior to the meeting:</p> <ul style="list-style-type: none"> • Consultation: Strengthening police powers to tackle unauthorised encampments • Proposed expansion of London Luton Airport: Consultation update • Crime figures 1st August - 29th November 2019 • Update on community boards for the new Buckinghamshire Council 	<p>Council agreed the December payment run.</p> <p>Following the Draft Budget Working Party’s meeting Cllr Cubbage proposed that the Council submit a precept request of £141,840 to AVDC. This means the Band D rate will increase from £91.16 per year to £104.84. Cllr Nevard seconded the proposal.</p> <p>This increase is to allow the Council to replenish their Special Projects funds and to introduce a Grant for Funding Local Voluntary Initiatives.</p> <p>The Council agreed to this precept request.</p> <p><i>Action: Clerk to submit precept request. Clerk to include a statement in the February Focus report explaining the Councils decision to increase the precept for 2020/21.</i></p> <p>Prior to the meeting Cllr Williams submitted a proposal to the full Council for the introduction of a Grant for Funding Local Voluntary Initiatives.</p> <p>Council agreed to set aside £2,500, in the next financial year and invite initiatives that need some ‘seed funding’ to apply. The Council will consider grants of between £250 to £1,000. A date will be set for when submissions are to be made by, the Council will then consider the applications and grant money where it sees merit.</p> <p><i>Action: Cllr Williams to develop an application form and rules for applications to be circulated to all for consideration.</i></p>	<p>Clerk</p> <p>AW</p>								



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	<ul style="list-style-type: none">• Luton Airport Extension- Statutory Consultation Response• Police & Crime Bulletin December 2019• NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS• Buckingham Town Council letter re Community Boards Letter to Martin Tett 20191219	
Items for 16th January Meeting	<ul style="list-style-type: none">• Response to Consultation "Strengthening police powers to tackle unauthorised encampments"	
The meeting closed at 21.46		