



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 16th January 2020 at Edlesborough Memorial Hall

<u>Agenda Item</u>		<u>Action</u>
Open Forum	Nothing was raised.	
Cllr Williams formally opened the meeting at 19.32		
Present	Cllr Williams, Cllr Cabbage, Cllr Nevard, Cllr Pratt, Cllr Mrs Thomas, County Cllr Anne Wight, District Cllr Chris Poll, Penny Pataky (Clerk) and three parishioners	
Apologies	Cllr Wilkinson & Mrs Owen	
Declarations of Interest	None were declared	
Minutes	The minutes of the Parish Council meeting held 19 th December 2019 were ratified and signed with no amendments.	
Matters Arising	Cllr Williams reminded the Council that a letter would be sent to Cllr Martin Tett in support of Buckingham Town Council's letter about the new Community Boards. <i>Action: Clerk to draft letter for approval. Cllrs Wight & Poll to be copied into EPC's letter.</i>	Clerk
District & County Cllr Reports	<p>Prior to the meeting County Cllr Anne Wight's report for January had been circulated to the Council.</p> <p>Cllr Wight updated the Council about:</p> <ul style="list-style-type: none"> • The Brownlow Bridge repairs • Winter Health Awareness • Speed Awareness • Community Boards <p>A full copy of Cllr Wight's report can be found on the EPC website.</p> <p>District Cllr Chris Poll gave the following report: "Our VALP process is moving forward. We are scheduled to have our final scrutiny meeting on the 9th March followed by cabinet consideration on the 10th and adopt the whole plan at a special council meeting on 25th March. I will be attending a Buckinghamshire Council Shadow Authority meeting on Monday next week where the draft budget will be discussed. This is just before the budget goes to the full membership for approval. I will let you know if there is anything to report back. We have only a few meetings left before the transition from 5 councils to 1 and the next few weeks will be a very busy time for us all. Our next AVDC council meeting is on the 5th February."</p>	



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Planning	The following applications were considered and it was agreed to submit the responses, proposed by Cllr Wilkinson, below to AVDC			
	Application No.	Address	Description	Parish Council Response
	19/04439/COUAR 23 rd Dec 2019	Deans Poultry Farm, South End Lane, Northall	Permitted development notification of intent to convert a disused agricultural building into two residential dwellings.	No objections. Appears to meet permitted development criteria
	19/04464/APP 23 rd Dec 2019	14 South End Lane, Northall	First and second floor side extension. New front dormer and two rear roof lights	No objections
	20/00009/APP 3 rd January 2020	3 Moor End Close Edlesborough	Garage conversion and internal modifications	No objections provided that the provision of just one off-street parking space is permissible
	19/04392/APP 15 th January 2020	Tythe Barn High Street Edlesborough	Change of use from B1 to D1 to create a new dental surgery	Actively Support
The following decisions have been notified by AVDC				
Application No.	Address	Description	Parish Council Response	AVDC Decision
18/04597/APP 27 th Dec 2018	2 Dove House Close,	Construction of a two storey chalet bungalow with a new access off Dove	No objections	REFUSED



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	Edlesborough	House Close			
19/03983/APP 6 th Nov 2019	40 The Pastures Edlesborough	First floor front and single storey rear extension with partial garage conversion	No objections provided that the existing driveway is long enough to accommodate two parking spaces	Permitted	
16/0545/NON 10 th January 2020	Apple Dell Dunstable Road Dagnall	Non material amendment to planning approval 16/04546/APP - Addition of 4 500 x 700mm velux windows at top of roof slope on front (east) elevation	Not required	Permitted	
<p>To date no response has been received following the letter sent to Bellway Homes regarding the Open Space on the development in Edlesborough. The Clerk has chased Bellway for a response.</p> <p>Cllr Cabbage informed the Council that there is concern from some Northall residents about the development of Deans Farm, Northall. Currently one of the old barns is being developed under AVDC Permitted Development. A parishioner had contacted Cllr Williams with a concern that this permission might be granted for the other barns. Development of the whole site was rejected by AVDC and BCC during our Neighbourhood Plan process. Cllr Williams will discuss the issue with Cllr Wilkinson to determine if any further action is required.</p> <p><u><i>EPC's Response to the consultation "Strengthening Police Powers to Tackle Unauthorised Encampments"</i></u></p> <p>Prior to the meeting all Cllrs had had the opportunity to read the documentations and review Cllrs Wilkinson and Pratt's recommended responses.</p> <p>Council agreed to submit the recommended responses.</p> <p><i>Action: Clerk to submit the Council response.</i></p>					AW Clerk



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<p>Villages</p>	<p><u>Edlesborough</u></p> <p><i><u>Parking on Grass Verges</u></i></p> <p>Prior to the meeting the Clerk had circulated photos of offending vehicles, damaged verges and proposed “no parking” signs to the full council.</p> <p>The clerk is liaising with Matthew Wincup, the Local Area Technician, on the state of the grass verges</p> <p>Council agreed to purchase “please do not park on the grass” signs and to carry out a trial period on The Green.</p> <p>A letter outlining the Council’s actions and the Bucks CC byelaw will be delivered to residents living near the affected grass verges. Council will also address the matter on their Facebook page and in the March Focus report.</p> <p><i>Action: Clerk to purchase and arrange for the erection of signs. Clerk to discuss the action and issues with the Council contractor.</i></p> <p>Cllrs Nevard drew the Council’s attention to the developing trench across the High Street outside the new housing development.</p> <p><i>Action: Clerk to report to Bucks CC.</i></p> <p><i><u>Slicketts Lane Flooding Issues</u></i></p> <p>Prior to the meeting County Cllr Wight had informed the Council that “<i>Slicketts Lane flooding has turned out to be quite a bit more extensive than our Local Area Technician (LAT) originally thought from the information he had received from the various contractors etc. who did the drains originally, and the resident has sent through more pics from over Xmas.....Unfortunately, the LAT is absolutely full up with jobs across our area, many of which are as bad as Slickett’s Lane, and so while he has moved it right up the priority list, we don’t have any instant fixes because so many other areas were similarly affected.</i>”</p> <p><u>Dagnall</u></p> <p>Nothing to report.</p> <p><u>Northall</u></p> <p>Cllr Pratt raised concern over the flooding of Leighton Road in Northall and the hazard this is causing to pedestrians and drivers that will get worse if it freezes.</p> <p>County Cllr Wight informed the Council that Bucks CC are aware of the issues in the Parish but that the current weather</p>	<p>Clerk</p> <p>Clerk</p>
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	conditions mean that the team are having to prioritise repairs.	
<i>New Pavilion</i>	<p>Clr Cabbage provided the Council with the following updated:</p> <ol style="list-style-type: none"> 1. The Building progress is currently delayed by approximately two weeks due to; <ul style="list-style-type: none"> - The wet weather conditions. - A delay on approval of the steel works by the structural engineer. <p>The sports clubs have been alerted to the possible delay in completion. It is currently anticipated that this will be the start of May.</p> <p>There is also concern about the implications of the current weather conditions on the SUDS requirements.</p> 2. Finances <ul style="list-style-type: none"> - At the December meeting Council agreed to fund Phase 2 using the monies in the Councils special projects funds. - The Lottery application for £94,000 for Phase 3 was submitted on the 20th December. A decision is anticipated by the end of March. <p>If the application is unsuccessful only the ground floor of the building will be useable until further funding is obtained</p> 3. The EPC Pavilion Working Party will be meeting shortly to discuss the following: <ul style="list-style-type: none"> - ECSC Lease - ETC complaint about having to pay for the toilets and non-payment of the same - Fee for ECC for the 2020 cricket season. 	
<i>Projects</i>	All deferred until the new financial year.	
<i>EDaN & Traffic Management Team Updates</i>	<p><u>Traffic Calming Feasibility Study</u> No update.</p> <p><u>FOTCOTH</u> The FOTCOTH have had an article published (https://www.dunstabletoday.co.uk/news/people/several-acts-confirmed-for-this-year-s-edlesborough-music-festival-1-9194461) in the Dunstable Gazette and LBO about EdleFest 2020 and ticket sales have commenced.</p>	



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	<p><u>EDaN Beautification Team</u></p> <p>Cllr Mrs Thomas asked what would be happening to the concrete block at the top of Cow Lane which was used as a base for the Christmas Tree.</p> <p><i>Action: Cllr Williams to investigate.</i></p>	AW
Parish Amenities		
AED's & CFR	Cllr Williams and the Clerk have completed the Annual Update for the Registration of the Automated External Defibrillator in Northall and Dagnall.	
EMH	<p>To facilitate the move to online bookings for EMH the Clerk had circulated two documents to the Full Council prior to the meeting:</p> <ul style="list-style-type: none"> • Revised Terms and conditions of hire • Useful information <p>The Clerk thanked Cllrs Williams and Mrs Thomas for their responses which had been incorporated into the documents prior to the meeting. Council reviewed the changes and agreed to the new documents.</p> <p><i>Action: Cllr Cabbage and the Clerk will work with Theo Gray to finalise the move to online booking for EMH.</i></p> <p>The manager informed the Council that the proposed new regular booking for a Toddler Sports Session has been cancelled.</p>	KC & Clerk
The Green	<p>The installation of the Pebblemoor car park 'bund' is scheduled for February half term (weather permitting).</p> <p>Council agreed that information about this should be included in the March Focus report.</p> <p><i>Action: Clerk to include in Focus and to inform parishioners, school and garage of the dates when the car park will be closed for the completion of these works.</i></p> <p>Cllr Mrs Thomas reported that there was evidence of a motorbike being ridden on The Green.</p>	Clerk
Sports Clubs	<p>Pavilion Working Party to make a recommendation to the Council re the invoice to ETC for the hire of the Portaloos following their next meeting.</p> <p>The Pavilion Working Party will also consider the fees for the sports clubs, in particular the Cricket Club for the 2020 season</p>	



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	<p>and will make a recommendation at the February meeting. <i>Action: Clerk to provide Pavilion Working Party with up to date information about the current fees.</i></p>	Clerk
Play Area	Nothing to report.	
Allotments	<p><i>Cow Lane</i> 2 plots available. Work has begun on the severely neglected plot. The tenant has discussed the plot with the warden. The Clerk has written to the tenant confirming that as there is no waiting list they may continue on the plot however should a waiting list develop and the plot not be up to standard the Council will take the plot back.</p> <p><i>Dagnall</i> 5 plots available. Council agreed to a new tenant's request to erect a greenhouse provided it meets the measurements set out in the allotment tenancy agreement and the Dagnall allotment warden is in agreement. <i>Action: Clerk to discuss with the warden and to inform the tenant of the decision.</i></p> <p><i>Northall</i> All plots let. Cllr Cabbage raised concern about the untidiness of the Northall allotment site.</p> <p><i>The Green</i> 3 plots available. Following a complaint from a neighbouring property about structures on the site one tenant has been asked to reduce the height of two structures and has agreed.</p> <p>Council discussed a request from a Cow Lane tenant to create an all-weather parking area at the site. The tenant had proposed using grasscrete. He hoped to recruit other tenants to lay the surface and asked if the council would purchase the materials. Prior to the meeting the Clerk had discussed this with the Council contractor who had created the hard-standing parking area at Northall allotments. The contractor advised the Clerk that the allotments would require levelling and a base layer before the grasscrete could be laid and that installing hard-standing as had been done at Northall would be longer lasting and more cost effective. Council agreed in principle to fund an all-weather car park surface at Cow Lane allotments. It was agreed that this</p>	Clerk



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	<p>should be discussed with the Cow Lane warden in more detail and that the matter should be addressed again at the March meeting.</p> <p><i>Action: Clerk to update tenant and speak to Cow Lane allotment warden about the request.</i></p>	Clerk
Cemetery	Burial scheduled for 29 th January 2020	
Churchyard	<p>Following the Anglian Water inspection at the Churchyard and the subsequent Water Regulations Compliance letter Cllr Williams investigated the location of the taps. It was established that both taps are located in the Churchyard and are therefore under the jurisdiction of The CCT. The Clerk contacted Anglian Water and advised them that The CCT is the body responsible for the water supply at the Churchyard. Anglian Water have subsequently advised the Clerk that they are in communication with The CCT about this matter.</p> <p>Council agreed to renew Mr Scott Mineikis' membership with the BASC. The BASC membership provides the Public Liability insurance required for Mr Mineikis to manage the rabbits on the Parish Council's land.</p> <p><i>Action: Clerk to pass cheque to Mr Mineikis for forwarding to BASC.</i></p>	Clerk
Bridle Path	Nothing to report.	
War Memorial	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins, Dog Bins, Car Parks	Following reports to Cllr Cabbage that the new dog waste bin on South End Lane, Northall not being emptied regularly the Clerk has reported this to AVDC Streetscene. AVDC have advised the Clerk that the contractor has been asked to ensure that the bin is emptied. The dog waste bins in the Parish are scheduled to be emptied every Friday.	
Streetlights	Nothing to report.	
Website,	<u>Facebook</u>	



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<p>Facebook & GDPR</p>	<ul style="list-style-type: none"> • Burglaries/Car thefts • Dog fouling & grass verges • Accident on B440 • Power cuts • Broadband suppliers <p><u>Website</u></p> <ul style="list-style-type: none"> • Nothing to report <p><u>GDPR</u></p> <ul style="list-style-type: none"> • No reported breaches 																			
<p>Bucks CC Devolved Services</p>	<p>A parishioner has complained about the pavement on Main Road South, Dagnall having moss and grass on it and that the pavement is in need of repair. The Clerk has asked the contractor to add this to their schedule and has advised the parishioner that any repairs to the pavement are the responsibility of Bucks CC. Additionally the Clerk has asked the contractor to treat and clear the path between The Green and The Pastures.</p>																			
<p>Finance</p>	<p>The accounts for month ending 31st December having been circulated to the full council prior to the meeting were agreed.</p> <table border="1" data-bbox="336 944 1086 1361"> <tr> <td>EMH</td> <td align="right">£897</td> </tr> <tr> <td>Pavilion</td> <td align="right">£328</td> </tr> <tr> <td>Green</td> <td align="right">£469</td> </tr> <tr> <td>Open Spaces</td> <td align="right">£2,193</td> </tr> <tr> <td>Bucks CC Devolved Services</td> <td align="right">£1,055</td> </tr> <tr> <td>Allotments</td> <td align="right">£209</td> </tr> <tr> <td>Street Lights</td> <td align="right">£113</td> </tr> <tr> <td>Cemetery</td> <td align="right">£80</td> </tr> <tr> <td>Churchyard</td> <td align="right">£384</td> </tr> </table>	EMH	£897	Pavilion	£328	Green	£469	Open Spaces	£2,193	Bucks CC Devolved Services	£1,055	Allotments	£209	Street Lights	£113	Cemetery	£80	Churchyard	£384	
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	<table border="1"> <tr> <td>Dagnall Recreation Ground</td> <td>£169</td> </tr> <tr> <td>Northall Playground</td> <td>£936</td> </tr> <tr> <td>Northall Village Hall</td> <td>£375</td> </tr> <tr> <td>New Pavilion</td> <td>£97,919</td> </tr> <tr> <td>Other</td> <td>£21</td> </tr> <tr> <td>EDaN</td> <td>£812</td> </tr> <tr> <td>Staff</td> <td>£1,639</td> </tr> <tr> <td>Office Costs</td> <td>£215</td> </tr> <tr> <td>Subscriptions</td> <td>£220</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£108,034</td> </tr> </table>	Dagnall Recreation Ground	£169	Northall Playground	£936	Northall Village Hall	£375	New Pavilion	£97,919	Other	£21	EDaN	£812	Staff	£1,639	Office Costs	£215	Subscriptions	£220	Total	£108,034		
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<p>Correspondence</p>	<p>Items circulated to Full Council prior to the meeting:</p> <ul style="list-style-type: none"> • BCC News: Leader’s New Year message • Cow Lane Allotments: ground reinforcement for car parking area • NEWS: Countdown to a new council for Buckinghamshire • Community Policing Awards - 2020 Nominations Open 06/01/2020 • NALC CHIEF EXECUTIVE’S BULLETIN • Draft budget for Buckinghamshire Council <p>The Clerk advised the Council of an email from an Edlesborough resident requesting a “No Engine Idling Sign” be installed on Cow Lane. The resident stated that numerous vehicles are waiting in Cow Lane with their engines running. Council agreed that they have no jurisdiction over this matter and the resident would be advised accordingly.</p> <p>Cllr Poll suggested that the school is asked to speak to their pupils about this and the issues caused by “Engines Idling” he informed that Clerk that the pupils then often put pressure on their parents about environmental matters hopefully</p>																						



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	encouraging changes in behaviour.	
Items for 20th February Meeting	<ul style="list-style-type: none">• Cricket Club Fees• Tennis Club Portable Toilet Invoice	
The meeting closed at 21.24		