



**EDLESBOROUGH PARISH COUNCIL**

**Minutes for Meeting of Edlesborough Parish Council held on 20<sup>th</sup> February 2020 at Edlesborough Memorial Hall**

<b><u>Agenda Item</u></b>		<b><u>Action</u></b>
<b><i>Open Forum</i></b>	<p>Representatives from Edlesborough Cricket Club attended to gain an update on the progress of the New Pavilion.</p> <p>Thames Valley Police – due to being called to an emergency PCSO Dodson was unable to stay for the meeting.</p>	
The Chairman formally opened the meeting at 19.35		
<b><i>Present</i></b>	Cllrs Williams, Cllr Wilkinson, Cllr Nevard, Cllr Pratt, Cllr Mrs Owen, Cllr Mrs Thomas, County Cllr Anne Wight, District Cllr Chris Poll, Penny Pataky (Clerk) and three parishioners.	
<b><i>Apologies</i></b>	Cllr Cabbage, PCSO Dodson	
<b><i>Declarations of Interest</i></b>	None were declared	
<b><i>Minutes</i></b>	The minutes of the Parish Council meeting held on 16 <sup>th</sup> January 2020 were ratified and signed with no amendments.	
<b><i>Matters Arising</i></b>	None were raised	
<b><i>District &amp; County Cllr Reports</i></b>	<p>County Cllr Anne Wight reported on the following matters:</p> <ul style="list-style-type: none"> <li>• The Public Engagement in the Freight Strategy</li> <li>• Information about Unauthorised Encampments</li> <li>• Bucks CC Roads</li> <li>• Family Support Service</li> <li>• Potholes and drain issues in Slicketts Lane.</li> </ul> <p>A full copy of Cllr Wight’s report can be found on the EPC website.</p> <p>District Cllr Chris Poll gave the following report to the Council:  <i>“We held our last substantive full Council meeting on the 5th February in which the only matter discussed was staff pay settlements. Most other topics are now left to the new Buckinghamshire authority which after our final shadow authority meeting will convene in early May.</i>  <i>We have made some progress within the planning department whose performance has been unsatisfactory of late with complaints down significantly. It does not compare well with the other districts so resources will be targeted there.</i>  <i>Our in house refuse system is a model that it is hoped will be replicated once contracts within the new council are up for renewal.</i></p>	



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	<i>Unfortunately the VALP will not be concluded before AVDC ceases to exist. This is due to a very high volume of handwritten responses to the amendments consultation. It is expected that VALP will pass soon after Buckinghamshire council is formed."</i>				
<b>Planning</b>	The following applications were considered and it was agreed to submit the responses below to AVDC				
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	
	20/00209/APP 21 <sup>st</sup> January 2020	6 Chapel Lane Northall	Single storey rear extension and two storey side extension	No objections Providing the depth of the rear extension does not exceed 4m.	
	20/00067/APP 20 <sup>th</sup> February 2020	Pennines Leighton Road Northall	Single storey front extension	No objections	
	The following decisions had been notified by AVDC				
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	<b>AVDC Decision</b>
19/03340/APP (Amended) 7 <sup>th</sup> October 2019	18 Leighton Road Northall	Erection of detached dwelling with detached single garage and new access	OPPOSE Front elevation still needs to be aligned with Saxons	Permitted	
19/04143/COUAR 21 <sup>st</sup> Nov 2019	Southend Farm South End Lane Northall	Determination as to whether prior approval is required for the conversion of an agricultural barn into a dwelling house.	No objections	REFUSED	
20/00261/APP 27 <sup>th</sup> January 2020	17 Leighton Road Northall	Erection of detached double garage	<del>OPPOSE</del> Needs to be set back slightly from front boundary line	Withdrawn before EPC response submitted	



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	19/04464/APP 23 <sup>rd</sup> Dec 2019	14 South End Lane, Northall	First and second floor side extension. New front dormer and two rear roof lights	No objections	Permitted	
	<p><u>Bellway Open Space</u></p> <p>EPC have now received a response to the letter sent to Bellway Homes regarding the Open Space on the development. Prior to the meeting the letter and Bellway Homes revised information leaflet was circulated to the Full Council.</p> <p>Council agreed that they still have concern over the wording of the leaflet and that the lack of clarity may lead to bad feeling between the residents of the Bellway development and other parishioners with regard to the use of the Open Space area.</p> <p>Council agreed to draft a statement to be shared with Parishioners once the Open Space is open.</p> <p><i>Action: Cllr Williams to draft a statement to be shared via the Council website, Facebook page and Focus.</i></p>					AW
<b>Freight Strategy Update</b>	<p>Cllr Wilkinson attended the BCC Freight Strategy Update Meeting on 10<sup>th</sup> February.</p> <p>Cllr Williams reminded the Council and Parishioners in attendance that the EDaN Traffic Management team have campaigned for many years to make changes to the A4146/B440. Their work helped to have the road reclassified as the B440 from the A4146. This means that it should be removed from the SATNAV's route as a main route, provided SATNAV's are updated. The implementation of a 7.5T weight limit at Water End in Herts has also led to a decrease in HGV vehicles using the route. Beds CC have also introduced the new link road and weight restrictions in the Dunstable area. Unfortunately Bucks CC refused to introduce any weight limit restrictions on the B440/A4146 through Dagnall, Edlesborough and Northall.</p> <p>Cllr Wilkinson shared a map from the meeting with the Council outlining Bucks CC Freight Strategy Proposals. He proposed to the Council that whilst the Strategy is not ideal for the B440 through Edlesborough and Northall it does appear to be the best proposal available. He additionally proposed that the Council acknowledge that there will be a significant increase in HGV's on the B440, but that the Council should support the Bucks CC Freight Strategy provided Bucks CC put in measures to ensure that:</p> <ul style="list-style-type: none"> <li>• The road surface on the B440 through Edlesborough and Northall is brought up to a standard that can withstand the increased HGV traffic.</li> <li>• The pinch point on Edlesborough Hill is addressed. The narrowness of the road and the visibility mean that two HGV cannot pass each other at this location.</li> </ul> <p>Council agreed to Cllr Wilkinson's proposal.</p>					



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	<p><i>Action: Cllr Wilkinson to draft a response to the Freight Zone Proposal for Cllrs to approve. The Clerk will then submit the response.</i></p> <p><i>Clerk to share information about the Bucks CC request for engagement about the Freight Zone Proposal with the Parishioners via the Council website and Facebook page <a href="https://www.bucksc.gov.uk/services/transport-and-roads/transport-plans-and-policies/freight-strategy/ivinghoe-area-freight-engagement/">https://www.bucksc.gov.uk/services/transport-and-roads/transport-plans-and-policies/freight-strategy/ivinghoe-area-freight-engagement/</a></i></p>	JW & Clerk
<p><b>Villages</b></p>	<p><b><u>Thames Valley Police</u></b></p> <p>Unfortunately PCSO Dodson was unable to stay for the meeting due to being called to an emergency. Prior to the meeting PCSO Dean had contacted the Clerk looking for support with providing vulnerable residents with “dummy” CCTV cameras. The Council awaits more information from TVP about the scheme and will contact Cheddington Neighbourhood Watch to see how effective the scheme was in their village.</p> <p><i>Action: Clerk to contact Cheddington NHW for more information.</i></p> <p><b><u>Edlesborough</u></b></p> <p><b><u>Slicketts Lane flooding &amp; potholes:</u></b></p> <p>County Cllr Anne Wight informed the Council that following further communication from residents of Slicketts Lane she has forwarded the photos of the potholes (provided by a resident) in the road to the Local Area Technician along with the Bucks CC Cabinet Member for Transport, Mark Shaw, and his Deputy, Paul Irwin.</p> <p>She assured the Council that Slicketts Lane is definitely on everyone’s radar, even at the highest level of the County Council. However, both Mark Shaw and Paul Irwin have contacted her to explain that we are currently undergoing the worst flooding in the entire country for 100 years. The Bucks CC Team are currently dealing with flood related daily emergencies, and the road and flood teams are very near breaking point, as is the case with all teams across the country.</p> <p>Whilst Cllr Wight fully sympathises with residents in Slicketts Lane and is distressed to see the photos both of the road surface itself as well as the flooding on the road during heavy rain, she is unfortunately unable to get the road prioritised for inspection and attention until such a time as the flood water abates across the nation.</p> <p>Cllr Wight assured the Council that the road is scheduled for inspection and that the drains are on the list for repair. However, at present the prolonged period of extremely unusual wet weather which is preventing the teams from attending to the usual maintenance work which they would normally be undertaking.</p> <p><b><u>Cow Lane Planter &amp; New Pavilion Sponsor Board</u></b></p>	Clerk



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**Minutes for Meeting of Edlesborough Parish Council held on 20<sup>th</sup> February 2020 at Edlesborough Memorial Hall**

	<p>The following response was sent to a parishioner in response to their enquiry about the planter at the top of Cow Lane and the Pavilion Sponsorship board: <i>“The plan for the concrete block is to clad it in wood. During most of the year it will be an addition to existing the planters in the parish supported by the EDaN Beautification Team. At Christmas time it will be the site of the parish Christmas tree as recently. After Christmas it will become a planter again and so on. The sponsor board is temporary. When the project is complete it will be removed. It is a common requirement that organisations providing a significant financial contribution have visible recognition during the project inception. It is also plays a part in attracting further sponsorship required to complete the project.”</i></p> <p><b><u>Dagnall</u></b> Prior to the meeting Cllr Mrs Owen had circulated an email from a Dagnall parishioner about the planning permission appeal currently occurring regarding Malting Barn on Malting Lane in Dagnall. Cllr Mrs Owen has advised the parishioner that the original application was refused and that the Council have no jurisdiction over the appeal.</p> <p><b><u>Northall</u></b> County Cllr Anne Wight and the Bucks CC Local Area Technician have worked hard in the last month to help alleviate the flooding issues on the B440 in Northall.</p> <p><b><u>Litter Picking</u></b> Mrs Lorna Cabbage continues to work hard coordinating litter picking activities in Northall and Edlesborough. <i>Action: Clerk to share info about the Great British Spring Clean (20<sup>th</sup> March – 13<sup>th</sup> April 2020).</i></p>	
<p><b><i>New Pavilion</i></b></p>	<p>The project is currently experiencing a 4-5 week delay due to the poor weather conditions Unfortunately the Councils Lottery Funding application which would have been used to fund the final stages of the project has been refused. The ECSC and Pavilion Working Party continue to work hard exploring other funding avenues. The Council currently has funds to complete phases one and two of the project. This will mean the building is water tight and will provide the same level of facilities as the old pavilion. Currently only a small amount of the projects contingency fund has been used it is hoped that the remainder of the contingency fund will remain intact and be available for later Phases. Sport England will shortly be carrying out a site visit with a view to accepting an application for funding.</p>	<p>Clerk</p>



**EDLESBOROUGH PARISH COUNCIL**

**Minutes for Meeting of Edlesborough Parish Council held on 20<sup>th</sup> February 2020 at Edlesborough Memorial Hall**

	<p>Work continues to look for local sponsorship. The Pavilion Working Party will present a full report and proposals for additional funding to the Full Council at the March Council meeting.</p> <p><u>Edlesborough Cricket Club</u> The representatives of the Edlesborough Cricket Club were advised that the Pavilion may not be complete in time for the start of the Cricket season which commences on 2<sup>nd</sup> May. The Council informed the Cricket Club representatives that the fee for the use of the Green for the 2020 cricket season would be £356 and that they would need to work with ECSC regarding the use of and fees for the New Pavilion once it is complete. <i>Action: The Cricket Team and Pavilion Working Party will explore what alternative provisions can be made for the team on match days until such time as the new pavilion becomes available. Clerk to send agreement and invoice to Edlesborough Cricket Club.</i></p> <p><u>Edlesborough Tennis Club &amp; the Portable Toilets</u> After careful consideration of the points raised by the Edlesborough Tennis Club in response to the invoice for the portable toilets the Pavilion Working Party recommended that the Tennis Club and EB Lions are each asked to pay £250 towards the toilet hire and that the Council would pay the remaining amount of the cost. The bill is estimated to be between £1000-1,200. Should the Tennis Club only be prepared to pay £150 the Council will very reluctantly have to accept this amount. The Full Council agreed to this proposal. Council also agreed that they would retain two toilets in order to meet safe guarding requirements. <i>Action: Clerk to send letter to Edlesborough Tennis Club outlining the proposal and asking for £250 towards the funding of the portable toilets (EB Lions &amp; Ken Holloway to be copied in). Clerk to inform EB Lions that their fee for the portable toilets is only £250 and that a refund will be raised for the overpaid amount at the March Council meeting.</i></p>	<p>Clerk, Pavilion Working Party</p> <p>Clerk</p>
<p><b>Projects</b></p>	<p>All deferred until the new financial year.</p>	
<p><b>EDaN &amp; Traffic Management Team Updates</b></p>	<p><u>Traffic Calming Feasibility Study</u> Nothing to report <u>FOTCOTH</u> Ground clearance work was carried out in the Churchyard on 12<sup>th</sup> February.</p>	



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### Minutes for Meeting of Edlesborough Parish Council held on 20<sup>th</sup> February 2020 at Edlesborough Memorial Hall

	<p><u>EDaN Beautification Team</u></p> <p>The concrete block at the top of Cow Lane is to be clad in wood and made into an additional village planter. Household Estate Agents have agreed to sponsor the planter and have also been given permission to place a normal household for sale board at the top of Cow Lane advertising the last remaining plots on the Cow Lane development for a maximum of three months.</p>	
<b>Parish Amenities</b>		
<b>AED's &amp; CFR</b>	Nothing to report.	
<b>EMH</b>	The boilers have been serviced.	
<b>The Green</b>	The new Pebblemoor Car Park Bund has been completed. The excess soil was used to fill the holes in the goal mouths on the adult football pitch. The contractor will monitor the bund for any vandalism/damage. As the seasons progress this bund will eventually become covered in grass and will blend in seamlessly with the rest of the Green.	
<b>Sports Clubs</b>	The Council has received a complaint from an Edlesborough resident about tennis club members repeatedly parking on the grass verge near the tennis courts. The Clerk responded outlining the Councils agreed action re parking on grass verges. The Clerk has written to the Tennis Club requesting that they again remind their members to park considerately.	
<b>Play Area</b>	Nothing to report.	
<b>Allotments</b>	<p>The request for car parking improvements at the Cow Lane site has been deferred to the March Council meeting.</p> <p>Council agreed to a request for shed and greenhouse on Northall allotments.</p> <p><i>Action: Clerk to inform tenant &amp; warden.</i></p>	Clerk
<b>Cemetery</b>	<p>A burial of a former resident will take place on 27<sup>th</sup> February. Prior to the meeting the Council had considered a request from the deceased relatives for a reduction in the burial rates. After careful consideration Council agreed to a reduction in the fee.</p> <p><i>Action: Clerk to inform the relatives and funeral director.</i></p> <p><i>Action: Cllr Williams will prepare proposals for discretionary relief in special cases.</i></p>	Clerk AW
<b>Churchyard</b>	Nothing to report.	
<b>Bridle Path</b>	Cllr Mrs Thomas reported that she is still working on Registering the Rights of Way. She will shortly be meeting with Peter Brazier from Mentmore Parish Council who has already completed the process.	
<b>War Memorial</b>	Nothing to report.	
<b>Bus Shelters</b>	Nothing to report.	
<b>Litter Bins, Dog</b>	Nothing to report.	



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<b>Bins, Car Parks</b>																
<b>Streetlights</b>	Nothing to report.															
<b>Website, Facebook &amp; GDPR</b>	<p><u>Facebook</u></p> <ul style="list-style-type: none"> <li>• Parking in The Green</li> <li>• Fireworks</li> <li>• Ill &amp; aggressive dogs</li> <li>• Being kind</li> <li>• Driving without headlights in fog</li> <li>• Be Kind</li> </ul> <p><u>Website</u> See separate item on agenda</p> <p><u>GDPR</u></p> <ul style="list-style-type: none"> <li>• No reported breaches</li> </ul>															
<b>Bucks CC Devolved Services</b>	<p><u>Parking on grass verges.</u></p> <p>The “Please do not park on the grass” signs on The Green have been met with a mixed response, but mostly positive. The Clerk has had no communication about the signs on High Street.</p>															
<b>Finance</b>	<p>The accounts for month ending 31<sup>st</sup> January having been circulated to the full council prior to the meeting were agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>EMH</td> <td align="right">£411</td> </tr> <tr> <td>Pavilion</td> <td align="right">£220</td> </tr> <tr> <td>Green</td> <td align="right">£445</td> </tr> <tr> <td>Open Spaces</td> <td align="right">£182</td> </tr> <tr> <td>Bucks CC Devolved Services</td> <td align="right">£1,055</td> </tr> <tr> <td>Allotments</td> <td align="right">£77</td> </tr> <tr> <td>Street Lights</td> <td align="right">£113</td> </tr> </table>	EMH	£411	Pavilion	£220	Green	£445	Open Spaces	£182	Bucks CC Devolved Services	£1,055	Allotments	£77	Street Lights	£113	
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	<table border="1"> <tr> <td>Cemetery</td> <td>£80</td> </tr> <tr> <td>Churchyard</td> <td>£439</td> </tr> <tr> <td>Dagnall Recreation Ground</td> <td>£169</td> </tr> <tr> <td>Staff</td> <td>£1,633</td> </tr> <tr> <td>Office Costs</td> <td>£44</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£4,868</td> </tr> </table>	Cemetery	£80	Churchyard	£439	Dagnall Recreation Ground	£169	Staff	£1,633	Office Costs	£44	Total	£4,868		
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<p><b>Website</b></p>	<p>Council agreed the February payment run.</p> <p><u>2020/21 Precept</u> Following the Councils request for a Precept amount of £141,840 AVDC requested more information about the Council income and expenditure to support the EPC Precept request as it exceeds the £140,000 threshold. The Clerk shared the information provided to AVDC with the Full Council.</p> <p>Prior to the meeting the Clerk had circulated information to the Full Council about the Government’s Website Content Accessibility Guidelines (WCAG 2.1), introduced in 2018. These guidelines introduce measures to ensure that all public sector websites and mobile apps are accessible to all users, particularly those with disabilities. The Council website must now be compliant by September 2020. The Clerk has sought advice from Theo Gray in regards to this. This advice has been circulated to the Full Council. The Clerk is currently awaiting a response from Theo Gray in response to additional questions about the guidelines.</p> <p><i>Actions: Clerk and Cllr Cabbage (if available) will attend a BMKALC website compliance course on 7<sup>th</sup> April. Clerk to share Theo Gray’s response with the Full Council once received.</i></p>		<p>Clerk &amp; KC</p>												
<p><b>Correspondence</b></p>	<p>Items circulated to Full Council prior to the meeting:</p> <ul style="list-style-type: none"> <li>• Police &amp; Crime Bulletin January 2020 - PCC bids for more tasers, Officers honoured by The Queen, Community Policing Awards and more...</li> <li>• Draft MK Strategy for 2050 – consultation</li> <li>• BMERC seminar 2020 - Programme and booking forms</li> <li>• Get ready for the Great British Spring Clean</li> </ul>														



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	<ul style="list-style-type: none"> <li>• Freight Strategy update</li> <li>• Town &amp; Parish Council Elections: Thursday 7 May 2020</li> <li>• Parish Liaison Notes 29 January</li> <li>• Parish newsletter - Feb edition</li> <li>• Neighbourhood Watch (TVP)</li> <li>• Useful Web links From Recent NALC Meeting with Transport Planning Society.</li> <li>• BCC News: Combatting the effects of heavy rainfall – a two-pronged approach</li> <li>• BCC News: Buckinghamshire Council - new plans, new budget, new era.</li> <li>• highway maintenance road treatment works: Icknield Way, Edlesborough</li> <li>• BCC News: Lorry restriction proposals for Ivinghoe 'freight zone'</li> <li>• Public Consultation on Freight Strategy</li> <li>• Citizens Advice Fundraising</li> </ul>	
<p><b>Items for 19<sup>th</sup> March Meeting</b></p>	<ul style="list-style-type: none"> <li>• Cow Lane Allotments parking area.</li> <li>• New Pavilion Report &amp; Funding Proposals</li> </ul>	
<p>The meeting closed at 21.45</p>		