



EDLESBOROUGH PARISH COUNCIL

Minutes of the ordinary meeting of Edlesborough Parish Council
held on 21st December 2023 in Edlesborough Pavilion.

Open Forum

Nothing was raised.

Cllr Booth formally opened the meeting at 7.31pm

Present.

Cllr Booth, Cllr Owen, Cllr Cubbage, Cllr Hurst, , Cllr Wells, Cllr Ferguson, Cllr Williams, Penny Pataky (the Clerk), and Buckinghamshire Cllr Peter Brazier.

Apologies

Cllr Wilkinson, Cllr Harpley, and Buckinghamshire Cllr Chris Poll,

Declaration of Interests

Cllr Hurst declared an interest in regarding the Working Parties recommendation for the handyman's pay increase.

Minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 16th November 2023

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 16th November 2023 with no amendments.

Matters Arising from the Minutes (not covered in the agenda)

Nothing was raised.

Buckinghamshire Council Report

Including Community Board for Ivinghoe and Wing Ward.

BC Cllr Brazier informed the Council that the Community Boards will be having a "reboot" over the next few months and that they will become more useful to Parish Councils.

The Wing and Ivinghoe Community Board Manager, Katrina Holyoake, will be taking on a different Community Board Manager role (Missendens) from 2nd January until April 2024.

The new Wing and Ivinghoe Community Board Manager will be Michelle Parker.

Cllr Brazier informed the Council that there has been a big focus on the fly tipping issues in Slapton and that the two main culprits have now been identified. The Council has also increased the fly tipping penalty to £1000.

Planning

The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority

Application No.	Address	Description	Parish Council Response
23/02130/APP (Amended) 1 st Dec 2023	Land North of Good Intent Edlesborough	Re-development of site to provide 18 dwellings. (Previous approval was for just 14 dwellings)	OPPOSE
23/03582/APP 22 nd Nov 2023	Chiltern View Farm	Conversion of 3 redundant agricultural buildings to form 1 new dwelling	OPPOSE

	Leighton Road Edlesborough		Intensification of built development outside the settlement boundary
23/03502/AOP 28 th Nov 2023	Land to the North East of the Allotments Cow Lane Edlesborough	Outline planning application for 3 dwellings (all matters other than access reserved)	OPPOSE Does not comply with Neighbourhood Plan Policy EP1
23/03742/APP 30 th Nov 2023	3 Jacksons Close Edlesborough	Conversion of integral double garage to habitable use.	No objections

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
23/03153/APP 26 th Oct 2023	18 Good Intent Edlesborough	Single storey rear extension	No objections	Permitted

It was agreed that the Council would draw residents' attention to planning application 23/03502/AOP via a post on Facebook.

Villages

THAMES VALLEY POLICE CRIME FIGURES

The following crime figures were supplied via email by TVP for the period 15th November to 15th December 2023:

Edlesborough:-

- 1 x road traffic collision
- 2 x theft from vehicle
- 1 x suspicious vehicle

Northall:-

- 1 x Public order

EDLESBOROUGH

- To date no response has been received from the LAT regarding the sinking drain at the junction of High Street and Brook Street.
- The broken railing on the bridge between the Rights of Way tracks EDL/3/1 and EDL/3/2 has not been repaired by the Rights of Way Team. (report reference number is: 231014482).
- EPC has been copied into a letter from residents of The Pastures to Martin Tett calling for remedial works on the pavement in The Pastures.
- Parishioners have raised concern over the building works taking place at the house opposite the church on the hill. The scaffolding and parked vans/vehicles – these are often on the brow of the hill and completely obstruct the pavement. One parishioner reported their concerns to TVP and BH who was informed that TVP and BH would not attend, and that the parishioner should raise their concerns directly with the homeowner.
- A resident from Taskers Row bungalows has asked for assistance regarding the very large conifer trees that belong to a neighbour. The Clerk directed the resident to the information on the BC website and advised the resident to write to the tree owner raising their concerns. [Trees and hedges guidance | Buckinghamshire Council](#)

DAGNALL

- Nothing to report.

NORTHALL

- The flooding issue on Leighton Road has still not been rectified. To date no response has been received from the LAT on this matter.
- Under Devolved Services three properties on Leighton Road have been sent tree/hedge cutting notification letters following a report to FMS. – The residents have planned for the trees to be cut in early January 2024.

Projects

EDLESBOROUGH PAVILION UPDATE

Simon Brook has completed the snagging list tasks.

Ben Baxter (the electrician) should complete his work in January.

Richard Diggle will commence obtaining three quotes to remove the soffits, store and reinstate them once the water ingress issue has been identified in the new year.

EPC BIODIVERSITY AND REWILDING

Council agreed to adopt the BMKALC model biodiversity policy.

Council agreed to where appropriate refer to biodiversity in response to planning applications.

Action: Cllr Wells and Cllr Owen to develop the biodiversity action plan using the ideas presented under Rewilding at the June 2023 Council Meeting as a starting point.

Traffic Calming

SPEEDWATCH – LED BY CLLR WILLIAMS

The MVAS pole in Studham Lane has been removed by persons unknown. The Clerk has contacted the LAT for help/advice on how to get this reinstated. The LAT has suggested moving the post further down Studham Lane, however this would mean the MVAS device would not meet the objective of slowing the traffic as it enters Dagnall. EPC would also need to apply for the underground services licence for the new location.

Action: Clerk to raise an order for the installation of a replacement pole with the Council contractor. Clerk to write to residents near the location asking if anyone has any information about the missing pole and explaining the purpose of the pole.

The MVAS data has been downloaded for the last month (16.11.23 – 12.12.23). Cllr Wilkinson has circulated an analysis of this data to the full Council.

The following two devices have been rotated 180 degrees for the next month –

- Dunstable Road, Dagnall
- High Street, Edlesborough (near the junction with Cow Lane)

The device at Knolls View, Leighton Road, Northall has been relocated to near Jack O'Walls on the Leighton Road, facing Leighton Buzzard.

REQUEST FROM DAGNALL SCHOOL GOVERNOR

Council agreed a response to Dagnall School Governor's request for traffic calming measures outside Dagnall School.

Action: Clerk to send agreed response to School Governor and Dagnall School with a copy of the latest data from the MVAS device. Clerk to inform the Governor and School that currently the MVAS data shows that the road does not meet Buckinghamshire Highways criteria for a 20mph zone.

EDaN Updates

Led by Cllr Williams

FRIENDS OF THE CHURCH ON THE HILL

- The Clerk chased the quote for the replacement of the Churchyard Steps as a significant amount of time has passed since the original quote was received.

- The FOTCOTHE have all money to complete the reinstatement of the north tower window.

EDAN BEAUTIFICATION TEAM

The two Christmas trees were installed in Edlesborough; they were decorated by Mick & Christine Yates. The Northall Tree was decorated by Cllr & Mrs Cubbage.

Council agreed that the new lights purchased for the Northall an Edlesborough Christmas trees would be funded out of the Open Spaces funds not by the Beautification Team.

Finance

ACCOUNTS FOR THE MONTHS ENDED 30TH NOVEMBER 2023

Council approved the accounts for months ended 30th November 2023.

Prior to the meeting the Precept information had been received from BC and circulated to the full Council.

Cllr Wilkinson had provided the full Council with his analysis of the information.

EPC must submit its precept request by 31st January 2024.

AUTHORISATION OF PAYMENTS

Council approved the December 2023 payments.

RECOMMENDATIONS FROM 2024/25 BUDGET WORKING PARTY

Council agreed the following recommendations from the 2024/25 Budget Working Party:

- 6.5% increase requested by MW Agri Ltd.
- MW Agri Ltd.'s handyman rate increase.
- Darren Pearce's handyman rate to be increased to be parallel with MW Agri Ltd handyman rate.

The Clerk confirmed the increases on the 2024/25 budget. Cllr Ferguson and the Clerk shared the proposed Special Project allocations with the full Council. This included the following:

- Reallocation £29,000 from Improvements to Edlesborough Memorial Hall to the new Special Projects Churchyard and Churchyard Steps.
- Setting up the Special Project Play Area Improvements Phase 2, the funds left over from the New Play Area project will be reallocated to this project.
- Set up a new project for Outdoor Gym Equipment on Edlesborough Green.
- An additional £750 has been added to the Cemetery budget for the purchase of new grave markers.
- Council agreed to progress improvements to the toilet facilities in Edlesborough Memorial Hall.

Currently the working party are considering a 5% increase on the precept request. This would be equivalent to £130.97 on a band D property. Council agreed to defer agreeing the 2024/25 Precept figure request until the January 2024 Council meeting.

Action: Clerk to update the 2024/25 budget with the proposed figures for staff salary and new projects and to circulate the latest version to the full council.

Parish Amenities

BUCKINGHAMSHIRE COUNCIL DEVOLVED SERVICES.

Any decision on an uplift in the Devolved Services payment will not be known until late February 2024.

PARISH PATH MAPS

Cllr Hurst and the Clerk are exploring options for printing the definitive map and possible other information for the Parish Paths noticeboards.

AED'S & CFR'S

The new cabinet for the AED at the Red Lion Dagnall will be installed in the new year.

The Swan PH declined their annual payment for the AED energy costs.

EMH

Cllr Williams, the Clerk and her partner hung the Christmas lights outside the hall. The resident who requested the light setting be changed last year has thanked the Council for changing the light setting this year.

New Christmas lights have been installed on the picture rail inside EMH. These will be left up throughout the year as they can double as “party lights.”

Two new kettles have been purchased as it was no longer possible to descale the existing ones.

Parking on EMH Driveway

It has been brought to the Council's attention that parents are parking on the hall driveway during school drop off and pick up. One family is leaving their car on the driveway for extended periods of time after school drop off. This parking has caused inconvenience to hall hirers.

Council agreed the following actions:

Clerk to write to the school and ask them to inform their parents that parking on the hall driveway is for hall hirers only. Clerk to erect a notice on hall door informing people that the driveway is for hall hirers only.

If the issue continues Council will then investigate installing a drop barrier/bollard on the driveway.

THE GREEN AND PLAY AREA

Swing Repairs & Older Play Area

The parts for the swings (new shackles for the tops of the chains) and the new shrouds for the elephant and motorbike springs have arrived and have been given to the council contractor for installation.

Ivy on Trees

The Council handyman has commenced work removing the ivy from the trees around the edge of the Green.

Bootcamp

The Clerk has allowed a one-month trial for a Bootcamp session to run on Edlesborough Green in January.

SPORTS CLUBS

EPC considered the request from ECC for permission to hold “occasional barbecues on the Green after cricket activities.” Council agreed that permission would not be granted as this would set a precedent for barbecues being held on the Green.

Action: Clerk to inform ECC of the Council's decision.

EDLESBOROUGH PAVILION

Balcony Glass

The Clerk has informed Wren Construction that they need to invoice ECSC CIO for the work carried out in boarding up the broken balcony glass.

ECSC CIO Trustee

Council agreed to appoint Cllr Dorothy Ferguson as the new EPC representative to replace Cllr Williams as a Trustee for ECSC CIO.

Action: Clerk to inform ECSC CIO.

ALLOTMENTS

The water supply at all sites has been turned off until 15th March 2024.

Dagnall

There are six plots available to rent.

Thames water have attended to the seized mains water tap.

Cow Lane

All plots are let.

Northall

Two plots are available to rent.

The Green

Four plots have been given up. The warden and the Clerk are in the process of offering them to people on the waiting list.

CEMETERY

The Council has received a payment of £82 from Dignity Funerals but is not able to match it to any invoices. The Clerk has three times asked Dignity Funerals for an explanation of what the payment is for, to date no explanation has been received.

The Clerk has asked the Council contractor to quote for emptying the compound at the cemetery and to repair the fence/enclosure at the same time.

An interment will take place on 21st December 2023.

More grave markers need to be purchased, the Clerk will request a quote for this.

CHURCHYARD

Clerk to contact insurance company to clarify cover for trees, etc, in the churchyard and obtain a quote should they not be included.

BRIDLEPATH

Nothing to report.

WAR MEMORIAL

Nothing to report.

BUS SHELTERS

The Council handyman will repaint the seat for the bus stop near the top of the High Street, Edlesborough.

CAR PARKS, LITTER, RECYCLING AND DOG BINS

The new litter bin has been installed under Edlesborough Pavilion balcony.

A resident reported fly tipping on The Green (road) to BC – the waste had documents with a name and address on it. The resident collected the waste and shared photos with BC. BC came and collected the waste/evidence from the resident.

STREETLIGHTS

The failed light on Deans Meadow, Dagnall is now working.

The failed light D33 - On the verge outside 11 Main Road North (black timbered barn conversion) has been replaced.

EPC now has one replacement light left.

BUCKINGHAMSHIRE HIGHWAYS ISSUES

- The sinking drain at the junction of Brook Street and High Street was marked out with white paint but to date no repair has been carried out.

The numerous large potholes on The Green near and at the entrance to Edlesborough Pavilion have been reported to FMS. The following response was received on 28/11/2023; *“Thank you for taking the time to make this report, our records show that a job has been raised regarding this issue.”* The report number is 5256185.

WEBSITE

The Clerk is creating the new page for the MVAS information, and this will be published shortly.

Council is approaching the 1TB storage limit on the website. The Clerk has some advice from Theo Gray on “tidying” up the website and documents. To increase the storage by a further 1TB it will be £19 a year from April 1st.

Parish History Page

Council agreed to Cllr Williams request to create a Parish History Page on the website. – ***Cllr Williams to work with the Clerk and Theo Gray to implement this.***

Council agreed to DVH having an online booking page on the website. – ***Cllr Owen to work with the Clerk and Theo Gray to implement this.***

Website Accessibility and GDPR

Nothing to report.

Items for future meetings when more information is available:

- *Re-wilding – Led by Cllrs Owen and Wells*
- *EMH Status and refurbishment - led by Cllr Wilkinson*

Items for the agenda for EPC meeting to be held on 18th January 2024 in Edlesborough Pavilion

- Agree precept request for 2024/25.

The meeting closed at 21.15

Key to abbreviations:

EPC – Edlesborough Parish Council

BC – Buckinghamshire Council

Cllr – Councillor

EBPC – Eaton Bray Parish Council

WI – Women's Institute

ECC – Edlesborough Cricket Club

ETC – Edlesborough Tennis Club

ECSC CIO – Edlesborough Community Sports Club CIO

EDaN Beautification Team – Edlesborough, Dagnall & Northall Beautification Team

FOTCOTHE – Friends of the Church on the Hill, Edlesborough

The CCT – The Churches Conservation Trust

The PCC – The Parochial Church

TVP – Thames Valley Police

BH - Buckinghamshire Highways formerly known as TfB – Transport for Bucks

LAT – Local Area Technician

BBLP - Balfour Beatty Living Places

FMS – Fix My Streets