

**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 18<sup>th</sup> February 2016 at Edlesborough Memorial Hall commencing at 7.30pm**

<b>AGENDA ITEM</b>	<p><u>Slicketts Lane</u>  A parishioner raised concerns about the number of vehicles travelling in the wrong direction along Slicketts Lane, also about the poor visibility at the junction of Slicketts Lane and the Ford road.  Council suggested residents contact Bucks CC to raise their concerns.  <i>Action: Clerk to report to Transport for Bucks area technician.</i></p> <p><u>New Trees</u>  Sharon Stilliard of the EDaN Beautification Team reported that the new trees have now been planted on the Green.  The tree at the top of Cow Lane is delayed due to certain requirements by Bucks CC needing to be met.</p>	<b>ACTION</b>  Clerk
<b>Open Forum</b>		
<b>The Chairman formally opened the Parish Council meeting at 7.30pm.</b>		
<b>Present:</b>	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Mrs Owen, Cllr Pratt, Cllr Mrs Thomas, Cllr Mineikis, District Cllr Chris Poll, Penny Pataky (Clerk) and 3 parishioners & County Cllr Avril Davis.	
<b>Apologies:</b>	Cllr Cubbage, Cllr Nevard & Cllr Mrs Woodhouse	
<b>Declarations of Interest</b>	Cllr Wilkinson declared an interest in the planning application relating to Cow Lane.	
<b>Minutes of previous Meeting</b>	The Minutes of the Parish Council Meeting held on 18 <sup>th</sup> January 2016 were ratified and signed with no amendments.	
<b>Matters Arising</b>		
<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
<b>Memorial Hall</b>	The manager is awaiting a quote from Stephen Janes for the repair to the fire door. Upon receipt this will be circulated to Cllrs for their agreement.	Manager
<b>Pavilion</b>	Reasonably priced replacement shower heads are currently being sought for the repairs to the showers. <i>Action: Manager to inform Council of costs via email.</i> Following further damage to the Pavilion door handle the manager is currently awaiting a recommendations/quote for the replacement/repairs to the door.	Manager

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	<p><i>Action: Manager to circulate to Council upon receipt.</i></p> <p>Council discussed the ETC and Tennis Coaches use of the Pavilion.</p> <p><i>Action: Clarification will be sought from the Tennis Club about whether the Holiday Camps are being run as part of ETC or as a separate enterprise.</i></p> <p>An electrical inspection has been carried out on the Pavilion. The following issues are currently being investigated and rectified:</p> <ul style="list-style-type: none"> <li>• ETC outside power point – <i>Passed to ETC for liaison with electrician</i></li> <li>• Carnival Day outside power point – <i>Passed to Carnival committee for liaison with electrician.</i></li> </ul> <p>Recommendations have been made for improvements to the emergency lights in the building.</p> <p><i>Action: Manager to obtain a second opinion on emergency lighting recommendations/improvements.</i></p> <p>ETC have been asked to reimburse the Council for the costs incurred for the ETC master board inspection.</p>	<p>Manager</p> <p>Manager</p> <p>ETC Carnival Committee Manager</p>
<b>The Green &amp; Playground</b>	The new trees have been planted.	
<b>Sports Clubs</b>	Nothing to report.	
<b>Allotments</b>	Repairs carried out to taps at The Green site. Anglian Water have issued credits to the water bills at The Green, Cow Lane & Northall sites.	Clerk
<b>Cemetery</b>	There has been one interment of ashes and two Memorial Applications. Several Xmas wreaths have been cleared from the graves. A new sign has been installed reminding visitors not to place soil in bins, in addition each bin has been clearly labelled with "No Soil".	
<b>Churchyard</b>	Nothing to report.	
<b>Bus Shelters</b>	Nothing to report.	
<b>Litter Bins, Dog Bins &amp; Car Parks</b>	<p>The bin just inside the main entrance to Dagnall Allotments will be relocated to the entrance to the village on Main Rad North, an exact location will shortly be agreed with the AVDC technicians who empty the bins.</p> <p><i>Action: Clerk to arrange relocation once all is agreed with AVDC technicians regarding the new location.</i></p> <p>A new dog bin has been purchased for the start of the footpath on Eaton Bray Road.</p> <p><i>Action: The clerk will arrange for its installation upon receipt and inform AVDC Community Spaces to add it to the emptying schedule.</i></p>	<p>Clerk</p> <p>Clerk</p>

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<b>Noticeboards</b>	Nothing to report.	
<b>Streetlights</b>	<p>All new streetlights have been installed except for the light on the tennis courts. This will be completed once the ground has dried sufficiently to allow the cherry-picker to drive onto the Green.</p> <p>The light outside The Willows has no power coming into it, UK Power Networks has raised a work order and will attend to this issue shortly.</p> <p>Invoices have been received for part of the installation, the remainder of the work will be invoiced at the end of February.</p> <p><i>Action: Invoices to be paid upon receipt providing the final bill matches the purchase order.</i></p> <p><i>Clarification to be obtained from CU Phosco that the light outside Munns Farm Shop has been installed.</i></p> <p>Streetlight Labels – Clerk is awaiting a quote from PGM signs and has had her enquiry that was sent to the Central Beds Supplier forwarded onto another department.</p> <p><i>Action: Clerk to contact obtain photos of Eaton Brays labels and obtain a quote for the purchase of similar labels. Clerk to liaise with Cllr Cabbage regarding information to be included on label.</i></p>	Clerk/KC           Clerk/KC
<b>Facebook Feedback &amp; Comments</b>	<p>Facebook comments have focused on:</p> <ul style="list-style-type: none"><li>• Chat about the new lights</li><li>• Complaints about the increase in Dog Fouling on Waterside and the Central Beds amenity land (where the travellers parked).</li><li>• Request from a Dagnall resident for a permanent Christmas tree in their village – <i>this will be passed to the EDaN Beautification Team.</i></li><li>• Compliments &amp; message of thanks for Xmas Tree on the Green.</li></ul>	Clerk/AW
<b>New Pavilion</b>	<p>Raising sufficient funds for this project is currently preventing the New Pavilion from moving forward. Sports England are currently not awarding any funds at this time due to changes being made by Government.</p> <p>The group will be considering the possibility of a scaled down version of the current plan, however they must take into account the need for the building to meet certain criteria set by the FA and Sport England to ensure they are able to apply for funds in the future.</p> <p>The next fundraising quiz night will be held on March 18<sup>th</sup>. The group have been reminded that EMH has a maximum capacity of 80 people.</p>	
<b>FINANCE &amp; PLANNING (Reported by Cllr Nevard and Clerk)</b>		

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<p><b>Accounts</b></p> <p><b>Authorisation of direct payments &amp; cheques September (inc. VAT)</b></p>	<p>The Accounts for months ending 31<sup>st</sup> January 2016 having previously been circulated to Councillors were discussed and agreed.</p> <table border="1" data-bbox="360 264 1346 895"> <tr><td>Allotments</td><td>49.00</td></tr> <tr><td>Cemetery</td><td>0.00</td></tr> <tr><td>Devolved Services</td><td>185.00</td></tr> <tr><td>EDaN</td><td>318.00</td></tr> <tr><td>Green</td><td>353.00</td></tr> <tr><td>Memorial Hall</td><td>622.00</td></tr> <tr><td>Open Spaces</td><td>1,925.00</td></tr> <tr><td>Other Amenities</td><td>261.00</td></tr> <tr><td>Pavilion</td><td>386.00</td></tr> <tr><td>Special Projects</td><td>1,000.00</td></tr> <tr><td>Street Lights</td><td>379.00</td></tr> <tr><td>Office Costs</td><td>33.00</td></tr> <tr><td>Wages</td><td>1,085.00</td></tr> <tr><td>Dues &amp; Subscriptions</td><td>45.00</td></tr> <tr><td>Northall Village Hall</td><td>1,359.00</td></tr> <tr><td><b>TOTAL</b></td><td><b>8,000.00</b></td></tr> </table> <p><b>PRECEPT 2016/17</b></p> <p>The precept figure submitted was £96,390 opposed to £96,385 as AVDC required the amount to be rounded to the nearest £10.</p> <p>The February direct payment and cheque run was ratified. Council agreed to pay for the tree purchased for Cow Lane. <i>Action: Clerk to obtain and invoice &amp; raise payment.</i></p> <p><b>Project List</b></p> <p>Cllr Williams proposed that items on the project list be shared as part of the Annual Meeting of the Parish. To do this Cllr Williams proposal will be circulated to councillors to establish commitment and time-frames for March meeting.</p>	Allotments	49.00	Cemetery	0.00	Devolved Services	185.00	EDaN	318.00	Green	353.00	Memorial Hall	622.00	Open Spaces	1,925.00	Other Amenities	261.00	Pavilion	386.00	Special Projects	1,000.00	Street Lights	379.00	Office Costs	33.00	Wages	1,085.00	Dues & Subscriptions	45.00	Northall Village Hall	1,359.00	<b>TOTAL</b>	<b>8,000.00</b>	<p>Full Council</p> <p>Clerk</p> <p>Clerk</p> <p>All AW</p>
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<p><b>Devolution of Services by Bucks CC</b></p>	<p>The working party have met and have divided the work into four contracts/jobs:</p> <ul style="list-style-type: none"> <li>• Cemetery &amp; Churchyard.</li> <li>• Grass &amp; Hedge Cutting &amp; Village Green Maintenance.</li> <li>• Handyman Tasks</li> <li>• Devolved Services</li> </ul> <p>Companies have been invited to tender for the work.</p> <p>Bucks CC have confirmed that the Parish Council can delay their acceptance of the Devolved Services Contract until after the March EPC meeting</p> <p><i>Action: The Clerk and Chair will be chasing Bucks CC on completion of outstanding jobs before Devolution is finalised.</i></p>	<p>Clerk/AW</p>
<p><b>County &amp; District Councillors Reports</b></p>	<p>District Councillor Chris Poll reported on the agreed council tax rise of 1.99% and that we would be holding our budget setting Council meeting. This meeting is actually a formality after the tax rise but it must be done and must be held with a recorded vote. He stated that we were fortunate to have the Financial team we do as they have worked well with the political administration to create a sustainable medium term financial situation.</p> <p>He also reported on an approach he had received from the chairman of Mentmore parish council reacting to the news that Bucks CC would withdraw its funding for PCSO's. The net effect of this could be that up to 20 positions may be under threat. He had asked Cllr Poll if Cheddington PC would consider making provision. Cllr Poll said they would look at it and that he would approach other councils he speaks with to canvass opinion. He also said that if there were to be any changes then we should probably respond via the LAF.</p> <p>With this information Cllr Poll then asked if EPC would consider joining a proposal to jointly fund CPSO resources from parish funds. Cllr Wilkinson shared a previous experiment that EPC collaborated with Pitstone in a similar situation that turned out to disadvantage Edlesborough Parish. Cllrs agreed to consider a new proposal provided it contained adequate safeguards of value for money to the parish.</p> <p>County Cllr Avril Davis reported that Bucks CC will be needing to make more cuts as a result of a further £5million cut to their grant. This will result in higher taxes and fewer services.</p> <p>She also confirmed the cuts to the PCSO funding.</p> <p>Bucks CC believe that the devolved services will provide better services to the local community.</p> <p>The LAF will continue to operate but on a reduced budget, because the group's principles remain unchanged and the match fund it is not on danger of folding at this time.</p> <p>The rest of Edlesborough High Street at the road by the Ford have both been proposed for resurfacing works in 2016/17.</p>	<p>Cllr Poll</p>

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	The downgrading of the A4146 is still being discussed, progress is currently being delayed by the Department for Transport Highways Agency.				
<b>Planning Planning</b>	The following new applications were discussed and it was agreed to submit the responses below to AVDC				
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	
	16/00054/AOP 28 <sup>th</sup> Jan 2016	Land Off Cow Lane, Edlesborough	Outline planning for the erection of 30 new dwellings. Access and scale only – all other matters reserved	To be agreed by email & ratified at March meeting	
	16/00155/APP 28 <sup>th</sup> Jan 2016	30 Chiltern Avenue, Edlesborough	Removal of existing conservatory and side extension and construction of new single storey flat roofed side and rear extensions	No objections	
	16/00293/APP 29 <sup>th</sup> Jan 2016	29 Brook Street, Edlesborough	Single storey side extension with pitched roof	No objections	
	16/00467/APP 12 <sup>th</sup> Feb 2016	45 Pebblemoor, Edlesborough	Single storey extension to front of garage	No objections	
	16/00471/APP 12 <sup>th</sup> Feb 2016	Larums, 39 Eaton Bray Road, Northall	Erection of a single storey garden room extension	No objections	
	16/00486/APP 15 <sup>th</sup> Feb 2016	Collyers, Main Road North, Dagnall	First floor side extension, glass enclosure to internal hallway area and provision of single storey orangery to rear	No objections	
16/00519/APP 16 <sup>th</sup> Feb 2016	Little Gaddesden Lodge, Little Gaddesden Road, Dagnall	Erection of lantern roofed glasshouse to rear	No objections		
<b>Neighbourhood Plan</b>	A workshop will be held on Monday 22 <sup>nd</sup> February for the members of the Parish who are interested in joining the Neighbourhood Plan Steering Group.				

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	Cllr Williams proposed that the Council trial using Dropbox as a way of sharing files and Doodle Meeting Scheduler as a way of organising future meetings & working parties. The Council agreed to this.	AW & Clerk
<b>EDaN Report &amp; Traffic Calming</b>	<p>Following Community Impact Bucks withdrawal of public liability insurance cover for the Community Transport Team the Council was asked to add this to the parish insurance policy. The EDaN Transportation Team submitted a proposed risk analysis together with driver certification to EPC that would satisfy the insurers. Cllr Mineikis proposed that the Team be included on the Parish Council's insurance policy as they are operating under the guidance and governance of the Parish Council and provided that they follow the proposed procedures. Cllr Mrs Thomas seconded the proposal and all agreed.</p> <p>The Speedwatch group have recently been joined by three additional volunteers. The suitability of sites for the Speedwatch sentinel equipment is currently under review. Once this has been completed the sentinel equipment will be deployed again.</p>	
<b>Villages</b>	<p>Cow Lane amenity land – a response is still awaited from AVDC regarding the PC's offer to review the deeds on this land. <i>Action: Clerk to chase again.</i></p> <p>Ann Thompson Cup – no response to date from Edlesborough School. <i>Action: Cllr Williams did not have the opportunity to raise this at a meeting with Mrs Hollinshead and will follow up with an email.</i></p> <p>7.5ton restriction signs have been unveiled at the entrance to Eaton Bray on Moor End &amp; Just before Northall Close on Northall Road. Clerk is still awaiting a response from Transport for Bucks resigns at entrance to village. <i>Action: Clerk to continue to chase Bucks CC for a response.</i></p>	<p>Clerk</p> <p>AW</p> <p>Clerk</p>
<b>Correspondence</b>		
<b>Items for Agenda 17<sup>th</sup> March 2016</b>	Items for the Agenda for EPC Meeting to be held on 17 <sup>th</sup> March 2016 at Edlesborough Village Hall commencing at 7:30pm.	
	The meeting closed at 9.58pm.	