

Edlesborough Parish Council

Minutes of Meeting held on Thursday 21<sup>st</sup> May 2015 at Edlesborough Memorial Hall commencing at 8.15pm

AGENDA ITEM		ACTION
Open Forum	No items were raised	
<b>The Chairman formally opened the Parish Council meeting at 8.31pm.</b>		
<b>Present:</b>	Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Cabbage, Cllr Mrs Owen, Cllr Nevard, Cllr Mrs Woodhouse, Penny Pataky (Clerk), District Cllr Chris Poll, and 2 parishioners.	
<b>Apologies:</b>	Cllr Pratt	
<b>Declarations of Interest</b>	None	
<b>Minutes of previous Meeting</b>	The Minutes of the Parish Council Meeting held on 16 <sup>th</sup> April 2015 were ratified and signed.	
<b>Matters Arising</b>	<p>Cllr Williams announced that Mrs Lin Sargeant had sadly passed away on the afternoon of 21<sup>st</sup> May after battling cancer for almost a year. All Cllrs are deeply saddened by this news and held a few minutes silence in her honour.</p> <p>Cllr Williams congratulated Chris Poll and his fellow councillors on their re-election.</p>	
<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
<b>Memorial Hall</b>	<p>Despite Chubb agreeing and confirming the offer of a five year fixed contract to supply and maintain the extinguishers, etc. in the Pavilion and Memorial Hall at £149.:40 per year, this offer has now been withdrawn. Chubb are now insisting on two separate contracts totalling £247:20 per year.</p> <p><i>Action: Manager to investigate alternative suppliers.</i></p>	Manager
<b>Pavilion</b>	Nothing to report	Manager
<b>The Green &amp; Playground</b>	<p>RoSPA carried out inspections of all three play areas in the Parish; these inspections were unaccompanied despite the request for accompanied inspections. Council agreed actions following the recent Inspection Report from RoSPA.</p> <p><i>Action:</i></p> <ul style="list-style-type: none"> <li>• <i>Manager to share report with full council.</i></li> </ul>	Manager

	<ul style="list-style-type: none"> <li>• <i>Manager to ensure actions completed.</i></li> <li>• <i>Manager to investigate alternative companies for future inspections.</i></li> </ul> <p>Following concern about Die Back Ash affecting some of the trees on the Green two tree surgeons have inspected the trees and recommended that the trees are monitored. <i>Action: Ask tree surgeons for a further report for the next PC meeting.</i></p>	Manager
<b>Sports Clubs</b>	ECC have again been reminded to ensure they leave the Pavilion in a satisfactory condition after each use.	Manager
<b>Allotments</b>	<p><u>Northall</u> There are currently two plots available at Northall. The tap at Northall has been replaced to meet Anglian Water regulations. The end of the tap has been filed to help prevent the use of hosepipes. It has come to the Clerk's attention that some tenants are continuing to use hosepipes. <i>Action: Tenants using hosepipes will be written to and reminded that if they continue to use hosepipes their tenancy will be terminated.</i></p> <p><u>Dagnall</u> The Dagnall warden has requested that the clerk write to tenants who are not keeping their plots in good order. <i>Action: Clerk to write to identified tenants.</i></p>	Clerk  Clerk
<b>Cemetery</b>	Cllr Williams reported on his discussions with Mr Thompson regarding the upkeep of the cemetery and his other duties within the Parish. Council agreed Mr Thompson is a valued contractor and that his duties should remain the same for the next year.	Clerk
<b>Churchyard</b>	The increasing number of rabbit holes in the churchyard are making it hazardous for the Groundsman to cut the grass and for visitors. <i>Action: Clerk to contact DEFRA for advice on management of the rabbits.</i>	Clerk
<b>Bus Shelters</b>	Nothing to report.	Clerk
<b>Litter Bins &amp; Dog Bins</b>	Nothing to report.	Manager
<b>Car Parks</b>	Nothing to report.	Clerk/DT
<b>Noticeboards</b>	Nothing to report.	
<b>Amenity Land</b>	Nothing to report. <i>Action: Clerk to chase response from AVDC.</i>	Clerk
<b>New Trees in the Parish</b>	Sharon Stilliard asked that the Council consider the idea of asking parishioners to sponsor a tree to help raise funds for this project. <i>Action: Include in Focus report.</i>	Clerk

<p><b>Streetlights</b></p>	<p>The new streetlight survey will take place on 4<sup>th</sup> June. Councillors agreed that the six faulty lights in Edlesborough will be included in the Northhall phase of the replacement program as opposed to being repaired. Cllrs agreed to the lights being set at 400milliamps with a 50% reduction at midnight. <i>Action:</i></p> <ul style="list-style-type: none"> <li>• Cllr Cabbage to circulate paperwork for the streetlight survey.</li> <li>• Cllrs to familiarise themselves with the lights they will be making setting recommendations for before the 4<sup>th</sup> June.</li> <li>• Cllr Mrs Owen to speak to Mr Munns regarding the settings of the streetlight outside Munns Farm Shop.</li> </ul>	<p>KC All Councillors TO</p>																
<p><b>Facebook Feedback &amp; Comments</b></p>	<p>Discussions this month have centred around:</p> <ul style="list-style-type: none"> <li>• The planning application at 29 The Green, Edlesborough.</li> <li>• The lack of a planning application from McCann Developments.</li> <li>• Parking issues caused by EB Lions with particular regard to School Lane, Eaton Bray.</li> <li>• The introduction of a 7.5 tonnes HGV Weight Restriction on roads in Totternhoe, Eaton Bray, Great Billington and Dunstable.</li> </ul>																	
<p><b>New Pavilion</b></p>	<p>Following the approval of the Parish Councils application (15/00556/APP) to demolish the existing pavilion and replace it with a new purpose built pavilion Cllr Wilkinson and Ken Holloway have been looking into the stipulations made by AVDC. Council agreed that a legal opinion was needed to confirm the Councils understanding and interpretation of Section 194 of the Law of Property Act 1925. <i>Action: Cllr Williams will write to the solicitor and share with him the email exchanges between Cllr Wilkinson and Mr Holloway.</i></p>	<p>AW &amp; JW</p>																
<p><b>FINANCE &amp; PLANNING (Reported by Cllr Nevard and Clerk)</b></p>																		
<p><b>Accounts</b></p> <p><b>Authorisation of cheques May (inc. VAT)</b></p>	<p>The Accounts for month ending 30<sup>th</sup> April 2015 having previously been circulated to Councillors were discussed and agreed. The May cheque run was agreed.</p> <table border="1" data-bbox="342 1134 1317 1447"> <tr> <td>Administration &amp; Office expenses</td> <td>64.31</td> </tr> <tr> <td>Memorial Hall Expenses</td> <td>949.61</td> </tr> <tr> <td>Pavilion expenses</td> <td>90.00</td> </tr> <tr> <td>Salaries (incl. PAYE/NIC)</td> <td>1538.98</td> </tr> <tr> <td>The Green expenses</td> <td>35.19</td> </tr> <tr> <td>Children's Playground expenses</td> <td>48.24</td> </tr> <tr> <td>Cemetery expenses</td> <td>671.79</td> </tr> <tr> <td>Churchyard expenses</td> <td>900.48</td> </tr> </table>	Administration & Office expenses	64.31	Memorial Hall Expenses	949.61	Pavilion expenses	90.00	Salaries (incl. PAYE/NIC)	1538.98	The Green expenses	35.19	Children's Playground expenses	48.24	Cemetery expenses	671.79	Churchyard expenses	900.48	<p>CN</p>
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	Clearing War Memorial Strim Bridle Path Malcolm Weaver (Green & Extra Grass Cutting) Solicitors Fees (Gadsden Walk) Allotments Streetlights New Pavilion NVH - Electrician AVDC – Dog Bins April 14 – Mar 15 RoSPA	36.16 56.28 897.55 10.00 175.00 918.30 500.00 654.00 2192.49 302.40																				
	<b>TOTAL</b>	<b>10,040.78</b>																				
<b>Review Charges</b>	<p><u>EMH</u> – Remain the same</p> <p><u>Pavilion &amp; Green</u></p> <p>Adult Football – increase to £30 per fixture effective Aug 2015</p> <p>ECC – increase to £660 per year effective April 2016</p> <p>ETC – increase to £680 per year effective April 2015</p> <p>EB Lions – increase to £360 per year + £270 for use of Pavilion effective Aug 2015</p> <p><u>Cemetery</u></p> <table border="0"> <tr> <td>Child (0-12 yrs) burial plot</td> <td>£100 parishioners</td> <td>£400 non parishioners</td> </tr> <tr> <td>Child (13-16 yrs) burial plot</td> <td>£135 parishioners</td> <td>£540 non parishioners</td> </tr> <tr> <td>Standard adult burial plot</td> <td>£260 parishioners</td> <td>£1,040 non parishioners</td> </tr> <tr> <td>Cremated remains plot</td> <td>£130 parishioners</td> <td>£520 non parishioners</td> </tr> <tr> <td>Memorials (to erect)</td> <td>£55 parishioners</td> <td>£220 non parishioners</td> </tr> <tr> <td>Second burials</td> <td>£55 parishioner</td> <td>£220 non parishioners</td> </tr> </table> <p><u>Allotments</u></p> <p>Increase to £1.90 per pole effective October 2016, give notice to tenants October 2015</p>			Child (0-12 yrs) burial plot	£100 parishioners	£400 non parishioners	Child (13-16 yrs) burial plot	£135 parishioners	£540 non parishioners	Standard adult burial plot	£260 parishioners	£1,040 non parishioners	Cremated remains plot	£130 parishioners	£520 non parishioners	Memorials (to erect)	£55 parishioners	£220 non parishioners	Second burials	£55 parishioner	£220 non parishioners	Clerk  Manager
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<b>Project List</b>	Nothing to report.			Clerk																		
<b>County &amp; District Councillors Reports</b>	District Cllr Chris Poll – The political makeup of the AVDC following the elections is now 43 Conservative, 9 Lib Dem, 4 UKIP, 2 Labour and 1 Independent. I have been nominated to continue as Chairman of the Vale of Aylesbury Local Plan scrutiny committee. There have been some, in my view, serious problems with our planning department. There have been some redundancies and some staff have been moved to deal with the increasing number of Neighbourhood Plans which are																					

	<p>coming through the department. There are also many larger applications which are very time consuming for our planners to deal with. This has caused a knock on effect to householder applications with simpler ones being dealt with more quickly but more complicated ones seemingly taking longer. AVDC are dealing with many of the problems by updating their web facilities but these will not come to fruition until later this summer. In the meantime I have noticed customers receiving a lesser than expected service and have had to intervene to speed up the process in some cases although this has been, at times, frustrating. I will raise this at the next AVDC full council meeting.</p>				
<b>Planning</b>	<p>The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC</p>			JW	
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>		<b>Parish Council Response</b>
	15/01203/APP 17 <sup>th</sup> Apr 2014	16 South End Lane, Northall	Single storey rear extension		No objections
	15/01186/APP 22 <sup>nd</sup> Apr 2015	The Old Bakery, Leighton Road, Northall	Erection of detached stable/storage barn		No objections subject to an appropriate planning condition regarding use of storage area
	15/01389/APP 30 <sup>th</sup> Apr 2015	Manor Farm, Pebblemoor, Edlesborough	Change of use of grazing land to residential garden		No objections subject to an appropriate planning condition to prohibit any built development
	15/01470/APP 8 <sup>th</sup> May 2015	4 Slicketts Lane, Edlesborough	Demolition of existing single storey flat roofed kitchen to rear and erection of two storey side and rear extension		No objections
	15/01519/APP 12 <sup>th</sup> May 2015	29 The Green, Edlesborough	Demolition of existing dwelling and erection of six detached dwellings and alterations to existing access		OPPOSE Site plan considered to be too cramped
	15/01539/APP 19 <sup>th</sup> May 2015	52 The Pastures, Edlesborough	First floor rear extension		No objections

<b>Planning cont.</b>	The following amended application was discussed and it was agreed to submit the response below to AVDC				JW
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	
	15/00266/APP Amendment Date 15 <sup>th</sup> Apr 2015	Land adjacent to 3 & 4 Leighton Road, Northhall	Change to type of garage roof – now gabled rather than hipped.	No objections	
The following decisions had been received from AVDC					
	<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	<b>AVDC Decision</b>
	15/00657/APP 11 <sup>th</sup> Mar 2015	St Mary The Virgin, Church End, Edlesborough	Installation of five external floodlights with associated cabling	SUPPORT	Permitted
	15/00769/APP 13 <sup>th</sup> Mar 2015	26 High Street, Edlesborough	Demolition of existing dwelling and erection of replacement single storey dwelling	No objections	Permitted
	14/02943/APP 30 <sup>th</sup> Oct 2014	Kripa, Ringshall Road, Dagnall	Demolition of existing dwelling and erection of new dwelling	No objections	Permitted
	15/00556/APP 13 <sup>th</sup> Mar 2015	Pavilion, The Green, Edlesborough	Demolition of the existing sports pavilion and construction of a new two storey community sports pavilion and extension to parking area.	SUPPORT	Permitted
	15/00813/APP 17 <sup>th</sup> March 2015	2 Beacon View Northhall	Part single, part two storey side and single storey rear extension	No objections	Permitted
	15/00961/APP 26 <sup>th</sup> Mar 2015	Manor Farm, Pebblemoor, Edlesborough	Single storey side extension	No objections	Permitted
	15/00999/APP 24 <sup>th</sup> Mar 2015	Orchard House, Wren Walk,	Two storey and single storey front & side extensions and two storey	No objections	REFUSED

		Edlesborough	rear extension			
	14/03649/APP 19 <sup>th</sup> Dec 2014	Land off Summerleys, Edlesborough	Removal of Condition 10 of planning permission 14/1908/APP relating to the first floor window to Bedroom 1	No objections	Permitted	
	15/01021/APP 31 <sup>st</sup> Mar 2015	48 Pebblemoor, Edlesborough	Single storey rear extension	No objections	Permitted	
<b>Neighbourhood Plan</b>	Cllrs will meet with Jean Fox for a Neighbourhood Plan Consultation on 9 <sup>th</sup> June. <i>Action: Clerk to confirm time and location.</i>					Clerk
<b>EDaN Report</b>	<p><u>Beautification</u> The car boot sale raised £671 this year. Not as many sellers nor buyers and more work will need to be done to increase participation next year providing EPC approves the use of The Green? Some of the planters have rotted and are being replaced then renewal of sponsorship will begin. Summer planting will begin shortly. The proposals for new trees on the Green and Cow Lane will be presented in the June meeting. The Beautification Team will support the Festival as usual.</p> <p><u>Transportation</u> The Community Car Scheme is going strong. Since December last more than 250 trips have taken place. There are currently 25 drivers in the scheme and more are welcome. The group held a social event at The Red Lion last week that was well attended by drivers. New drivers are always welcome.</p> <p><u>The Friends Of The Church On The Hill, Edlesborough (FOTCOTHE)</u> Plans are in place for the Festival to take place over the weekend of 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup>. Festival events take place on Saturday and Sunday. A programme is attached and I have tickets for sale for Saturday evening. Last year the evening was a triumph and this year's programme looks set to beat it. Tickets £10 from your Janes Shop. The team has made a request for the Northall marquee if possible to go up on Saturday morning until after the Beer Festival on Sunday? The plan for the car park behind the church is moving ahead. A contractor has been engaged to carry out the specialist work. Initially a temporary 'gate' solution will be put in. Following the Festival a review will take place to confirm the need for a proper gate and gateposts. The CCT has installed special fixings to the front pews to enable them to be moved temporarily to create more space for the musicians. The Floodlighting project was approved by AVDC but they imposed strict conditions for archaeology. A former resident has offered her services free of charge but there are some additional costs to be incurred. A quotation has been received. (See attachment). The CCT also require that an accredited archaeologist be on site during the digging of the cable routes. This is expected to last for one day thus the charges expected are £175 + £125 for the archive preparation.</p>					

	<p>The Friends wish to proceed. There is no additional cost to EPC unless it wishes to contribute.  A submission to the BCC Leaders Fund has been made to add to the funds towards the overall Floodlighting project.</p> <p><u>Traffic Management</u>  This group is keeping up the pressure on the three MPs that cover the A4146. Fortunately all were re-elected to parliament so no need to bring any up to speed. Pressure is also being applied to County Councillors to push to get the road re-classified to a 'B' road when the new M1 link opens. Restrictions on HGV vehicles. The team had a very positive meeting with Ruth Vigo- Hedderly BCC who was working with Stephen Woolford who is working on a project with Beds and Herts. However after the election Ruth Vigor-Hedderly has been promoted to Head of Transport but this does not include the road planning bit! So they may be back to stage one on this point with BCC management.</p>	
<b>Villages &amp; Traffic Calming</b>	<p><u>Edlesborough</u>  Following a request from a resident for of Moor End Close for "No Cold Calling" signs the resident will be advised to contact our local PCSO Jackie Dodson.</p> <p><u>Northall</u>  Our Bucks Area Technician will be carrying out a site inspection on 2<sup>nd</sup> May with a view to installing a drop kerb at the junction of Leighton Road and Chapel Lane.</p> <p><u>Dagnall</u>  Cllr Mrs Owen reported that according to Connected Counties Dagnall is connected to the Little Gaddesden cabinet which is in their fibre upgrade plan. Work to install fibre network to cabinet number two is taking place and is due to go live by the end of June 2015.</p>	
<b>Items for Agenda 18<sup>th</sup> June 2015</b>	Items for the Agenda for EPC Meeting to be held on 18 <sup>th</sup> June 2015 at All Saints Church, Dagnall commencing at 7:30pm.	Councillors
	The meeting closed at 10:59pm	