

Edlesborough Parish Council
Minutes of Meeting held on Thursday 17th September 2015 at Edlesborough Memorial Hall commencing at 7.30pm

| AGENDA ITEM | | ACTION |
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| <p>Open Forum</p> | <p><u>The EDaN Traffic Management Team</u> gave a comprehensive presentation detailing their work on the matter of trying to persuade Bucks CC to introduce 7.5ton weight limit restrictions on three sections of the A4146. They are working with other parishes and county councils to include the bridge at Water End, Church End in Edlesborough and Great Billington. The group are also pushing for the road to be downgraded to a B road. The downgrading would result in the road being removed from SATNAV's as a primary route for HGVs.</p> <p><u>New Trees</u> EDaN Beautification presented a second quote for the new trees which was on par with the first quote. St Mary's Carnival Committee have pledged £100 for a tree. The Council requested that the group return to the October meeting with a Planting Plan for the Council to approve so that planting may begin in November/December 2015.</p> <p>A parishioner asked if planning permission was required for the new access gate from the field next to the High Street onto the High Street was required. <i>Action: Clerk/JW to investigate.</i></p> <p>The Council were asked to reconsider their response to the planning application for the Land off High Street, Edlesborough 15/02411/APP. Some parishioners feel that the Council are prepared to accept development on the field and believe the Council should amend their response to state that no development on the field should be allowed. The Council is not able to rule out the site for future development as the Parish will be expected to take some development over the next 20 years. The village and Council need to recognise that some development will be forced upon the village and need to work together to decide where development could take place. The Council believes that this process can be guided by the development of a Neighbourhood Plan and encourages all parishioners to become involved in this process. The Council reiterated that they had opposed the application and explained that they had done this on material grounds that they believe they can have an influence over.</p> | <p style="text-align: center;">Clerk/JW</p> |

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| | <p>The Council have now met with a representative from Bucks CC Highways Department with regards to the concerns over road safety on the High Street, in particular outside Edlesborough School. This on site meeting took place on Friday 11th September and coincided with school pick up times.</p> <p>In response to a parishioner asking if the Council could carry out their own independent survey on the condition of the villages' sewers the Council responded that they would not be doing this. The Council have been pressuring Anglian water for the last 5/6 years to recognise and rectify the issues with the current sewage system.</p> <p>The Council outlined the next stage of the planning application process if the planning officers recommend approval: AVDC are obliged to take the matter to the Strategic Development Management Committee:</p> <ul style="list-style-type: none"> • A Parish Council representative will be allowed to speak for 5 minutes • Parishioners may only speak for 5 minutes in total – Council recommended SENT2 elect a single representative to speak on their behalf. • District Cllr Chris Poll may speak for 5 minutes • The developer may speak for 5 minutes <p>Anyone wishing to speak must register the day before the meeting.</p> <p>A parishioner asked if the Council could complain to the police about the builders parking outside 28 High Street, Edlesborough. Parishioners are advised that they should report concerns themselves to Thames Valley Police by calling 101.</p> | |
| <p>The Chairman formally opened the Parish Council meeting at 8.22pm.</p> | | |
| <p>Present:</p> | <p>Cllr Williams (Chair), Cllr Wilkinson (Vice Chair), Cllr Cabbage, Cllr Mrs Owen, Cllr Nevard, Cllr Pratt, Penny Pataky (Clerk), and 12 parishioners. (NB Cllr Mrs Owen arrived late due to attending an AVDC Meeting on planning)</p> | |
| <p>Apologies:</p> | <p>Cllr Mrs Woodhouse, District Cllr Chris Poll.</p> | |
| <p>Declarations of Interest</p> | <p>None</p> | |
| <p>Minutes of previous Meeting</p> | <p>The Minutes of the Parish Council Meeting held on 16th July 2015 were ratified and signed with the following amendment: EDaN Report – the addition of the sentence “and approved orders placed to the value of £8,575” The Minutes of the Extra Ordinary Parish Council Meeting held on 13th August 2015 were ratified and signed.</p> | |
| <p>Matters Arising</p> | <p>Cllr Nevard asked if there was any progress on the issue of crumbling pavements in the newer developments of Edlesborough. The Clerk explained that this issue was yet to be discussed with Transport for Bucks.</p> | |

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| | <i>Action: Clerk & AW to compile a list of TFB issues still to be completed and review these with County Councillor Avril Davies.</i> | Clerk/AW |
| Parish Amenities (As reported by the Manager, Penny Pataky) | <i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i> | |
| Memorial Hall | <p>Two regular users have stopped using the hall. The manager currently has interest from two other possible regular users.</p> <p>The manager is still exploring options for repairs to the wet pour surface at the rear of the hall.</p> <p>Paul Dyer has carried out his investigative work and will be providing a quote shortly. <i>Action: Manager to forward Paul Dyer's recommendations and quote to Council upon receipt.</i></p> <p>Following a proposal to allow charity events to use the Hall free of charge Council agreed not to allow this as it would be difficult to manage.</p> | <p>Manager</p> <p>Clerk/Full Council</p> |
| Pavilion | <p>Repairs to the porch roof have now been completed. The invoice is for the work is the same as the quote. Anti-climb paint will now be applied to the pavilion. <i>Action: Manager to ask Dave Thompson to apply anti climb paint.</i></p> | Manager |
| The Green & Playground | <p>The swing chains have now been replaced. Repairs have been carried out on the monkey bars on the new play equipment, there is still some movement on the bars. <i>Action: Manager to monitor.</i></p> | Manager |
| Sports Clubs | <p>The Swan FC asked if the Parish Council will purchase a new pitch liner. The Council refused this request. <i>Action: Manager to inform the Swan FC.</i></p> <p>ETC have paid their share of the Pavilion Electricity bill and their October 15 - April 16 fees.</p> <p>EB Lions have paid £260 for their Pavilion Usage fees this is £10 short. At present the club is experiencing difficulties in raising payments due to changes on the committee and signatories on the clubs bank account. It is hoped that this matter will be rectified shortly. <i>Action: Manager to monitor future payments and ensure the underpayment is received.</i></p> | Manager |

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| | ECC have confirmed their intention to use the Green for their 2016 season. | Manager |
| Allotments | <p>Inspections and discussions with wardens have been taking place in preparation for rent collection in October. The clerk has written to tenants whose plots are not being kept in good order in line with the allotment regulations.</p> <p>Mr Thompson's request for a shed on his plot at Dagnall was referred back to the Dagnall Warden.</p> <p>Dogs on Dagnall Allotments – the new signs informing parishioners of where dogs may be walked on the allotments was discussed. The Council recognise that the land is incorrectly registered as Common Land it has always been used as allotments. The signs will remain in place and the Council will investigate registering the land correctly. <i>Action: AW to contact Wellers Hedleys for advice on this matter.</i></p> <p>New Agreements – the Council agreed the newly updated Allotment Agreements. These agreements allow the wardens to make more decisions regarding the allotments and make the rules more specific. If a warden feels uncomfortable about a decision it can always be referred to the Council for a final decision. The Agreements will be distributed and signed when the rents are collected on Saturday 3rd and Sunday 4th October. If agreements are not signed tenancies will be terminated. Council agreed to review the rent collection process for October 2016.</p> | <p>Clerk</p> <p>Clerk/DK</p> <p>AW</p> <p>Clerk Full Council</p> |
| Cemetery | <p>Following the recent communications with relatives regarding the rules of the Cemetery Council considered the request for crosses on graves and the increase in the number of allowed plants pots/vases. Council agreed that once a Memorial Stone is in place the wooden crosses must be removed from the graves. The rule specifying the number of plant pots/vases will remain as it is. Edlesborough Cemetery is a lawn cemetery and the rules are there to reflect this. Council approved the purchase of more permanent signs explaining the rules to be installed at the cemetery. <i>Actions: Clerk to report to the Councils decision to the relatives who raised the questions. Clerk to order new signs.</i></p> <p>Barrier Key Request – following a request from a disabled relative to have a key to the bridle path barrier Council discussed the matter and agreed to deny this request. It is important that the Council/Clerk are aware of who and why people are accessing the cemetery/churchyard. <i>Action: Clerk to inform relative of the Councils decision.</i></p> <p>The groundsman requested permission to put chicken wire around the edge of the cemetery in a bid to prevent the rabbits entering the cemetery. Council refused this request citing that they felt it would be ineffective.</p> | <p>Clerk</p> <p>Clerk</p> |

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| | <i>Action: Clerk to inform groundsman.</i> | Clerk |
| Churchyard | Work will begin on the floodlight project on the weekend on 19 th September 2015. There will be a separate meter for the floodlights. | |
| Bus Shelters | Council agreed to ask Village Cleaning if they would take on cleaning the seats in the High Street and Moor End bus shelters once a month. <i>Action: Clerk to ask Village Cleaning.</i> | Clerk |
| Litter Bins, Dog Bins & Car Parks | The Council agreed to replace the green rubbish bin at the Moor End bus stop with a new larger green bin matching the ones on Edlesborough Green. <i>Action: Clerk to confirm that this bin is acceptable with AVDC. Clerk to order new bin and instruct handyman to install.</i> | Clerk |
| Noticeboards | Following an inquiry about the fallen noticeboard in Northall Cllr Pratt will investigate who the noticeboard belongs to. <i>Action: Investigate ownership of board.</i> | RP |
| Streetlights | Phase One of the New Streetlights program has now been completed. All the lights in Northall have been replaced along with the faulty lights in Edlesborough. The new light on the High Street, Edlesborough needs programming correctly. The clerk has received confirmation from Mr Bryan Woods that he will arrange for the branches around this light to be cut back. Cllr Cabbage proposed that the Council place an order for all the lights in Dagnall and Edlesborough to be replaced in one order as opposed to the previous two stage plan. Council agreed to this. <i>Action: Cllr Cabbage will update the inventory (including the removal of the three lights Central Beds have claimed ownership of) and submit the request to C U Phosco for a quote. The Clerk will then raise an official purchase order. The new UMSUG codes will be sent to UK Power so that the electricity bill can be adjusted accordingly.</i> | KC/Clerk KC/Clerk |
| Hedge Cutting | Following concern raised about hedge cutting disturbing nesting birds Cllr Williams researched and shared the following information with the full council prior to the meeting: The NFU/EU instructions related to farmers who can claim funds from the Rural Payment Agency. ‘This year saw the introduction of new rules for hedge-cutting under cross compliance. It means that farmers are not allowed to cut or trim their hedgerows between 1 March and 31 August unless they have applied for a derogation from the RPA and received written permission or any of the following apply: <ul style="list-style-type: none">• The hedgerow overhangs a highway, road or footpath over which there is a public or private right of way and the overhanging hedgerow obstructs the passage of, or is a danger to, vehicles, pedestrians or horse riders | |

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| | <ul style="list-style-type: none"> • The hedgerow is dead, diseased, damaged or insecurely rooted and because of its condition, it or part of it, is likely to cause danger by falling on to a highway, road or footpath; or obstructs the view of drivers or the light from a public lamp • It is to carry out hedge-laying or coppicing during the period 1 March to 30 April (inclusive) • It is to trim a newly laid hedgerow by hand, within six months of it being laid' <p>The RSPB advice is: 'We recommend that cutting hedges and trees is avoided between March and August as this is the main breeding season for nesting birds.'</p> <p>The law says 'All wild birds are protected. This includes their nests (whilst in use or being built) as well as any eggs the nest may contain. Under the Wildlife & Countryside Act 1981 (as amended), it is an offence to:</p> <ol style="list-style-type: none"> 1. intentionally kill, injure or take any wild bird; 2. intentionally damage, destroy or take the nest of any wild bird while it is in use or being built (nests of golden eagle, white tailed eagle and osprey are protected all year round); 3. intentionally destroy an egg of any wild bird; 4. intentionally or recklessly disturb certain wild birds or their dependent young while they are nesting (including disturbance of nesting young); Although within the WCA no dates are legally stated between which hedges cannot be trimmed, cut, laid or coppiced, the main bird breeding season is recognised as being between 1 March and 31 July.' <p>The general advice related to the law is as follows 'Therefore the risk of committing any of the above offences is increased between these dates. It is recommended that if you undertake any work within these dates you should check the hedge for any signs of breeding activity first (such as observation from a distance using binoculars and direct searching of the hedge for nests).'</p> <p>Cllr Williams proposed that, based on all the above the Council observe the moratorium between 1 March and 1 August that follows the NFU/EU and RSPB guidelines. Council agreed to this recommendation. <i>Action: Clerk to inform MW Agri and include information in November's Focus.</i></p> | Clerk |
| <p>Facebook Feedback & Comments</p> | <p>These have centred around the following:</p> <ul style="list-style-type: none"> - McCann Planning Application. - Dogs on Dagnall Allotments. - Praise for the good condition of Edlesborough Green. | Clerk/TO |

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| New Pavilion | The Draft Lease has been returned to Wellers Hedley with comments/amendments. <i>Action: AW to respond to Wellers Hedleys with the Councils comments.</i> | AW | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FINANCE & PLANNING (Reported by Cllr Nevard and Clerk) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Accounts Authorisation of direct payments & cheques September (inc. VAT) | <p>The Accounts for months ending 31st July 2015 and 31st September 2015 having previously been circulated to Councillors were discussed and agreed.</p> <p>The August direct payment and cheque run was ratified.</p> <p>The September direct payment and cheque run was ratified.</p> <table border="1" data-bbox="360 411 1346 1042"> <tr> <td>Allotments</td> <td>194.10</td> </tr> <tr> <td>Cemetery</td> <td>271.13</td> </tr> <tr> <td>Churchyard</td> <td>330.15</td> </tr> <tr> <td>Dagnall Village Hall</td> <td>604.89</td> </tr> <tr> <td>EDaN Expenses</td> <td>165.00</td> </tr> <tr> <td>Green</td> <td>587.75</td> </tr> <tr> <td>Memorial Hall</td> <td>502.77</td> </tr> <tr> <td>Open Spaces</td> <td>225.10</td> </tr> <tr> <td>Other Amenities</td> <td>336.42</td> </tr> <tr> <td>Pavilion</td> <td>181.01</td> </tr> <tr> <td>Special Projects</td> <td>1167.00</td> </tr> <tr> <td>Street Lights</td> <td>337.25</td> </tr> <tr> <td>Office Costs</td> <td>135.03</td> </tr> <tr> <td>Wages</td> <td>1078.92</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td>6116.52</td> </tr> </table> | Allotments | 194.10 | Cemetery | 271.13 | Churchyard | 330.15 | Dagnall Village Hall | 604.89 | EDaN Expenses | 165.00 | Green | 587.75 | Memorial Hall | 502.77 | Open Spaces | 225.10 | Other Amenities | 336.42 | Pavilion | 181.01 | Special Projects | 1167.00 | Street Lights | 337.25 | Office Costs | 135.03 | Wages | 1078.92 | TOTAL | 6116.52 | Clerk/CN |
| Allotments | 194.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cemetery | 271.13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Churchyard | 330.15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dagnall Village Hall | 604.89 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EDaN Expenses | 165.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Green | 587.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Memorial Hall | 502.77 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Open Spaces | 225.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Amenities | 336.42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pavilion | 181.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Special Projects | 1167.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street Lights | 337.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office Costs | 135.03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wages | 1078.92 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 6116.52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Insurance | <p>The Clerk has received the annual renewal quote for the Insurance. Council agreed to enter into a new three year long term agreement ending on 30th September 2018, which would reduce the premium by a further 5%.</p> <p><i>Action: Clerk to circulate the fixed assets register for confirmation of any changes. Payment to be made once fixed assets register is agreed. Clerk to notify insurance company of delay in payment as renewal notice was not received in sufficient time for the September payment run.</i></p> | Clerk/Full Council | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project List | Nothing to report. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**County & District
Councillors
Reports**

District Cllr Chris Poll sent his apologies he was unable to attend due to a family event. He sent the following report:
 Firstly there will be an informal briefing regarding the McCann application following the Strategic Development Management meeting on the 23rd September. I will be attending and speaking to the committee with regard to the importance of the landscape and its setting in relation to the Tythe Barn.
 AVDC will soon be operating a lottery. I am sure you have seen the press release regarding this and I wanted to explain my position. I had some serious reservations and therefore asked Cllr Janet Blake, the cabinet member for business transformation, to more fully explain its operation and implications. At no risk to AVDC, ticket purchasers can nominate a worthy cause, who have registered as beneficiaries, to receive any profit from sales. With a top prize of £20k all profits go to worthy causes. This prize value is an insured one which is undertaken by the private operator and therefore in the unlikely event of multiple winners per draw multiple jackpot prizes will be awarded. Benefit levels are much higher than the National Lottery and so far I have heard that the Buckingham CAB have registered as potential beneficiaries. Any applicant must be a registered charity and it occurred to me that the Edlesborough pavilion may be eligible.
 A question was raised at full council last week regarding the current refugee crisis and the response of local authorities throughout the country. Our stated position is that we will do whatever may be required from central government and stand ready for this eventuality. As yet no request has been made.
 Finally and of no relation to Edlesborough the Cheddington Neighbourhood Plan referendum will take place on Thursday 24th September. I will keep you informed of the outcome and consequences.

Planning

The following new applications were discussed and it was agreed to submit the responses below to AVDC

| Application No. | Address | Description | Parish Council Response |
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| 15/02848/APP 18 th August 2015 | 3 Church End, Edlesborough | Single storey front extension & conversion of loft space into habitable room including pitched dormer to front roof slope and flat roof dormer to rear roof slope | No objections |
| 15/02855/APP 20 th Aug 2015 | Edlesborough Autos, 2 Pebblemoor, Edlesborough | Single storey side extension to commercial garage to accommodate new MOT testing bay | No objections |
| 15/02874/APP 20 th August 2015 | 1 Bethshan, Dunstable Road Dagnall | Single storey side and rear extensions | No objections |

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| | 15/02892/APP 20 th August 2015 | Pantiles, 25 Eaton Bray Road, Northall | Demolition of garage block and erection of part single and part two storey front and side extension, two storey side and single storey rear extension, single storey front extension with balcony over and single storey rear extension. | No objections | |
| | 15/02970/APP 3 rd September 2015 | 28 Dunstable Road, Dagnall | Two storey side and single storey front extension | No objections | |
| | 15/03063/APP 9 th September 2015 | 4 Leighton Road, Northall | Single storey side extensions and new front dormer window | No objections | |
| Planning | The following decisions had been received from AVDC | | | | |
| | Application No. | Address | Description | Parish Council Response | AVDC Decision |
| | 15/01154/APP 13 th Apr 2015 | Land to the rear of 44 to 58 Pebblemoor, Edlesborough | Change of use from agricultural to residential garden | No objections | REFUSED |
| | 15/01389/APP 30 th Apr 2015 | Manor Farm, Pebblemoor, Edlesborough | Change of use of grazing land to residential garden | No objections subject to an appropriate planning condition to prohibit any built development | REFUSED |
| | 15/02294/APP 6 th July 2015 | 16 Studham Lane, Dagnall | Installation of external wall insulation to front, side and rear elevations | No objections | Permitted |
| | 15/02354/APP 10 th July 2015 | Lynwood House, Leighton Road, Northall | First floor side extension | No objections | Permitted |
| | 15/02314/APP 13 th July 2015 | 16 Slicketts Lane. Edlesborough | Single storey front porch extension and raising of part of the roof to provide | No objections | Permitted |

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| | | | additional first floor living accommodation | | | |
| | 15/02420/APP 17 th July 2015 | 10 Eatongate Close, Edlesborough | Single storey rear extension and first floor side extension including extension of roof line | No objections | Permitted | |
| | 15/00266/APP Amendment Date 8 th July 2015 | Land adjacent to 3 & 4 Leighton Road, Northall | Amended block plan | No objections | Permitted | |
| Neighbourhood Plan | The Council's application to designate Edlesborough Parish a Neighbourhood Area has been submitted. | | | | | AW/Clerk |
| EDaN Report & Traffic Calming | <p>Traffic Management See report on HGVs under Open Forum above. The team are looking for volunteers to work with the new Sentinel Speedwatch system. The request will appear in next month's Focus.</p> <p>The Friends of the Church on The Hill Last weekend the Friends supported the Heritage Weekend initiative. 80 people visited the church during the day and a further 40 people attended the Evensong service on Sunday, helping the Friends to meet one of their key objectives of getting more people to visit the church. In addition donations of £41.70 were received. Part or all of these will be given to The CCT. Some may be given to English Heritage who promoted the national event.</p> <p>This Saturday sees the first stage of the Floodlight installation where the cable trenches will be dug. Following this the cables and concrete pads for the lights will be installed on Sunday if Saturday goes well. The lights themselves will be installed when delivered in a few weeks. The completion date is expected to be towards the end of October. The date for switch on has not been set yet.</p> | | | | | AW |
| New Councillor | Deferred to October meeting. | | | | | |
| Villages | <p><i>Edlesborough</i> The Council received no notification about the road works on the High Street, outside Edlesborough School. The Clerk has asked TFB for information on this.</p> | | | | | |

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| | <p><i>Action: Clerk to contact TFB again.</i></p> <p>Despite numerous reports being made since December 2014 the lights and bollards at the Travellers Rest roundabout are yet to be repaired. Parents of children waiting for the school buses are becoming increasingly anxious about this situation.</p> <p><i>Car Parking in Edlesborough</i></p> <p>The Council have been investigating options to help improve the car parking situation in Cow Lane. At present a response is still awaited from AVDC.</p> <p><i>Action: Clerk to chase AVDC for a response.</i></p> <p><i>Northall</i></p> <p>Nothing to report.</p> <p><i>Dagnall</i></p> <p>The dragon's teeth are still not in place. The Clerk has asked the Local Area Technician to look into this and provide a date for this to be completed.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| Correspondence | None | |
| Items for Agenda 17th September 2015 | <p>Items for the Agenda for EPC Meeting to be held on 15th October 2015 at Northall Village Hall commencing at 7:30pm.</p> <ul style="list-style-type: none"> ● Solar Panel Presentation ● Standing Orders ● New Councillor | |
| | The meeting closed at 10.30pm | |