

# Edlesborough Parish Council

Minutes of Meeting held on Thursday 17<sup>th</sup> April 2014 at Edlesborough Memorial Hall commencing at 8.26pm

AGENDA ITEM		ACTION BY WHOM & WHEN
<b>Open Forum</b>	<i>(Not included on the April Agenda – dealt with in the preceding Annual Parish Meeting.)</i>	
<b>The Chairman formally opened the Parish Council meeting</b>		
<b>Present:</b>	Cllr Cabbage (Chairman), Cllr Williams (Vice-Chairman), Cllr Wilkinson, Cllr Wilson; Cllr Holt, Cllr Nevard, Lin Sargeant (RFO & Planning), Penny Pataky Clerk), District Cllr Chris Poll, County Cllr Mrs Avril Davies (part meeting), and 3 parishioners.	
<b>Apologies:</b>	Cllr Mrs Prys-Jones	
<b>Declarations of Interest</b>	<b>None</b>	
<b>Minutes of previous Meeting</b>	The Minutes of the previous Parish Council Meeting held on 20th March 2014 were agreed and signed by the Chairman with one amendment – the removal of the word “unanimously” from the first sentence under Villages on page 6.	
<b>Matters Arising</b>	As he was leaving the area, Cllr Wilson formerly resigned from the Council with immediate effect. The Chairman thanked him for the contributions he had made during his 5 years on the Council.  The following Councillors were co-opted onto the Council: Mrs Finola Woodhouse for Edlesborough: Proposed by Cllr Wilkinson, seconded by Cllr Williams, unanimously agreed. Mrs Trish Owen for Dagnall: Proposed by Cllr Holt, seconded by Cllr Nevard, unanimously agreed.	
<b>Advertising for Councillors</b>	There is currently a vacancy for a Councillor to represent Northall. This is being advertised on all the Parish notice boards and on the website.	PP
<b>Pavilion Steering Group</b>	Council ratified its proposal to the Steering Group to add the word “and” to its proposed new organisation title “Edlesborough Community and Sports Club”.	

<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters	
Memorial Hall	Nothing to report.	
Pavilion	Councillors authorised the Manager to call an electrician to investigate reports of fuses blowing when all four water heaters are used simultaneously.	Manager/April
The Green & Playground	The Parish Council is saddened by the recent spate of graffiti on three benches around the Green and the new play equipment. The Manager is currently compiling a record of all the benches on the Green including information about dedications.  The Parish Council is still awaiting payment for the repairs to the seat by the Tennis Court.	Manager/May RFO/May
Sports Clubs	Edlesborough Cricket Club will commence play on Sunday 20 <sup>th</sup> April 2014.  The council is awaiting a quote for repairs to the area in front of the goal mouth at the tennis court end of the adult pitch.  Amendments will be made to the Sports Club agreements and circulated for Councillors' approval.  The Council will respond to EB Lions regarding their continued use of the Pavilion for storage of equipment and the kitchen facilities.	Manager/May Manager/JW Manager/AW/KC
Streetlights	It was agreed unanimously to replace the damaged streetlight in Taskers Row.  The replacement of the damaged light in Studham Lane, Dagnall will be temporarily put on hold while investigations into whether it's really needed continue.  Cllr Holt presented the Council with a petition from 63 Dagnall residents requesting the installation of a new street light approximately midway between the roundabout and the Red Lion Public House on Main Road North, Dagnall. Councillors unanimously agreed to this installation.	Clerk/April  Clerk/TO/April  Clerk/May

	<p>It was requested that the technician inspect poles for signs of damage, metal fatigue and wear and tear whenever repairs are carried out. The technician will also be asked to dispose of the two damaged lights on his next visit.</p> <p>Cllr Cabbage proposed that appropriate 'all weather' labels should be considered for attachment to every street light. Information provided would include: "This street light is the property of Edlesborough Parish Council. Please report any faults to the Clerk (tel no: 01525 229358), quoting this unique reference number".</p>	<p>Clerk/May</p> <p>PP</p>
Allotments	<p>Cllr Holt proposed the Council's agreement to fund the purchase of 4 tonnes of road scrapings to repair the track at Dagnall Allotments. The proposal was seconded by Cllr Williams. The majority of councillors agreed the request. The plot holders will carry out the work themselves.</p> <p>Council agreed to raise the cost of allotments to £1:80 per pole with effect from October 2015. Notice will be given to plot holders in writing in October 2014. Due to the high clerical costs involved in collecting late allotment rents, notice will also be given of the introduction of a £10 late payment fee to be charged if full payment is not received by the end of October starting in October 2015.</p>	<p>Clerk/May</p> <p>Clerk/Sept</p>
Cemetery	Nothing to report.	
Churchyard	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins & Dog Bins	The continued problem of dog fouling in the Parish has led to the Council agreeing to a poster campaign aimed at trying to combat this issue.	Clerk/AW/ May
Car Parks/Notice Boards	Nothing to report.	
<b>County &amp; District Councillors Reports</b>	<p><u>District Cllr Chris Poll</u> reported that he was still unhappy with AVDC Planning department regarding planning delegated powers and the length of time parish council members had to wait before their particular case was heard. He reminded councillors and parishioners that due to the Good Friday holiday bins would be collected on the Saturday. There is also an opportunity for Councillors to meet the Cabinet on 25<sup>th</sup> June at 5:30pm.</p> <p>Following the meeting, <u>County Cllr Mrs Avril Davies</u> provided the Clerk with a copy of her Annual Report, from which extracts relevant to Edlesborough Parish have been taken and placed on the website.</p>	May
<b>FINANCE &amp; PLANNING (Reported by RFO, Lin Sargeant)</b>		
<b>Accounts</b>	<p>Accounts for the month ending 31<sup>st</sup> March 2014 were approved.</p> <p>After Cllr Cabbage's 12 years of being the Councillor with special responsibility for Financial matters, Cllr Nevard will</p>	CN

<p><b>Review of Charges:</b></p> <p><b>Authorisation of cheques April (inc. VAT)</b></p>	<p>take over this position with effect from 1<sup>st</sup> April 2014.</p> <p>Memorial Charges – Agreed to remain the same.</p> <p>Sports Club Charges – Further discussion required.</p> <p>Cemetery Charges – In view of the continuing high level of subsidy increases of 18-22% were agreed. Details will be posted on the website.</p> <p>Allotment Charges – Increase to £1:80 per pole from October 2015 agreed.  - Introduction of £10 late payment fee from October 2015 agreed  - The normal 12 months’ notice to be served in October 2014.</p> <p>The following cheques were authorised for payment:</p> <table border="1" data-bbox="353 683 1075 1169"> <tr><td>Administration &amp; Office Expenses</td><td>114.75</td></tr> <tr><td>Memorial Hall/Pavilion Expenses</td><td>548.40</td></tr> <tr><td>Salaries (Inc. PAYE/NIC</td><td>1199.63</td></tr> <tr><td>The Green Expenses</td><td>63.58</td></tr> <tr><td>Children’s Playground Expenses</td><td>31.68</td></tr> <tr><td>Cemetery</td><td>393.86</td></tr> <tr><td>Grass Cutting Expenses</td><td>729.70</td></tr> <tr><td>Best Kept Village</td><td>15.00</td></tr> <tr><td>Churchyard/Bridleway Expenses</td><td>327.22</td></tr> <tr><td>AVALC Donation</td><td>15.00</td></tr> <tr><td></td><td></td></tr> <tr><td><b>Total</b></td><td><b>£3,438:82</b></td></tr> </table>	Administration & Office Expenses	114.75	Memorial Hall/Pavilion Expenses	548.40	Salaries (Inc. PAYE/NIC	1199.63	The Green Expenses	63.58	Children’s Playground Expenses	31.68	Cemetery	393.86	Grass Cutting Expenses	729.70	Best Kept Village	15.00	Churchyard/Bridleway Expenses	327.22	AVALC Donation	15.00			<b>Total</b>	<b>£3,438:82</b>	<p>KJC/JW/RFO/ May</p> <p>KJC/May</p>
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<p><b>Fixed Assets</b></p>	<p>A new, more comprehensive Fixed Assets Register is currently being prepared in line with the Audit Commission’s recommendations in August 2013.</p>	<p>LCS/KJC/CN May</p>																								

<b>Planning</b>	Mrs Sargeant to contact Mr Joels of 20 Pebblemoor to explain that the Council's recent letter to AVDC Planning should have referred to another property in Pebblemoor and not his.				LCS																																																							
<b>Planning cont.</b>	<p>The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC</p> <table border="1" data-bbox="371 347 2011 715"> <tr> <td data-bbox="371 347 674 400">14/00671/APP 10th March 2014</td> <td data-bbox="683 347 1010 400">6 Church Croft Edlesborough</td> <td data-bbox="1019 347 1368 400">Single storey side and rear extension</td> <td data-bbox="1377 347 1809 400">No Objections</td> <td data-bbox="1818 347 2011 400"></td> </tr> <tr> <td data-bbox="371 406 674 459">14/00625/APP</td> <td data-bbox="683 406 1010 459">29 Nelson Road Dagnall</td> <td data-bbox="1019 406 1368 459">Single storey rear and two storey side extension</td> <td data-bbox="1377 406 1809 459">No Objections</td> <td data-bbox="1818 406 2011 459"></td> </tr> <tr> <td data-bbox="371 466 674 576">14/00538/APP 26th February 2014</td> <td data-bbox="683 466 1010 576">3 Leighton Road Northall</td> <td data-bbox="1019 466 1368 576">Removal of existing outbuilding. 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<b>Affordable Housing</b>	Nothing to report																																																											

<b>EDaN Report (given by Cllr Williams)</b>	Nothing to add to his written report previously circulated to all Cllrs.	
<b>ALL OTHER MATTERS (Reported by the Clerk, Penny Pataky)</b>		
<b>The Villages</b>	Deferred to next meeting.	PP
<b>Traffic Calming</b>	Deferred to next meeting.	PP
<b>Correspondence</b>	Council agreed on their response to the Vale of Aylesbury Local Plan: Consultation on the Scope of the New Plan.  Footway Budget - Council agreed that all concerns about local footways will be reported to Ruth Vigor-Hedderly (Cabinet Member for Transportation).	JW/Clerk/April  Full Council/Clerk/ 22 <sup>nd</sup> April
<b>Items for Agenda 15<sup>th</sup> May 2014</b>	<b>Affordable Housing</b> <b>Sports Club charges</b> <b>EDaN</b> <b>The Villages</b> (incl. BCC & AVDC responsibilities; excl. Traffic Calming) Edlesborough - possible new street light for High Street - possible provision of a defibrillator in the community Dagnall (incl. Gaddesden Walk) (BCC kerbside guard rail) Dagnall (incl. white lining Nelson Road/Dunstable Road) Northall (inc. access to Village Green, water in Chapel Lane, pot holes in Chapel Lane) <b>Traffic Calming</b> A4146 Travellers Rest – Edlesborough – status on Application to BCC for reduction to 50mph Dragons Teeth at Church End, Edlesborough/Removal of vegetation from 30mph signs.	
	The meeting closed at 10.40pm	