

# Edlesborough Parish Council

Minutes of Meeting held on Thursday 19<sup>th</sup> June 2014 at Dagnall Church Hall commencing at 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
<b>Open Forum</b>	Nothing was raised	
<b>The Chairman formally opened the Parish Council meeting</b>		
<b>Present:</b>	Cllr Williams (Chairman), Cllr Wilkinson (Vice-Chairman), Cllr Cubbage, Cllr Mrs Owen, Cllr Mrs Woodhouse, Cllr Mrs Prys-Jones, Lin Sargeant (RFO & Planning), Penny Pataky (Clerk), District Cllr Chris Poll, and 3 parishioners.	
<b>Apologies:</b>	Cllr Holt and Cllr Nevard	
<b>Declarations of Interest</b>	Cllr Wilkinson declared an interest in the planning application 14/01261/APP	
<b>Minutes of previous Meeting</b>	The Minutes of the previous Parish Council Meeting held on 15th May 2014 were agreed and signed by the Chairman.	
<b>Matters Arising</b>	The Councillors felt that the very generous donation of three new trees by Barry Cossins of Good Intent, Edlesborough should be acknowledged in the next edition of Focus.	Clerk
<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters	
Memorial Hall	Nothing to report.	
The Green & Playground	The repairs to the goal mouths on the adult pitch have been carried out and the areas temporarily fenced off. The football clubs have been asked to support with the watering of the new turf. Edlesborough Cricket Club have kindly agreed to use their roller to roll the new turf. The area will need to remain fenced off for the Carnival. The Manager would appreciate help with the daily watering of the new turf.	Manager

	In preparation for the Carnival the hedges will be cut on Monday 30 <sup>th</sup> June and the grass on Wednesday 2 <sup>nd</sup> July.	Manager
Sports Clubs	Cllr Cabbage asked if the new charges had been sent to the Sports Clubs. The Clerk reported that due to pressure of work this had not been completed but will be actioned quickly.	Clerk
Streetlights	Cllr Cabbage summarised his findings from a recent Streetlights meeting he attended in Stewkley. He proposed the Councillors hold a separate meeting to discuss the Parishes options. Meeting to be arranged and the up to date Street Lights Schedule to be completed. UK Power Network will be reconnecting the power to the Taskers Row light the week beginning 30 <sup>th</sup> June. Following a visit to Studham Lane, Cllrs agreed not to replace the fallen streetlight. It was felt that now the light on Deans Meadow has been repaired the area is sufficiently illuminated. The fallen light will be removed.	Clerk AW  Clerk
Allotments	The damaged gate post and overgrown tree will be attended to shortly.	Clerk
Cemetery and Churchyard	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins & Dog Bins	Nothing to report.	
Car Parks/Notice Boards	Nothing to report.	
Pavilion & Edlesborough Community Sports Club	The newly formed Edlesborough Community Sports Club is now ready to move forward with the plans, an architect has been engaged. The ECSC together with their architect will develop the planning application for EPC (as owner of the land) to take to AVDC for Preliminary Advice in anticipation of applying for planning permission. The EPC Pavilion sub-group will need to meet to discuss the leasing options going forward. Meeting to be arranged	KC, AW, JW & CN  AW
Facebook Page	The page now has 104 likes and has been used to communicate a variety of items and information to the Parishioners including: <ul style="list-style-type: none"> <li>• Grass Cutting.</li> <li>• Transport for Bucks report an issue link.</li> <li>• New Trees at Good Intent.</li> <li>• EDaN Festival.</li> <li>• Repairs to the Green.</li> <li>• Etc.</li> </ul> Parishioners have also used the page to ask questions and communicate with the Council.	AW, TO & Clerk

	Cllr Mrs Owen, Cllr Williams and the Clerk are currently the page moderators. All Councillors are invited to visit and like the page, and post on the page. Should any Councillor wish to become a moderator please contact one of the current moderators.	
Defibrillator	Possible locations for a defibrillator were discussed. More investigation is needed into the benefits of this and also about who are and how many First Responders we have in the locality. The Facebook page will be used to try to establish this information.	AW & Clerk
Dog Fouling	The artwork for the Dog Fouling posters is now ready for printing. It was proposed that 100 A4 posters are purchased these will be laminated and displayed in the three villages. A further 1500 A5 posters will be purchased and distributed to every household in the Parish. The cost of this will be approximately £250. Residents will be approached via the Facebook page to volunteer to deliver the leaflets. It is hoped that the posters will encourage people to report offenders to AVDC Environmental Services and encourage people to clean up after their dogs.	AW & Clerk
Devolution of Services	Following a brief discussion about the reduction in budget and services by Bucks CC Cllr Cubbage proposed that no further action should be taken on this matter for 12months and that the Council monitor the actions and outcomes of other parish Councils during this period. Cllr Mrs Prys-Jones seconded the proposal, and <i>unanimously agreed</i> .	Full Council
<b>County &amp; District Councillors Reports</b>	The RFO brought a number of errors by AVDC Planning Department to the attention of District Cllr Poll, which he noted. Cllr Poll summarised information about changes to the new Environment & Living Scrutiny regarding houses of multiple occupation (i.e. student accommodation).	

<b>FINANCE &amp; PLANNING (Reported by RFO, Lin Sargeant)</b>		
<b>Accounts</b>	Accounts for the month ending 31 <sup>st</sup> May 2014 were approved. The following cheques were authorised for payment:	
<b>Authorisation of cheques April (inc. VAT)</b>	Administration & Office Expenses	102.24
	Memorial Hall/Pavilion Expenses (including fire inspections & equipment)	864.75
	Salaries (Inc. PAYE/NIC)	1249.00
	The Green Expenses	24.00
	Children's Playground Expenses (Inc. RoSPA inspections)	461.52
	Cemetery	377.97
	Churchyard Expenses	652.28
	Grass Cutting Expenses	1,210.94
	Allotment Expenses	144.00
	Street lighting	722.40
	War Memorial Grass Maintenance	55.44
	<b>Total</b>	<b>£5,864.54</b>
<b>Annual Return</b>	The Internal Audit has been completed and after Council's approval the Annual Return was signed by the Chairman, Cllr Alan Williams and will now be sent onto the External Auditors	RFP/KC Full Council
<b>Fixed Assets</b>	Copies of the updated Fixed Assets Register were handed to Councillors. In due course various explanatory appendices will be added to bring the Register completely up to date and further expenditure relating to assets will be added to the Register as and when occurring. Cllr Cabbage explained that the new Register should now form the basis of a review of the Council's insurance cover in readiness for the renewal on 1st October. In preparation for this review, the RFO would send a copy of the new Register to our insurance agents.	Council/RFO

<b>Planning</b>	The following applications had been received, were discussed and the following responses agreed to be submitted to AVDC				RFO/JW
	14/01360/APP 9th May 2014	2 Slicketts Lane Edlesborough	Single storey side extension, part two storey, part single storey rear extension and demolition of front porch	No objections	
	14/01450/AOP 19th May 2014	Yew Tree Malting Lane Dagnall	Outline application with access to be considered and all other matters reserved for the erection of one dwelling with alterations to existing access	No Objections	
	14/01457/APP 19th May 2014	Threeways Leighton Road Northall	Demolition of existing dwellings and erection of 5 dwellings with associated parking and new access off Leighton Road	No Objections	
	14/01513/APP	10B South End Lane Northall	Porch to side	No Objections	
	14/01528/APP 29th May 2014	4 Moor End Close Edlesborough	First floor side extension	No Objections	
	14/01648/APP 4th June 2014	16 Jacksons Close Edlesborough	First floor front extension over the flat roofed section of the existing garage	No Objections	
	14/01690/APP 10th June 2014	Norcroft, Chapel Lane Northall	Part two storey, part single storey rear extension and new pitched roof over front porch	No Objections subject to this application being considered in conjunction with applications for The End Cottage and Little Orchard Cottage and adequate car parking spaces being provided	
	14/01686/APP 1th June 2014	The End Cottage Chapel Lane Northall	Removal of outbuildings and erection of two storey rear extension	No Objections subject to this application being considered in conjunction with applications for Norcroft and Little Orchard Cottage and adequate car parking spaces being provided	
	14/01687/APP 12th June 2014	Little Orchard Cottage Chapel Lane Northall	Removal of outbuilding and erection of two storey rear extension	No Objections subject to this application being considered in conjunction with applications for Norcroft and The End Cottage and adequate car parking spaces being provided	

<b>Planning cont.</b>	The following decisions had been received from AVDC					
	14/00538/APP 26th February 2014	3 Leighton Road Northall	Removal of existing outbuilding. Erection of part single and part two storey side and rear extension incorporating garage and bedroom above and balcony to the south.	No Objections	Permitted	
	14/00538/APP 26th February 2014	3 Leighton Road Northall	Removal of existing outbuilding. Erection of part single and part two storey side and rear extension incorporating garage and bedroom above and balcony to the south.	No Objections	Permitted	
	14/00333/APP 7th February 2014	Land off Summerleys Edlesborough	Erection of 4-bed property with double detached garage	Oppose - ridge height too tall and garage cramped	Refused	
	14/01151/APP 22nd April 2013	The Old Vicarage Church End Edlesborough	Single storey front extension	No Objections	Permitted	
14/01336/ATN 7th May 2014	Fairview Farm Main Road North Dagnall	Telecommunication equipment comprising the installation of 1No. 300mm microwave dish and associated ancillary development on the existing mast.	No Objections	Permitted		
<b>Affordable Housing</b>	Cllr Williams will contact Cllr Holt before the next EPC meeting to determine the status of the Dagnall opportunity.					AW
<b>EDaN Report</b>	Cllr Williams spoke briefly about the EDaN Festival on the 21 <sup>st</sup> , 22 <sup>nd</sup> and 23 <sup>rd</sup> June.					
<b>Traffic Calming</b>	<p>A4146 Travellers Rest – Edlesborough there has been no further information on the Application to BCC for the speed limit to be reduced to 50mph. Action: to identify who is dealing with the application and to establish if any progress has been made.</p> <p>The Dragons Teeth at Church End, Edlesborough have been marked out by the TFB Local Area Technician. Payment will be forwarded to BCC so work can be completed.</p> <p>Removal of vegetation obstructing 30mph sign at Church Ed, Edlesborough. The Local Area Technician reports that this is the responsibility of the land owner not Bucks CC. The land owner will be written to requesting the vegetation is cut</p>					<p>Clerk</p> <p>RFO/Clerk</p> <p>Clerk</p>

	back. A request will also be made to Bucks CC asking them to contact the land owner regarding this issue.	
<b>Villages</b>		
Edlesborough	The High Street, Edlesborough will be resurfaced using SMA (Stine Mastic Asphalt) from the Green side of Brook Street down to the County boundary. This will happen at some point between July and November 2014. Further to a report by an Edlesborough resident the overgrown vegetation on the footpath between Summerleys and Cow Lane will be reported to Rights of Way. Mr Cossins, a resident, has proposed that the footpath from the end of Good Intent that links to the bridleway alongside the allotments should be formerly recognised if it is not on the map. He will take the action to try to make this happen.	Clerk  Clerk
Dagnall	The status of Gaddesdon Walk was discussed. Bucks CC have confirmed that a safety rail can be installed at the bottom of the bank by Gaddesden Walk, but not adjacent to the road. Confirmation of cost is still awaited. Further discussions and decisions were deferred to the next meeting when Cllr Holt would be able to participate in the discussions. The white lining in Nelson Road/Dunstable Road has been marked out and will be completed shortly.	TFB  TFB
Northall	The condition of Chapel Lane has been referred to Transport for Bucks Find and Fix team. There is currently no funding for this to be resurfaced. Right of Way will be contacted to establish if any progress has been made with the access to Northall Village Green. Investigation will be made into who is responsible for the water problems in Chapel Lane.	Clerk Clerk
<b>Correspondence</b>	Cllr Mrs Woodhouse and Cllr Mrs Owen agreed to attend a New Councillor Induction course. Cllr Williams is investigating the possibility of using Dropbox as a means of sharing correspondence with Councillors.	Clerk/RFO AW
<b>Items for Agenda 19<sup>th</sup> July 2014</b>	<ul style="list-style-type: none"> <li>- Dagnall (incl. Gaddesden Walk) (BCC kerbside guard rail)</li> <li>- Review Bucks CC &amp; Transport for Bucks responsibilities and services related to grass-cutting etc. to identify any key areas the Parish Council could improve with additional local actions.</li> </ul>	
	The meeting closed at 10.30pm with a visit to the Studham Lane streetlights.	