

# Edlesborough Parish Council

## Minutes of Meeting held on Thursday 16<sup>th</sup> May 2013 at Edlesborough Memorial Hall commencing 8.05pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	No questions were raised	
<b>The Chairman formally opened the Parish Council meeting at 8.05pm</b>		
<b>Present:</b>	Cllr Cabbage, Cllr Wilkinson; Cllr Williams, Cllr Holt, Cllr Nevard, Cllr Mrs Prys-Jones, Cllr Mrs Ratheram, Clerk – Lin Sargeant, Assistant Clerk/Manager Penny Pataky, District Cllr Chris Poll, and 3 parishioners	
<b>Apologies:</b>	Cllr Wilson	
<b>Declarations of Interest</b>	None declared	
<b>Minutes of previous Meetings</b>	The minutes of the Parish Council meeting held on 18 <sup>th</sup> April 2013 were approved and signed by the Chairman.	
<b>Matters Arising</b>	Any matters arising are referred to under the following agenda items.	
<b>Parish Amenities</b>	The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters. The following points were discussed:	
Memorial Hall	<p><u>New Hirers</u> There will now be four new exercise classes starting in June in the Memorial Hall, along with the Drama and Musical Workshop booking. It was agreed that the exercise class tutors may store equipment in the hall.</p> <p><u>Chairs</u> The revised delivery date for the new chairs is Wednesday 22<sup>nd</sup> May – Manager to take delivery. It was agreed that the old Memorial Hall chairs will be sorted by the manager. They will then be distributed as follows; up to 20 to the Pavilion to replace broken/old ones, 20 to be kept in the Memorial Hall for additional use and only black chairs to be used outside the Hall, 40 to be donated to the Church on the Hill, the manager will liaise with the Friends of the Church group to organise this. Any broken chairs will be disposed of. Both the Burghope Trust and Edlesborough WI have paid their contributions. The clerk will inform the Carnival Committee that the new chairs are not to be taken and used outside on Carnival Day. The Manager will create a new sign asking users to stack chairs correctly and not to use new chairs outside.</p>	<p style="text-align: center;">Manager June</p> <p style="text-align: center;">Manager June</p>

	<p><u>Electrical supply</u> Following intermittent problems encountered when urns are used outside the Hall, the electrical contractor is to check all circuits when carrying out the next electrical inspection and resolve the reason for this occurrence.</p>	
Pavilion	<p>It was agreed that the Pavilion should receive a four hour thorough spring clean by the cleaning contractors. The manager will liaise with contractors to have this carried out. A Public meeting is to be held in Edlesborough Memorial Hall on Thursday 13<sup>th</sup> June to discuss the future of Sports on the Green and the future of the Pavilion.</p>	Manager June
Playground	<p>The RoSPA Inspections took place on 15<sup>th</sup> May 2013. The Assistant Clerk will investigate costs of equipment needing repair as discussed with the RoSPA inspector. The Assistant Clerk will investigate the correct maintenance of the bark surface in the play area.</p>	Manager June
Playground extension	<p>Plans of the layout of the extension to the play equipment had been discussed and arrangements were to be made for the installation in due course. A quotation is being sought for the supply and installation of enclosure fencing (similar design and colour to the existing fencing), self-closing gate, 2 bench seats with arm rests (to help less abled people), and suitable tarmac pads, and appropriate new signage. The final cost projections and installation arrangements to be circulated to all Councillors for approval.</p>	Manager June
Car Parks	Nothing to report	
Sports Clubs	<p>Assistant Clerk to contact Edlesborough Cricket Club regarding payment of this year's fees and The Swan football team regarding its contribution towards maintenance costs. Edlesborough Tennis Club – the seat in memory of Terry Carlisle has been ordered.</p>	Assistant Clerk June
The Green	<p>Building on the success of this year's Car Boot Sale the Memorial Hall and Green have been booked by EDaN for a repeat event next May Day Bank Holiday.</p>	Assistant Clerk June
Cemetery/ Churchyard	<p>2 burials have taken place and repairs carried out to the surface of the grass. A parishioner had prepared a comprehensive report which had raised various concerns he had regarding the condition of the Cemetery and Churchyard and their approaches. The report had been circulated to all the Councillors prior to the meeting. The parishioner was present at the meeting. The Chairman thanked him for preparing the report and asked him to say a few words. He was pleased to say that the tidiness of the cemetery had improved since he had prepared his report. He was informed that The Churches Conservation Trust were currently in the process of replacing and upgrading various Church notice boards including the one at Edlesborough. An explanation was given that pedestrian access to the Cemetery is, and always has been, through the Churchyard. The bridleway and the new access route to the Cemetery was created for easier access for a Hearse and one following car only. The Council would consider placing a sign on the metal gate indicating that this is the correct way, on foot, to reach the Cemetery. The various miscellaneous signage surrounding the entrance to the Church, Churchyard and Cemetery are under the jurisdiction of Buckinghamshire County Council and the Council will take this matter up with them. The complaint regarding the earlier condition of the Cemetery where rubbish, branches, grave digger's boards etc. had been observed was in the main due to the illness of the groundsman who had not been able to attend over recent weeks. The parishioner was informed of the cost to the Council for the upkeep of the Cemetery.</p>	Clerk June

Allotments	The low income and running costs of the allotments mean that it is not financially viable for the Parish Council to carry out any maintenance work on the un-let allotments. The assistant Clerk will inform the Wardens of this decision and contact the current allotment tenants to request that these are tidied up. The Assistant Clerk was also briefed on the Council's policy of not charging any rent in the first year for any new tenant undertaking an unkempt/overgrown allotment.	Assistant Clerk June																						
Street Lighting	Repairs to one or two further lights being carried out.	Clerk June																						
Bus Shelters	Work required to be carried out shortly on the bus shelter at the top of the High Street.	Assistant Clerk June																						
Notice Boards	Nothing to report	Assistant Clerk June																						
Litter Bins/ Dog Bins	Nothing to report	Assistant Clerk June																						
<b>Finance</b>	Accounts for the month ended 30 <sup>th</sup> April 2013 were approved.	Clerk/KC																						
<b>Review of Special Projects</b>	The Council reviewed and agreed detailed proposals for re-allocating some of the monies ear marked for certain Special Projects – including a recommendation to withdraw all the funds previously set aside for the proposed extension of Pebblemoor car park.																							
<b>Laptop/Projector</b>	The suggestion for the Council to purchase a projector for future Council meetings and events would be further discussed	Full Council June																						
<b>Authorisation of cheques (April inc.VAT)</b>	<p>The following cheques had been authorised for payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Administration &amp; Office expenses</td> <td style="text-align: right;">88.40</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses</td> <td style="text-align: right;">222.90</td> </tr> <tr> <td>Salaries (including PAYE/NIC)</td> <td style="text-align: right;">1,158.41</td> </tr> <tr> <td>Cemetery expense</td> <td style="text-align: right;">101.95</td> </tr> <tr> <td>Churchyard expenses</td> <td style="text-align: right;">216.30</td> </tr> <tr> <td>Grass Cutting and maintenance on The Green</td> <td style="text-align: right;">1,752.19</td> </tr> <tr> <td>War Memorial maintenance</td> <td style="text-align: right;">38.63</td> </tr> <tr> <td>Traffic calming expense (speed counter data)</td> <td style="text-align: right;">372.00</td> </tr> <tr> <td>Streetlight repairs</td> <td style="text-align: right;">707.50</td> </tr> <tr> <td>EDaN expenses</td> <td style="text-align: right;">149.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£4,807.28</b></td> </tr> </table>	Administration & Office expenses	88.40	Memorial Hall/Pavilion expenses	222.90	Salaries (including PAYE/NIC)	1,158.41	Cemetery expense	101.95	Churchyard expenses	216.30	Grass Cutting and maintenance on The Green	1,752.19	War Memorial maintenance	38.63	Traffic calming expense (speed counter data)	372.00	Streetlight repairs	707.50	EDaN expenses	149.00		<b>£4,807.28</b>	Clerk
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<b>District Councillor's Report</b>	<p>Chris explained that comments regarding the Vale of Aylesbury Plan should be submitted in the positive, contrary to previous instructions. The Parish Council have submitted its response.</p> <p>DC Andy Jones of Aylesbury CID visited Cheddington Parish Council meeting following the recent spate of burglaries in the village. DC Jones was also aware of many other burglaries throughout the whole Division of Ivinghoe. Actions are being taken as the</p>																							

	increase in burglaries to dwellings are the most serious event on their radar at present, more Police presence will be in the area.				
<b>Planning</b>	The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC				JW/Clerk
	13/00873/APP 2nd April 2013	Threeways Leighton Road Northall	Demolition of existing two cottages and replacement with three detached dwellings and two semi-detached new dwellings with associated detached garages and new vehicular access	No Objections	
	13/01039/ALB 18th April 2013	The Bell Ph Church End Edlesborough	Erection of front boundary enclosure with wall/railings (amendment to Listed Building Consent ref 12/01887/ALB) Removal of existing steps and railings to front door and erection of new steps to front door (part retrospective	No Objections but Parish Council is concerned about the poor match of the bricks with the building	
	13/01072/APP 19th April 2013	Garage Site 524999G Chiltern Avenue Edlesborough	Demolition of existing garages and erection of one new dwelling	Supports application subject to a 'Local lettings' condition.	
	13/01151/ALB 29th April 2013	13 Leighton Road Northall	Replacement of existing timber windows with new timber windows	No Objections	
	The following decisions had been received from AVDC				
13/00528/APP 27th February 2013	48 Summerleys Edlesborough	Conservatory at front of dwelling	No Objections	Permitted (unconditional)	

<b>Affordable Housing</b>	Community Impact Bucks are in the process of holding a meeting with the landowner and Hastoe Housing Association regarding possible suitable land in Edlesborough	Full Council
<b>The Vale of Aylesbury Plan</b>	The Council have agreed to send comments to Forward Plans at AVDC regarding its proposed submission dated May 2013.	Full Council
<b>Bucks Home Choice Partnership</b>	The Council are requesting AVDC to give further consideration to its review of the scheme's Allocation Policy with the proposal to remove applicants categorised as Band D from the register.	Full Council

<b>EDaN Report</b>	<p><b>Beautification Team</b> The Car Boot Sale on The Green was very successful. The weather was great and in a quick poll of the sellers most were very happy with the event. Preliminary figures show a profit on around £800. As a result the team would like to book The Green for the same May Day Bank Holiday in 2014. The booking for 2014 was agreed by Council.</p> <p><b>Transportation Community Car Scheme</b> Arrangements are being made for donations from the Burghope Trust to be separately identified in the finances. The money will be used for those in desperate need in the parish.</p> <p><b>Traffic Management</b> The group continues to seek support from TVP and Bucks CC for the new Sentinel speed monitoring project. A proposal is being developed for the acquisition of this new passive device that is much easier to use and less conspicuous than Speedwatch.</p> <p><b>Cycleways and Footpaths</b> A separate proposal to move this project along has been shared with Councillors for discussion at this meeting. Bucks CC will co-fund a feasibility and costing study for two of the four routes identified for development by the team. Council, with one abstention, agreed to allow £1,500.00 to be spent on a feasibility study and costings.</p> <p><b>Friends of the Church on the Hill</b> Final plans for the Edlesborough Festival (7<sup>th</sup> -9<sup>th</sup> June) are being prepared. Colin from Christopher Pallet, Sales and Letting Agents in the village has agreed to help by selling tickets through their office. Tickets are now available for the Friday and Saturday evening events. Other events have no entry charge. Arrangements being made through the Parish Insurance company for Public liability insurance to be extended to cover the Festival.</p>	
<b>The Villages</b>	<p>Clerk to ascertain why the grass cutting throughout the villages has not yet been carried out and when remaining potholes will be attended to</p> <p>Edlesborough Council to request Bucks CC, on the grounds of the safety of children attending the school, to extend the white lining around the Pebblemoor – High Street junction as follows:  a) from the existing line on the north side of the High Street to and around the corner of St Mary’s Glebe (to deter car parking so as to provide a clear line of sight for children crossing the road).  b) from the existing lines on both sides of the road in Pebblemoor to and through the dropped kerbs (to deter cars being parked in the existing gaps).</p> <p>Edlesborough Due to the current ‘Best Kept Village 2012’ sign having to be returned a suggestion was made that the Parish Council supply a permanent sign. This item to be reconsidered after the result of the 2013 ‘Best Kept Village’ competition.</p> <p>Edlesborough The school is considering applying to BCC for a school crossing patrol.</p> <p>Dagnall Bucks CC being chased regarding white lining in Dunstable Road/Nelson Road</p> <p>Dagnall Clerk requested to enquire of Bucks CC the position regarding the proposed roadside fence guards to help facilitate the opening of the Gaddesden Walk.</p>	

Dagnall	Council agreed to advertise to fill the vacancy of a Dagnall Councillor	
Dagnall	Dunstable Road traffic survey still awaited re possible school crossing patrol.	
Northall	Clerk to report damage to the 40mph sign as you enter the village from Leighton Buzzard	
<b>Luton Airport</b>	No further information available	
<b>Traffic Calming</b>	Results of speed survey in Dunstable Road, Dagnall should be available shortly.  Results of the second BCC speed control assessment carried out along A4146 Travellers Rest to Edlesborough road received and discussed. It was agreed that the Clerk should write to BCC and ask if BCC felt that the results should now allow it to introduce a reduced speed limit of 50mph.	BH/Clerk June Clerk
<b>Correspondence</b>	Dealt with under Agenda headings or emailed to Councillors	Clerk
Items for Agenda 20 <sup>th</sup> June 2013	Installation of new play equipment Traffic Calming	
	The meeting closed at 10.55pm	