

Edlesborough Parish Council

Minutes of Meeting held on Thursday 17th October 2013 at Edlesborough Memorial Hall 7.30pm

AGENDA ITEM		ACTION BY WHOM & WHEN
Open Forum	The Chairman welcomed parishioners, no questions were raised.	
The Chairman formally opened the Parish Council meeting at 7.35pm		
Present:	Cllr Cabbage (Chairman), Cllr Wilkinson; Cllr Williams, Cllr Holt, Cllr Nevard, Cllr Mrs Prys-Jones, Clerk – Lin Sargeant, Assistant Clerk/Manager – Penny Pataky; District Cllr Chris Poll and 2 parishioners	
Apologies:	Cllr Wilson, Cllr Mrs Prys-Jones	
Declarations of Interest	None declared	
Minutes of previous Meetings	The minutes of the Parish Council meeting held on 19 th September were approved and signed by the Chairman.	Clerk/KJC
Matters Arising	Cllr Nevard raised the subject of trying to alter the parking arrangements at the top of Edlesborough High Street. It had been established that the LAF had no funding available but this matter would be kept on the Agenda for future discussion.	November
Resignation	Cllr Mrs Julie Ratherham has tendered her resignation from the Parish Council. A letter would be sent thanking her for her service to the Parish Council over 14 years. Council agreed to amend the proposed advertisement for Councillors and to request that this be put into Focus as a full page advert in the December issue. It would also be placed on all the Parish notice boards and on the website.	November
Election of Vice-Chairman	Cllr Alan Williams offered to become Vice-Chairman. This offer was unanimously agreed. The Chairman said that he would look forward to working closely with Cllr Williams over the coming months with the prospect that Cllr Williams would then be elected as the new Chairman in May 2014.	
Parish Amenities	The Clerk and the Assistant Clerk had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters. The following points were discussed:	
Memorial Hall	KJF Performing Arts will be extending their booking by an extra hour on a Thursday evening with the exception of the third Thursday of each month.	Manager/ November

	<p>The councillors discussed the PRS & PPL Music Licences. Clarification of the rules and further analysis of bookings will be circulated to all councillors.</p> <p>Manager to investigate the differences between PRS' definition of a class and session</p>	
The Green	<p>A quote is requested for repairs to the broken seat by the Tennis courts. ECC are prepared to pay for the staining of the seat. Parish Council will pay for the repairs.</p> <p>Approval was given for the replacement dog bin to be purchased direct from Wybone.</p>	<p>November November</p>
Playground	<p>Installation of the new play equipment is now complete. the second gate leaf will be completed imminently, and the 2 new seats will be installed within the next 2 weeks.</p> <p>Council gave authority for a new seat to be placed on one of the existing swings but further information would be sought from Wickstead regarding repair work required to the roundabout.</p>	<p>Manager November</p>
Allotments	<p>Apart from 3 all allotments rents have been received. There are currently 1 plot available at Northall, 2 plots on The Green and 4 plots at Cow Lane.</p> <p>Requests have been made by tenants for un-let plots to be covered with weed matting and tenants on The Green have requested that hose pipes be used. The Council pointed out that for many years the allotment rent income had always been below the expenses incurred by the Parish Council for water, hedge cutting and miscellaneous expenses for work which had been carried out and it was not until this year that a 'break even' budget had been possible. Council recommended that each allotment fund any additional expense which would then be split between the tenants. The wardens would be asked for their views, before making any final decision.</p> <p>To overcome the problem of tenants taking on allotments and then not cultivating them it was suggested that a deposit be taken at the time of taking on an allotment which would be lost if the allotment was not properly looked after and their tenancy agreement cancelled.</p> <p>Anglian Water have instructed that non-return check valves be fitted onto the taps at Cow Lane, and a quotation will be requested for this work to be carried out prior to their 5th December dead line.</p>	<p>JW/Assistant Clerk November</p>
Cemetery/ Churchyard	<p>No action will be taken regarding the signs adjacent to the bridleway.</p> <p>After work has been carried out to tidy up the area adjacent to the turning circle Council will decide how best to cordon off part of the turning circle to prevent vehicles from venturing into the actual Cemetery.</p> <p>The Council's Handyman to be advised of the scrub clearance work being undertaken by EDaN's Friends of the Church Team and the arrangements for moving the cuttings to the proposed enclosure area for future burning.</p>	<p>Assistant Clerk November</p> <p>Cllr Williams</p>
Street Lighting	<p>Contractors have been asked to repair 2 lights now malfunctioning</p>	<p>November</p>
Litter Bins	<p>An additional litter bin has been installed in the extension to the play area.</p>	<p>Manager November</p>
Bus Shelters	<p>One quote has been received for the repairs to the bus shelter.</p> <p>The owners of the property whose wall borders the bus shelter will be approached to discuss the problems.</p> <p>Councillors were provided with information about a modern plastic/metal shelter.</p>	<p>KC/Manager November</p>
<u>ALL OTHER MATTERS</u> (Report provided by Mrs Lin Sargeant Clerk		

<p>Finance</p> <p>Purchase of Projector</p>	<p>Accounts for the month ended 30th September were presented and approved. The Annual Return has been approved by the Audit Commission's Auditor, and appropriate inspection notices placed on the Notice Boards.</p> <p>Council to prepare a Financial Regulations document, based on a NALC Model.</p> <p>This item to remain on the Agenda</p>	<p>Clerk November</p> <p>Clerk/KJC/CN November</p> <p>November</p>																		
<p>Authorisation of cheques (Sept. inc. VAT)</p>	<p>The following cheques had been authorised for payment:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Administration & Office expenses:</td> <td style="text-align: right;">123.95</td> </tr> <tr> <td>Memorial Hall/Pavilion expenses</td> <td style="text-align: right;">245.00</td> </tr> <tr> <td>Salaries (inc. PAYE/NIC)</td> <td style="text-align: right;">1,187.50</td> </tr> <tr> <td>Grass Cutting – Dagnall & Edlesborough</td> <td style="text-align: right;">715.39</td> </tr> <tr> <td>EDaN – purchase of bulbs</td> <td style="text-align: right;">312.00</td> </tr> <tr> <td>Insurance</td> <td style="text-align: right;">2,629.99</td> </tr> <tr> <td>External Audit fees</td> <td style="text-align: right;">360.00</td> </tr> <tr> <td>Children's Play area</td> <td style="text-align: right;"><u>13.30</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£5,587.13</td> </tr> </table>	Administration & Office expenses:	123.95	Memorial Hall/Pavilion expenses	245.00	Salaries (inc. PAYE/NIC)	1,187.50	Grass Cutting – Dagnall & Edlesborough	715.39	EDaN – purchase of bulbs	312.00	Insurance	2,629.99	External Audit fees	360.00	Children's Play area	<u>13.30</u>		£5,587.13	<p>Clerk November</p>
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<p>District Councillor's Report</p>	<p><u>Boundary Review</u> No changes made, Edlesborough will remain with Ivinghoe Aston</p> <p><u>Electoral Register</u> Residents are reminded to Register and return the Electoral forms recently sent to each household. Edlesborough has fared better than most parishes in the past for having submitted forms.</p>	<p>November</p>																		

<p>Planning</p>	<p>The following applications had been received, were discussed by the meeting and the following responses were agreed to be submitted to AVDC</p>				<p>Full Council/Clerk November</p>
	<p>13/02413/ALB 5th September 2013</p>	<p>Ivanhoe 7 Eaton Bray Road Northall</p>	<p>Erection of single storey front extension to attached garage and two new bay windows and linking roof to form central porch and new roof over existing house</p>	<p>No Objections</p>	
	<p>13/02548/APP 16th September 2013</p>	<p>Ashridge Leighton Road Northall</p>	<p>Demolition of existing garage and erection of two storey side extension</p>	<p>No Objections</p>	
	<p>13/02659/APP 23rd September 2013</p>	<p>14 St. Marys Glebe Edlesborough</p>	<p>Part one storey/part two storey rear extension</p>	<p>No Objections</p>	

	13/02729/APP 4th October 2013	Land at Dagnall Farm Main Road North Dagnall	Installation of a total of 200 photovoltaic ground mounted Solar Panels	No Objections		
The following decisions had been received from AVDC						
	13/02043/ALB 29th July 2013	38 Main Road South Dagnall	Replacement of plastic rain goods at rear of house with cast iron painted black; replace cellar door; replace/repair downstairs bathroom window and dormer windows/frame	No Objections	Permitted	
Vale of Aylesbury Plan Local Development Order	Examination dates are 12 th /13 th December. The Parish allocation is 30 houses in total, 10 in each village.					
	Nothing further to report					
Affordable Housing	Nothing further to report					
EDaN Report	<p>The EDaN team has not met for some time. The next meeting is next Tuesday at Dagnall Church Hall.</p> <p>Beautification Team update Dagnall roundabout planter enlargement is delayed due to shortage of skilled resources. New sponsors being sought for some existing planters. Please contact Christine Yates on 01525 220739 if you are interested in becoming a sponsor whether as an individual or a business. The team are pursuing the proposal to put a Best Kept Village sign on the planter on The Green. Bulb planting was due to begin last Saturday using Community Service people but was cancelled based on a bad weather forecast. The day turned out to be beautiful!</p> <p>The proposal regarding the Car Boot Sale next May Day Bank Holiday that was due to be submitted is withdrawn. Contacts between Christine Yates, Kevin Cabbage and Penny Pataky have confirmed the new arrangement to use the adult football pitch for the boots, the junior pitches for visitors and the refreshments will be relocated near the Pavilion.</p> <p>Transportation Kathy Bovington, Rosemary Holt and Viv Hill from the EDaN Community Car Scheme participated in a publicity event at Stoke Mandeville to make visitors and patients aware of the options to get transport to and from the hospital. The event run by Community Impact Bucks involved people from different transport options to publicise AVDC's Community Transport Hub. If you are interested in becoming a scheme driver for our parish or want to use the service please contact Peter Williams on 01442 842506. A Video has been produced by Community Impact Bucks and £100 donated to the Community Car Scheme for the work carried out at Stoke Mandeville.</p> <p>Traffic Management</p>					

	<p>Dave Gravestock attended the LAF Speeding sub-group meeting last week. A proposal was tabled by him for some of the remaining LAF funds allocated to group to be used to purchase a Sentinel system for sharing amongst the parishes of our LAF. This was rejected. Follow-up discussions to take place. In the meantime the EDaN Traffic Management is focusing on the Dagnall school area. Parents will be asked to help to use our Speedwatch system to keep traffic speeds down. The team also want to collect data to demonstrate that a 20mph limit would be more appropriate. The team feel that the more subtle barriers in place on the A4146 the less HGVs will use it as a 'rat-run' instead of the A5 or the M1.</p> <p>Cycleways, Footpaths and Pavements. No further progress to report yet.</p> <p>Friends Of The Church On The Hill, Edlesborough A Harvest Festival service took place on Saturday 29th September with cream teas supplied by the Friends before the service. Two new sub teams have been established to progress key objectives. A Floodlighting Team is working through the long list of requirements from The CCT to get approval for the project to go ahead. Another sub-group is working on the 10 year plan requested by the CCT to embrace all the projects and activities of The CCT and the Friends concerning St Mary's Edlesborough. A cleaning workshop including 12 Friends took place on Saturday 11th October led by Gabriella Misuriello, Conservation Projects Manager at The Churches Conservation Trust. Later that day a team of Friends began the big project to clear the scrub from the Churchyard and to open up pathways that have become overgrown. Longer term the team hope to open up the vistas to and from the Church by trimming and/or removing some of the naturalised trees that have grown unchecked for the past 100+ years and now 'cloak' the church preventing its full majesty being seen from the locality.</p> <p>A suggestion had been made that a Social Evening should be held with all EDaN Team Members and the Parish Council and this would try to be arranged prior to Christmas.</p>	Clerk & Cllr Williams
<p>The Villages Edlesborough</p> <p>Edlesborough</p> <p>Edlesborough</p> <p>Edlesborough</p> <p>Edlesborough</p>	<p>Clerk continues to contact Bucks CC for a response regarding additional white lining in Edlesborough and Dagnall</p> <p>Funding to improve the parking in the High Street would remain on the Agenda</p> <p>Edlesborough School has approached the Parish Council for help with funding for a School Crossing Patrol. It was felt that the bulk of funding should come from the parents and PTA committee. However, the Parish Council would consider a contribution of up to £500 towards the set up costs.</p> <p>A further application has been submitted by Rothschild Pharmacy Ltd to provide pharmaceutical services from Little Rothschild House Surgery in Pitstone. The Council will consult with Edlesborough Surgery and submit a response if considered necessary</p> <p>The service for Remembrance Sunday will take place at the War Memorial in Edlesborough this year. Council approved the purchase of 2 'No Parking' signs to be positioned on the corner of Pebblemoor and the High Street. Council also agreed that a donation be added to the cost of the poppy wreath.</p>	<p>Clerk November</p> <p>Clerk November</p> <p>Clerk November</p> <p>JW/Clerk/ Council</p> <p>Clerk</p>

Dagnall	Having received no further information from Bucks CC regarding the installation of railings at the end of Gaddesden Walk Council would approach County Councillor Avril Davies to assist with this request.	Clerk November
Dagnall	Cllr Holt asked Council the cost of having an additional streetlight installed on Main Road North and was informed that this would be in the region of £2,000/£2,500.	
Correspondence	Councillors sent e-mails of day to day matters relating to Bucks CC, AVDC and other enquiries.	
Items for Agenda 17th October 2013	PRS/PPL Music Licence fees	
	The meeting closed at 10.40pm	