

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Wednesday 7th July 2010 at 7.30pm at the Memorial Hall

Item	Content/Decision	Next Review Date
<u>Present</u>	Mr. Wilkinson, Mr. Brown, Mr. Cabbage, Mr. Williams, Mrs. Prys-Jones, Clerk - Lin Sargeant	.
<u>Apologies</u>	Mrs. Thompson (due to illness)	.
<u>Declaration of interest</u>	None declared at the commencement of the meeting	.
<u>Minutes of previous Meeting held on 2nd June 2010</u>	Following slight amendments to the Memorial Hall Booking users, Memorial Hall/Pavilion Car Parks and Memorial Hall Car Park Extension the Minutes were signed by the Chairman	.
<u>Matters Arising</u>	Mr. Williams raised the question of hedge cutting and as this was already on the Agenda it would be discussed when the Agenda item arose.	.
<u>Fixed Assets (Land etc. interests)</u>	Clerk will have complete register available for the September meeting	Sept 2010
<u>Memorial Hall/Pavilion Cleaner</u>	Lesley Riley had given notice of her resignation. The Clerk had spoken to Yvonne Howard who agreed to take on the position commencing on 26 th July 2010 to which the GPC gave their approval.	Sept 2010
<u>Edlesborough Memorial Hall</u>	.	.
<u>Clerk's Report</u>	Hall users to be reminded about switching off all lights before leaving the Hall and not to put sellotape, blue-tac or drawing pins in the walls once the re-decoration has taken place. GPC agreed to an additional clause being added to the Hiring Conditions referring to items not being put on the walls. A request had been made to use the large ladder for putting up decorations, Clerk to check with hirer regarding insurance.	Sept 2010
<u>Memorial Hall Internal Decoration</u>	This will take place at the end of July beginning of August	Sept 2010
<u>Memorial Hall Boilers</u>	The new boilers will be fitted during August 2010	Sept 2010

<u>Memorial Hall/Pavilion Car Parks</u>	Mr. Wilkinson and Mr. Brown had met an electrical contractor to discuss the installation of CCTV cameras particularly at the Pavilion Car Park. A quotation will be forthcoming.	Sept 2010
<u>Memorial Hall Car Park Extension</u>	A site meeting still to be arranged between Messrs Cabbage, Wilkinson, Brown and Williams	Sept 2010
<u>Under 5's</u>	Council had been informed that Under 5's would be increasing their hours and providing lunch sessions. It was agreed by the GPC that the currently hourly rate would take effect from the beginning of the sessions to the end of the sessions provided that the key is collected no earlier than 30 minutes before the scheduled start of the session and returned no later than 30 minutes after the scheduled end of the session. An earlier key collection or a later return will be regarded as an extension of the session period and charged accordingly. GPC to review Memorial Hall Hiring charges in May 2011.	Sept 2010/ May Agenda 2011
<u>Liaison with Edlesborough School</u>	As a new Head Teacher had been appointed it was felt appropriate for the Parish Council to make contact with her particularly with regard to the Safer Routes to School projects and parking problems encountered in the High Street. Clerk to write inviting her to attend one of the GPC or Parish Council meetings or Mrs. Prys-Jones would be prepared to liaise with her.	Sept 2010
<u>Edlesborough Green (including play equipment, car parks, Sports activities etc.</u>	.	.
<u>Clerk's Report</u>	94FC had held a Charity Football match during June.	.
<u>Grass Cutting/seeding/spraying</u>	Grass cutting had been carried out prior to the Carnival and seeding will take place at an appropriate time.	Sept 2010
<u>Kissing Gate</u>	It was agreed not to install a replacement to the existing Kissing Gate but to carry out work to straighten out the existing gate.	Sept 2010
<u>Litter Bins</u>	Mr. Wilkinson produced a plan of the Green indicating positions of existing litter and dog bins. GPC agreed to dispose of 6 existing yellow bins which would be replaced with 5 new larger bins to be placed in similar positions on the verges outside the Green in order that they would be emptied by AVDC. A green bin has already been installed adjacent to the allotments. One of the redundant yellow bins to be placed in the Pavilion Car Park to supplement the existing one. It was recommended that the Hall, Green & Pavilion Manager should be responsible for emptying the play area yellow bin and the Hall & Pavilion Cleaner to empty the yellow bins situated in the Pavilion Car Park and adjacent to the Tennis Court. The cost of purchasing new bins to be ratified by the Parish Council.	Sept 2010
<u>Additional Seats in front of Pavilion</u>	In an attempt to prevent the continual kicking of footballs against the Pavilion GPC recommended the purchase of 2 further seats to be placed in front of the Pavilion, the cost of same to be ratified and approved by full Council.	Sept 2010
<u>RoSPA reports</u>	The annual inspection of all play areas in the Parish had taken place and copies given to both Northall and Dagnall play area committees. The Hall, green & Pavilion Manager to be responsible for reading the report	Sept 2010

and recommending what remedial work, if any, is required regarding the play equipment on the Green, Edlesborough.

<u>Hedges</u>	Mr. Williams produced photographs of various hedges and branches that were overhanging the pavement. Clerk confirmed that The Pastures and Green hedge cutting was being carried out this week and would write to property owners regarding cutting back of overgrowth.	Sept 2010
<u>Edlesborough Green Pavilion</u>		
<u>Clerk's Report</u>	Guttering currently being replaced and to be boxed in to prevent continual damage. Clerk to enquire as to who is responsible for leaving lights on and the door unlocked at night. The Clerk to write to the designated key holders to advise them that if the problem continues, the Parish Council will be obliged to restrict the number of key holders and make the remaining ones more responsible for the security of the building.	Sept 2010
<u>Beautifying Pavilion</u>	Poor response from questionnaires handed out at the Carnival.	Sept 2010
<u>Edlesborough ,Dagnall & Northall Allotments</u>	.	
<u>Clerk's Report</u>	The 2 allotments set aside at Cow Lane for the growing of mangles are now to be re-let.	Sept 2010
<u>Edlesborough Cemetery/Churchyard</u>		
<u>Clerk's Report</u>	Almost all excess planting and pots have been removed from the Cremated Remains area. A request for the donation of a seat to be positioned along the hedge adjacent to Mr. Pratt's field was approved by GPC subject to agreement of the proposed design. It was agreed that as the Cemetery was a Lawn Cemetery a further tree could not be planted but the Clerk would check the suitability of the areas not consecrated. It was also suggested that the Green might be a suitable location for a commemorative tree.	Sept 2010
<u>Cemetery Access/Bridleway gate</u>	A revised quotation had been received for a single Gallows gate complete with slide locking bar system with anti-tamper cover plate. Cost to be ratified by Parish Council. A separate 'No parking' or similar notice to be attached to the gate as soon as gate is installed.	Sept 2010
<u>Edlesborough, Dagnall & Northall Street Lighting</u>	.	.
<u>Clerk's Report</u>	Clerk has received an Incident number for the damage to Dagnall streetlight and to initially make enquiries as to whether this streetlight warrants replacing or not prior to further discussing quotations. Other lights reported malfunctioning will be dealt with during the next two weeks.	Sept 2010
<u>Highways/by-ways/footpaths</u>	Work still to be carried out on clearing the pavements at Northall and towards Edlesborough	Sept 2010
<u>AVDC & BCC responsibilities</u>	.	.

The meeting closed at 10.20pm

**Next Meeting: WEDNESDAY 1st SEPTEMBER 2010 at Edlesborough Memorial Hall commencing
7.30pm**