

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Wednesday 6th October 2010 at 7.30pm at the Memorial Hall

| Item | Content/Decision | Next Review Date |
|---|---|-------------------------|
| <u>Present</u> | Mr. Wilkinson, Mr. Cabbage, Mr. Williams, Mrs Prys-Jones, Clerk - Lin Sargeant | . |
| <u>Apologies/Resignation</u> | Mrs. Thompson (due to illness). Mr. Wilkinson, as Chairman, informed the meeting that Mr. Brown had tendered his resignation from the GPC Committee | . |
| <u>Declaration of interest</u> | None declared | . |
| <u>Minutes of previous Meeting held on 1st September 2010</u> | Minutes were signed as a correct record. | . |
| <u>Matters Arising</u> | Referred to under Agenda headings. | . |
| <u>Edlesborough Memorial Hall</u> | No outstanding problems | Nov 2010 |
| <u>Memorial Hall Boilers</u> | Manager has received guidance on operating instructions | . |
| <u>Memorial Hall/Pavilion Car Parks</u> | Due to absence of not receiving requested quotation a further Company would be requested to meet on site to provide a quotation regarding CCTV cameras | Nov 2010 |
| <u>Memorial Hall Car Park Extension</u> | | Nov 2010 |
| <u>Clerk's Report</u> | <p>A site meeting had been held to discuss improvements to the existing car park to include 2 disabled car parking spaces, marking out of other allocated spaces, forming a pedestrian access through the existing hedge and repairs to damaged car park surface. It was also recommended that the existing hedge fronting Pebblemoor be reduced in width by 4ft and Clerk would obtain a separate quotation for this work. Discussion also took place regarding the formation of an extended car park thereby doubling the size of the existing.</p> <p>A quotation regarding the improvements to the existing car part had been received and was considered by the Committee who requested the Clerk to verify one or two alternatives to that which had been quoted for. The Committee then recommended that the first priority would be to cut back the hedge then to create the 2 disabled parking spaces and repair the damaged surface, followed by the remainder of the marking out</p> | Nov 2010 |

of other spaces to the existing car park, and thirdly to discuss ways of being able to fund the car park extension through the Precept.

Utility Bills

Clerk's Report

Clerk has arranged for an annual Contract with E-On for electricity used at the Pavilion. Anglian Water have issued up to date Invoices for water consumption for the Memorial Hall, Pavilion and allotments at Cow Lane, The Green and Northall to clear outstanding debits and credits following which regular bills will be issued on exact water consumption rather than the Council paying by direct debit.

Nov 2010

The Council had contacted Anglian Water on the subject of sewerage in the village of Edlesborough and the Clerk was authorised to arrange a site meeting with a representative of Anglian Water to explain the sections of the main sewers in order that the Council has a proper understanding of the main sewerage system that serves the village..

Edlesborough Green (including play equipment, car parks, Sports activities etc.

Clerk's Report

It was recommended that the Parish Council proceed with the process of de-registering the Common Land section of the Green and to re-register as Village Green to conform with the remaining part of the Green. The necessary application will be completed and sent on.

Nov 2010

The 2 new seats have been received and will be installed in front of the Pavilion shortly.

Hedge cutting

Following letters sent to residents in The Pastures regarding reducing the height of the hedge which abuts the Green, the majority agreed to a reduction down to a height of 8ft. Clerk to inform residents of the decision and to obtain a quotation for the work to be carried out

Nov 2010

Kissing Gate

A further quotation is to be obtained before work is carried out

Nov 2010

Litter Bins

AVDC are now emptying the new litter bins installed outside the perimeter of the Green and Volunteers continuing to litter pick and empty the existing yellow bins on the Green. Clerk authorised to contact the Tennis Club and EB Lions requesting that they take rubbish away. A salt bin situated in Studham Lane, Dagnall had been stolen and would be replaced by Bucks CC

Nov 2010

Edlesborough Cricket Club

Cricket Club to be requested to remove the roller situated on the Green

Nov 2010

Edlesborough Green Pavilion

Councillors to meet on site to discuss ways of preventing continual damage to guttering, roof tiles etc.

Nov 2010

Beautifying Pavilion

Further ideas were discussed.

Nov 2010

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| <u>Insurance valuations</u> | Clerk had been authorised to approach a Valuer to obtain current insurance values for the Memorial Hall and Pavilion and was awaiting a response. | Nov 2010 |
| <u>Edlesborough ,Dagnall & Northall Allotments</u> | . | . |
| <u>Clerk's Report</u> | The matter of a 'one-off' payment of rent for Northall allotments is currently being investigated. Allotment rents will be collected weekend 9 th /10 th October. Clerk to check as to whether the Walnut Tree on the Green allotments is covered by a TPO. | Nov 2010 |
| <u>Trees on the Green</u> | To prevent further damage to the trees on the Green clerk was requested to obtain quotation for removal of Ivy growth. | Nov 2010 |
| <u>Edlesborough Cemetery/Churchyard</u> | . | . |
| <u>Clerk's Report</u> | 1 burial and 1 memorial stone application | Nov 2010 |
| <u>Cemetery Access/Bridleway gate</u> | | |
| <u>Clerk's Report</u> | It had been confirmed that the quotation for replacing the gate did include for an open locking system. Clerk awaiting drawing and dimensions so that a 'No Parking' sign can be attached. Churches Conservation Trust and AVDC Planning Officer had no objection to a further sign being placed in front of the Church wall | Nov 2010 |
| <u>Edlesborough, Dagnall & Northall Street Lighting</u> | . | . |
| <u>Clerk's Report</u> | 2 lights on the Leighton Road, Northall awaiting repair, delay due to requirement of traffic safety precautions being put in place. | Nov 2010 |
| <u>Dagnall Street light</u> | Clerk had obtained an alternative quotation for reinstatement of the light on Main Road South but GPC would wait until Tesco's insurance company had responded before taking further action. | |
| <u>Highways/by-ways/footpaths</u> | Questions to be taken to the Local Area Forum meeting regarding problems with drainage at Northall | Nov 2010 |
| <u>Rights of Way maps</u> | Clerk currently awaiting delivery of new maps | Nov 2010 |
| <u>AVDC & BCC responsibilities</u> | . | . |
| <u>Clerk's Report</u> | A single dropped kerb has been installed in Taskers Row and Bucks CC informed of numerous potholes. | Nov 2010 |
| . | | |

The meeting closed at 10.15pm.

Dates for January/February 2011 meetings

General Purpose Committee members to agree on change of dates for the meetings due to absence of Chairman. Suggested date for January meeting to be: Thursday 13th January 2011 and to cancel the February 2011 meeting due to various absentees.

Nov 2010

Next Meeting: WEDNESDAY 3rd NOVEMBER 2010

at Edlesborough Memorial Hall commencing 7.30pm