

Edlesborough Parish Council

Minutes of the General Purposes Committee Meeting

Held on Thursday 8th January 2009 at 7.30pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
Present	Mr. Brown (Chairman) Mr. Cabbage, Mr. Williams, Mr. Wilkinson, Mrs. Prys-Jones, Clerk - Lin Sargeant,	
Apologies	Mrs. Thompson,	
Declarations of Interest	None declared at commencement of meeting	
Minutes of Previous Meeting Held on 4th December 2008	Signed by the Chairman as a true record	
Edlesborough Memorial Hall		
Clerk's Report	Bulbs replaced in Exit sign. Boiler to be serviced week commencing 12 th January	
Fire Risk Assessments for Memorial Hall and Pavilion	<p>The Chairman went through in detail the recent Fire Risk Assessment reports and recommendations prepared by the Manager, and combined with a preliminary exercise done by the Chairman and Mr. Parker last year. Committee agreed to adopt new Fire Notices which would be A3 size, laminated and placed on a separate notice board within the Hall and also put in the Pavilion. Changes were made to the standard Terms and Conditions of Hire to reflect the risks identified in the risk assessment, requesting that, the necessary steps are carried out in the event of fire. A copy of the adopted notice would be attached to Booking forms for the Memorial Hall and copies sent to groups using the Pavilion. Additional smoke alarms would be fitted in both the Memorial Hall and Pavilion. Manager to check that Fire Exit signs are lit and to ensure all current signage is correct. The clerk will write to Clubs again regarding the arson risk if pavilion doors are left unlocked, as happened again recently.</p> <p>The Committee wished to place on record it's thanks to the Manager for having written up the Risk Assessments which are available for inspection.</p>	Feb 09
Gas	No further increases	
Memorial Hall Car Park	A further wooden bollard has been damaged and would be reported to Thames Valley Police	Feb 09
Edlesborough Green (including play equipment, car parks, Sports activities etc.		
Clerk's Report	Further details requested from FOES regarding proposed sponsored walk.	Feb 09
Registration of The Green	The area of the Green between the pavilion and Peblemoor is now registered and original deeds returned to the Clerk. Enquiries being made regarding the Common Land Registration of the remainder of The Green	Feb 09
Kick Wall	This item to remain on the Agenda for future discussion	Feb 09
Hedge Cutting	Quotations received, discussed and Clerk to accept	
Edlesborough Green Pavilion		
Clerk's Report		
Canopy Roof/Pavilion Extension	Still waiting for Cricket Club to come back with dates to hold a meeting to discuss this proposed project.	Feb 09
EB Lions/Key	EB Lions will use the 'spare' key	
Edlesborough, Dagnall & Northall Allotments		
Clerk's Report	One half plot has been re-let at Northall	
Northall Allotments - Ditch	Ascertained that the River Ouzel Drainage Board payment is for Edlesborough and not Northall. It was still unknown as to who actually owns the ditch and Committee would refer this to the EPC meeting to be discussed under 'Fixed Assets'	Feb 09
Edlesborough, Dagnall & Northall Street Lighting		
Clerk's Report	One or two of the streetlights have been reported and will be attended to next week. The sensor light attached to the Tennis Courts to be checked as it appears not to be on constantly.	Feb 09
Highways/byways/footpaths		
Clerk's Report	Dates given to hold a meeting to discuss Footpath 3 – Clerk to arrange.	Feb 09

<u>AVDC & BCC responsibilities</u>		
	E-mails received regarding problems with drainage in Slicketts Lane, Bucks CC have inspected and will be carrying out further works Clerk to enquire of Bucks Transport as to whether the 61 Bus could continue to Edlesborough rather than terminate at Ivinghoe	Feb 09
<u>Edlesborough Chuchyard/Cemetery</u>		
Clerk's Report	1 Burial and 1 application for a Memorial received.	
<u>Cemetery Access</u>	Specification to go out to Contractors requesting tenders.	Feb 09
	The meeting closed at 9.52pm	
	Next Meeting: <u>THURSDAY 5th February 2009</u> at Edlesborough Memorial Hall commencing at 7.30pm	