

# Edlesborough Parish Council

## Minutes of the Ordinary Meeting

20<sup>th</sup> July 2006

Minutes of the Ordinary meeting of the Edlesborough Parish Council held on Thursday 20<sup>th</sup> July at 7.30pm at the Edlesborough Memorial Hall

### **Present**

Chairman, Mrs Thompson, Cllr Wilkinson, Cllr Mrs. Ratheram, Cllr Munday, Cllr Mrs. Coppen, Cllr Conacher, Lin Sargeant Clerk, District Councillor Mrs. Pauline Hannelly

**Apologies** – Cllr Cabbage, Cllr Brown, Cllr Mrs. Prys-Jones, County Councillor Avril Davies, PC Robert Barker

**Declaration of Interest from Councillors** - Cllr Mrs. Thompson regarding Dagnall Village Hall

### **Minutes of Previous Meeting**

The Minutes were signed as a correct record

### **Matters Arising from the previous Minutes**

None other than under Agenda headings

### **Traffic Calming – Roundels & Yellow Backed Signs**

It was proposed by Cllr Wilkinson and seconded by Cllr. Munday and carried by the meeting that the Clerk proceeds to place the order as agreed for roundels and yellow backed signs for the villages to include 2 additional yellow backed signs and repeater signs up the hill at Church End, Edlesborough

Cllr Wilkinson had attended a meeting regarding Street Lighting and Speed Limits to clarify the situation between street lamps that are the responsibility of BCC and those that the responsibility of the PC. If a road has street lamps placed not more than 200yds apart then a 30mph limit automatically applies and 30mph repeater signs are not permitted. If the street lamps are more than 200yds apart, a Traffic Regulation Order is necessary to enforce a speed limit and repeater signs are required. As it is not evident to some drivers (especially in daylight) that a 30mph limit applies in Edlesborough High Street the PC would like to modify the lighting system so that it is no longer a qualifying system, thus permitting 30mph repeater signs (and road roundels) to remind drivers of the limit. The PC recognises the need to work with Bucks CC to ensure that the legality of the existing 30mph speed limit is not compromised. Bucks CC have identified that a Traffic Regulation Order is already in place for Edlesborough High Street but it is unclear as to whether the current speed limit is enforced by that order or if it is as a result of a qualifying lighting system. Bucks CC have agreed to survey the existing lighting to establish the precise spacing prior to the Area 13 Speed Limit Review and will convey their findings to the Parish Council.

### **Finance Reports:**

Financial reports to 30<sup>th</sup> June 2006 were produced to the meeting and agreed.

### **Authorisation of cheques (July 2006)**

The following list of cheques were authorised for payment:

Administration & Office expenses, including telephone 57.99

Memorial Hall/Pavilion expenses inc. electricity 507.97

Salaries (including PAYE/NIC) 1,383.32

Grass Cutting 1,266.89

Misc. maintenance for Cemetery, The Green, War Memorial,

Repairs to Notice Boards, stopcock on The Green, play areas 508.76

Painting Pavilion shutters, doors inc. ante vandal painting 867.73

Obtaining spare tiles for Pavilion roof, guttering repairs etc. 15.41

Tree Pruning for Carnival 235.00

Hedge cutting 1,827.41

Subscription CPRE ` 26.00

Prizes for Edlesborough Carnival & Dagnall Under 5's donation 45.00

Cemetery expense 5.98

The Green expense – key cutting 8.50

Memorial Hall/Pavilion Insurance (replacement cheque) 2,347.15

**Total £9,103.11**

### **Audit**

The Clerk reported that all papers had been returned by the Internal Auditor who has approved the Annual Return for the year ended 31<sup>st</sup> March 2006 and with Parish Council's approval the Annual Return was signed by the Chairman and Clerk prior to submission to the External Auditors.

### **Planning**

The following applications had been received, permitted or refused as at 20.7.06

06/01586/APP 19th June 2006	37 Pebblemoor Edlesborough	Single storey rear extension and front porch	No Objections	
06/01657/ALB 26th June 2006	3 Brook Street Edlesborough	Demolition of existing conservatory and erection of replacement hardwood conservatory	No Objections	
06/01658/APP 26th June 2006	3 Brook Street Edlesborough	Erection of replacement conservatory	No Objections	
06/01193/APP	32 Main Road South Dagnall	Single storey front and side extensions	No Objection providing the enlarged property complies with AVDC's off street parking standards.	Permitted
06/01272/APP 16th May 2006	19 Leighton Road Edlesborough	First floor side extension	No Objections	Permitted
06/01056/APP 21st April 2006	14 Jacksons Close Edlesborough	Rear Conservatory (Retrospective)	No Objections	Permitted
06/00987/APP 12th April 2006	Dagnall Farm, Main Road North, Dagnall	Erection of three terraced dwellings with associated parking	No Objection with no additional comments.	Refused

### **Planning Issues**

**Dagnall S106** – No further information.

### **Beacon View, Northall**

AVDC response that balance of S106 Agreement money not spent on replacement windows to Village Hall must be returned to AVDC or permission sought from Developer to agree to a variation for the balance to be used towards playground facilities at Northall Village Hall. Clerk authorised to write to developer.

### **Knolls View, Northall**

AVDC verbal response stated that they were not disposed to sell off the recreational area as it could become a valuable asset at some time in the future. Clerk to write stating the S106 Agreement states that land should be for recreational facilities for the village but position would not allow for safety it being adjacent to the A4146.

### **Correspondence received**

Letters had been received from Mrs. S. Parker requesting that she be relieved of being the Licensee for the Memorial Hall Premises Licence together with being the Parish Council's Health & Safety Representative. The Chairman wished to thank Mrs. Parker for having carried out these duties over many years. Cllr. Brown had spoken to the Chairman and agreed to take on the responsibility of Licensee for the Memorial Hall. It had been confirmed by the Health & Safety department of AVDC that provided regular tests and day to day reporting of any possible health and safety risks were carried out it was not essential to appoint a separate Health & Safety Officer. Mrs. Parker will be asked to continue to report to the Clerk if any health and safety hazard is apparent.

### **Additional Correspondence**

Dagnall Under 5's letter thanking the Parish Council for the recent donation which had been spent towards the hire of a bouncy castle for their end of term party.

Adopted Buckinghamshire Minerals & Waste Local Plan received.

Bucks CC requesting facilities for Rights of Way Team and Use of Offenders for Works on Public Rights of Way. The Parish Council agreed to make the Pavilion available as it had been confirmed that all operatives would be supervised.

Further quotation received for replacement of Memorial Hall floor and an additional quotation to follow shortly.

Letter sent to Bucks CC requesting certain kerbs to be 'dropped' to allow wheelchair access onto and off pavements.

Aylesbury Vale Local Development Framework – Core Strategy Consultation Booklet received.

Dates of AVDC meetings

Volunteer of the Year Awards 2006 – notices placed on Notice Boards.

Report on Towns Lands & Nurses Charities. Details to be placed in Focus Magazine

Letter of thanks regarding the Parish Council's help regarding the Car Wash franchise at Pine Trees Garage

AVDC Gambling Act 2005 – Licensing Policy Statement

Bucks CC regarding diversion of Footpath No. 18 – Parish Council agreed to the diversion.

Notice of meeting with Bucks CC Highways to discuss outstanding matters etc. Councillors and Clerk will be attending.

E-mail regarding the setting up of a Neighbourhood Watch scheme in St. Mary's Glebe

BCTV – Tree Warden Scheme – details passed to Parish Council's representative

### **General Purposes Committee Report (GPC) incl. Churchyard**

In the Chairman's absence the Clerk gave an update following the GPC meeting held on 6<sup>th</sup> July.

A favourable meeting had taken place between the GPC Committee and Under 5's Playgroup to discuss certain Health and Safety issues etc.

Regrettably the Horsechestnut Tree on the Green is diseased and required felling. The GPC Committee agreed to plant a replacement tree at an appropriate time.

Request had been received from the Cricket Club to replace their wooden structure on The Green with a metal structure of the same size to prevent vandalism, the Parish Council agreed to this being carried out.

An Order has been placed for a Basketball Goal for The Green and permission given to a second small junior football pitch. The existing practice goal will be removed and a replacement erected in due course.

Clerk has made further enquiries of the CCT regarding Cemetery access.

### **Quotations**

The GPC Committee requested that the procedure regarding obtaining quotations be discussed at the full Parish Council meeting. Following discussion at this meeting it was proposed by Cllr Conacher and seconded by Cllr Ratheram to rescind what was agreed at the AGM and to abide by the Standing Orders which gave more flexibility. A vote took place on the proposition which was carried unanimously.

### **Traffic Calming Reports**

*Edlesborough:* Edlesborough School are endeavouring with the assistance of Safer Routes to School and the PCSO to establish 'crocodile routes' to get the children to and from school safely. Car Parking is a continual hazard and Clerk was authorised to request that the Memorial Hall Car park is left vacant until after 9am in the morning. Previous SID readings to be forwarded onto the NAG meeting.

*Dagnall:* Safer Routes to School are organising for a path to be used through the allotments during term time for children attending Dagnall School to be accompanied and supervised to and from school. Babbie are currently preparing drawings for the 'Build Out'.

*Northall:* Nothing to report.

### **The Villages – issues other than Traffic Calming and matters delegated to the GPC**

*Dagnall :* Nothing to report

*Edlesborough:.* New 'Edlesborough' Village sign is in place by Eatongate Close. Clerk to request old sign to be removed.

The Carnival had been very successful and a letter of thanks received by the Parish Council from the Carnival Committee for it's help. In answer to a request for suggestions for donations from the Carnival the Parish Council have put forward a request that donations be made available towards the proposed access route to the Cemetery.

*Northall:* Nothing to report

### **Tennis Club Lease/ Land Registry Registration**

Draft lease not yet confirmed by Tennis Club. Request by Tennis Club for an additional key to the Pavilion was refused.

### **Parish Plan**

Waiting for a date in September, letters will be sent during August to those who responded as being interested in attending a meeting.

### **Aylesbury Vale Local Committee**

It was reported that due to funding support from Central Government being considerably less than had previously been anticipated Bucks CC need to reduce their Capital budget by a total of £27m over the next 3 years which will result in the Transport budget being reduced by £6m per year for the next 3 years. Further details are to follow.

The cost of a Vehicle Activated Sign is expected to be approximately £4,000 including installation and the commuted annual service and maintenance charge will be approximately £4,000.

It is aimed to at least triple the levels of cycling in Aylesbury project by a variety of initiatives.

The sale of housing stock from AVDC to Vale of Aylesbury Housing Trust will generate £54m for AVDC over ten years, some of which will be used to set up a Community Chest to fund various grant schemes available to Parish Councils. AVDC will work with the Trust to set up Affordable Housing.

A presentation was given about various initiatives being implemented to reduce the number of journeys being made by car. Bucks CC are encouraging school travels plans, business travel plans, and will help with arranging personal travel plans. School travel plans come in 3 levels: Level 1 – Have initiatives in place. Level 2 – Have a working group developing a travel plan. Level 3 – Have a documented travel plan. (Level 3 qualifies the school for a grant).

In 2000 44% of school journeys were by car. It is now down to 30%.

#### **Luton Airport Issues**

No report

#### **Matters to Report to the Police for Monthly Police Report**

Police had been informed of an incident at Northall Allotments where considerable damage had taken place.

Criminal damage, burglary, theft from motor vehicles, arson and common assaults had been reported over the past month.

The Clerk was requested to read a statement from PC Robert Barker in which he informed the Parish Council that with deep regret he would be retiring from the Police Service with effect from 14<sup>th</sup> September 2006 after having served Devon and Cornwall Police and Thames Valley Police for the past 25 years.

#### **Items for the Agenda for meeting 21<sup>st</sup> September 2006**

Website

#### **Any Other Business**

The Parish Council were becoming extremely concerned regarding the problems each councillor and the clerk were experiencing with e-mails and not being able to update the Website due to server problems. A new server is to be investigated and this item to appear on the next Agenda.

Cllr Conacher had to depart the meeting at 10.30pm and was not present when it had become apparent that Parish Councillors had not agreed to a letter being sent stating money was available for Northall playground. An amount had been put into the Special Reserves but had not been ratified by full Council that it should be spent. This item to be discussed at the next PC meeting or an Extra-Ordinary meeting held to debate this issue.

The Chairman closed the meeting at 11.00pm

**NEXT MEETING; THURSDAY 21<sup>st</sup> September 2006 at EDLESBOROUGH MEMORIAL HALL**