## **Edlesborough Parish Council**

## **Minutes of the General Purposes Committee Meeting**

## Wednesday 7<sup>th</sup> June 2006 at 7.30 pm at Edlesborough Memorial Hall

Item	Content/Decision	Next Review Date
Present	Mr. Brown (Chairman) Mr. Wilkinson, Mr. Cubbage, Mr. Munday, Mrs. Prys-Jones, Mrs. Parker (co-opted member) Mr. J. Parker (co-opted member) Lin Sargeant (Clerk)	
Apologies	Mrs. Thompson	
Declarations of Interest	Mr. Brown declared an interest in the Tennis Club	
Minutes of Previous Meeting	The Minutes were signed as a true copy	
Held on 5 <sup>th</sup> April 2006		
Matters arising from previous Minutes	None other than arising throughout the Agenda	
Edlesborough Memorial Hall		
Caretaker's Report	Toilet overflows have been repaired, annual boiler service carried out, down pipe replaced. Health & Safety Risk Assessment completed and returned, annual inspection of fire equipment carried out at both Memorial Hall and Pavilion, human faeces had been cleared from rear paved area. Concern expressed with deposits of sand left after Under 5's morning activities. Clerk to arrange joint meeting with GPC and Under 5's to discuss Health and Safety issues. Committee agreed to place a mat under clothes pegs in main hall.	
Clerk's Report	As increase in charges for Memorial Hall, Pavilion and Burial fees had previously been brought before the full Parish Council and agreed, Committee recommended that reference to increases in fees were removed from future AGM Agendas. Increase in Memorial Hall charges to be discussed by GPC in the Autumn and any increase to take effect from Easter term 2007. Clerk to inspect Hall agreement to ascertain times that the Memorial Hall can be let.	September 2006
	Performing Rights Review Form has been completed. Notified of increase in electricity charges.	
Replacement Floor	A further trial hole had been dug outside the main hall to inspect foundations which were reported as having sufficient structural capability to construct a replacement structural floor. A further quotation would be requested. This item to be fully discussed at the full Parish Council meeting on 20 <sup>th</sup> June and funding applied for.	July 2006
External Decoration/Woodwork repairs	An additional quotation was requested. When received all quotations would be discussed by the Parish Council prior to acceptance for the work to be carried out.	July 2006
Car Park Barrier	No further report.	July 2006
Edlesborough Green (including play equipment, car parks, Sports activities etc.)		
Caretaker's Report	Village Freighter visit had been a great success. Letter of thanks sent for the help and consideration shown by the driver. A Parishioner has come forward to carry out litter picking. GPC recommended replacement of slab or an alternative cover over stop-cock under cricket pitch. 'Pond' has reformed outside the Pavilion. Survey of Trees to be carried out and overhanging branches to be inspected prior to Carnival.	July 2006
Clerk's Report	Rospa inspection has been carried out on play equipment, minor repairs to be carried out. Charity Football Match approved for Sunday 17 <sup>th</sup> June. Application for seat to be placed on the Green in memory of Bert Moriarty, Clerk to agree position of same with the family.	June 2006
Basketball Net/Football Pitch	Several favourable responses have been received for a Basketball Net to be erected on The Green subject to the position of same. A request has been received for a second Junior Football pitch. Professional advice will be sought as to how best to accommodation both of these items. This item to be discussed by the full Parish Council.	July 2006
	Request received for a second football team to play on The Green. Clerk to ascertain that it will comprise of parish residents	
Edlesborough Green Pavilion		
Caretaker's Report	Entire guttering in need of repair and is being attended to. The shutters on the Pavilion had been discovered unlocked, Clerk to write to Sports groups informing them that the padlocks after being 'snapped shut' also require to be key locked, instructions given for shutters and outside window frames to be painted. Graffiti has been removed from walls and paving slabs. Roof tile cracked and is under repair.	July 2006
Clerk's Report	Letter received regarding Licensing of Events on Village Greens. Clerk to obtain more information and to notify the Carnival Committee.	July 2006
Shower Head Replacement	A further quotation has been received and accepted for the work to go ahead.	July 2006
Pavilion Changing Rom seats and lockers	Work carried out and lockers allocated to various users.	
Replacement of turf/paving outside front of Pavilion	Committee recommended seeding the cracks and relaying turf at the appropriate time.	July 2006
Tennis Club Lease	Nothing further to report	July 2006
The Pastures - paving	Bucks CC have been notified of required repairs, Clerk to chase up.	July 2006
Edlesborough, Dagnall & Northall Allotments		

Clerk's Report	There have been water problems at Cow Lane which are being attended to. Permission given for an allotment on The Green to be visited during the Village Garden Walk event. Various allotments have changed hands. Committee recommended that following an inspection of all allotments letters are to be sent to the tenants who do not appear to be 'working' their allotments referring them to clause 7 of the Tenancy Agreement whereby the Parish Council have the right to 'take back' any allotment if the Tenant has been in breach of clause 5 (a) of the Agreement.  Clause 5 (a) The Allotment shall be kept in a clean, decent and good condition and properly cultivated.  Reference to be made in Focus requesting Dog Walkers not to allow dogs onto cultivated allotments.  Thanks were expressed by the GPC to the tenants of The Green allotments for having installed new water taps.	
Cemetery/Churchyard		
Access	Nothing to report. Clerk to make further enquiries of The Churches Conservation Trust	July 2006
Clerk's Report	Several burials have taken place and memorial plaques applied for. Clerk to write again regarding the need for burial plots to be kept within the Lawn Cemetery rules.	July 2006
Edlesborough, Dagnall & Northall Street Lighting		
Clerk's Report	A few street light repairs have been carried out and notification of price increases received.	
Highways/by-ways/footpaths		
Clerk's Report	Several new potholes have been reported to Bucks CC to be repaired. Clerk to contact Bucks CC regarding the 'hump' in pavement left after tree had been removed and to cut back hedge at Church End.	July 2006
AVDC & BCC responsibilities	Refer to Highways above	
Carnival 2006	All necessary Parish Council works are in hand	
	Meeting closed at 11.00pm	
	Next Meeting will be on WEDNESDAY 5 <sup>Tth</sup> JULY 2006 at Edlesborough Memorial Hall commencing 7.30pm	
	Altered to Thursday 6 <sup>th</sup> July 2006 at The Pavilion	