

***Minutes of the Annual and Ordinary Meetings of the Edlesborough Parish Council held on 15 May Thursday 2003 at 8pm at the Edlesborough Memorial Hall.***

***ANNUAL MEETING:***

**Present**

Mrs Thompson (Chairman) (AT), Mr Wilkinson (JW) Mr Spencer (GS) Mr Atherton (JA) Mrs Prys-Jones (MPJ), Mr Munday (SM) Mrs Ratheram (JR) Mrs Kerr (Clerk) and 1 parishioner. Mrs P Hannelly (District Councillor)

**Apologies**

Mr Cabbage (KC) Mrs Avril Davies

**Nominations for Chairman**

Mrs Thompson was proposed by Mr Wilkinson and seconded by Mr Munday and agreed to by all. Mrs Thompson agreed to serve. Mrs Thompson was elected Chairman

**The Chairman's declaration of acceptance of office was received.**

**To fill any vacancies left unfilled at the election by reason of insufficient nominations**

Mr Wilkinson stated that Mr Brown had been approached to fill the vacancy for Edlesborough. Mr Brown was proposed by Mr Wilkinson and seconded by Mrs Prys-Jones and agreed to by all. The Clerk to liaise with Mr Brown.

**To decide when any declarations of acceptance of office and written undertakings to observe the code of conduct adopted by the council which have not been received as provided by law, shall be received.**

It was agreed that any of acceptance of office and written undertakings to observe the code of conduct adopted by the council which have not been received as provided by law, shall be received by 19 June 2003.

**To elect a Vice- Chairman of the Council**

Mr Wilkinson was proposed by Mrs Thompson and seconded by Mrs Prys-Jones and agreed to by all. Mr Wilkinson agreed to serve. Mr Wilkinson was elected Vice Chairman.

**To appoint representatives to outside bodies**

It was unanimously resolved to appoint the representatives, (who had agreed to be the representatives) for the positions set out below:

River Ouzel Drainage Board:

Mr H G Leary

School Governors

Dagnall

Mr G Spencer

Edlesborough

Mrs A Thompson

Charities

Burghope

Mrs M Shipway

Townsland and Nurses

Mr J W Parker

Allotments:

Dagnall

Mr G Spencer

Northall

Mr J Atherton

Edlesborough

Mr & Mrs J W Parker

Footpaths:

Dagnall

Mr G Spencer

Northall

Mr J Atherton

Edlesborough

Mr J W Parker

Planning:

Dagnall

Mr G Spencer

Northall

Mr J Atherton

Edlesborough

Mr J Wilkinson

PAIN Committee:

Contact

Mr J Wilkinson

St Mary's Carnival

Mrs M Kerr

**To appoint Committees and sub –committees and Officers Floodlighting.**

It was unanimously resolved to appoint the following Officers, for the positions set out below:

Employees Working Party: Mrs A Thompson Mr J Wilkinson, Mr K Cabbage,

Bank Mandate: Mrs A Thompson, Mrs Prys-Jones, Mrs M Kerr

Responsible Financial Officer: Mrs M Kerr

Play Equipment weekly Inspection: Mrs Parker

Additional Keyholder: Mrs Prys-Jones

The Parish Councillors completed the Re-Adoption of the Members code of conduct

Written Undertakings under Section 52 Local Government Act 2000. to observe the code of conduct and Notification of Members' Financial and Other Interests and Notification of Registrable Interests.

Tendering work limit was to remain at £1,500

The Edlesborough Green Pavilion and Play Equipment Caretaker/ Bookings Secretary limits to remain at £75 for small non emergency repairs or improvements and £200 for minor emergencies

**The Councillors agreed to continue the Payment of subscriptions falling to be paid annually as set out below:**

Bucks Community Action

CPRE

BALC

North Bucks Parishes Planning Consortium

The Chiltern Society

The Society of Local Council Clerks

Buckinghamshire Playing Fields Association

Aylesbury Vale South Sports Council

**To inspect any deeds and the Assets Register in the custody of the Council.**

No changes had to report

**Agreement and signing of Accounts**

The Accounts had balanced and Mr Atherton had agreed they were in order.

**Annual Review of Memorial Hall Car Park Licence**

It was agreed that permission be given to Edlesborough Autos for its continued use of the Memorial Car Park.

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### **Welcome**

The Chairman welcomed back Mrs P Hannelly the District Councillor following the recent Election.

## **THE ORDINARY PARISH COUNCIL MEETING COMMENCED**

### **Present**

Mrs Thompson (Chairman) (AT), Mr Wilkinson (JW) Mr Spencer (GS) Mr Atherton (JA) Mrs Prys-Jones (MPJ), Mr Munday (SM) Mrs Ratheram (JR) Mrs Kerr (Clerk) and 1 parishioner. Mrs P Hannelly (District Councillor)

### **Apologies**

Mr Cabbage (KC) Mrs Avril Davies (County Councillor)

### **Matters arising from the previous minutes**

The Chairman read out a letter from Councillor Mrs Prys-Jones relating to the proposed signs for the Memorial Hall car park. The letter is attached.

## **Minutes of Previous Meeting**

The Minutes of the previous meeting were agreed and signed with the following amendment. Reports of Fly tipping should read 'Wards Combe' not 'Coombe Drive'. 'Roving Refuge' should read 'Roving Village Refuse'. Under Dagnall Traffic Calming after £400 each there should be added 'and 25% maintenance'

## **Highways/ by-ways/footpaths/ lighting**

### Lights Out

The light between 8/10 Jackson Close

There was a plate from the bottom of the light outside 17, Moor End Close.

### Street Light Leighton Road light

Clerk had received the invoice from 24/7 and returned this with the cheque. The light should be replaced soon.

### Fly tipping Litter, dumping of rubbish and AVDC responsibilities

The Clerk had written to AVDC asking them for details of collecting litter at Northall awaiting response from AVDC

### Reports of fly tipping

None.

### Litter enforcement officer

Clerk to arrange meeting with the Litter enforcement officer and Councillor Kevin Cabbage

### SID

SID would be available the week commencing 23 June this was to be delivered to Councillor Anne Thompson's house.

### Dagnall Traffic Calming

Letter sent awaiting reply

### Eaton Bray Road Northall

Awaiting replies

### Road Repairs to report

None.

### Footpaths/PPP

A problem with a right of way Footpath 28 and signposting and Footpath 29 and signposting had been reported and forwarded to BCC.

### The Green, broken fence.

The Clerk reported that she and Councillor Mrs Prys-Jones had looked for the reported broken fence on the Green from the Pastures and could not find any broken fence.

## **Parking outside the shops in Edlesborough High Street**

A parishioner has asked if there is anything we can do about the Parking outside the shops in Edlesborough on the no parking areas. It was noted that these signs are only advisory and if there was a village policeman then more could be done to stop people parking. The Clerk was to contact the local Policeman.

## **Abandoned vehicles**

None to report

## **Projects**

### Website

Clerk to improve and update the Planning area. The Clerk was behind schedule in providing information for the Website. Would try and get up to speed by the next meeting.

Councillors were having problems with their Parish e-mail addresses, Councillor Munday offered to help anyone experiencing problems.

#### Dagnall seats

The seats had been ordered

#### Pavilion changing room seats/lockers

Stephen Janes has been asked to quote. Clerk chasing

#### **The Villages**

#### EPC strategic review and 5 year plan

KC and the Clerk to meet to discuss a strategy in June.

#### St Mary's Village Carnival 2003 on 5 July 2003

The Clerk attended the Carnival Committee. The insurance is awaited we should receive this direct. The Carnival is having a dog show and a worm catching event. The Carnival Committee had approached the Parish Council to see if it would allow people to use spades to entice the worms out. This had been refused. The Clerk had previously suggested the Council have a stall this was discussed. It was decided not to do it this year as the Clerk would not have time to prepare due to other commitments.

#### The Green, Children being picked on

It was reported there had been a couple of incidents of children around the age of 10 /12 being picked on by other children. This had been reported to the Police. There had also been a report of children in the middle of the road on motorised scooters. It was agreed the situation should be monitored.

#### The Green, dog fouling

There had been a noted increase of Dog Fouling on the Green. The LINK Magazine had details of a Dog Warden. It was agreed that the Clerk should highlight the problem in the next issue of FOCUS and on the Notice Boards.

#### Northall Proposed Amenity Contribution

The Paper work was signed and completed.

#### **Parish Councils Obligations**

#### **Church and Churchyard**

#### Floodlighting

Committee to meet in June.

#### **Parish Cemetery**

#### Roe Memorial

A letter had been received from Mr Roe accepting that the Memorial was outside the regulations and asking for more time to resolve the matter. This was agreed.

#### **Grass Cutting in the Churchyard and Parish Cemetery**

There had been problems with the Grass cutting hopefully these were now resolved.

#### **Report on Memorial Hall, Pavilion and the Green**

The Councillors considered the Report. A lengthy discussion took place. The points raised were as follows:

- Summer maintenance work was required but generally work was at the same stage as last year on looking at last years invoices. There were a couple of items behind schedule.
- The Caretaker/ Bookings Secretary had authority to Spend up to £75 in non –emergency work and £200 in emergency work details were set out in the Summary of responsibilities.
- The Clerk had not been aware of some of the items reported and therefore a better system of reporting needed to be adopted.

- The Council needed to resolve whether the Handyman should be supplied with tools as this was the reason why some work was not getting done.
- The Clerk was producing schedules to send to contractors / Handyman for work that was required for the rest of the year.
- The Chairman would speak to the Caretaker/ Bookings Secretary and the Clerk.

## **Open Spaces**

### Dunstable Rd / Dagnall RF/Path

Solicitors still negotiating the Lease which was with AVDC. A letter had just been received raising queries. The Clerk and the Chairman were to meet on Friday to discuss.

## **Allotments**

### Northall Land

Clerk chasing. Reply should be received by next meeting as it is quite complicated.

## **Planning**

### Planning Applications Policy

John Wilkinson explained the whole procedure through to the Planning Application being finally rejected or accepted and put forward his note on planning. There was a general discussion as to what other Parish Councils did:

- The point was raised that with the present system it was rare that the Full Parish Council did not agree with the individual Planning Representative.
- If every Councillor was to be involved we needed more plans. The Clerk said other Councils sent the plan received round to each Councillor or those on the Committee.
- The amount of extra meetings and work involved.
- The loss of power to the full Council.

It was decided that the Clerk should speak to the Chief Executive and put forward the view that the system remain as it is except that when the Clerk sends in the Parish Councils comments they are marked that the full Council will consider the matter at the monthly meeting and any alteration to the comments will be notified to AVDC.

### Applications Received

#### 48. Summerlys, Edlesborough

The Clerk declared an interest as the Applicants at 48, Summerlys were friends. Two objections had been received from Parishioners. Councillor John Wilkinson set out that the Council should object on the grounds that there would not be enough parking for the number of possible bedrooms. . It was resolved to object to the Application Councillor Mrs Preys-Jones Seconded and it was passed.

#### Well Farm Ringshall.Road Dagnall

Councillor Geoff Spencer had considered the application. It was resolved that the Parish Councils response would be no comment.

### Public Enquiry

There was to be Public Enquiries for April Cottage and Slapton Farm. Further details would be available later at present. Nothing for the Parish Council to do in the meantime unless they had anything to add to the comments already made which they had not.

## **Employees**

### Tools for the Handyman

There was a discussion as to whether tools were required to be provided under the insurance for the Handyman and at what level as some felt this was unclear from the correspondence with the insurers. The Clerk provided an example of tools that the insurers had agreed to with another Parish Council. It was agreed that the Handyman would be allowed to spend up to £200. It was also suggested that the Clerk offer the Handyman a Buy Back option on his tools.

## **P.A.I.N**

Flight Paths/ P.A.I.N. JW reported that he was still awaiting a copy of the minutes.

## **Finance issues**

Annual Audit 31.03.2002

Monthly Finance Statement.

The monthly finance statement and details of Reserves and Earmarked monies were available at the meeting for the Councillors. No issues were raised. It was resolved to issue the cheques requested.

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## **Correspondence**

The Councillors were provided with details of correspondence received during the month.

A Parishioner had sent an e-mail regarding road safety in Dagnall. Some items in it suggested that the Councillors were not liaising with interested parties and there was a breakdown in communication and referred to matters that had been raised in previous meetings. The Parishioner acknowledged this was not the case and apologised for any misunderstanding.

Sue Parkers letter was read out thanking everyone for the Retirement Party.

The Councillors were given details of an offer from AVDC to enter the villages into a draw

For a band to play in a village in the district one Sunday. It was agreed the Clerk should enter all three villages.

Cemetery telephone complaints had been received about the state of the cemetery. The Clerk was speaking to the Contractor.

A Parishioner had asked if the Parish Council could look into having the 40 mph speed restriction extended at the end of Northall village. It was agreed the Council would consider this at the next meeting.

The District Councillor Pauline Hannelly said she had been contacted by residents in Chiltern Avenue regarding a television Camera that was pointing directly at people's houses and into their rooms. There were also problems with noise levels. Mrs Hannelly asked if the Parish Council could help. It was agreed that the parish council would look into the matter and one of the Councillors who knew one of the residents would speak to them and see if this is what they wanted.

**NEXT MEETING: 19 June 2003 starting at 8.00pm**

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