



MINUTES of the ANNUAL GENERAL MEETING of the Edlesborough Parish Council held on Thursday 18th May 2017 at Edlesborough Memorial Hall commencing at 7.30pm

The Chairman, Mr Williams welcomed all the Councillors, the parishioner, District Cllr Chris Poll and the new County Cllr Ann Wight to the meeting. He also congratulated County Cllr Wight on her election.

Present

Cllr Williams, Cllr Wilkinson, Cllr Cabbage, Cllr Nevard, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Mineikis, Cllr Pratt, Cllr Green, District Cllr Chris Poll, County Cllr Ann Wight, Penny Pataky (Clerk) and one parishioner.

Apologies: None were received.

Nominations for Chairman

Mr Wilkinson proposed Mr Williams as Chairman. Mr Williams' appointment as Chairman for 2017/18 was seconded by Mr Cabbage and agreed unanimously.

To elect a Vice-Chairman of the Council

Mrs Owen proposed Mr Mineikis as Vice-Chairman. Mr Mineikis's appointment as Vice-Chairman for 2017/18 was seconded by Mr Wilkinson and agreed unanimously.

Cllr Williams thanked Mr Wilkinson for all he had done in his role as vice-chair over the past year.

Minutes of the Annual General Meeting held on 19th May 2016

The Minutes of the previous Annual General Meeting held on 19th May 2016 were approved and signed by the Chairman.

Councillors responsible for Planning issues:

Mr. Wilkinson who is the Parish Council's planning representative for the entire Parish agreed to continue for a further year. Cllr Mrs Owen, Cllr Pratt & Cllr Green agreed to take a more active role in reviewing the Dagnall and Northall planning applications.

Councillors and representatives responsible for Allotments:

Edlesborough (Cow Lane)	Mrs. P. Wilkinson
Edlesborough (The Green)	Mr D Kirkwood
Dagnall:	Mr. D Killick
Northall:	Mr R Dorrance

Councillors and representatives responsible for Footpaths:

Edlesborough)	Cllr Mrs Thomas
Dagnall)	Cllr Mrs Owen
Northall)	Cllr Cabbage

To appoint Officers for the following positions:

Employees Working Party: Mr Williams, Mr. Wilkinson, Mr Cabbage, Mr Nevard, Mr Mineikis

Bank Mandate: Mr Williams, Mr. Wilkinson, Miss Pataky (Clerk), Mrs Thomas

Responsible Financial Officer: Miss Pataky



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Play Equipment weekly inspection:

Edlesborough: Manager: Miss Penny Pataky
Dagnall: Dagnall Village Hall Management Committee
Northall: Northall Village Hall Management Committee

Additional Keyholder: Mr Alan Williams

To confirm financial limits for the following:

Quotations & Tendering work £5,000.00
Parish Clerk £250.00 for non-emergencies
Parish Clerk £750 for emergencies without prior approval of the Council
Edlesborough Memorial Hall, Green, Pavilion and Play Equipment Manager £75 for small non-emergency repairs or improvements and £200 for minor emergencies

To confirm continuation of payment of annual Subscriptions

Subscriptions to CPRE, The Chiltern Society, BALC/NALC, SLCC, AVAC and Community Impact Bucks were agreed.

To inspect any deeds and the Assets Register in the custody of the Council

The Parish Council now retain the deeds in a fireproof and waterproof safe in the archives. All deeds having been inspected.

Annual Review of Memorial Hall Car Park Licence

The Annual Review of the Car Park licence was discussed. Council agreed that NMJ Service Centre would continue to have the use of 10 parking spaces in the Memorial Hall Car Park and for their vehicles to be removed as and when requested by the Parish Council.

Action: Cllr Williams and Wilkinson will meet with Mr B Wright to review and confirm the terms of the licence.

To appoint representatives to outside bodies

It was unanimously resolved to appoint the representatives (who had agreed to be the representatives) for the positions set out below:

Charities:	Burghope	Mrs M Shipway
	Townsland and Nurses	Mr Mineikis & Mrs Thomas
Luton Airport Issues	Contact	Mr J Wilkinson
Great Brickhill, Wing & Ivinghoe Local Area Forum	Contact	Mr. J. Wilkinson, Mr. A. Williams, Mrs T Owen
St. Mary's Carnival	Contact	Miss Pataky as Clerk

There being no further business the Annual General Meeting closed at 7.51pm

Signed by the Chairman

Date