



Edlesborough Parish Council
Minutes of Meeting held on Thursday 15th June 2017 at All Saints Church, Dagnall commencing at 7.30pm

AGENDA ITEM		ACTION
Open Forum	No matters were raised.	
The Chairman formally opened the Parish Council meeting at 7.30pm.		
Present:	Cllr Williams, Cllr Wilkinson, Cllr Cubbage, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Mineikis, Cllr Green, District Cllr Chris Poll, County Cllr Anne Wight, Penny Pataky (Clerk) and no parishioners.	
Apologies:	Cllr Pratt and Cllr Nevard	
Declarations of Interest	None were declared	
Minutes of previous Meeting	The Minutes of the Parish Council Meeting held on 18 th May 2017 were ratified and signed with no amendments.	
Matters Arising	None were raised.	
District & County Councillors Reports	<p><u>County Cllr Anne Wight</u></p> <p><u>Road Conditions</u></p> <p>Since many residents have already contacted me regarding road conditions, potholes, and repairs in their local area, I will be inspecting all villages in Ivinghoe Division with our BCC local area technician personally over the next few weeks.</p> <p>It is also possible to upload your pictures of potholes and road surfaces directly to the BCC website. On the main webpage click "Tell Us About A Problem", and then follow through to "Report a Pothole", "Report Street Lighting", "Report a Right of Way", or "Tell TfB" for any other highway issue. This allows BCC to log potholes and other issues and provide you with a tracking reference number so that you can see what progress is being made on the issue you reported. The website address for this is below:</p> <p>https://www.buckscc.gov.uk/services/transport-and-roads/report-a-problem/tell-us-about-a-highways-problem/</p> <p><u>Marsworth Airfield</u></p> <p>The Development Control hearing to discuss the retrospective planning application for a change from empty skip storage to waste processing on the Marsworth Airfield site is scheduled for 19th June. The additional HGV and large skip lorry vehicle movements which have already resulted from this change is naturally of great concern across the villages, and objections and comments have now been submitted. I hope to be able to speak at that hearing on behalf of residents, and will report back as soon as any decision has been taken.</p>	



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	<p><i>Freight Strategy</i></p> <p>Since many residents have also expressed concerns in general at the increasing number of HGVs and lorries associated with housing construction and industry across our local area, BCC has refreshed its Freight Strategy initiatives and are in consultation with the communities to develop an effective strategy which will ensure a balance between industry needs and resident concerns. Paul Irwin, Deputy Cabinet Member for Transportation, is heading up the initiatives, and a full public consultation is planned for the coming months.</p> <p><i>Meet and Greet Sessions</i></p> <p>I am hoping to hold some Meet and Greet drop-in sessions in the autumn so that residents can come to have a chat about anything they might want to discuss, or simply pop in to meet me and your district councillors while having a cup of tea and a biscuit. The dates and locations for these sessions will be forthcoming.</p> <p><i>District Cllr Chris Poll</i></p> <p>District Cllr Chris Poll reported that he had attended the Noise & Scrutiny Committee for Luton Airport. He explained that once all airlines have been notified there will be a trial period of all aircraft waiting until the 6 mile point to deploy their landing gear. It is hoped that this will reduce the noise pollution.</p> <p>He confirmed that there will be a meeting for the Parishes on the 17th July for about VALP.</p> <p>Cllr Williams asked if there was any further information about Parish Councils taking on more devolution of services.</p> <ul style="list-style-type: none">- Cllr Poll responded that Bucks CC are trying to build better communication between Clerks. <p>Cllr Wilkinson asked if there was any further information on the Unitary Proposals.</p> <ul style="list-style-type: none">- Cllr Wight responded that due to the recent General Election Government were currently focusing on other issues. Should any information become available she will ensure it is shared with the parishes.	
Parish Amenities (As reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
Defibrillators	Replacement pads have been purchased for the Dagnall defibrillator.	
Memorial Hall	The new table storage trolleys have been installed. Chubb have carried out their annual inspection of the fire extinguishers.	Clerk



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Pavilion/New Pavilion	<p>A new vacuum cleaner has been purchased.</p> <p>ECC have been reminded to ensure that any alcohol stored in the pavilion is securely locked away.</p> <p>Chubb have carried out their annual inspection of the fire extinguishers. One extinguisher was replaced.</p>	
The Green & Playground	<p><u>Roundabout</u></p> <p>Teething issues with the platform have been rectified.</p> <p>The wet pour surface has been repaired.</p> <p><u>Benches</u></p> <p>Darren Pearce will be cleaning the benches surrounding the Green.</p> <p><u>Grass</u></p> <p>MW Agri will be carrying out additional cuts on the Green in the lead up to the Carnival with the intention of keeping the height down and dispersing the excess grass cuttings.</p> <p>Additional grass seed has been sown in the play area.</p> <p>In readiness for the Carnival MW Agri will be cutting the Green hedge on the 20th June after a careful inspection for birds' nests.</p> <p><u>Carnival</u></p> <p>Manager, Clerk, Gordon Grey and Cllr Williams will be meeting and assessing the condition of the Green on Monday 26th June at 1pm in readiness for the Carnival.</p> <p>MW Agri will cut the grass on 27th June in readiness for the carnival.</p> <p>The carnival team will begin marking out the green on Wednesday 28th June.</p> <p>The Carnival team plan to allow some units onto the green on the Friday afternoon – weather permitting.</p> <p>The manager, MW Agri & Gordon Gray will liaise closely regarding the condition of the green in the week leading up to the carnival.</p> <p>The Clerk has the road closure signs ready for display two weeks prior to the carnival.</p> <p><u>Edlesborough School Cricket Match</u></p>	<p>Manager</p> <p>Manager</p> <p>Manager</p> <p>Manager</p> <p>Manager</p> <p>Manager</p>



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	<p>Mr Bush from Edlesborough School is liaising with Ceri Davies of the ECC with a view to holding a school cricket match on Edlesborough Green in July.</p> <p><u>Edlesborough School Picnic</u> On the 3rd July KS1 from Edlesborough School plan to hold their annual picnic on The Green.</p> <p><u>Adult Football Pitch Repairs</u> The repairs to the adult football pitch are now complete. This required 6T of topsoil, an additional verti drain and grass seed. <i>Action: Clerk to share invoice with the Carnival Committee.</i></p>	Clerk
Sports Clubs	<p><u>Swan FC</u> The Swan FC have now confirmed that they will not be returning to the Green in September 2017.</p> <p><u>EB Lions</u> EB Lions have been informed that the Swan FC will not be using the adult pitch for the 2017/18 season. Therefore they may create a smaller 11 aside pitch inside the adult pitch. They have been thanked for continuing to store the adult goals.</p>	
Allotments	<p>Vacant Plots: Northall: 0 plots Dagnall: 0 plots Cow Lane: 2 plots Green: 0 plots – this site now has a small waiting list.</p> <p>Following the need to replace a faulty tap at Cow Lane Allotments a small leak was discovered at the shut off valve. EPC thanks two plot holders, Martyn Jones and Graham Neill, digging & refilling a large hole enabling this leak to be repaired swiftly.</p>	
Cemetery	Nothing to report.	Clerk
Churchyard	Rabbit holes have been filled and tidying has been carried out in readiness for EdleFest.	Clerk



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Bridle Path	Nothing to report.	Clerk		
Bus Shelters	Nothing to report.	Clerk		
Litter Bins, Dog Bins & Car Parks	Nothing to report.			
Noticeboards	Nothing to report.	Clerk		
Streetlights	Cllrs Williams, Wilkinson, Mrs Owen & Mr Mineikis visited Studham Lane to assess whether a new streetlight was feasible at this location.			
Bucks CC Devolved Services	<p><u>Weed Spraying</u> The contractor has completed weed spraying all the roads in the Parish. The sided-out pavements on the B440 were added to this weed spray.</p> <p><u>Hazard Marker Posts</u> The replacement marker posts have been purchased for the junction of the B440 and Ivinghoe Way. The damaged ones will be removed shortly and replaced with the new posts.</p> <p><u>Grass Verges</u> Additional grass seed has been sown on the grass verge adjacent to 39 Cooks Meadow where bushes were removed earlier in the year.</p> <p><u>Right of Way - Dagnall Allotments</u> The Clerk has to date still not received an answer from TfB regarding the Right of Way EDL/14 which runs through the Dagnall allotments from Studham Lane to Chestnut Close. This matter was drawn to the attention of County Cllr Anne Wight who will investigate. <i>Action: Clerk to forward correspondence to County Cllr Ann Wight.</i></p>	Clerk		
FINANCE & PLANNING (Reported by Cllr Nevard and Clerk)				
Accounts	<p>The Accounts for month ending 31st May 2017 having previously been circulated to Councillors were discussed and agreed.</p> <table><tr><td>EMH</td><td>£1,108</td></tr></table>	EMH	£1,108	Full Council
EMH	£1,108			



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Authorisation of direct payments & cheques (incl. VAT)

Pavilion	£230
Green	£2,184
Open Spaces	£174
Bucks CC Devolved Services	£500
Allotments	£54
Street Lights	£120
Cemetery	£74
Churchyard	£368
Dagnall Rec	£162
Special Projects	£667
EDaN	£548
Staff	£1,471
Office Costs	£21
Subscriptions & Other Costs	£50
Total	£7731

Clerk/CN

The June payment and cheque run was agreed.

- The BT bill is unusually high due to BT making an error on the April & May bills.
Action: Clerk to investigate whether switching supplier will result in smaller bills.

Clerk

Clerk

Financial Regulations.

Having been circulated prior to the meeting Council reviewed agreed unanimously to adopt the Financial Regulations with no amendments.

Action: Clerk to update website with latest version.

Clerk

Annual Return 2017

Following the return of the accounts from the internal auditor Council agreed the Annual Return for the year ending March 2017. Cllr Williams and the Clerk (RFO) signed the Annual Return.

Cllr Cubbage explained that the Open Spaces income on the variances sheet was due to Council being reimbursed for two years of hedge cutting and for the repairs to the damaged bridle way gate. Cllr Cubbage had rounded the



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variances to one decimal place and corrected an error on the staff costs. Council all agreed the amendments to the variances sheet.

Action: Clerk to forward the annual return to the external auditor.

Review & Agree Charges

Cllr Wilkinson summarised the charges recommendations he had circulated to the Council for prior to the meeting.

Council agreed to all the recommendations.

The new charges will be as follows:

2017/18 charges

Edlesborough Memorial Hall

Ad hoc commercial & private hire	£13.75
Regular commercial users	£10.75
Local non-profit regular users	£7.75
Half day rate	£68.50
Full day rate	£115
Election rate	£89

Pavilion & Green Charges

Adult football	£31.00 per match eff Aug 2017
Edlesborough Cricket Club	£690.00 per year eff April 2018
Tennis Club	£710.00 per year eff April 2017
EB Lions	£375.00 per year eff Aug 2017 + £285 for Pavilion use eff Aug 2017
Pavilion Clean	£27.50 per clean eff April 2017
Tennis Club ground rent	£88 per annum (lease effective 1/6/08 – next review due in 2018)
Ad hoc Pavilion hire	£6.25 per hour eff April 2017

Cemetery

	Parishioners	Non Parishioners
Child (0-12 yrs.) burial plot	£110	£440
Child (13-16 yrs.) burial plot	£145	£580

Clerk



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	<table><tr><td>Standard adult burial plot</td><td>£280</td><td>£1120</td></tr><tr><td>Cremated remains plot</td><td>£140</td><td>£560</td></tr><tr><td>Memorials (to erect)</td><td>£65</td><td>£260</td></tr><tr><td>Second burials</td><td>£65</td><td>£260</td></tr><tr><td>Second cremated remains</td><td>£45</td><td>£180</td></tr></table>	Standard adult burial plot	£280	£1120	Cremated remains plot	£140	£560	Memorials (to erect)	£65	£260	Second burials	£65	£260	Second cremated remains	£45	£180	
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	<p>Allotments</p> <p>No increase will be applied to the allotment charges at this time.</p> <p><i>Action: Clerk to investigate whether the one year notice period for increasing allotment charges can be reduced.</i></p> <p><i>Action: Clerk to notify sports clubs, funeral directors & regular hall hirers of new charges. Clerk to amend charges on website & www.hallshire.com</i></p>	<p>Clerk</p> <p>Clerk</p>															
Dagnall Village Hall Toilets	<p>A letter has been sent to the Chairman of DVH Committee.</p> <p>Cllr Mrs Owen & Cllr Green requested that an amended letter is forwarded to the Chairman of DVH Committee with the following amendment:</p> <p>“Any monies obtained from further fund-raising events (additional to those shown on the above mentioned Project Balance), would result in the equivalent monetary sum of funds raised being offset against the EPC maximum grant of £20,000 up until the project and final project accounts are completed.”</p> <p><i>Action: Clerk to amend letter and send to DVH Chairman.</i></p>	<p>Clerk</p>															
Neighbourhood Plan	<p>AVDC have advised the Core Team that the examiner is approximately 50% through the examination process. It is hoped that AVDC and EPC will have a two-week opportunity to review the External Examiners Report at the start of July.</p> <p>Cllr Poll requested that he be kept informed of all information concerning the examination etc. over the next weeks.</p>																
Planning	<p>The previously submitted response to AVDC regarding the following new application was ratified</p> <table><tr><th>Application No.</th><th>Address</th><th>Description</th><th>Parish Council Response</th></tr><tr><td>17/01811/AGN 24th May 2017</td><td>Church Farm, Leighton Road, Edlesborough</td><td>Erection of additional farm building</td><td>No objections</td></tr></table>	Application No.	Address	Description	Parish Council Response	17/01811/AGN 24 th May 2017	Church Farm, Leighton Road, Edlesborough	Erection of additional farm building	No objections								
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The following new applications were discussed and it was agreed to submit the responses below to AVDC

Application No.	Address	Description	Parish Council Response
17/02076/APP 8 th June 2017	Reeves Cottage, Kircutt Farm, Northall	Single storey rear extension	No objections
17/02142/APP	Edlesborough Surgery, 11 Cow Lane, Edlesborough	Erection of single storey rear extension ancillary to existing pharmacy	SUPPORT

The following decisions had been received from AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
17/00264/APP 3 rd February 2017	Meadows End, 3 Eaton Bray Road, Northall	First floor front extension	No objections	Permitted
17/00709/AOP 8 th March 2017	Yew Tree, Malting Lane, Dagnall	Renewal of outline consent to erect a two-storey dwelling on garden land.	No objections	Permitted
17/00756/APP 8 th March 2017	2 Dove House Close, Edlesborough	Erection of a two-storey dwelling on garden land.	No objections	REFUSED

Website & Facebook

- Facebook –
- Resurfacing work on Edlesborough High Street
 - Bonfires in the village

EDaN & traffic Management Team Updates

EdleFest 2017 – June 16th & 17th.



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Villages	<p><u>Edlesborough</u></p> <ul style="list-style-type: none">- Bollards at Travellers Rest roundabout still missing- No response to date to the Clerks enquiry about litter picking on the B440 from AVDC.- 30pmh sign on B440 has been reported to TFB as it is not currently visible. <p><u>Dagnall</u></p> <ul style="list-style-type: none">- Grit bin at the junction of Dunstable Road & Studham Lane – this will be ordered/installed once the map & payment has been received by TFB. <p><u>Northall</u></p> <ul style="list-style-type: none">- Council agreed to the cleaning of the two benches near the village sign at Knolls View.	
Correspondence	<p><u>ABF - The Soldiers Charity Ride</u></p> <p>On Sunday 3rd September cyclists aged from 8 – 80 years will be riding through our Parish taking part in the ABF - The Soldiers Charity Bike Ride.</p> <p>Numerous signs will be displayed throughout the village directing the cyclist. Anyone wishing to know more about this event can contact Jacqui Sage-Passant on <u>01525 211498</u> or <u>07941 107699</u></p>	
Items for Agenda 20th July 2017	<p>Items for the Agenda for EPC Meeting to be held on 20th July 2017 at Edlesborough Memorial Hall commencing at 7:30pm:</p>	
	<p>The meeting closed at 9.24pm.</p>	