





**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 19<sup>th</sup> October 2017 at Northall Village Hall commencing at 7.30pm**

<b>The Chairman formally opened the Parish Council meeting at 7.46pm.</b>		
<b>Present:</b>	Cllr Williams, Cllr Wilkinson, Cllr Cabbage, Cllr Green, Cllr Mineikis, Cllr Nevard, Cllr Pratt, District Cllr Chris Poll, Penny Pataky (Clerk), 3 parishioners, and two Community First Responders (for this matter only).	
<b>Apologies:</b>	Cllr Mrs Owen, Cllr Mrs Thomas and County Cllr Anne Wight	
<b>Declarations of Interest</b>	None were declared.	
<b>Minutes of previous Meeting</b>	The Minutes of the Parish Council Meeting held on 19 <sup>th</sup> September 2017 were ratified and signed with no amendments.	
<b>Matters Arising</b>	None were raised.	
<b>District &amp; County Councillors Reports</b>	<p><u>District Cllr Chris Poll</u></p> <p>Updated the Council about the latest developments with VALP. He explained that typos, minimal corrections such as the A4146 being correctly named as the B440 will be corrected. Council have agreed that the plan will not be submitted for examination.</p> <p>During the consultation period Cllr Poll will be making representations on the following points:</p> <ul style="list-style-type: none"> <li>• Where a Neighbourhood Plan in conformity with VALP the NP should stand until numbers are reviewed.</li> <li>• Affordable Housing – currently the 30% target is difficult to meet due to the lack of a plan. Cllr Poll will submit that 35% is acceptable. He explained that if Parishes and Towns can provide evidence for affordable housing requirements these should be taken into consideration.</li> </ul> <p>Cllr Wilkinson stated that he was still concerned about the settlement hierarchy in the plan, however he felt at this stage it would not be beneficial to challenge the plan on this policy.</p> <p>Cllr Mineikis expressed concern that parishioners may not understand that changes to Government policy in the future could lead to an increase in numbers in the Edlesborough Parish Neighbourhood Plan.</p> <p>Cllr Wilkinson explained that whilst this is a possibility EPC have built in a reserve site as a buffer for planned developments which do not deliver or to cater for additional numbers resulting from changes to Government policy. Whilst Council acknowledged Cllr Mineikis' concerns it was agreed that the Neighbourhood Plan was a necessity to protect the villages under the current planning environment.</p>	



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<p><b>Community First Responder Presentation</b></p>	<p>Community First Responders Peter Cooper and Nicola Lack attended the meeting. Peter gave a comprehensive presentation outlining how Community First Responders operate and are funded. They are linked to South Central Ambulance and are vital to ensuring help reaches life threatening emergencies as fast as possible. The responders aim to respond within 8 minutes, however this target time is being reduced to 7 minutes. CFR's are only sent to life threatening calls.</p> <p>Currently the initial training and purchase of the kit for a CFR costs in the region of £2,500.</p> <p>Currently the service operates purely on fund raising and donations. AVDC make an annual donation to the service, in addition some Parish Council do also.</p> <p>Council praised Peter for a comprehensive and informative presentation. They thanked both Peter and Nicola for volunteering for this much needed role.</p> <p>Following the presentation Cllr Cabbage proposed that EPC make a donation of £2,500 to the Community First Responders, additionally the Council considers making an annual donation towards this valuable service. Cllr Mineikis seconded the proposal. All agreed.</p> <p><i>Action: Clerk to contact Peter Cooper from CFR for information about how to make the donation.</i></p>	<p style="text-align: right;">Clerk</p>
<p><b>Parish Amenities (As reported by the Manager, Penny Pataky)</b></p>	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
<p><b>Defibrillators</b></p>	<p>The defibrillators in Edlesborough &amp; Northall have been checked, all equipment is in date &amp; working. The Red Lion, Dagnall are responsible for the checking of the Dagnall defibrillator.</p> <p>The Swan Northall have informed the Clerk that the EPC £60 running costs fee should be donated back to EPC for use at their discretion.</p> <p><i>Action: Clerk to write &amp; thank the Swan Northall for their generosity.</i></p>	<p style="text-align: right;">Clerk</p>
<p><b>Memorial Hall</b></p>	<p>Council ratified the decision not to hire the EMH for a pop up Bakery. Council agreed that the recently approved Neighbourhood Plan contains the objective 'To maintain the vitality and viability of the local shops in the village centre.' At this time Council believe that a permanent cafe is a more valued facility than a pop up bakery in the Hall.</p>	



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	<p>Following reports that one of the urns in the hall is leaking Council agreed that this urn should be disposed of. At this time the urn will not be replaced as the manager reported that the urns are rarely used. Council agreed that should the one remaining urn fail or develop a leak then the manager may replace it without seeking Council's permission.</p> <p><i>Action: Manager to dispose of faulty urn &amp; inform hall users of decision.</i></p>	Manager
<b>Pavilion/New Pavilion</b>	<p>Anglian Water will be carrying out a water inspection on Monday 23<sup>rd</sup> October.</p>	
<b>The Green &amp; Playground</b>	<p><u>Edlesborough Rocks</u></p> <p>Following concerns raised to the Council about the hiding of decorated rocks on Edlesborough Green the Clerk wrote to the organiser of the activity requesting that the rocks are not hidden in grass on the green and on the verges around the village. The reasons for this request being that the contractor's machines will "smash" the rocks to bits destroying the artist's work and creating a hazards in these areas. The organiser has shared with this request with the participants via the groups Facebook page.</p>	
<b>Play Area</b>	<p>Nothing to report.</p>	
<b>Sports Clubs</b>	<p>Thames Valley Police have contacted the Council following complaints about parking around the Green on match days, parking on pavements is a particular issue.</p> <p>The Manager has emailed all coaches and asked them to ensure both home &amp; away parents are asked to park considerately &amp; not on the pavements.</p> <p>Council discussed the increasing parking issues on match days and agreed that a dialogue needs to be opened between EB Lions, the Saturday hall hirer, the Scouts and Edlesborough School highlighting the issues that are being created by inconsiderate parking on Saturday mornings and requesting that they inform the Council about what actions they can and will take to help alleviate these issues.</p> <p>Cllr Mineikis proposed that the match officials place traffic cones around the Green indicating where parking is not permitted.</p> <p><i>Action: Clerk to write to EB Lions, Music Theatre, Edlesborough Scouts and Edlesborough School.</i></p>	Clerk
<b>Allotments</b>	<p>Currently no volunteers have come forward to take on the role of warden at Dagnall allotments.</p> <p>The new payment method for allotment rents is running smoothly.</p>	



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	<p>Cllr Wilkinson outlined the issues with unworked or neglected allotment plots. He explained that currently the parish has too many plots and that there is no incentive for tenants to ensure their plots are worked. Council were asked to consider whether introducing a deposit system would help alleviate this issue. Cllr Wilkinson suggested that once the new homes are built this may help alleviate the issues as the demand for plot may increase.</p> <p><i>Actions: Clerk to liaise with allotment wardens and create a report detailing:</i></p> <ul style="list-style-type: none"> <li>• <i>How many plots at each site are vacant?</i></li> <li>• <i>How many plots are currently let but in a poor condition.</i></li> <li>• <i>How many plots are currently in an unworkable condition?</i></li> </ul> <p><i>All Cllrs to give consideration as to how the issues can be improved.</i></p> <p><i>Cllr Mineikis volunteered to consider the situation and make proposals to Council</i></p>	<p>Clerk All Cllrs CM</p>
<b>Cemetery &amp; Churchyard</b>	<p>One burial has taken place in the Cemetery.</p> <p><u><i>Dogs off Leads</i></u></p> <p>Cllr Williams reported that the meeting with the CCT had been postponed. When the meeting takes place he will seek permission to install signs in the Churchyard stating that “Dogs must be on leads”.</p> <p>Council agreed that the rule for dogs should be the same in the Cemetery as the Churchyard.</p> <p><i>Action: Cllr Williams &amp; Clerk to agree wording &amp; locations for the signs, Clerk to raise order.</i></p>	<p>AW &amp; Clerk</p>
<b>Bridle Path</b>	Nothing to report.	Clerk
<b>Bus Shelters</b>	Nothing to report.	Clerk
<b>Litter Bins, Dog Bins &amp; Car Parks</b>	Nothing to report.	
<b>Noticeboards</b>	Nothing to report.	Clerk
<b>Streetlights</b>	<p><u><i>Failed Streetlight</i></u></p> <p>Currently we have one failed light on the High Street at the entrance to Edlesborough School. The resident whose tree completely covers the light has pruned the tree. UK Power have been notified of the fault.</p>	



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	<p><i>Action: Clerk to monitor for repair.</i></p>	Clerk
<p><b>Bucks CC Devolved Services</b></p>	<p>The Clerk &amp; Cllr Thomas met with Mark Averill Head of Highways on 3<sup>rd</sup> October to discuss the issues with the Dagnall rights of way, and other Highways issues in the parish.</p> <p>It was agreed that EPC would take responsibility for the two additional Rights of Way; Edl/14/1 and Edl/24/1.</p> <p><i>Action: Mark Averill will arrange for an additional payment to be made for this work. Clerk to inform contractor &amp; ask for a price for this additional work. Clerk will write to the land owner of Edl/24/1 to inform them of the decision and confirm their agreement. If the landowner is in agreement the Council's contractor will commence clearing/maintaining this RoW in Spring 2018.</i></p> <p><u>Other issues raised</u></p> <ul style="list-style-type: none"> <li>• Protruding tree root in alleyway between The Pastures and the village Green – Tfb have identified this is a low risk defect, the Local Area Technician (Rob Anderson) has raised the profile of these repair works, the works are currently with sub-contractors, as soon as a date is available the Clerk will be contacted.</li> <li>• 30mph sign on Church End - passed to Phil Lain, Street Lighting Manager, who will look into the matter and inform the Clerk as to actions to be taken and the program for the required works.</li> <li>• Damaged lighting at Dagnall Roundabout - passed to Phil Lain, Street Lighting Manager, who will look into the matter and inform the Clerk as to actions to be taken and the program for the required works.</li> <li>• Travellers Rest Roundabout including lack of bollards and poor &amp; hazardous condition of traffic islands - there are plans currently by the street lighting team to remove existing bollards on the islands and to paint the islands white. This will require significant traffic management so the LAT (Rob Anderson) will be collaborating with the street works team and utilising this traffic management to carry out the additional lining works including clearing the vegetation from the traffic islands.</li> <li>• Travellers Rest Bus Stop – Andy Clarke, Public Transport Manager has informed the Clerk that his team have looked at the bus stop and there is kerbing and hard standing there but this is buried under the vegetation growth. Clearing this would help, Mr Clarke has spoken to Tfb and the LAT (Rob Anderson) will put this work forward for the winter landscaping works.</li> </ul> <p>Council agreed that it was good that our issues were listened to. However concern was expressed at the lack of urgency to carry out repairs.</p> <p><i>Action: Clerk to continue pressing for the repairs and to ensure County Cllr Anne Wight is copied into communications with Tfb &amp; the LAT.</i></p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>



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**FINANCE (Reported by Cllr Nevard and Clerk)**

<b>Accounts</b>	<p>The Accounts for month ending 30<sup>th</sup> September 2017 having previously been circulated to Councillors were agreed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EMH</td><td style="text-align: right;">£456</td></tr> <tr><td>Pavilion</td><td style="text-align: right;">£152</td></tr> <tr><td>Green</td><td style="text-align: right;">£698</td></tr> <tr><td>Open Spaces</td><td style="text-align: right;">£161</td></tr> <tr><td>Bucks CC Devolved Services</td><td style="text-align: right;">£465</td></tr> <tr><td>Allotments</td><td style="text-align: right;">£54</td></tr> <tr><td>Street Lights</td><td style="text-align: right;">£124</td></tr> <tr><td>Cemetery</td><td style="text-align: right;">£76</td></tr> <tr><td>Churchyard</td><td style="text-align: right;">£368</td></tr> <tr><td>Dagnall Rec</td><td style="text-align: right;">£162</td></tr> <tr><td>Special Projects</td><td style="text-align: right;">£298</td></tr> <tr><td>EDaN</td><td style="text-align: right;">£431</td></tr> <tr><td>Staff</td><td style="text-align: right;">£1,465</td></tr> <tr><td>Office Costs</td><td style="text-align: right;">£103</td></tr> <tr><td>Audit</td><td style="text-align: right;">£400</td></tr> <tr><td style="text-align: right;">Total</td><td style="text-align: right;">£5,413</td></tr> </table>	EMH	£456	Pavilion	£152	Green	£698	Open Spaces	£161	Bucks CC Devolved Services	£465	Allotments	£54	Street Lights	£124	Cemetery	£76	Churchyard	£368	Dagnall Rec	£162	Special Projects	£298	EDaN	£431	Staff	£1,465	Office Costs	£103	Audit	£400	Total	£5,413	Full Council
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<b>Authorisation of direct payments &amp; cheques (incl. VAT)</b>	<p>The October payment and cheque run was agreed. Council agreed for an additional payment for plants for the EDaN Beautification Team to be added to the payment run.  <i>Action: Clerk to set up payment and forward details to Cllr Wilkinson for authorisation.</i></p> <p><u>Tax Base Notification</u>            AVDC have notified the Council that the Parish Tax Base figure for 2018/19 is £1,294.80 Cllr Wilkinson explained that this would give approximately a 1.4% increase on the Councils precept. Council will consider this at the budget meeting.  <i>Action: Set date for budget meeting working party.</i></p>	Clerk/CN																																
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<p><b>New Pavilion</b></p>	<p>Cllr Williams reported that due to the applications for funding to the Lottery and Sport England being unsuccessful the Trustees will be meeting to discuss the way forward with this project. Following their meeting a further meeting will be held with the working party.</p>																			
<p><b>Neighbourhood Plan</b></p>	<p>The referendum for the Edlesborough Parish Neighbourhood Plan was held on Thursday 5<sup>th</sup> October 2017. The voting turnout was 45% of which 88% voted in favour of the Edlesborough Parish Neighbourhood Plan. Cllr Wilkinson reported that AVDC Planning are already consulting the Council more about planning applications.</p> <p>Cllr Cabbage proposed that the Council print a copy of the Neighbourhood Plan to be delivered to every home and business in the Parish. Cllr Williams supports this proposal. Cllr Wilkinson proposed that a proportion of copies should be printed and made available to parishioners and businesses upon request.</p> <p><i>Action: Clerk to obtain quotes for 500 &amp; 1250 copies of the plan to be printed, a decision will then be made dependent upon the costs.</i></p> <p>Council agreed to hold a gathering with the Steering Group &amp; Yes Campaign to thank them for all their hard work in creating and campaigning for the plan.</p> <p><i>Action: Cllr Williams to provide Clerk with a list of invitees, Clerk to raise a doodle poll of suitable dates.</i></p>	<p align="center">Clerk</p> <p align="center">Clerk &amp; AW</p>																		
<p><b>Planning</b></p>	<p>The following new applications were discussed and it was agreed to submit the responses below to AVDC</p> <table border="1" data-bbox="362 994 1881 1195"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>17/03907/APP &amp; 17/03908/ALB 18<sup>th</sup> October 2017</td> <td>The Gate House, Dunstable Road, Dagnall</td> <td>Erection of detached replacement store</td> <td>No objections</td> </tr> </tbody> </table> <p>The following decisions had been received from AVDC</p> <table border="1" data-bbox="362 1273 1901 1396"> <thead> <tr> <th>Application No.</th> <th>Address</th> <th>Description</th> <th>Parish Council Response</th> <th>AVDC Decision</th> </tr> </thead> <tbody> <tr> <td>16/02821/AOP</td> <td>5 Slicketts Lane, Edlesborough</td> <td>Outline application for the erection of 10 detached houses</td> <td>Oppose</td> <td>Permitted</td> </tr> </tbody> </table>	Application No.	Address	Description	Parish Council Response	17/03907/APP & 17/03908/ALB 18 <sup>th</sup> October 2017	The Gate House, Dunstable Road, Dagnall	Erection of detached replacement store	No objections	Application No.	Address	Description	Parish Council Response	AVDC Decision	16/02821/AOP	5 Slicketts Lane, Edlesborough	Outline application for the erection of 10 detached houses	Oppose	Permitted	
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	11 <sup>th</sup> August 2016		with associated access, driveways, garden amenity and soft landscaped areas			
	17/02877/APP 14 <sup>th</sup> August 2017	Old Thatch, 1 The Green, Edlesborough	Replacement of gate and alterations to driveway	No objections	Permitted	
	17/03066/APP 17 <sup>th</sup> August 2017	Providence Barn, 2 Hall Farm Barns, Slapton Lane, Northall	Change of use of stable block to residential annexe and garden storage unit	OPPOSE Does not comply with AVDLP policies RA11 and GP11	Permitted	
	17/03192/APP 23 <sup>rd</sup> August 2017	24 Main Road South, Dagnall	Demolition of existing single-storey rear extension and construction of new single-story rear extension	No objections	Permitted	
<b>Website &amp; Facebook</b>	<p>Facebook –</p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan</li> <li>• Edlesborough Rocks</li> <li>• Speeding on B440</li> <li>• Burglaries in Eaton Bray</li> </ul> <p>Website Visits  Council asked if it was possible to analyse the visits/usage of the website.  <i>Action: Cllr Cubage and the Clerk will investigate.</i></p> <p>History of the Parish –  Cllr Williams confirmed that for an additional charge of £5 per year the space can be created on the website for historical documents etc. Council also agreed to Theo Gray being asked to carry out the work necessary to set this up.  <i>Action: Cllr Williams to work with Theo Gray on this.</i></p>					KC & Clerk  AW
<b>EDaN &amp; traffic Management Team Updates</b>	Cllr Williams informed the Council that he had contacted the Traffic Management Team requesting sight of their plans for the future. He has also informed them that the Council would like to see the Sentinel equipment being utilised more in the Parish. He will ask for a plan to be prepared to be shared with Council.					AW



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	<p>Cllr Cabbage proposed that the old, redundant Speedwatch equipment be written off and disposed of, the equipment no longer has any financial or practical value. It has not been possible to sell the equipment as technology has moved forward. All agreed.</p> <p><i>Action: Cllr Cabbage to inform Bryan Daniels the keeper of the equipment and to ask him to dispose of the equipment.</i></p>	KC
<b>Villages</b>	<p><b><u>Edlesborough</u></b></p> <ul style="list-style-type: none"> <li>- School warning triangles have been repainted on the High Street.</li> <li>- Request for confirmation as to when the jet patching will take place on Pebblemoor. Council wish to inform residents ASAP to ensure parked vehicles do not obstruct the work.</li> </ul> <p><i>Action: Clerk to ask LAT.</i></p> <ul style="list-style-type: none"> <li>- A resident has complained about inconsiderate parking in Eaton Gate Close and raised concern about the trees on the amenity land. The resident has been advised that the Council have no jurisdiction over parking issues and that the concerns over the trees should be reported to Bucks CC.</li> <li>- Best Kept Village – see note in Open Forum.</li> </ul> <p><b><u>Dagnall</u></b> Nothing was raised.</p> <p><b><u>Northall</u></b> Nothing was raised.</p>	
<b>Correspondence</b>	<p>Resilience Training</p> <ul style="list-style-type: none"> <li>- Council agreed that they would not be participating in this.</li> </ul> <p>Notification of Edlesborough School Firework Display          Email received from a parishioner regarding litter by shops:          Council discussed the email and its contents. Council agreed to respond thanking the parishioner for bringing it to their attention. However, they do not believe there is a significant litter problem by the shops. The team assessing the Best Kept Village commented favourably about the litter situation in the village. Additionally, Council are not able to place a litter bin at this location due to the lack of verge for it to be placed on.</p> <p><i>Action: Clerk to respond to parishioner.</i></p>	Clerk



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	<p>Bucks CC request for people to participate in a consultation about next year's budget, in a consultation launched today (Wednesday 18 October).</p> <p>The online consultation, which runs until Sunday 19 November, aims to get local people involved in helping to decide on which areas of the Council's work future spending should be focused. The short survey, which takes only a couple of minutes, can be completed at: <a href="https://tinyurl.com/bucksbudget18">https://tinyurl.com/bucksbudget18</a></p>	
<b>Items for Agenda 16<sup>th</sup> November 2017</b>	<p>Items for the Agenda for EPC Meeting to be held on 16<sup>th</sup> November 2017 at Edlesborough Memorial Hall commencing at 7:30pm:</p> <ul style="list-style-type: none"><li>- Deposits for Allotments</li><li>- Draft Budget</li></ul>	
	<p>The meeting closed at 10.23pm.</p>	