



**Edlesborough Parish Council**  
**Minutes of Meeting held on Thursday 21<sup>st</sup> December 2017 at Edlesborough Memorial Hall commencing at 7.30pm**

AGENDA ITEM		ACTION
Open Forum	No matters were raised.	
<b>The Chairman formally opened the Parish Council meeting at 7.31pm.</b>		
<b>Present:</b>	Cllr Williams, Cllr Cabbage, Cllr Pratt, Cllr Green, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Nevard, Penny Pataky (Clerk) & 4 parishioners.	
<b>Apologies:</b>	Cllr Wilkinson, Cllr Mineikis, District Cllr Chris Poll & County Cllr Anne Wight	
<b>Declarations of Interest</b>	None were declared.	
<b>Minutes of previous Meeting</b>	The Minutes of the Parish Council Meeting held on 16 <sup>th</sup> November 2017 were ratified and signed with no amendments.	
<b>Matters Arising</b>	Cllr Nevard reported that he had met with Ken Holloway regarding the New Pavilion but was unable to provide any further information on the project. Cllr Williams advised the Council that the New Pavilion Trustees will be holding a meeting in early 2018 to put together a revised proposal. This will then be discussed with the New Pavilion Working Party and subsequently the Council. The Trustees are currently asking an architect revise the drawings etc.	
<b>District &amp; County Councillors Reports</b>	County Cllr Anne Wight & District Cllr Chris Poll were unable to attend the meeting. Both had submitted reports which had been circulated prior to the meeting. Hard copies were available for the parishioners attending the meeting. Copies will also be placed on the Council website along with the December minutes.	
<b>Parish Amenities (As reported by the Manager, Penny Pataky)</b>	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
<b>Defibrillators</b>	Nothing to report.	



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<p><b>Memorial Hall</b></p>	<p>Due to the adverse weather conditions the annual PAT test has been rescheduled for early 2018.</p> <p>Both boilers have been serviced &amp; passed. One is coming away from the wall. It is currently safe but needs reattaching to the wall, this work will be carried out in Spring 2018.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>Pavilion</b></p>	<p>Due to the adverse weather conditions the annual PAT test has been rescheduled for early 2018.  <i>Action: Clerk to schedule work.</i></p>	<p>Clerk</p>
<p><b>The Green &amp; Playground</b></p>	<p>A new drain grate has been installed near the basketball post.</p>	
<p><b>Play Area</b></p>	<p>Nothing to report.</p>	
<p><b>Sports Clubs</b></p>	<p><u><i>EB Lions &amp; Parking Issues on Match Days</i></u>          The surgery have responded &amp; are happy for EB Lions to use their car park on match days provided no damage is done. They requested that the following:          Due to the dentist offering Saturday appointments will be necessary for EB Lions take one of the following actions to ensure the patients and staff are not inconvenienced:</p> <ol style="list-style-type: none"> <li>1. EB Lions reserve 5 spaces for the dentist use every time they use the car park.</li> <li>2. EB Lions contact the dentist in the 3rd week of each month to find out which Saturdays they are open the following month and reserve the 5 spaces only on those days.</li> <li>3. EB Lions contact the dentist the week before to see if they are open that Saturday and then reserve the 5 spaces if they are open.</li> </ol> <p>This has been forwarded to EB Lions, a response has not yet been received.</p> <p>Bollards have been placed in the pavilion for EB Lions use on match days, &amp; the coaches have been informed about the purpose &amp; location for their use by the clubs Fixtures Secretary.</p> <p><u><i>ETC Finals Day</i></u></p>	



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	<p>ETC have booked the for their annual finals day on the 8<sup>th</sup> September 2018, with the 9<sup>th</sup> September as their reserve day. In September 2017 we had an issue with the ETC Finals Day and the ECC Interclub Match Day clashing due to the Summer Ball requiring dates to be moved.</p> <p>ECC have asked that ETC consider the following weekend as the Cricket Club have not yet received their fixtures for 2019 and state that they will not be able to move fixtures due to FCCL regulations.</p> <p>The Manager has asked both clubs for some flexibility on the dates requested in September. Council agreed that priority will be given to ETC on this date with the following actions being taken.</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> <li>• <i>The manager will request that ETC book their finals date earlier for future years to enable ECC to time to inform FCCL of unavailable dates.</i></li> <li>• <i>ECC will be asked to confirm to the manager when they must submit their unavailable dates to FCCL for future reference.</i></li> <li>• <i>ECC should confirm Pavilion and pitch availability with the Clerk prior to submitting their unavailable dates to FCCL.</i></li> </ul>	<p>Manager, ETC &amp; ECC</p>
<p><b>Allotments</b></p>	<p>Council agreed to a one off clearance of excessive rubbish from a plot at Dagnall allotments.</p> <p>Cllr Thomas suggested that tenants should be asked to refrain from using old carpet as weed matting as this breaks down, &amp; becomes sodden and rotten and is an expensive nuisance to remove and dispose of.</p> <p>Cllr Williams will liaise with Cllr Mineikis and Cllr Mrs Owen about alternative materials to be used as weed matting.</p> <p>Council agreed that the previous tenant should be invoiced for the cost of the rubbish clearance.</p> <p><i>Actions:</i></p> <p><i>Cllrs to explore options for alternative weed matting.</i></p> <p><i>Clerk to arrange for rubbish to be cleared and to invoice previous tenant for this work.</i></p>	<p>AW, SM, TO Clerk</p>
<p><b>Cemetery &amp; Churchyard</b></p>	<p>Nothing to report</p>	<p>Clerk</p>
<p><b>Bridle Path</b></p>	<p>Nothing to report.</p>	<p>Clerk</p>
<p><b>Bus Shelters</b></p>	<p>Nothing to report.</p>	<p>Clerk</p>



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<p><b>Litter Bins, Dog Bins &amp; Car Parks</b></p>	<p>The Clerk reported overflowing dog bins to AVDC twice in the last month. The annual Invoice has been received, the Clerk was then advised that new invoices would be issued as there were errors on the first one. The revised invoice is still outstanding.</p> <p>The new residents on Moor End have raised concerns about the litter bin by Moor End bus stop being used for poo bags and not being emptied regularly. The Clerk responded explaining that the bin is emptied by AVDC and is scheduled to be emptied weekly, usually towards the end of the week. EPC are not able to arrange for it to be emptied more frequently.</p> <p>It is permissible for people to use it for dog poo bags, EPC are unable to stop people from doing this. Whilst this is not ideal it is preferable to the waste littering the pavements.</p> <p>Overflowing bins should be reported to <a href="https://www.aylesburyvaledc.gov.uk/general-reports">https://www.aylesburyvaledc.gov.uk/general-reports</a></p> <p><i>Action: The Clerk will monitor the bin for the next few weeks to ensure it is emptied weekly.</i></p> <p>Cllr Mrs Thomas has raised concern about the increase in litter &amp; broken glass in the car parks. The Clerk has asked PCSO Dodson if patrols can be increased at these locations.</p>	<p>Clerk</p>
<p><b>Noticeboards</b></p>	<p>Copies of the Focus Village Diary have been posted on the four large noticeboards in the Parish. This will have an additional sheet added each month detailing one off/irregular/annual events that month. This information is now also available on the website.</p>	<p>Clerk</p>
<p><b>Streetlights</b></p>	<p><u>Failed Streetlight</u></p> <p>After a visit from UK Power networks to repair a power supply fault &amp; then two subsequent visits from CU Phosco the light by Edlesborough School is now working. CU Phosco informed the Clerk that it had a faulty photocell. This is the first fault in the two years since the new lights were installed. The fault was covered by the warranty and no repair costs have been incurred since the new lights were installed.</p> <p>The Council contractor has been asked to cut back the foliage surrounding the two streetlights on the B440, this will be done early next year to prevent foliage growth obstructing the lights.</p>	<p>Clerk</p> <p>Clerk</p>



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### Bucks CC Devolved Services

#### Outstanding Issues

Bucks CC have confirmed that adverse weather conditions delayed the scheduled work for the following outstanding matters. Work is now rescheduled for the week commencing 12<sup>th</sup> January 2018.

- 30mph sign on Church End.
- Damaged lighting at Dagnall Roundabout.
- Travellers Rest Roundabout including lack of bollards and poor & hazardous condition of traffic.
- Travellers Rest Bus.

Clerk

#### Pastures Hedge

The Clerk continues to chase Ringway Jacobs for the outstanding invoices for The Pastures Hedge. These invoices are for work carried out in 2016 and this year. Mark Averill is investigating this matter.

Cllr Nevard raised concern about the current condition of the hedge and the future maintenance of it. Council agreed to revisit this matter once Bucks CC have confirmed their position on the funding for maintaining the hedge.

Clerk

#### Grass Verges

Once the growing season commences in 2018 the contractor will be changing the grass cutting day from Thursday to Wednesday. The verges and the Green are cut on alternate weeks. The reason for this change is due to Thursday being bin day and the increasing number of bins placed on the verges causes' considerable inconvenience to the contractor.

Clerk

#### White Gates

Rob Anderson the local area technician has confirmed that the devolved services contract superseded any previous arrangement regarding white gates/fences at the entrance to the villages. Therefore these are now the responsibility of EPC.

MW Agri suggests that if the Council wishes to retain these then replacing them with composite material like the new planters would be the most cost effective course of action.

Clerk

#### Extra Devolution

The Clerk met with MW Agri and discussed additional areas for devolved services. MW Agri is currently compiling quotes for the identified areas which will be shared with Council ready for consideration at the January meeting.

The Clerk is waiting for a response from Bucks CC confirming whether there are any health & safety/insurance implications for our contractor working on stretches on national speed limit roads within the Parish.

Clerk



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	<p><u>Additional Right of Way</u> Clerk has written to the land owner informing them that EPC wishes to take on the regular clearance of the Right of Way Edl/24/1 to date the land owner has not responded to the Clerk. An initial clearance of this Right of Way has been carried out by the Councils contractor.</p>	Clerk																														
<b>FINANCE (Reported by Cllr Nevard and Clerk)</b>																																
<p><b>Accounts</b></p> <p><b>Authorisation of direct payments &amp; cheques (incl. VAT)</b></p>	<p>The Accounts for month ending 30<sup>th</sup> November 2017 having previously been circulated to Councillors were agreed.</p> <table border="1" data-bbox="360 491 1113 1099"> <tr><td>EMH</td><td>£437</td></tr> <tr><td>Pavilion</td><td>£129</td></tr> <tr><td>Green</td><td>£700</td></tr> <tr><td>Open Spaces</td><td>£414</td></tr> <tr><td>Bucks CC Devolved Services</td><td>£505</td></tr> <tr><td>Allotments</td><td>£54</td></tr> <tr><td>Street Lights</td><td>£124</td></tr> <tr><td>Cemetery</td><td>£74</td></tr> <tr><td>Churchyard</td><td>£368</td></tr> <tr><td>Dagnall Rec</td><td>£162</td></tr> <tr><td>EDaN</td><td>£79</td></tr> <tr><td>Staff</td><td>£1,587</td></tr> <tr><td>Office Costs</td><td>£31</td></tr> <tr><td></td><td></td></tr> <tr><td style="text-align: right;">Total</td><td>£4,664</td></tr> </table> <p>The December payment and cheque run was agreed.</p> <p><u>Draft Budget</u> Councillor Williams proposed that the Council accept the Budget Working Party's recommendation of a 2018/19 Precept of £107,500, which will result in the Band D rate increasing by just under 3%. Cllr Green seconded the proposal, All agreed.</p>	EMH	£437	Pavilion	£129	Green	£700	Open Spaces	£414	Bucks CC Devolved Services	£505	Allotments	£54	Street Lights	£124	Cemetery	£74	Churchyard	£368	Dagnall Rec	£162	EDaN	£79	Staff	£1,587	Office Costs	£31			Total	£4,664	<p>Full Council</p> <p>Clerk/CN</p> <p>Clerk/JW</p> <p>RFO/CN</p>
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	<p>Council agreed that once the quotes for the extra devolution had been approved any surplus money in the Devolution Budget would be reallocated to Projects.</p> <p>The Clerk informed the Council that the monthly cost for the Clerk &amp; Managers telephone &amp; broadband line would increase by £2 per month from January 2018.</p> <p><u>Council Tax Referendum</u> Council have received the following update from NALC: Local government finance settlement</p> <ul style="list-style-type: none"><li>• Council tax referendum principles have <b>not</b> been extended to parish and town councils in 2018/19.</li><li>• The secretary of state for communities and local government, Sajid Javid MP, has just announced the provisional local government finance settlement for 2018/19 in the House of Commons, an extract from his speech is below: “I can also confirm the government intends to defer the setting of council tax referendum principles for town and parish councils. This is subject to the sector taking all available steps to mitigate the need for council tax increases and the government seeing clear evidence of restraint in the increases set by the sector as a whole.”</li></ul>	
<b>Projects</b>	<p><u>New Pavilion</u> See matters arising.</p> <p><u>Surgery Car Park</u> Surgery Car Park expansion – the Clerk has liaised with Carol Mercer the Practice Manager re opening discussions on this matter. The position with the amenity land adjacent to the current car park has been outlined. CM has advised the Clerk that she is the point of contact on this matter and that she looks forward to meeting with representatives of the Council early next year to discuss the matter.</p> <p><i>Action:</i> <i>Cllr Williams will liaise with Cllrs Mrs Thomas &amp; Cllr Wilkinson on the setting up of a working party for this matter.</i> <i>Cllr Williams will enlist District Cllr Chris Poll's support with regard to getting a firm point of contact with AVDC regarding the Amenity Land adjacent to the Surgery.</i></p>	AW, CT & JW



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Planning

The following new applications were discussed and it was agreed to submit the responses below to AVDC

Application No.	Address	Description	Parish Council Response
17/04174/APP 12 <sup>th</sup> Dec 2017	1 South End Lane, Northall	Single storey side extension, conversion of garage into habitable space and external alterations	OPPOSE Inadequate off-street parking provision
17/04393/APP 21 <sup>st</sup> Nov 2017	Lower Farm, Leighton Road, Northall	Demolition of single storey rear extension and outbuilding and erection of two storey rear extension	No objections

The following application has been amended and it was agreed to revise the Council's previous response accordingly

Application No.	Address	Description	Parish Council Response
17/04134/APP	25 Jacksons Close, Edlesborough	Single storey front extension, flat roofed rear dormer and front roof lights	No objections to front extension. Rear dormer has now been deleted from the Application.

The following decisions had been notified by AVDC

Application No.	Address	Description	Parish Council Response	AVDC Decision
17/04024/APP 12 <sup>th</sup> Nov 2017	16 Main Road South, Dagnall	Demolition of existing bungalow and construction of a two storey dwelling with annex	OPPOSE Size of replacement building excessive	REFUSED
17/04048/APP 27 <sup>th</sup> October 2017	Reeves Cottage, Kircutt Farm Close, Northall	Erection of orangery extension	No objections	Permitted

Full Council





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	<p><u>2 Dove House Close</u>          Cllr Wilkinson had circulated additional planning information regarding an appeal that has been lodged against AVDC's refusal to allow a house to be built in the garden of 2 Dove House Close. Council agreed that as it did not object to the original application and as the Neighbourhood Plan has not changed anything as far as that application is concerned, Council will take no action regarding the appeal.</p>	
<p><b>Website &amp; Facebook</b></p>	<p>Facebook Cllr Williams praised the Clerk for using Facebook to keep parishioners of events, roadworks etc.</p> <p>Front page of the website has been tidied.</p> <p>Two new panels added – Village Diary &amp; Christmas Service information.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>EDaN &amp; traffic Management Team Updates</b></p>	<p>The EdleFest dates for 2018 have been confirmed as 15<sup>th</sup> and 16<sup>th</sup> June. More information and tickets available via the Edlefest website <a href="https://edlefest.site123.me/">https://edlefest.site123.me/</a></p>	
<p><b>Villages</b></p>	<p><u>Edlesborough</u></p> <ul style="list-style-type: none"> <li>- Potholes in Brownlow Avenue near junction with Pebblemoor. The Local Area Technician reports that these have been inspected &amp; do not meet the requirements to be repaired.</li> <li>- The Christmas Wreaths have been hung by Paulette Taylor &amp; her team.</li> <li>- The EDaN Beautification Team have hung Christmas lights on Edlesborough Memorial Hall.</li> <li>- MW Agri cleared a giant snowball from the middle of the Pebblemoor Road between The Pastures &amp; Brownlow Avenue on Monday 11<sup>th</sup> Dec.</li> <li>- Report of kissing gate at bottom of Summerleys latch being tampered with preventing it from opening. Upon investigation gate was found to be in working order. It appears that a rubber bumper has been attached to it, most likely to dampen the noise it makes when closing.</li> <li>- Cllrs raised concern over the number of loose stones on the High Street following the recent adverse weather.  <i>Action: Clerk will raise this with the local area technician to ensure the surface is not failing.</i></li> </ul> <p><u>Dagnall</u></p> <ul style="list-style-type: none"> <li>- The Dunstable Road street name sign has been reported to AVDC for repair.</li> <li>- Cllrs Mrs Owen &amp; Mr Green were congratulated on the success of the Dagnall Santa Dash</li> </ul>	<p>Clerk</p>



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	<p><b><u>Northall</u></b></p> <ul style="list-style-type: none"> <li>- 40mph sign lying in hedge between Northall &amp; Edlesborough has been reported to TfB for repair. This is scheduled for repair within 28days ref no 40051239</li> <li>- Cllr Cubbage raised concern over the road flooding at the junction of Eaton Bray Road and the B440.  <i>Action: Clerk to raise with the local area technician to see if the water flow under the road has become blocked &amp; requires clearing.</i></li> <li>- Cllr Pratt reported that there has been an increase in Hare Coursing in the fields in the Parish. He asks that anyone witnessing any activities in the fields late at night report their concerns to Thames Valley Police.  <i>Action: Clerk to make a statement on the Councils Facebook page about this matter.</i></li> <li>- Cllr Cubbage has dressed the village sign and Lin Sargeant’s memorial tree in Christmas lights for the festive season.</li> </ul> <p><b><u>Salt Bins</u></b></p> <p>The responsibility for filling these bins is with Transport for Bucks, when supplies are running low a refill request should be submitted via the website <a href="http://www.transportforbucks.net/report-it-general.aspx">http://www.transportforbucks.net/report-it-general.aspx</a>  <i>Action: Clerk to share this information via the Councils Facebook page.</i></p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>
<p><b>Correspondence</b></p>	<ul style="list-style-type: none"> <li>• Slapton Neighbourhood Plan – response required by 9<sup>th</sup> February</li> <li>• Wellers Hedley – letter re sports lease &amp; registration of allotments, the Clerk has acknowledged the letter and has advised that more information will be forwarded in early 2018. Cllr Williams will collate the information regarding the registration of the allotments.</li> <li>• Bucks Palace Garden Party nominations – Council agreed not to make a nomination.</li> </ul>	<p style="text-align: right;">AW</p>
<p><b>Items for Agenda 18<sup>th</sup> January 2018</b></p>	<p>Items for the Agenda for EPC Meeting to be held on 18<sup>th</sup> January 2018 at Edlesborough Memorial Hall commencing at 7:30pm:</p> <ul style="list-style-type: none"> <li>- Extra Devolution</li> </ul>	
	<p>The meeting closed at 8.18pm.</p>	