

EDLESBOROUGH PARISH COUNCIL

Minutes of Meeting held on 18th January 2018 at Edlesborough Memorial Hall

<u>Agenda Item</u>		<u>Action</u>
Open Forum		
The Chairman formally opened the meeting at		
Present	Cllr Williams, Cllr Wilkinson, Cllr Cabbage, Cllr Green, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Nevard, Penny Pataky (Clerk), District Cllr Chris Poll & County Cllr Anne Wight & 2 parishioners.	
Apologies	Cllr Mineikis and Cllr Pratt	
Declarations of Interest	None were declared.	
Minutes of Previous Meeting	The Minutes of the Parish Council Meeting held on 21 st December 2017 were ratified and signed with no amendments. Cllr Williams clarified the rewording of the statement about the 2018/19 Precept request which had previously been circulated to the full Council.	
Matters Arising	None were raised.	
District & County Councillors Reports	<p>District Cllr Chris Poll reported the following: The organisation I mentioned is https://oppsinbucks.org/ this organisation aims to tie in schools, colleges, workplaces and parents as well of course young people they asked we make as many people aware as possible of who they are. There is a huge resource on the web page including things like the October skills show and opportunities for young people to learn about the world of work.</p> <p>County Cllr Anne Wight reported the following: Happy New Year Edlesborough! I would like to take this opportunity to wish Edlesborough Parish Council a very Happy New Year and hope that 2018 brings much happiness and prosperity to EPC and all the residents of Edlesborough, Northall and Dagnall! Dagnall Roundabout Lighting Issues As EPC are already aware, the streetlamp on the Dagnall roundabout is no longer functional. After the TfB emergency team attended the site today to make safe the streetlamp, which was knocked down and was lying in the road this morning, TfB have told me that they have arranged for arrow boards to be installed on the</p>	

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	<p>roundabout as an interim measure.</p> <p>With regards to the installation of the new equipment, the job is not as simple as it first appears and does require coordinated working from a number of disciplines in order to achieve the desired final outcome.</p> <p>TfB are looking to install the new column along with the integrated signage on the week commencing 29/1/18 with all works to be finished in that week.</p> <p>They have further assured me that they completely understand that this needs to be done as soon as possible but do need to do it in a planned manner and with the correct resources in place is the correct course of action rather than with multiple visits for little if any gain.</p> <p>County Cllr Anne Wight's full report can be viewed as a separate document on the Parish Council website.</p>	
Parish Amenities (as reported by the Manager, Penny Pataky)	<p><i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i></p>	
Defibrillator	<p>Cllr Williams has been added to the contact information for the Northall & Edlesborough Defibrillators. This is purely for notification of use should the clerk not be contactable.</p>	
EMH	<p>PAT test postponed due to electrician having to deal with snow related emergencies.</p> <p>Council agreed to the quote for the repairs to the hall fire door which had been circulated prior to the meeting. Repairs to fire door will be scheduled ASAP.</p>	
Pavilion	<p>PAT postponed due to electrician having to deal with snow related emergencies.</p> <p>The water tanks have been drained, cleaned & refilled. The manager is currently waiting for a quote for putting lids on the tanks.</p>	
The Green	<p>On the weekend 6/7 January manager & contractor stopped football due to waterlogged pitches.</p> <p>Council considered the information provided by St Marys Carnival Committee re the future of fairground attractions at</p>	

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	<p>the annual carnival. Cllrs raised concern that the risk to the Green appeared to outweigh the financial gain for the Carnival. <i>Action: Cllr Williams will draft a letter to be sent to the Carnival Committee raising the Councils concerns & requesting more information on the committee's proposals and copies of the Carnival layout for July 2018.</i></p> <p>The Manager has received a request for the Walnut Tree near the tennis courts to be pruned. <i>Action: Manager to obtain quotes for the work and to then circulate to the full council for approval.</i></p>	<p>AW</p> <p>Manager</p>
Play Area	Nothing to report.	
Sports Club & Parking Issues	<p>Following concerns raised at the December meeting re a clash of ECC and ETC events in September 2018 ECC have agreed to forward their fixtures to the Manager upon receipt. ETC have kindly agreed to consider an alternative finals day should there be a clash of fixtures.</p>	
Allotments	<p>MW Agri has cleared the rubbish from the Dagnall plot left by a previous tenant. The new tenant thanks the Council for their assistance in this matter. <i>Action: Clerk to invoice previous tenant for the clearing of the rubbish.</i></p>	Clerk
Cemetery	The burial of Joan Horne will take place on 25 th January 2018	
Churchyard	<p>The CCT have arranged to remove a dangerous sycamore tree from the Churchyard on 23rd February.</p> <p>The CCT have agreed to the placing of "Dogs MUST be kept on leads" signs in the Churchyard and parish cemetery. <i>Action: Clerk to order signs & arrange for their erection.</i></p>	Clerk
Bridle Path	<p>Access to the bridle path will restricted on 23rd February to allow the removal of a Sycamore tree. <i>Action: Clerk to advise parishioners of this via Facebook & placing a notice on the bridle path gate. Residents who have a right of way over the bridle path have also been advised.</i></p>	Clerk
Bus Shelters	Nothing to report.	

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<p>Litter Bins, Dog Bins, Car Parks</p>	<p>The correct dog bin invoice has been received from AVDC and payment has been raised.</p> <p>An Eaton Bray parishioner has complained about the garage using the Pebblmoor car park. The Clerk has responded explaining that “Edlesborough Parish Council are unable to offer any help regarding the amount of parking available in the Pebblemoor Car Park. Currently the only restrictions on the use of the car park are the operating hours which state that the car park must not be used between the hours of 11pm and 6am. The drivers using the car park are parishioners as well as customers of the garage. Placing any further restrictions on the use of the car park is not currently possible as the Council do not have the resources to enforce parking restrictions.”</p> <p><i>Action: Clerk to place a statement in the March edition of Focus addressing concerns about the use of the Pebblemoor car park.</i></p> <p>Litter bin by bus stop on Moor End – residents have commented on Facebook that this is not emptied regularly. The Clerk had previously informed the resident who was responsible for emptying the bin and who to report it to should it be missed.</p> <p><i>Action: Clerk to monitor the bin to ensure it is emptied regularly.</i></p>	<p align="center">Clerk</p> <p align="center">Clerk</p>
<p>Noticeboards</p>	<p>Nothing to report.</p>	
<p>Streetlights</p>	<p>Nothing to report.</p>	
<p>BCC Devolution</p>	<p><u>Outstanding Issues</u></p> <ul style="list-style-type: none"> • 30mph sign on B440 still not repaired. • Dagnall Roundabout broken lights still not repaired. • Travellers Rest roundabouts & crossing islands & pavements no work carried out to date. • Travellers Rest bus stop no work carried out to date. • Damaged 40mph sign between Edlesborough & Northhall. <p>The rescheduled start date for these works has been pushed back again. County Cllr Ann Wight is pressing Bucks to complete this work (see also the statement above from Councillor Wight at the front of this report.)</p>	

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	<p><u>The Pastures Hedge</u> After much pressing Bucks CC have now confirmed that a payment will be raised for the outstanding 2016 and 2017 payments for the work carried out on this hedge.</p> <p><u>Sign Cleaning</u> The Councils contractor has recently completed the cleaning of the road signs and white gates in the Parish. The 30mph sign in Cow Lane has been reported to TfB for replacement as the graffiti is not removable.</p>																																			
<p>Finance</p>	<p>The Accounts for month ending 31st December 2017 having previously been circulated to Councillors were agreed.</p> <table border="1" data-bbox="333 627 1086 1374"> <tr><td>EMH</td><td align="right">£960</td></tr> <tr><td>Pavilion</td><td align="right">£262</td></tr> <tr><td>Green</td><td align="right">£634</td></tr> <tr><td>Open Spaces</td><td align="right">£1,073</td></tr> <tr><td>Bucks CC Devolved Services</td><td align="right">£555</td></tr> <tr><td>Allotments</td><td align="right">£133</td></tr> <tr><td>Street Lights</td><td align="right">£120</td></tr> <tr><td>Cemetery</td><td align="right">£74</td></tr> <tr><td>Churchyard</td><td align="right">£368</td></tr> <tr><td>Dagnall Rec</td><td align="right">£162</td></tr> <tr><td>EDaN</td><td align="right">£250</td></tr> <tr><td>Staff</td><td align="right">£1,461</td></tr> <tr><td>Office Costs</td><td align="right">£64</td></tr> <tr><td>Subscriptions</td><td align="right">£177</td></tr> <tr><td>Northall Village Hall</td><td align="right">£353</td></tr> <tr><td>Other expenses</td><td align="right">£23</td></tr> <tr><td align="right">Total</td><td align="right">£6,669</td></tr> </table>	EMH	£960	Pavilion	£262	Green	£634	Open Spaces	£1,073	Bucks CC Devolved Services	£555	Allotments	£133	Street Lights	£120	Cemetery	£74	Churchyard	£368	Dagnall Rec	£162	EDaN	£250	Staff	£1,461	Office Costs	£64	Subscriptions	£177	Northall Village Hall	£353	Other expenses	£23	Total	£6,669	
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	The January payment and cheque run was agreed.	
Projects	<p><u>Extra Devolution.</u></p> <p>Council considered the quote and information for additional grass cutting and weed spraying within the Parish. The aim is to bring the whole Parish to the same standard.</p> <p>Council agreed that the following grass verges would be added to the contractor’s schedule starting April 2018:</p> <ul style="list-style-type: none"> • The verges and islands at the Travellers Rest roundabout. • From the Travellers Rest roundabout to the right of way that leads to the RAF houses. • The vision splay at the top of Cocks Close/Pebblemoor and the B440 • Northall – B440 from the 30mph sign to the national speed limit sign heading towards Leighton Buzzard • B440 from Edlesborough to Northall (Sparrowhall Farm to Northall) • Northall – Eaton Bray Road from the 30mph to the village boundary by the right of way. • Northall – Chapel Lane the full length. • Northall – South End Lane full length to the cattle grid. • From Pine Road to Ivinghoe Way include in the siding out, weed spraying & verge cutting. <p>ADDITIONALLY</p> <ul style="list-style-type: none"> • The Council will increase the kerb side weed spray from two sprays per year to three. • Taskers Row pavement opposite the Taskers Row bungalow is severely neglected by Bucks CC, this will be treated with a spray to remove the excessive build-up of moss. <p><i>Action: Clerk to confirm the Council acceptance of the contractor’s quote. Dependent upon the weather and grass growth the Council will consider asking the contractor to begin this work in March; decision to be made at February EPC meeting.</i></p> <p><i>Clerk to contact the residents of the bungalows on Leighton Road Between Pine Road and the Traveller’s Rest advising of the Council’s intentions to include the verges outside their property in the grass cutting schedule.</i></p> <p><i>The additional recommendations for specific areas in Dagnall will be passed to the DVH committee for their consideration.</i></p> <p><u>New Pavilion</u></p> <p>Cllr Williams advised the full council that the Trustees of the ECSC will be holding a meeting to draft a new proposal for a New Pavilion. Sketches are currently being revised. The Council representatives have requested a meeting with the</p>	<p align="right">Clerk</p> <p align="right">TO & AG</p> <p align="right">AW</p>

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	<p>ECSC prior to the February EPC meeting. The current planning permission expires in July 2018.</p> <p><u>Surgery Car Parking</u> Following December's EPC meeting at which the Council agreed to approach the Cow Lane Surgery to explore ways of working together to explore the car parking issues at the Surgery and on Cow lane the Clerk contacted the Practise who welcomed the proposal. <i>Action: Clerk to set up a meeting with representatives of the Surgery and Cllrs Williams, Wilkinson & Mrs Thomas.</i></p> <p><u>Wellers Hedleys & Allotment Registration Status</u> Cllr Williams had previously circulated information to the Council regarding the status of the allotments and Wellers Hedleys proposal to correct the registration status. Council discussed the current registration status of the allotments and agreed that they would explore correct their registration status. <i>Action: Cllr Williams will draft a letter to Wellers Hedley confirming the cost of correcting the registration status of the allotments and clarifying what protection this change of status will give the allotments.</i></p>				<p>Clerk, AW, JW & CT</p> <p>AW</p>
<p>Planning</p>	<p>The following new applications were considered and it was agreed to submit the responses below to AVDC</p>				
<p>Application No.</p>	<p>Address</p>	<p>Description</p>	<p>Parish Council Response</p>		
<p>17/04688/APP 27th Dec 2017</p>	<p>3 Orchard End, Edlesborough</p>	<p>First floor front extension and single storey front and rear extensions</p>	<p>No objections</p>		
<p>18/00063/APP</p>	<p>12 Heather Mead, Edlesborough</p>	<p>Raising of roof to provide first floor living accommodation including front and rear facing dormer windows</p>	<p>OPPOSE Front dormer window too large</p>		
<p>The following decisions had been notified by AVDC</p>					
<p>Application No.</p>	<p>Address</p>	<p>Description</p>	<p>Parish Council</p>	<p>AVDC Decision</p>	

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				Response	
	17/02392/APP 10th July 2017	The Old Parsonage, 3 Main Road South, Dagnall	Demolition of single storey side extension, store and garage outbuildings and erection of two storey side extension, single storey store and garage. Replacement of existing wooden fence with brick wall.	No objections	Permitted
	17/03378/APP 6 th Sept 2017	The Long Barn, Kircutt Farm Close, Northall	Single storey rear extension	No objections	Permitted
	17/03907/APP & 17/03908/ALB 18 th October 2017	The Gate House, Dunstable Road, Dagnall	Erection of detached replacement store	No objections	Permitted
	17/04134/APP 16 th Nov 2017	25 Jacksons Close, Edlesborough	Single storey front extension. (Rear dormer has been deleted from this application and is now the subject of a separate permitted development application).	No objections to front extension.	Permitted
	17/04393/APP 21 st Nov 2017	Lower Farm, Leighton Road, Northall	Demolition of single storey rear extension and outbuilding and erection of two storey rear extension	No objections	Permitted
Website & Facebook	<p><u>Facebook</u> See litter bins. Concern has been raised about the increase in van break ins & stolen tools.</p> <p><u>Website</u></p>				

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	<p>Cllr Cabbage proposed that the Council fund a few hours of Theo Grays’s time over the next year to help the Clerk & himself become more proficient users of our website. The full council agreed to this proposal.</p> <p><i>Action: Cllr Cabbage to inform Theo Gray. Cllr Cabbage & Clerk to make a note of the areas which could benefit from some further training, together with a list of those pages which could be improved/developed. This expenditure will be reviewed in 12 months’ time.</i></p>	<p align="center">KC & Clerk</p>
<p>EDaN Traffic Management Update</p>	<p><u><i>Rabbits in Churchyard</i></u></p> <p>CCT have granted permission for the Council to take measures to eliminate the rabbit issues at the Churchyard.</p> <p><i>Action: Cllr Williams will ensure all the correct paperwork is in order and forward this to the CCT.</i></p> <p><u><i>Speedwatch</i></u></p> <p>Council expressed their disappointment at the lack of Speedwatch Activity and use of the Sentinel Equipment in the Parish. The update on the groups actions requested in November has not been received.</p> <p><i>Action: Cllr Williams will contact the group and request an update in time for the February EPC meeting.</i></p> <p><u><i>Champing</i></u></p> <p>Edlesborough Church has been approved for Champing - a new phenomenon in camping - enjoy a break in England’s treasured country churches. "Champers" can ‘enjoy an overnight experience in a historic church, with the building to themselves, surrounded by rural simplicity, the natural world and hundreds of years of history.’</p>	<p align="center">AW</p> <p align="center">AW</p>
<p>Villages</p>	<p><u><i>Edlesborough</i></u></p> <ul style="list-style-type: none"> - Council raised concerns with TfB about the excessive loose chippings/stones on Edlesborough High Street. TfB have responded stating that “All work undertaken by our contractors is covered by a 12-month post completion guarantee. Should any defects be noted they will be repaired by the contractor at no additional cost to the council. In addition, I have asked one of our technicians to inspect the road.” <p><u><i>Dagnall</i></u></p> <ul style="list-style-type: none"> - Dunstable Road street name sign repaired - Broken footpath sign at The Maltings has been reported to TfB. 	

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	<ul style="list-style-type: none">- Dagnall Roundabout lighting – Council and County Cllr Anne Wight continue to pressure TfB to repair the faulty lights at this roundabout. TfB have advised the Council that this work will be completed the week commencing 29th January. <p><u>Northall</u></p> <ul style="list-style-type: none">- The damaged 40mph sign lying in hedge between Northall & Edlesborough, has been stood up by the Councils contractor. Both the post and sign are damaged and have been reported to TfB again.	
Correspondence	<ul style="list-style-type: none">• Cllr Wilkinson will attend the Parish Liaison Conference.• Remembrance Day 2018 shared with full council.	
AOB	Nothing was raised.	
Items for Agenda 15th February 2018	Items for the Agenda for EPC Meeting to be held on 15 th February 2018 at Edlesborough Memorial Hall commencing at 7:30pm: <ul style="list-style-type: none">• Grass cutting in the Parish.	
	The meeting closed at 9.12pm	