



EDLESBOROUGH PARISH COUNCIL
Minutes of Meeting held on 19th April 2018 at Edlesborough Memorial Hall

<u>Agenda Item</u>		<u>Action</u>
Open Forum	See minutes of the Annual Parish Meeting	
The Chairman formally opened the meeting at 20.40		
Present	Cllr Williams, Cllr Mineikis (Vice Chair), Cllr Wilkinson, Cllr Green, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr Nevard, Penny Pataky (Clerk), District Cllr Chris Poll, County Cllr Anne Wight and seven parishioners.	
Apologies	Cllr Pratt and Cllr Cabbage	
Declarations of Interest	None were declared.	
Minutes of Previous Meeting	Cllr Wilkinson asked for clarification as to whether the Council agreed that ECC would be allowed to park up to four cars displaying a blue badge on Edlesborough Green. Cllrs confirmed that this was agreed. The Minutes of the Parish Council Meeting held on 15 th March 2018 were ratified and signed with no amendments.	
Matters Arising	None were raised.	
District & County Councillors Reports	<p><u>District Cllr Chris Poll:</u> District Cllr Chris Poll reported the following:</p> <p>I attended a seminar on the national infrastructure commission last month and then AVDC cabinet meeting on the same last week.</p> <p>Since the first meeting some positions have changed and it seems a hybrid solution of connecting between Haddenham, Aylesbury, Winslow and Milton Keynes is their favoured corridor. This is different to an earlier stated preference for what would have followed roughly the A418 from Aylesbury to Leighton Buzzard. There would be much housing and other infrastructure alongside this motorway class route. It is unfortunate that at this time public views are not being sought but they will be once the corridor has been decided. As most of the route will come through Aylesbury Vale our leadership hope and expect to gain some benefit from this, so connections in and around Aylesbury are being sought. I will keep you updated on future developments.</p> <p>The Unitary council debate continues and will near its conclusion within the next few weeks. Consultation responses are invited until May with a final recommendation from the Secretary of State expected sometime around the summer recess of parliament.</p>	



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County Cllr Anne Wight reported the following:

County Cllr Anne Wight will send a written report after the meeting which will be circulated to the full Council, a copy will also be available to view on the EPC website as a separate document.

County Cllr Anne Wight reported on the following matters:

- **Unitary Authority**

The Secretary of State is “minded to approve” the County Council’s proposal for one new single unitary authority for Bucks.

- **Potholes & Damaged Road Surfaces**

Unfortunately due to the especially cold winter, new potholes have emerged in many of our roads due to the combination of freezing weather and ice in and on road surfaces.

To help improve road surfaces, Buckinghamshire is getting over £1 million from the government for the roads for repairs and road surface maintenance.

I am also pleased to report that we councillors have been given a small fund to be used to improve roads through jet patching over the next few months. I will be discussing with our Local Area Technician the roads most in need of repair throughout our villages so that they get the attention they need.

- **Children’s Centres**

Over the last few months, the council has been talking with local councillors, residents, schools and partners, holding public meetings and sharing plans for the new early help service and the suggested future use of children’s centres and youth buildings in the local community.

As a result of these conversations, the council wants to do more to capture the views of residents and local families before implementing the new service and will be carrying out a further public consultation in the next few months. As such, the council will not be implementing the decision made by Cabinet on 8 January 2018 in relation to moving to the new service.

Dates for the next stage of the consultation process will be forthcoming soon.

- **Freight Strategy**

The next phase of the Freight Strategy Consultation has just finished on 9 April, 2018 and I hope to share the results of that with you once they have been compiled.



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Parish Amenities (as reported by the Manager, Penny Pataky)	<i>The Clerk, Manager and RFO had, prior to the meeting, provided all Councillors with detailed reports on the Memorial Hall, Pavilion, Green, Playground, Car Parks, Sports Clubs, Allotments, Cemetery, Churchyard, Street Lighting, Bus Shelters, Notice Boards and general Parish Council matters</i>	
Defibrillator	The free defibrillator training session run by South Central Ambulance Service will take place in EMH on 12 th May at 2pm. Spaces are limited and will be issued on a first come first served basis. This has been advertised on the Council's Facebook page & in the May edition of Focus.	
EMH	The engineer will be reattaching the boiler to the wall on Wednesday 25 th April.	
Pavilion	Nothing to report.	
The Green	<p>The Clerk attended the Carnival Planning Meeting on 10th April. A draft site plan has been made available to the Council. The committee will be hiring metal sheeting to place under the heavy fairground attractions and near them for when they pull away after the event. The attractions have been told that if the ground is too wet the large attractions will not be permitted onto the green. The entrance & exit to the arena has been altered slightly to ensure the procession vehicles can turn safely and can leave the arena without causing damage. The drivers will not be allowed to leave the vehicles when they are in the arena. The committee were reminded that the floats must leave the green before they are "undressed" to prevent vehicles being parked for extended amounts of time on the Green.</p> <p>The next meeting is on 5th June. The committee will be using Paul Dyer to carry out their carnival electrical check prior to the event. The road closure procedure is in place.</p> <p>Due to staff holidays the cutting of the Green may take place on different days over the next three weeks.</p> <p>The Clerk is currently seeking quotes to prune the trees overhanging the road near the cricket nets.</p>	



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	<i>Action: Clerk to circulate quotes to Council for a decision upon receipt.</i>	Clerk
Play Area	<p>Cllr Nevard commented that some of the play area equipment was looking a little neglected. <i>Action: Clerk to ask the Handyman if he is able to repaint the equipment.</i></p> <p>Annual Play Area Inspections. <i>Action: Clerk to confirm which are to be accompanied inspections and to book the inspections.</i></p>	Clerk
Sports Club & Parking Issues	<p><u>EB Lions</u> EB Lions still owe £12.50 for fees, the Clerk has chased this payment. Council briefly discussed EB Lions attempts to improve parking issues around the Green on match days. It was agreed that the use of traffic cones is helping to alleviate some of the issues. EB Lions do not appear to have taken the Surgery up on their offer of the use of the Surgery car park for additional parking. Parents continue to park on the pavement causing obstruction around the Green. <i>Action: Manager to write to EB Lions informing them that the traffic cones are helping and that the Council would like to see this continue. The Council would also like to see the offer of the Surgery car park being utilised and more efforts being made to ensure cars do not park on the pavements around the Green.</i></p> <p><u>ECC</u> Following ECC's request for the cricket outfield grass to be cut to a height of between 12 and 25mm the contractor was consulted for his recommendation. He has responded that the grass should be cut to a height of between 25 and 35mm. He firmly believes that cutting it shorter will result in damage to the Green. <i>Action: Manager to share the contractor's recommendation with ECC and confirm that the Council will be following the contractor's advice.</i></p> <p><u>ETC</u> ETC are looking to resurface the tennis courts and have made contact with the Clerk to begin discussions on this matter to ensure the correct process is followed. <i>Action: Clerk to check lease and respond.</i></p>	<p>Manager</p> <p>Clerk</p> <p>Clerk</p>



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<p>Allotments</p>	<p>A parishioner approached Cllr Cabbage about the pedestrian gate at Northall allotments being locked to ensure dogs & children do not “escape” onto the B440.</p> <p>Cllr Cabbage explained that the gate cannot be locked as it is a public right of way.</p> <p>Richard Dorrance advised the parishioner that dogs must be kept on leads at the allotments and that children ‘helping/working’ at the allotments should be supervised by their parents. Council agreed to explore the option of fitting a catch mechanism to the gate or making the gate self-closing.</p> <p><i>Action: Clerk to obtain quotes for a catch mechanism, a self-close spring mechanism and a kissing gate option at this location.</i></p> <p>To date no one has volunteered to take on the role of warden at Dagnall allotments.</p>	<p>Clerk</p>
<p>Cemetery</p>	<p>Nothing to report.</p>	
<p>Churchyard</p>	<p>Nothing to report.</p>	
<p>Bridle Path</p>	<p>Nothing to report.</p>	
<p>Bus Shelters</p>	<p>Nothing to report.</p>	
<p>Litter Bins, Dog Bins, Car Parks</p>	<p>Nothing to report.</p>	
<p>Noticeboards</p>	<p>Nothing to report.</p>	
<p>Streetlights</p>	<p>The council ratified their decision to switch the street light energy supplier from E.On to SSE.</p> <p>One streetlight in Heathermead has failed, this has been reported to UK Power Networks for repair.</p> <p>Additional streetlight request update – letters have been sent to residents near the proposed locations seeking their opinion. The Clerk and Cllr Cabbage are organising a meeting with CU Phosco to explore the possibility of additional</p>	



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Green	£734
Open Spaces	£161
Bucks CC Devolved Services	£465
Allotments	£171
Street Lights	£112
Cemetery	£96
Churchyard	£579
Dagnall Rec	£162
EDaN	£1,195
Staff	£1,461
Office Costs	£68
Subscriptions & Other	£60
Total	£5,049

The April payment and cheque run was agreed.

Employment Working Party

Council agreed to the employment group's proposal to progress the Clerk from SCP25 to SCP26 on the salary scale. The Council also agreed to the employment group's recommendation to a small increase in the Manager's hourly rate.

Adoption of Standing Orders

The Council agreed to adopt the Standing Orders that had been circulated for consideration prior to the meeting.

Projects

New Pavilion

Cllr Williams informed the Council that the ECSC Trustees and representatives of the Council met to discuss the New Pavilion project. The group have agreed to apply for £300,000 from the New Homes Bonus Scheme. They are currently completing an Expression of Interest for this Scheme. Should the project qualify they will then submit a full application. If the project does not qualify for the New Homes Bonus Scheme a revised plan will be developed.

AW, KC, JW & CN



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	<p><u>Surgery Car Parking</u></p> <p>Denise Martin has now left AVDC, Max Saunders an Estates Surveyor for AVDC has agreed to work with EPC on this matter. Cllr Wilkinson has put together a pack detailing the project and the Councils ideas for improving the situation. This pack will be shared with Max Saunders once a meeting is confirmed.</p> <p>Cllr Mrs Thomas proposed that the Council donate a sum of money to the Surgery to aid them with providing additional parking spaces to the existing car park. The idea being that additional spaces in the car park combined with creating spaces on the amenity land will help alleviate the parking issues.</p> <p>Council agreed to wait to see what progress could be made with the amenity land before considering this proposal. Cllr Williams will investigate car park layout advice.</p> <p><i>Action: Clerk to circulate dates & confirm meeting with Max Saunders.</i></p> <p><u>Printing of the Neighbourhood Plan</u></p> <p>A statement has been put on Facebook & in the May edition of Focus asking for parishioners to inform the Clerk if they would like a printed copy of the Edlesborough Neighbourhood Plan.</p> <p><i>Action: Clerk to keep a record of parishioners' interest.</i></p>				Clerk Clerk
Planning	The following new applications were considered and it was agreed to submit the responses below to AVDC				
	Application No.	Address	Description	Parish Council Response	
18/00600/APP 22 nd March 2018	Dagnall School, Main Road South, Dagnall	Single storey classroom extension and single storey toilet extension to rear of the School. Standalone pre-engineered building at rear corner of the site.	SUPPORT		
18/01035/APP & 18/01036/ALB 3 rd April 2018	Little Gaddesden Lodge, Little Gaddesden Rd., Dagnall	Extension to existing conservatory with roof in grey zinc. Roof of existing part of conservatory to be changed from glass to slate.	No objections		



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			Roof of existing glazed link between conservatory and studio to be changed from glass to grey zinc.	
18/01100/APP 12 th April 2018	Easbury, 1 Eaton Bray Road, Northall		Retrospective application for a rear orangery.	No objections
The following decisions had been notified by AVDC				
Application No.	Address	Description	Parish Council Response	AVDC Decision
15/02411/APP Amendment Date 26 th Nov 2015	Land off High Street, Edlesborough	Reduction in number of dwellings from 58 to 57, substitution of different house types and minor revisions to the site layout	OPPOSE	Permitted
18/00063/APP 17th January 2018	12 Heather Mead, Edlesborough	Raising of roof to provide first floor living accommodation including front and rear facing dormer windows	OPPOSE Front dormer window too large	REFUSED
18/00365/COUAR 8 th Feb 2018	Deans Poultry Farm, South End Lane, Northall	Permitted development notification of intent to convert a disused agricultural building into two four bedroomed residential dwellings.	No objections Appears to meet permitted development criteria	REFUSED



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	<p>18/00676/AGN 9th March 2018</p>	<p>Goose Hill Farm, Ringshall Road, Dagnall</p>	<p>Erection of an agricultural building</p>	<p>No objections</p>	<p>Permitted</p>	<p>Clerk Clerk</p>
<p>Website & Facebook</p>	<p><u>Proposed Caravan & Motorhome Club in Dagnall</u> Council agreed to send the following statement in response to the proposed Caravan & Motorhome Club in Dagnall: “As Hog Hall Lane is in an important Area of Outstanding Natural Beauty, the certified location must be positioned such that it is largely shielded from public view, otherwise we would oppose it.” <i>Action: Clerk to send statement on headed paper.</i></p> <p><u>Response to Consultation on Unauthorised Developments & Encampments</u> Cllr Wilkinson had circulated proposed responses prior to the meeting. Council agreed to the proposed responses. <i>Action: Clerk to submit Councils response.</i></p>					
<p>EDaN Traffic Management Update</p>	<p><u>Facebook</u> Nothing to report.</p> <p><u>Website</u> Nothing to report.</p> <p>Cllr Williams proposed the Council donate £1,000 to the EDaN Beautification Team to enable them to continue their excellent work throughout the villages. Cllr Mrs Owen seconded the proposal, the full council agreed to the proposal. Due to poor attendance over the last two years the Team have decided not to hold the annual car boot sale this year. <i>Action: Clerk to allocate the money. Cllr Williams to inform the Beautification Team.</i></p> <p><u>Traffic Calming Feasibility Study</u> The Local Area Forum has agreed to give EPC the sum of £3,146 for Traffic Calming Feasibility Studies. EPC will need to match fund this sum. EPC is currently considering the options below</p> <ul style="list-style-type: none"> - The junction of Pebblemoor with the B440. - The bend in Pebblemoor at the junction with Ford Lane. 					<p>Clerk & AW</p>



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	<p>- The speeds outside Dagnall School. Cllr Mrs Owen requested that the speeding traffic in Dagnall is prioritised and that the feasibility study in Dagnall should be extended to vehicles speeding the entire length of the B440 through Dagnall. <i>Action: Cllr Williams will speak with Simon Garwood to ensure that the BCC pursues the amended feasibility study.</i></p>	AW
Villages	<p><u>Edlesborough</u> The litter pickers have carried out a litter pick, collecting over 20 sacks of litter. Sadly, they found a deceased dog which was reported to AVDC in addition the three instances of fly tipping in the village. Mrs Cabbage reported that AVDC Streetscene had been exceptionally helpful with the collection of the rubbish and dealing with the deceased dog and fly tipping. Streetscene have informed the Council via Mrs Cabbage that they carry out four litter picks per year, currently the contractor is slightly behind schedule. The next litter pick for Edlesborough is scheduled for July.</p> <p>A parishioner has raised concern over the condition of the wall along the High Street from Tyhthe Barn down to the houses just before the school. Cllrs believe the wall has been in this condition for many years however the Clerk will send a letter to the homeowner informing them of the parishioner's concerns. <i>Action: Clerk to write to homeowner.</i></p> <p>The Clerk has received a complaint about two properties hedges on The Green obstructing the pavement. <i>Action: The Clerk will send a letter from the devolved services pack to the homeowners.</i></p> <p><u>Dagnall</u> Cllrs Mrs Owen informed the Council that a Dagnall litter pick is organised for 28th April.</p> <p><u>Northall</u> 40mph sign in hedge between Northall & Edlesborough is still not repaired.</p> <p><u>Silent Soldier</u> The Clerk informed the Council of the cost/suggested donation for a Silent Soldier. The Council agreed to purchase three Silent Soldiers without the name of the Council on them. <i>Action: Clerk to raise the order for three Silent Soldiers.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



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Correspondence	<p><u>Unitary Authority Consultation response.</u></p> <p>Cllr Wilkinson shared the proposed response prior to the meeting. EPC supports the proposal for a two unitary authority proposal supported by all the District Councils in Bucks and opposes the large single authority proposed by Bucks CC.</p> <p>A copy of the response may be viewed on the Parish Council website. Parishioners are encouraged to consider the two proposals and submit their response to the Secretary of State Sajid Javid MP by the 25th May. Email responses to sajid.javid@gsi.gov.uk</p> <p><i>Action: Clerk to send Council's submit Councils response and place a copy on the website. Clerk to put a post on Facebook infirming people that the Council's response to the Secretary of State can be viewed on the website.</i></p>	Clerk
AOB	Nothing to report.	
Items for Agenda 17th May 2018	Items for the Agenda for EPC Meeting to be held on 17 th May 2018 at Edlesborough Memorial Hall commencing at 7:30pm:	
	The meeting closed at 22.40pm	