

<u>Agenda Item</u>		<u>Action</u>
Open Forum	A parishioner asked whether Bellway Homes had exceeded the plans when felling the trees for the development on the Land off the High Street, Edlesborough.	
	Cllr Williams explained that the builders had followed the agreed plans. The development will be in two halves with an open space in the middle. The front of the development will have a 600mm hedge reinstating the view to the Area of Attractive Landscape (AAL) for the village.	
	A parishioner asked why a decision on the Swallowfields planning application has still not been reached, despite being informed that the planning officer had completed his report in May. The parishioner had also been advised in September that a decision would be made within four weeks.	
	District Cllr Chris Poll responded that he has been pressing for a decision on this application. He had spoken to the Cabinet Minister for Planning about this application on 17 th October and had subsequently emailed the Cabinet Minister on the 18 th to confirm that the decision is still outstanding and to request that this matter is rectified as a matter of urgency. He received a reply informing him that the relevant person had been asked to action this.	
	District Cllr Chris Poll informed the meeting that AVDC planning department has 2.5 vacancies for planning officers and that it is in the process of employing more graduate level planners to assist with the workload.	
	He explained that due diligence is being followed to ensure that the planning officers report is accurate to ensure that if the application is refused the developer has no grounds to appeal the decision.	
	Cllr Williams commended Cllr Wilkinson on the email he has sent to AVDC detailing his analysis of AVDC's planning department's inefficiencies. Cllr Wilkinson explained that despite the Council and parishioners increasing frustration with the slowness of decisions being made AVDC Planning are meeting the Government Standards for making decisions.	
The Chairman	formally opened the meeting at 7.38pm	
Present	Cllr Mineikis (Chair), Cllr Green, Cllr Williams, Cllr Wilkinson, Cllr Cubbage, Cllr Pratt, Cllr Mrs Owen, Cllr Mrs Thomas, Cllr	
	Nevard, Penny Pataky (Clerk), District Cllr Chris Poll & County Cllr Anne Wight & 9 parishioners.	
Apologies	None	
Declarations of Interest	Cllrs Mr Wilkinson & Mrs Thomas both declared that their spouses were allotment tenants.	
Minutes of	The Minutes of the Parish Council Meeting held on 20 th September 2018 were ratified and signed with the following	



Previous	statement added under Dagnall Village Hall Toilet Refurbishment on page 8:
Meeting	"5. Cllr Green suggested that the accounts shared will be the DVH Project costs only not all the DVH accounts.
	No decision was made."
Matters	None
Arising	
District &	County Cllr Anne Wight
County	Cllr Wight reported on the following matters, her full report can be found on the EPC Website:
Councillors	- Brownlow Bridge closure
Reports	- Anglian Water works in Pitstone which will result in diversions
	- Remembrance Day events in Aylesbury
	- Parking Permits
	- Children's Centre Consultation
	- Time to Change
	District ClIr Poll reported the following: I attended a meeting last week where senior planners were in attendance. They left knowing, in no uncertain terms, the problems associated with poor department performance. They described the national shortage of senior planners but are doing everything they can to recruit. The interim report of the VALP has been published. I attended a seminar last night and council will approve any course of action following this at our meeting next Wednesday. It is important that we implement VALP with as little delay as possible so we may just accept the inspector's findings wholesale. There is nothing really controversial in his report but much is still open to interpretation. We have a retired planning inspector and a planning QC retained for advice which they have given for most of the time the plan has been under construction. We still await a decision on a Unitary Council for Bucks. I have conflicting reports that Oct 31st or December 31st are dates by which a decision must be made. If no decision is forthcoming then AVDC elections will be in May 2019. Cllr Wilkinson raised the following points on VALP: - He understands that the examiner has stated that VALP is not currently "sound" but can be made "sound" - VALP needs an increase of 10% in housing numbers.



	 The examiner raised concerns of the spatial strategy. He believes more new homes should be placed near Milton Keynes and less near Aylesbury. There should be some provision made for the Cambridge Growth Arc in the North district. Cllr Wilkinson is also concerned that the examiner would like to see the wording in the Villages Policy reworded. It is possible that the sentence stating that "not to allow development outside the settlement boundary" may be removed. Cllr Mineikis asked District Cllr Chris Poll if there had been any progress on a District Wide Injunction on travellers and illegal encampments. CP responded that this matter is in hand and more information would follow. 	
Defibrillator CFR's	Cllr Wilkinson proposed an annual donation of £2,500 be made to the Community First Responder's organisation. Cllr Mrs Thomas seconded the proposal. All agreed. Action: Clerk to raise the donation.	Clerk
	It was brought to Cllr Mrs Owen's attention that the defibrillator in Dagnall was not registered with the South Central Ambulance Service. This has now been rectified. A parishioner has stated that there is a lack of signage for this defibrillator and that it is not visible from the road. Concern has also been raised as to whether there is a restricted radius from the defibrillator location as to where is can be used. The Clerk has written to the Council's Community First Responders contact to establish clarification on this matter. Prior to the meeting Cllr Wilkinson had shared a maps plotting the 400m radius from each of the defibrillators in each of the three villages. He will now redo this extending the plotting to a 500m radius.	
	Action: Cllr Mrs Owen will speak with the landlord of the Red Lion Public House in Dagnall about the feasibility of displaying signage for the defibrillator. Cllr Wilkinson to re plot the each defib with a 500m radius and circulate to all.	TO & JW
ЕМН	FOES will borrow the Council traffic cones for use outside the school on the 2 nd November for their Firework Event. Thames Valley Police will be holding a Have Your Say/Crime Prevention event in EMH on the evening of Wednesday 7 th November. Information about this event has been shared on the Councils and local Facebook page & will be placed on the Councils website.	
Pavilion	The second faulty ball cock has been successfully replaced.	



The Green	Nothing to report.	
Play Area	The rocker elephant returned briefly but has since been removed due to the fixing bolt repair not being successful. The elephant will be returned once it has been repaired. The Council handyman has been continuing with the rust treatment and painting of the play area equipment.	
Sports Club	EB Lions have been reminded of the following:	
•	• Storage of the goals at the rear of the pavilion must be done correctly with the goal arms facing inwards to prevent them swinging out and damaging parked cars or a passer-by.	
	• To ensure that information about parking around the Green is cascaded to their supporters and the opposition teams with an emphasis on NOT parking on the pavements.	
	• To cone the junction of High Street and Cow Lane – the manager understands the club are investing in their own lightweight cones.	
Allotments	Rent collection: progress is good with most rents paid.	
	The Green – the Council has received complaints about dog fouling on the site. The Clerk has organised a sign for the gate regarding dogs on the allotments. It is however possible that the fouling could be foxes.	
	Dagnall site — Val Pratt has volunteered to take on the role as Warden.	
	Northall — Following the request for an all-weather driveway and parking spaces at Northall allotments the Clerk had circulated the contractors revised quote to the full council via email. Cllrs Mineikis, Mrs Owen, Green, Mrs Thomas and Pratt agreed to the revised plan & quote for the entrance improvements. With this being a majority vote the contractor has been instructed to proceed. The contractor has today informed the Clerk that due to his current commitments this work will not be completed until the end of November. The Northall warden thanked the Council for taking this action. The works will be funded using money from the Councils Special Projects budget.	
	Cow Lane — nothing to report.	



	Allotments The Way Forward Prior to the meeting Cllr Williams had circulated a report to the full council sharing information on how other Councils manage their allotments. Cllr Cubbage stated that in his 19 years as a councillor he had understood that Councils are bound to make no profit and no loss on the running of allotments. Action: It was agreed that the Clerk would contact BALC for confirmation on the Councils duties and responsibilities with regards to the provision and running of allotments.	Clerk
Cemetery	There has been an application for an interment of ashes and new memorial. The date is yet to be confirmed. Additionally there will be a burial on 1^{st} November.	
Churchyard	The Clerk and a representative from the CCT are now making progress on the matter regarding payment for the church floodlights energy supply. Christine Yates now has the new CCT contact to enable her to submit the meter reads. MW Agri is now clear on the location of the pignut. The meadow bank will have its annual cut at the end of the month.	
Bridle Path	Nothing to report.	
Bus Shelters	Nothing to report.	
Litter Bins, Dog Bins, Car Parks	Nothing to report.	
Noticeboards	Nothing to report	
Streetlights	The light in the churchyard opposite The Old Bell Pub has been reported to UK Power for repair. The light in the alleyway between The Pastures & the village green has also been reported to UK Power Networks for repair.	
BCC	<u>Devolved Services – The Future</u>	



Devolution	Cllr Williams attended a Devolution Workshop. He reported that the Gold Level Service is currently being trialled by four Councils and that if it proves successful it will be rolled out to more Councils.								
	EPC have registered their interest in the Gold Level Service.								
Finance		ept payment has	ng previously been circulated to Councillors were agreed. s now been received and that the expenditure in the Special rbishment Project.						
	EMH	£506							
	Pavilion	£305							
	Green	£510							
	Open Spaces	£164							
	Bucks CC Devolved Services	£1,017							
	Allotments	£55							
	Street Lights	£149							
	Cemetery	£79							
	Churchyard	£375							
	Dagnall Rec	£165							
	Special Projects	£2,846							
	EDaN	£9							
	Staff	£1,539							
	Office Costs	£60							
	Audit	£400							
	Total	£8,176							
	The October payment and cheque run was agreed.								
	In response to Cllr Green's questions the Clerk clarified the following points:								
	- The figures for MW Agri are before								
	- The Friends of the Church pay their		osting fee.						



	Draft Budget – Clerk will circulate a doodle poll of possible dates. All Councillors to respond indicating their availability.	Full Council
Projects	New Pavilion Update Cllr Williams reported to the Council that the application for a Grant from the New Homes Bonus Scheme has been successful. This means the project can proceed to the next stage. The ECSC will commence work on renewing the planning application. A public meeting will be held in Edlesborough Memorial Hall on Saturday 10 th November from 2-5pm. This will be an opportunity for the ECSC and EPC Working Party to remind Parishioners of the project and to encourage more Parishioners to volunteer their help and services.	
	Prior to the meeting Cllr Mineikis had requested that a full presentation on the project be given to the council. This was not possible due to the time frame and availability of members of the ECSC. He feels that some Cllrs do not fully understand the project and have concerns about the magnitude, due diligence and future of the project.	
	Cllr Williams explained that the project commenced approxiamately five years ago with the aim to replace the current Pavilion which is no longer fit for purpose. The Council formed a working party consisting of Cllrs Williams, Wilkinson, Cubbage, Nevard and Mrs Owen. Mrs Owen has since stepped down from the working party. Public meetings were held and information was shared via the village magazine, Focus. These actions resulted in the forming of the ECSC (Edlesborough Community Sports Club) who have been working with the EPC Working Party raising money with the intent to bring this project to fruition.	
	 The next stages of the project are to: Resubmit the planning application. Recruit more volunteers. Develop a rigorous tender process. At this stage it is not intended to change the external dimensions of the proposed project. However some of the internal dimensions and plans may change, this being due to the project no longer being required to meet the specifications of the FA, Sport England or Lottery Funding. 	
	Cllr Green stated that he has concerns that the current drawings and predicted costs will not be met by the available	



funds. He believes not enough money has been allocated to costs such as architect fees.

Cllr Williams responded that the project will not spend more than the available funds and that the ECSC and Working Party will now be working towards developing the specs in readiness for the tender process.

Cllr Cubbage explained that at this stage the group do not yet have detailed building specs, nor building regulation approval. To date the group have not had the funds to obtain detailed building specs, they are now in a position to do so.

Cllr Mrs Thomas stated that not all the Cllrs share the optimism of the ECSC and Working Party.

Cllr Green stated that the Council and ECSC need to use the funds available to the maximum potential.

Cllr Williams & Cubbage invited Cllr Green to join the Council working party as his work experience will be hugely beneficial to the project.

Cllr Cubbage stated that this is the biggest project the Council has embarked upon and that it is a wonderful opportunity for the whole Parish.

Cllr Mineikis asked who had approved the electronic and paper communication/flyer announcing the news about the funding and the New Pavilion. He was concerned that the flyer could be misleading.

Cllr Wilkinson explained that the communication/flyer had been devised by the ECSC and Council Working Party and had been approved by the working party on behalf of the Council.

Cllr Green asked if the New Pavilion would be a whole parish facility or just an Edlesborough facility. The working party assured him that it will be a facility for the whole Parish and all residents over the age of 18 would be entitled to membership.

The working party asked for volunteers to deliver the communication/flyers in Northall and Dagnall. Cllrs Green and Cubbage volunteered.



Cllr Green asked if the ECSC had a business plan and if this could be shared with him. The Working party agreed to arrange for all the documents relating to the project from the start date would be shared with Cllr Green.

Cllr Mineikis asked if consideration had been given to how the New Pavilion might affect the village halls and local businesses. He was assured that this had been considered.

Cllr Mineikis then questioned this as it was stated that businesses had been asked 5 years ago, he raised the point about how Heirloom (the village coffee shop) could not have been asked as it had not been around then, therefore he didn't believe that that this had been done fully.

Members of the working party responded that the owners of the Café at the time had been consulted.

Cllr Cubbage explained that yes consideration had been given to the village hall and local business, he also reminded the Council that it has taken almost five years to get to this stage and that local businesses have changed in that time.

Cllr Williams reminded the Council that this is a facility for the whole parish and not just for one individual business. Local businesses and sports clubs have been and will continue to be consulted.

Cllr Williams encouraged all the Cllrs to attend the Open Afternoon on the 10th November to see for themselves how the project is progressing and to hear for themselves the Parishioners thoughts about the project.

Cllr Wilkinson reminded the Council that the project needs the support of the parishioners in order to succeed. It is also planned that the New Pavilion will be self-funding once it is built and that this is another reason why the parishioners must support it.

Cllr Mineikis stated that as a Council all must ensure that due diligence is given to all areas of the project and that the Council must be completely open with the Parishioners about the project.

Actions:

Cllr Green to join the working party.

EPC Working Party members to ensure Cllr Green has access to the New Pavilion drop box files and documentation.

AG



		roduce Cllr Green to the ECSC and to attend the Open Afternoon.	to arrange for Cllr Green to meet t	them.	EPC Working Party Full Council		
	Cllr Green will review all believes the project may	•	report for the whole Council highl	ighting any possible issues he	AG		
	, , ,	o help with communication/flyer d	leliveries in Northall and Dagnall.		AG & KC		
	Cow Lane Car Parking/Amenity Land: Cllr Wilkinson has met with Dr Martyn Jones to discuss the feasibility of extending the surgery car park. It may be possible to create a further 10 spaces by utilising some of the land behind the surgery. Dr Jones has written to the adjacent land owner to enquire as to whether part of their land could also be utilised. Dr Jones will obtain quotes for the proposed expansion. Once quotes are obtained if the project looks financially viable EPC will consider donating some money toward it. Consideration will also be given to asking Eaton Bray Parish Council for a donation as currently just over 30% of the surgery's patients are Eaton Bray residents. Action: Cllr Wilkinson will continue to liaise with Dr Jones. Exercise Equipment Nothing to report.						
Planning	The following new applications were considered and it was agreed to submit the responses below to AVDC						
	Application No. 18/03356/APP	Address 23 Nelson Road,	Description Single storey rear extension,	Parish Council Response OPPOSE			
	26 th Sept 2018	Dagnall	front porch extension, conversion of loft and increasing a section of dropped kerb	The large flat roofed rear dormer does not comply with AVDC's Design Guide			
	18/03479/APP	Broomstick Industrial	Retention of extension	No objections			
	9 th October 2018	Estate,	works to units 4-11, slight footprint alterations and				



	High Street, Edlesborough	refurbishment works (part retrospective)	
18/02059/APP Revised plans submitted 15 th October 2018	32 Main Road South, Dagnall	Two storey rear extension, single storey side extension and garage	No objections, subject to it not conflicting with AVDLP Policy RA.18 or Paragraph 89 of the NPPF
18/03448/APP 18 th October 2018	Land to the rear of 29 The Green, Edlesborough	Construction of three detached dwellings	SUPPORT Conforms to Policy EP2 of the Edlesborough Parish NP
18/03431/APP 18 th October 2018	Pennines, Leighton Road, Northall	Detached two storey double garage/office	OPPOSE Two storey building inappropriate

The following decisions had been notified by AVDC

Application No.	o. Address Description Parish Co		Parish Council Response	AVDC
				Decision
18/01767/APP 4 th July 2018	12 Heather Mead, Edlesborough	Extension to raise roof height and insertion of dormer windows to roof	No objections provided that the planning officers are satisfied that the revisions made are sufficient to overcome the previous refusal	Permitted
18/02720/APP	3 Wren Walk,	Conversion of garage to	No objections	Permitted



	8 th August 2018 Edlesborough 18/02846/ACL Chiltern Farm Barn, 20 th August 2018 Main Road North, Dagnall		Applicati Developr the cons off Main the com	cility room and internal tions on for a Lawful ment confirming that truction of a new access Road South constituted mencement of on 11/01544/APP	No objections		Permitted	
	The following apperatus Application No. 17/04024/APP 12 th Nov 2017	Address 16 Main Roa Dagnall		Description Demolition of existing bungalow and construction of a two storey dwelling with annex	Parish Council Response OPPOSE Size of replacement building excessive		Decision dismissed	Full Council
	Following contract	way homes and expl	site parking ained the		f the High Street being	kept clear		
Website & Facebook & GDPR	Facebook Discussions have for a Dogs on Ed		he Clerk s	hared the information re	garding this and the sigi	ns that w	ere agreed at	



	the July 2017 meeting. This will also be included in the November edition of Focus as a reminder to parishioners. The Clerk removed a potentially racist comment from the EPC Facebook page in line with the Council's Social Media and Electronic Communication Policy. The Clerk has also added this policy to the page. Increase in thefts from vehicles & suspicious vehicles in the villages Website Nothing to report GDPR & Emails Nothing to report	
	Nothing to report	
EDaN Traffic Management Update	Traffic Calming Feasibility Study Cllr Williams has continued to chase the promised Traffic Calming Feasibility Study, and finally received a copy of the report today (18 th October 2018). The report lacks costings and this information is to follow. The report has been circulated to the Full Council for their consideration.	
	 FOTCOTH The FOTCOTH have been granted permission to: Put a tea point in the north porch of the Church. Remove some of the trees in the churchyard, improving the sight line to the Church. The group are currently investigating if it is possible to relocate the badgers which are causing damage in the Churchyard. Ground clearance of small saplings and brambles has commenced in the Churchyard. 	
	EDaN Beautification Team The team will be installing two planters around the War Memorial, these will be planted with miniature Remembrance Rosemary plants and red pansies. The bank behind the War Memorial will be yarn bombed with red poppies. Christine Yates asked for volunteers to clean the village signs in Northall and Dagnall. Cllrs Green and Cubbage volunteered.	
	Action: The Clerk will inform CY of the volunteers.	Clerk



Villages	<u>Dagnall</u>
	- See note about the defibrillator.
	Northall
	- Concerns were raised when a suspected trespasser was captured on a parishioners CCTV.
	- Increase in Hare Coursing. Cllr Pratt requests that any suspicious activity is reported to TVP.
	mercuse in thate coursing, can trace requests that any suspicious activity is reported to tvi.
	<u>Edlesborough</u>
	- Thames Valley Police is appealing for witnesses following a burglary in Pebblemoor, Edlesborough.
	Between 6pm on Saturday (13/10) and 7.45am on Sunday (14/10) offenders entered the house and took two
	handbags. They then used the car keys in one of the handbags to drive away in the car that was parked in the
	garage.
	The stolen car is a grey Vauxhall Viva with a registration ending in FAK.
	Officers are encouraging anybody who may have CCTV or dash-cam footage from the area overnight on Saturday to review this to see whether anything has been captured. If you saw or heard anything suspicious or have any
	information that may help with this investigation you can tell us <u>online</u> or by calling 101, quoting reference
	43180313846. Alternatively you can contact <u>Crime stoppers</u> anonymously on 0800 555 111.
Correspondence	Copies of the following communications were made available to the Council:
	- AVDC Street Cleansing and Horticulture Services Update
	- Dagnall School Expansion
	- October Newsletter from the Police and Crime Commissioner
	- Devolution Drop In
	- SLCC Bulletin
	- CPRE AGM Information
	- Proposed Bovingdon neighbourhood area designation — Consultation
	 Oxford to Cambridge Expressway Consultation www.ourwatch.org.uk/wp-content/uploads/2018/10/NWN-Our-News-Oct-2018.pdf
AOB	Nothing to report.
700	Trouming to report.



Items for Agenda 15 th November 2018	Items for the Agenda for EPC Meeting to be held on 15 th November 2018 at Edlesborough Memorial Hall commencing at 7:30pm: - Update on New Pavilion - Contributing money towards PCSO's -	
	The meeting closed at 22.02	