



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| <u>Agenda Item</u> | | <u>Action</u> |
|--|--|----------------------|
| Open Forum | <p>A parishioner who resides on the High Street, Edlesborough near the new development asked if the Council was able to confirm the exact location and specifics of the pedestrian crossing due to be installed near the development. The parishioner was concerned that the crossing will be sited directly outside her property and wished to object to the possibility of constant flashing lights and “beeping”.</p> <p>Cllr Wilkinson advised the parishioner that all the details of the development including the pedestrian crossing are available on the AVDC website. He explained that the Council understood that the pedestrian crossing will most likely be a zebra crossing, so there may well be flashing beacons installed at its location.</p> <p>The parishioner also raised concern about the removal/reduction in the hedge bordering her property. Cllr Wilkinson responded that provided the hedge is on the developers land they are within their rights to cut or remove it.</p> <p>Cllr Wilkinson advised the parishioner to familiarise herself with all the documents on the AVDC website relating to the development.</p> <p>Cllr Williams advised the parishioner that should she have any concerns that the developers are breaching the planning application she should contact the Planning Enforcement Team at AVDC.</p> | |
| The Chairman formally opened the meeting at 7.45pm | | |
| Present | Cllr Mineikis (Chairman), Cllr Wilkinson, Cllr Williams, Cllr Mrs Owen, District Cllr Chris Poll, County Cllr Anne Wight, Penny Pataky (Clerk) and five parishioners. | |
| Apologies | Cllr Nevard, Cllr Pratt, Cllr Cabbage, Cllr Mrs Thomas, Cllr Green & PCSO Dodson | |
| Declarations of Interest | None were declared. | |
| Minutes of Previous Meeting | The Minutes of the Parish Council Meeting held on 21 st March 2019 were ratified and signed with no amendments. | |
| Matters Arising | None. | |
| County Cllr & District Cllr News | District Cllr Chris Poll reported that as promised regarding the Swallowfields development he asked a question at full Council last evening. This elicited a phone call from Henry Allmand inviting me to a meeting at the Gateway. After council he spoke with the cabinet member and the three of them (Henry Allmand, Cabinet Member & Cllr Poll) will try to hold a | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | | |
|-----------------------------------|--|--|
| | <p>meeting in the very near future. He has also been in touch with a planning consultant involved with the Broomstick yard in the village. He will raise the issues regarding the heritage officer at the same meeting.</p> <p>Both of these issues are not unique to Edlesborough with similar instances right across the Vale. Cllr Poll has been reluctant to ask for the prioritising of any particular application but now feels he must make as much noise as he can to get both of these matters settled.</p> <p>Parishioners Mrs Sue Connor & Mr Graham Neill confirmed that they had recently attended a meeting with AVDC regarding the Swallowfields Planning Application. They informed the Council that AVDC had apologised for the unacceptable delay in making a decision, stating that this was due to staff shortages and AVDC working to ensure the final decision was the correct one. AVDC were unable to explain why the agents request for a delay on the decision was granted without the agent/developer providing a valid reason for the request. AVDC confirmed that Claire Bailey is now responsible for the application and that she would be producing a report within two weeks.</p> <p>County Cllr Anne Wight reported on the following matters:</p> <ul style="list-style-type: none"> - The Brownlow Bridge - New Rights of Way Reporting Tool - EU Settlement Scheme - National Paralympic Heritage Trust <p>A full copy of Cllr Wight's report can be found on the EPC website.</p> | |
| <p>Defibrillator CFR's</p> | <p>Following a successful fundraising campaign organised by the CFR Nicola Lack the new additional AED is now installed at the top of Summerleys. Nicola & Michael Lack are the registered keepers & will carry out the checks etc. The AED is now registered with South Central Ambulance Service.</p> <p>All the relevant information has been shared with the Clerk.</p> <p>Cllr Wilkinson clarified that the Council would provide the same support for this AED as it does for the other three in the Parish.</p> | |
| <p>EMH</p> | <p>AVDC have booked the hall for EU Elections on 23rd May.</p> | |
| <p>Pavilion</p> | <p>Work continues on preparing the tender process. The ECSC & Sports Cubs are liaising closely about the project.</p> | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | | |
|---------------------|--|--|
| The Green | Nothing to report | |
| Play Area | Nothing to report | |
| Sports Club | ETC have completed the resurfacing of the tennis courts. ECC have their first match on 27 th April. | |
| Allotments | Plots available: Dagnall – 8 Cow Lane – 3 Northall – 0 The Green – 2 New 5 pole plot has been established for the keeping of bees (maximum of 3 hives) & gardening at the Northall site. A tenant at the Dagnall site contacted the Clerk to complain about the condition of the “Copse” (Overgrown/wooded area) at the site. She states that people (including allotment tenants are using this area as a toilet and rubbish dump. Council agreed that the Clerk would erect signs informing people that it is not permissible to use this area as a rubbish dump or compost heap & signs are erected by the “copse”. New signs about dogs in Dagnall Allotments have been received and will be installed shortly. | |
| Cemetery | Nothing to report | |
| Churchyard | Cllr Williams continues to work with Natural England regarding the badger issues in the Churchyard. Cllr Mineikis reports that there has been a noticeable reduction in the number of rabbits in the Churchyard. | |
| Bridle Path | Nothing to report. | |
| War Memorial | Nothing to report. | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|-----|------|----------|------|-------|------|-------------|------|----------------------------|--------|------------|-----|---------------|------|----------|-----|------------|------|------|------|-------|--------|-------|
| | | | | | | | | | | | | | | | | | | | | | | | | |
| Bus Shelters | The bus shelter seat on the High Street, Edlesborough has been repainted. | | | | | | | | | | | | | | | | | | | | | | | |
| Litter Bins, Dog Bins, Car Parks | The Clerk has received a complaint about the siting of the dog bin by Tythe Barn. The parishioner alleges it is too close to the pavement and is not pleasant to walk past, due to the smell & flies. Three Cllrs regularly walk past this dog bin & have not noticed any issues with it. Council agreed not to relocate the bin as requested by the parishioner. Council also agreed to monitor the bin for issues. <i>Action: Clerk to respond to the parishioner accordingly.</i> | | | | | | | | | | | | | | | | | | | | | | | |
| Noticeboards | Nothing to report. | | | | | | | | | | | | | | | | | | | | | | | |
| Streetlights | Nothing to report | | | | | | | | | | | | | | | | | | | | | | | |
| BCC Devolution | Payment for 2019/20 has been received from Bucks CC. | | | | | | | | | | | | | | | | | | | | | | | |
| Finance | <p>The Accounts for month ending 31st March 2019 having previously been circulated to Councillors were agreed. <i>Action: The Clerk will submit these to the internal auditor in readiness for the Annual Audit.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EMH</td><td style="text-align: right;">£640</td></tr> <tr><td>Pavilion</td><td style="text-align: right;">£155</td></tr> <tr><td>Green</td><td style="text-align: right;">£631</td></tr> <tr><td>Open Spaces</td><td style="text-align: right;">£531</td></tr> <tr><td>Bucks CC Devolved Services</td><td style="text-align: right;">£1,017</td></tr> <tr><td>Allotments</td><td style="text-align: right;">£80</td></tr> <tr><td>Street Lights</td><td style="text-align: right;">£127</td></tr> <tr><td>Cemetery</td><td style="text-align: right;">£79</td></tr> <tr><td>Churchyard</td><td style="text-align: right;">£375</td></tr> <tr><td>EDaN</td><td style="text-align: right;">£953</td></tr> <tr><td>Staff</td><td style="text-align: right;">£1,539</td></tr> </table> | EMH | £640 | Pavilion | £155 | Green | £631 | Open Spaces | £531 | Bucks CC Devolved Services | £1,017 | Allotments | £80 | Street Lights | £127 | Cemetery | £79 | Churchyard | £375 | EDaN | £953 | Staff | £1,539 | Clerk |
| EMH | £640 | | | | | | | | | | | | | | | | | | | | | | | |
| Pavilion | £155 | | | | | | | | | | | | | | | | | | | | | | | |
| Green | £631 | | | | | | | | | | | | | | | | | | | | | | | |
| Open Spaces | £531 | | | | | | | | | | | | | | | | | | | | | | | |
| Bucks CC Devolved Services | £1,017 | | | | | | | | | | | | | | | | | | | | | | | |
| Allotments | £80 | | | | | | | | | | | | | | | | | | | | | | | |
| Street Lights | £127 | | | | | | | | | | | | | | | | | | | | | | | |
| Cemetery | £79 | | | | | | | | | | | | | | | | | | | | | | | |
| Churchyard | £375 | | | | | | | | | | | | | | | | | | | | | | | |
| EDaN | £953 | | | | | | | | | | | | | | | | | | | | | | | |
| Staff | £1,539 | | | | | | | | | | | | | | | | | | | | | | | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | |
|---------------|--------|
| Office Costs | £186 |
| Subscriptions | £55 |
| Total | £6,533 |

Insurance Review

Prior to the meeting the Council had had the opportunity to review recommendations made by the Clerk & Cllr Cabbage regarding reviewing the items currently covered by the Council's insurance policy.

Cllr Wilkinson proposed that Cllr Wilkinson, Cabbage and the Clerk meet to make a more detailed assessment of the current coverage for the Council to consider.

Actions: Clerk to confirm items covered with Came & Co. Upon confirmation of information the Clerk and Cllrs Wilkinson & Cabbage will meet to review the coverage & policy.

Clerk, JW & KC

Employment Working Party

Council agreed to the employment group's proposal to progress the Clerk to the next point on the salary scale. The Council also agreed to the employment group's recommendation to a small increase in the Manager's hourly rate.

Adopt Standing Orders

The standing orders had been circulated to the Full Council prior to the meeting. Council agreed to adopt the standing orders, these were subsequently signed by the Chairman, Cllr Mineikis.

Presentation of EPC Accounts

Following on from Dagnall Parishioners stating that they felt "no Council money" was spent on their village Cllr Wilkinson has been exploring ways of presenting a simplified version of the Council accounts to the Parishioners.

Prior to the meeting he had circulated his recommendations to the Full Council. He went on to explain how he had created the document & how the information was presented.

Action: Council agreed that this was good work but that Cllrs Wilkinson, Nevard, Cabbage & the Clerk should meet to refine the document. This will be presented to the Council for approval before being shared with Parishioners.

The Clerk will ask the contractor if their work can be broken down into how much is spent in each village.

Clerk, JW, KC & CN

Clerk

Monies for the Three Villages



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | <p>Cllr Wilkinson asked the Council to consider making additional one off donations to DVH & NVH. Council agreed to delay any decisions on this matter until all Cllrs could consider and debate the suggestion. <i>Action: Add to agenda for May Council meeting. Cllr Wilkinson to formally submit a proposal for the Councils consideration.</i></p> | | | Clerk & JW | | | | | | | | | | | | |
|--|--|--|---|-----------------|---------|-------------|-------------------------|--|--|--|---|--|-----------------------------|---|---|--|
| New Pavilion | <p>There is now good communication between ECSC and the Sport Clubs. The issue with “misleading” posts/comments on Facebook has now been addressed. The aim is for demolition to begin at the end of August/start of September 2019.</p> | | | | | | | | | | | | | | | |
| Projects | <p><u>Cow Lane Car Parking/Amenity Land:</u> Cllr Wilkinson confirmed that he had spoken with Cllr Cartwright about Eaton Bray Parish Council contributing towards the project. Cllr Wilkinson also informed Cllr Cartwright that the surgery may display a notice inviting Eaton Bray parishioners to contact EBPC if they feel the car parking at the Surgery needs improving. Cllr Cartwright agreed that it was a good idea & that should EBPC receive input from their parishioners about the need to improve the car park at the Surgery his Council would consider contributing towards the cost of this.</p> <p><u>Outdoor Exercise Equipment</u> – project on hold until DVH complete their replacement Children’s Play Equipment project.</p> | | | | | | | | | | | | | | | |
| Planning | <p>The following applications were considered and it was agreed to submit the responses below to AVDC</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Application No.</th> <th style="text-align: left;">Address</th> <th style="text-align: left;">Description</th> <th style="text-align: left;">Parish Council Response</th> </tr> </thead> <tbody> <tr> <td>19/01238/ADP 2nd April 2019</td> <td>Land off Slicketts Lane and Dove House Close, Edlesborough</td> <td>Reserved matters application relating to outline permission 16/02821/AOP for residential development of up to 10 dwellings</td> <td>OPPOSE Inappropriate housing mix and insufficient width of access road</td> </tr> <tr> <td>19/01323/APP 9th April 2019</td> <td>11 Main Road South, Dagnall</td> <td>Demolition of conservatory and erection of single storey side and ear extension</td> <td>No objections subject to officer acceptance of external spacing</td> </tr> </tbody> </table> | | | Application No. | Address | Description | Parish Council Response | 19/01238/ADP 2 nd April 2019 | Land off Slicketts Lane and Dove House Close, Edlesborough | Reserved matters application relating to outline permission 16/02821/AOP for residential development of up to 10 dwellings | OPPOSE Inappropriate housing mix and insufficient width of access road | 19/01323/APP 9 th April 2019 | 11 Main Road South, Dagnall | Demolition of conservatory and erection of single storey side and ear extension | No objections subject to officer acceptance of external spacing | |
| Application No. | Address | Description | Parish Council Response | | | | | | | | | | | | | |
| 19/01238/ADP 2 nd April 2019 | Land off Slicketts Lane and Dove House Close, Edlesborough | Reserved matters application relating to outline permission 16/02821/AOP for residential development of up to 10 dwellings | OPPOSE Inappropriate housing mix and insufficient width of access road | | | | | | | | | | | | | |
| 19/01323/APP 9 th April 2019 | 11 Main Road South, Dagnall | Demolition of conservatory and erection of single storey side and ear extension | No objections subject to officer acceptance of external spacing | | | | | | | | | | | | | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | | | |
|---|---|-------------------------------|---------------|
| 19/01492/APP 18 th April 2019 | Beacon view, Leighton Road Northall | Single storey front extension | No objections |
|---|---|-------------------------------|---------------|

The following decisions had been notified by AVDC

| Application No. | Address | Description | Parish Council Response | AVDC Decision |
|---|---|--|--|---------------|
| 18/02885/APP 20 th August 2018 | Garage Site, Chiltern Avenue, Edlesborough | Demolition of existing garages and erection of one new dwelling with associated access, parking and landscaping | OPPOSE 4 bedroomed house considered inappropriate | Permitted |
| 18/03920/APP 5 th Nov 2018 | The Sports Pavilion, The Green, Edlesborough | Demolition of the existing sports pavilion and construction of a new two storey building and extension of the parking area | SUPPORT | Permitted |
| 18/04118/APP Amended application 7 th Feb 2019 | Kingfisher Cottage, 6 Manor Farm Close, Edlesborough | Change of use from agricultural to residential land and erection of deck overhanging Manor Farm Moat. (Retrospective) | No objections | Permitted |
| 18/04412/APP 13 th Dec 2018 | 5 Ivinghoe Way, Edlesborough | Front and rear extensions, loft conversion with rear dormers. Detached garage | No objections subject to officer confirmation that it complies with AVDLP Policy RA.18 | Permitted |

Street Name Request



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | | |
|---|--|--------------|
| | <p>AVDC have introduced a new policy that a new street can only be named after a deceased person. Mr Harvey responded requesting the street in Dagnall be named “Harvey Drive” after his deceased grandfather, Frank Henry Harvey The new street name notice has been published. <u>Swallowfields Site</u> A parishioners request for the grass verge to be allowed to grow whilst the site is vacant was declined by the Council.</p> | |
| <p>Website & Facebook & GDPR</p> | <p><u>Facebook</u></p> <ul style="list-style-type: none"> - Fly tipping (Slicketts Lane, opposite Swallowfields & Cow Lane) - Attempted van break in - Water leak in Eaton Bray affecting peoples water pressure - Complaints about the repairs to Moor End & other roads in Eaton Bray road surface - Litter & dog poo on the Green - ECSC post asking for opinions on interior or New Pavilion - High Street road closure - Youth Club <p><i>Action: Clerk to contact Parishioners stating that they would be interested in setting up a Youth Club to see if the Memorial Hall or New Pavilion could help to facilitate this.</i></p> <p><u>Website</u> Nothing to report</p> <p><u>GDPR</u> No reported breaches</p> | <p>Clerk</p> |
| <p>EDaN Traffic Management Update</p> | <p><u>Traffic Calming Feasibility Study</u></p> <ul style="list-style-type: none"> - Questions & Answers & summary of Consultation responses to be published on Website & in May edition of Focus. <p><u>FOTCOTH</u></p> | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall

| | | |
|--|--|--|
| | <p>Nothing to report.</p> <p><u>EDaN Beautification Team</u></p> <ul style="list-style-type: none"> - Lorna Cabbage & her volunteers have carried out litter picking in Edlesborough. - Isobel Parker a Northall resident is carrying out regular litter picks in Northall as part of her DofE Award. - - | |
| Villages | <p><u>Dagnall</u></p> <ul style="list-style-type: none"> - <p><u>Northall</u></p> <ul style="list-style-type: none"> - <p><u>Edlesborough</u></p> <ul style="list-style-type: none"> - Fly tipping at the end of Slicketts Lane and opposite Swallowfields. All has been reported to Bucks CC/AVDC - Mrs Cabbage suggested the Council consider installing bollards at the end of the right of way where it meets Cow Lane. Cllrs agreed this could hinder the clearance of fly tipping, and that it was not something they would pursue at this time. The fly tipping at this location has been reported for clearance. <p><u>Anne Thompson Cup</u></p> <ul style="list-style-type: none"> - Nothing to report | |
| Correspondence | <ul style="list-style-type: none"> - St Mary's Flower Festival, 20 - 22 September 2019 <p>Mrs Phrena Wilkinson has advised the Clerk that she has in the past produced displays on behalf of EPC. On this occasion she will not be producing a display.</p> | |
| AOB | Nothing was raised. | |
| Items for Agenda 16th May 2019 | <p>Items for the Agenda for the EPC Meeting to be held on 16th May 2019 at Edlesborough Memorial Hall following the Annual General Meeting of EPC which will commence at 7.30pm:</p> <ul style="list-style-type: none"> - Donations to NVH, DVH & The New Pavilion Project. | |
| | The meeting closed at 9.51pm | |



EDLESBOROUGH PARISH COUNCIL
Minutes of meeting held on 18th April 2019 at Edlesborough Memorial Hall