



**MINUTES of the ANNUAL MEETING of the Edlesborough Parish Council held on  
Thursday 16th May 2019 at  
Edlesborough Memorial Hall commencing at 7.30pm**

The Chairman, Mr Mineikis welcomed all the Councillors, eight parishioners, District Cllr Chris Poll and County Cllr Ann Wight to the meeting.

**Present**

Cllr Mineikis, Cllr Williams, Cllr Wilkinson, Cllr Cubbage, Cllr Nevard, Cllr Mrs Thomas, Cllr Green, District Cllr Chris Poll, County Cllr Ann Wight, Penny Pataky (Clerk) and eight parishioners.

**Apologies:** Cllr Pratt & Cllr Mrs Owen

**Nominations for Chairman**

Mr Wilkinson proposed Mr Williams as Chairman. He stated that he believed the Chairman of the Council should reside within the Parish.

Mr Nevard seconded this proposal.

Mr Mineikis proposed himself for the role of Chairman, this proposal was seconded by Mr Green.

Mr Green asked for the Cllrs present to vote and the result was four to three in favour of Mr Williams being appointed as Chairman for 2019/20.

Mr Williams accepted the appointment.

**To elect a Vice-Chairman of the Council**

Mr Nevard proposed Mr Cubbage as Vice-Chairman. He explained that with the New Pavilion Project being the biggest project ever for the current Council he felt that Mr Cubbage's experience and success with other big projects for NVH and the new streetlights meant that he would be excellent for this position.

Mr Mineikis seconded the proposal.

With no other nominations for Vice-Chairman for 2019/20 and all Cllrs agreeing unanimously to Mr Cubbage's appointment he accepted the role.

**Minutes of the Annual General Meeting held on 17<sup>th</sup> May 2018**

The Minutes of the previous Annual General Meeting held on 17<sup>th</sup> May 2018 were approved and signed by the Chairman of the meeting.

**Councillors responsible for Planning issues:**

Mr. Wilkinson who is the Parish Council's planning representative for the entire Parish agreed to continue for a further year. He will continue to forward any contentious applications for Northall and Dagnall to Cllr Mrs Owen & Cllr Pratt for their consideration and input before making recommendations to the Full Council.

**Councillors and representatives responsible for Allotments:**

Edlesborough (Cow Lane)	Mrs. P. Wilkinson
Edlesborough (The Green)	Mr D Kirkwood
Dagnall:	Mrs V Pratt
Northall:	Mr R Dorrance

**Councillors and representatives responsible for Footpaths:**

Edlesborough	Cllr Mrs Thomas
Dagnall	Cllr Mrs Owen



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Northall

Cllr Cabbage

To appoint Officers for the following positions:

Employees Working Party: Mr Williams, Mr. Wilkinson, Mr Cabbage,  
Mr Nevard, Mr Mineikis

Bank Mandate: Mr Williams, Mr. Wilkinson, Miss Pataky  
(Clerk), Mrs Thomas.

Responsible Financial Officer: Miss Pataky

Play Equipment weekly inspection:

Edlesborough: Manager: Miss Penny Pataky  
Dagnall: Dagnall Village Hall Management Committee  
Northall: Northall Village Hall Management Committee

Additional Keyholder: Mr Alan Williams

New Pavilion:

Pavilion Working Party: Mr Williams, Mr Wilkinson, Mr Nevard, Mr Cabbage  
Pavilion Project Board: Mr Cabbage, Mr Holloway, Mr Oughton  
(appointed by the Pavilion Working Party)

To confirm financial limits for the following:

Quotations & Tendering work £5,000.00  
Parish Clerk £250.00 for non-emergencies  
Parish Clerk £750 for emergencies without prior approval of the Council  
Edlesborough Memorial Hall, Green, Pavilion and Play Equipment Manager £75 for  
small non-emergency repairs or improvements and £200 for minor emergencies

To confirm continuation of payment of annual Subscriptions

The voluntary subscriptions to CPRE, The Chiltern Society, BALC/NALC, SLCC, AVAC and Community Impact Bucks were agreed.

To inspect any deeds and the Assets Register in the custody of the Council

The Parish Council now retain the deeds in a fireproof and waterproof safe in the archives. All deeds having been inspected by the Clerk and Cllr Williams prior to the meeting.

Annual Review of Memorial Hall Car Park Licence

The Annual Review of the Car Park licence was discussed. Council agreed that NMJ Service Centre would continue to have the use of 10 parking spaces in the Memorial Hall Car Park and for their vehicles to be removed as and when requested by the Parish Council.



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**To appoint representatives to outside bodies**

It was unanimously resolved to appoint the representatives (who had agreed to be the representatives) for the positions set out below:

Charities:	Burghope	Miss Pataky
	Townsland and Nurses	Mr Mineikis
Luton Airport Issues	Contact	Mr J Wilkinson
Great Brickhill, Wing & Ivinghoe Local Area Forum	Contact	Mr. J. Wilkinson, Mr. A. Williams, Miss Pataky
St. Mary's Carnival	Contact	Miss Pataky as Clerk

There being no further business the Annual General Meeting closed at 7.51pm

Signed by *A J Williams*

Date 21/05/2020