



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

<u>Agenda Item</u>		<u>Action</u>
Open Forum	Nothing was raised.	
The Chairman formally opened the meeting at 19.34		
Present	Cllr Williams (chair), Cllr Wilkinson, Cllr Nevard, Cllr Mrs Thomas, Cllr Mrs Booth, Cllr Mrs Owen, Cllr Mrs Wells, Cllr Cubbage, Cllr Harpley, Penny Pataky (clerk), Buckinghamshire Cllr Poll, Joanna Simonds (Stoke Hammond Clerk), two parishioners and Graham Hillary Buckinghamshire Council Transport Strategy Officer (Freight)	
Apologies	Buckinghamshire Cllr Anne Wight	
Declarations of Interest	Cllr Wilkinson declared that his wife is an allotment holder at Cow Lane. Cllr Mrs Wells declared that she is an allotment holder at Northall. Cllr Mrs Thomas declared that her husband is an allotment holder at The Green. Cllr Mrs Owen declared that her husband will be quoting for the redecoration of EMH.	
Minutes	The minutes of the ordinary meeting held on 17 th September 2020 having been previously circulated to the full council were agreed with no amendments.	
Matters Arising	Luton Airport 19mppa Consultation – This consultation came to the attention of the Council via a Facebook post. Cllr Wilkinson had circulated his comments to the Full Council prior to the meeting. Council agreed that Cllr Wilkinson would write a response on behalf of the Council. This will be circulated by email to all for agreement. The Clerk will then submit the Council's response. <i>Action: Cllr Wilkinson to circulate recommended response. Cllrs to comment/agree response. Clerk to submit agreed response.</i>	All
Graham Hillary – Feedback from the Freight Strategy Survey	<u>Feedback from the Ivinghoe & Wing Freight Strategy Survey</u> Graham Hillary (GH) provided the Council with a comprehensive presentation detailing the process and decision made following the Ivinghoe & Wing Freight Strategy Survey carried out at the start of 2020. He informed the Council that the proposed Freight Strategy Route will not adversely affect the B440 through the villages of Edlesborough, Northall and Dagnall. He stated that there was not enough evidence to warrant including the B440 in the	



EDLESBOROUGH PARISH COUNCIL

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freight zone and that the strategy will not resolve the current issues such as the pinch point near the Church in Edlesborough. He advised the Council that they would need to approach the Ivinghoe and Wing Community Board for support in addressing the issues on the B440 in the villages.

CLlr Cubbage asked how the worst case scenario figures were arrived at.

GH responded that vehicles counts were carried out of vehicles entering and leaving the zone at various points, this information was analysed to identify how many vehicles were driving through the zone and how many were there on official business i.e. making deliveries.

CLlr Harpley stated that the combined figures for the north south and south north additional HGV's is a 14% increase, and that this is a significant increase for residents on the B440.

CLlr Wilkinson asked if the temporary closure of the Brownlow Bridge had had any impact on the figures.

GH confirmed that the measures/counts carried out in November included vehicles displaced by the temporary closure of the Brownlow Bridge. He asked the Council where the displaced HGV's would be travelling to. He outlined the routes he expected the HGV's to be using and stated that apart from vehicles travelling between Leighton Buzzard and Tring it is not necessary for the displaced vehicles to use the B440.

He informed the Council that the 14% increase in HGV traffic equates to 1.6 vehicles an hour.

He agreed that there could be occasional increases in traffic resulting from congestion on the through routes and M1 issues.

CLlr Williams asked if the movement of vehicles could be measured again after the implementation of the strategy to see if vehicles have been displaced onto the B440.

GH stated that the Proposed Ivinghoe and Wing Freight Strategy was the best Buckinghamshire Council could achieve in helping to alleviate the issues inside the zone. He agreed that Buckinghamshire Council would come back and assess the impacts on other roads following the implementation of the strategy.

CLlr Wilkinson stated that he could not see any harm in including the B440 in the strategy. He stated that there is evidence that vehicles will be displaced onto the B440. He informed GH that EPC had been trying for many years to have the issues on the B440 addressed and that requests had always been refused by Bucks Council as the Highways Authority.

GH confirmed that he will vehemently raise the issues with the pinch point by the Church in Edlesborough with the new head of Highways at Buckinghamshire Council.

CLlr Harpley asked how the numbers of HGV's in one week compares to other areas inside the proposed zone.

GH agreed to supply the Council with the vehicle numbers.

CLlr Williams asked what is the current status of the proposal and what are the next steps.



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

	<p><i>GH explained that there had been a good response to the consultation and that adjustments had been made in response to some of the points raised.</i></p> <p><i>The Proposal will go to Statutory Consultation in February 2021. Following this it will go to the Cabinet Member for approval to be implemented.</i></p> <p><i>He advised the Council that if they could provide a solid rationale with supporting evidence for the B440 to be included in the proposed zone it would be considered.</i></p> <p>Buckinghamshire Cllr Poll asked if the second survey of vehicles had been adjusted to account for the change in vehicle movements resulting from Lockdown.</p> <p><i>GH responded that current shopping habits are actually putting more trucks on the roads.</i></p> <p>Cllrs thanked Graham Hillary for his presentation and for answering their questions.</p> <p>Graham Hillary thanked the Council for their time and attention and left the meeting at this point.</p> <p>Joanna Simonds also left the meeting at this point due to a pressing Stoke Hammond Council matter that required her attention.</p>	
<p><i>Buckinghamshire Council Report</i> Including Community Board for Ivinghoe and Wing Ward</p>	<p>The Minutes for Wing & Ivinghoe Community Board, Wednesday, 23rd September, 2020, 7.00 pm, had been circulated to the full council prior to the meeting.</p> <p><u><i>Buckinghamshire Cllr Anne Wight</i></u></p> <p>Buckinghamshire Cllr Anne Wight had submitted a full report that was circulated to the full Council prior to the meeting. The report focused on:</p> <ul style="list-style-type: none"> ● Bucks Business First ● Planning Pre-Application Guidance ● Proud of Bucks Heroes Awards <p>A full copy of Cllr Wight’s report can be viewed on the Council website.</p> <p>Cllr Wight requested that Council share Buckinghamshire Council’s Post-16 educational transport and home to school transport policy consultation. The public consultation runs for eight weeks, closing on 7 December 2020. To find out more and take part in the consultation, go to the consultation web page: yourvoicebucks.citizenspace.com/schools/htst-2021-consultation</p>	



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

	<p>The Clerk has shared the information on the Council’s website and Facebook page and has requested it is included in the November edition of Focus.</p> <p><i><u>Buckinghamshire Cllr Chris Poll</u></i></p> <p>Buckinghamshire Cllr Chris Poll spoke about the Home School Consultation and asked the Council to encourage residents to respond to it. He informed the Council that the Cabinet Member had stated that Home School Transport was performing better than last year and that issues are being addressed.</p> <p>He clarified that Buckinghamshire Council had paid the bus/coach companies throughout lockdown.</p> <p>More information about the Home School Transport Consultation can be found at https://yourvoicebucks.citizenspace.com/schools/htst-2021-consultation/ The consultation closes on 7th December 2020</p> <p>He informed the Council about the following support available for residents: Details of the hardship fund for residents forced to isolate and refrain from their work. https://www.aylesburyvaledc.gov.uk/hardship-fund-scheme-details</p> <p>He informed the Council that the Budget Consultation was currently running and that more information can be found at https://yourvoicebucks.citizenspace.com/corporate-services/budget-2021-22/</p> <p>VALP: The second batch of information relating to VALP was sent to the inspector at the beginning of October. Details can be seen at the following link https://buckinghamshire.moderngov.co.uk/ieDecisionDetails.aspx?ID=325</p>					
<p>Planning</p>	<p>The following applications were considered and it was agreed to submit the responses below to Buckinghamshire Council Local Planning Authority</p> <table border="1" data-bbox="356 1273 1957 1318"> <thead> <tr> <th data-bbox="356 1273 622 1318">Application No.</th> <th data-bbox="622 1273 904 1318">Address</th> <th data-bbox="904 1273 1525 1318">Description</th> <th data-bbox="1525 1273 1957 1318">Parish Council Response</th> </tr> </thead> </table>	Application No.	Address	Description	Parish Council Response	
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EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

	20/03093/APP 17 th Sept 2020	13 St Mary's Glebe Edlesborough	Two storey side extension to detached triple garage with front and rear dormers to living accommodation above	No objections Subject to Planning Officer confirmation that EPNP Policy EP12 is not contravened																
	20/03309/APP 2 nd October 2020	Hall Farm Ringshall Road Dagnall	Variation of an existing planning condition substituting slate tiles for the previously approved heritage blended tiles	No objections																
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Villages	<p><u>Refreshing of Road Marking on B440 in Dagnall and Northall</u></p> <p>It is evident that some road markings have been refreshed on the B440 in Dagnall, Edlesborough & Northall, to date the requested markings have not been refreshed. The Clerk awaits confirmation from the Local Area Technician as to when this work will be completed.</p>																			



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Edlesborough

The Clerk has had an enquiry from a prospective parishioner asking about the planning applications for the land off Slicketts Lane. Apparently the seller of the home and the local estate agent had no knowledge of these prospective developments.

High Street and Zebra Crossing

The Clerk and Cllr Williams have responded to residents who have raised complaints about the zebra crossing and parking outside Edlesborough School. The residents state that since the installation of the zebra crossing school staff continually park opposite their driveway making access difficult. The residents have been advised to raise their concerns with the School and that EPC has no jurisdiction over parking matters. Dangerous parking should be reported to Thames Valley Police. Improvements or issues with the road should be reported to the Highways Authority – Buckinghamshire Council. The residents would like the white lines extended to prevent parking opposite their property between the bus stop and Pebblemoor. The residents have also been informed about the Ivinghoe and Wing Community Hub, as Buckinghamshire Cllr Mark Davis advised them that this was the route for raising requests such as this.

Residents have also complained about the zebra crossing flashing lights are causing a disturbance to neighbouring properties.

The Clerk has contacted Bellway Homes and Buckinghamshire Council to ask about the feasibility of shields being attached to the lights to prevent light spill. Buckinghamshire Council have confirmed that the crossing was installed as a condition of the permission being granted for the new homes on the High Street. The crossing is subject to the S278 agreement for the planning application. Bellway Homes Customer Care have informed the Clerk that any issues with the crossing need to be addressed to the Buckinghamshire Council.

Cllr Wilkinson is liaising with Buckinghamshire Council to establish whether the S278 exists and if the Planning Authority and the Highway Authority have jointly agreed it and that Bellway Homes have fulfilled it. If this has happened any further modification to the Zebra Crossing will rest with TfB. If however the S278 has not been formally agreed yet, then Council requests that the planners look into the shielding proposal before its finalised.

Slicketts Lane



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

	<p>The Clerk and the LAT, Matthew Whinchup have communicated about the excess water on Slicketts Lane. The LAT has confirmed that he has visited the site and that he is <i>“disappointed to see that we have a new issue at the top end of the lane where the gully in your first photo is now surcharging along with another one opposite No.20. I think the drainage system is connected to nearby land drainage, this must be where all the water is coming from.</i></p> <p><i>The good news is the gully at the foot of the access to No.20 (which was causing the issue earlier in the year) is still draining and taking some of the water off the carriageway. Given the recent weather I have had no reports of 1 foot deep flooding further down the lane outside No.6 like what we had before.</i></p> <p><i>I have already raised a works order to send in our jetting machine again to see if we can clear the back up in the pipework. It’s very likely that I will have to replace the section of carrier pipe between No.20 and the new build at the top of the lane.</i></p> <p><i>I will try and at least get the initial jetting / investigation work carried out as soon as I can, but it will be several weeks away.”</i></p> <p><u>Dagnall</u> Nothing to report.</p> <p><u>Northall</u> Nothing to report.</p>	
<i>New Pavilion</i>	<p><u>Sport England Grant</u> The Clerk submitted all the required documents to Sport England in support of the Grant awarded to the Council and Sport England has confirmed that £22,000 has been awarded to the project for the purchase and installation of the accessibility lift together with other works.</p> <p><u>New Pavilion Update</u> Cllr Cubbage gave a comprehensive presentation updating the Council on the project to date and outlining the work to be done. Currently the estimated completion date is the end of December 2020.</p>	



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

	<p>Cllr Cubbage proposed that Council grant approval for the EPC Pavilion Working Party to scrutinise and approve ECSC order requests up to a maximum of £103,290 + or – the balance remaining from the Car Park costs and Contingencies.</p> <p>Cllr Cubage explained that the costs of the car park should be known within the next six to eight weeks.</p> <p>Cllr Harpley seconded Cllr Cubbage’s proposal. Eight Cllrs agreed with the proposal and one Cllr abstained.</p>	
Projects	<p><u>Outdoor Gym Equipment</u> The Clerk has contacted Ashlands for an up to date quote against which a purchase order can be raised. Ashlands have assured the Clerk that this will be provided shortly.</p> <p><u>Edlesborough Green Children’s Play Area</u> Deferred to November meeting.</p> <p><u>EMH Redecoration</u> Cllr Mrs Thomas and the Clerk have developed a job spec. which has been issued to four decorators who have been invited to quote. All decorators have been advised that if they felt any additional work is required to quote for this and explain their reasons. The toilets, boiler room and back storeroom are not included in the works.</p> <p><u>EMH Toilet Refurbishment</u> Cllr Mrs Thomas has investigated the legal requirements for the provision of toilets with disabled access. She has also carried out site visits to view the toilet facilities in DVH and NVH. Council agreed to that Cllr Mrs Thomas could explore contacting architects to provide drawings/suggestions of what can be achieved in the space available.</p> <p>Cllr Williams thanked Cllrs Mrs Thomas for taking on both projects. Cllr Cubbage commented that it would be useful for Cllr Mrs Thomas to have other Edlesborough Cllrs assist her with the toilet project.</p>	



EDLESBOROUGH PARISH COUNCIL

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EDaN & Traffic Management Team Updates

Traffic Calming

Cllrs Mrs Owen, Mrs Wells and Williams attended the Wing and Ivinghoe Community Board Transport Sub-Group meeting on 5th October. At the meeting they learnt more about the MVAS (Mobile Vehicle Activated Signs) signs which can be moved to multiple sites throughout the parish. The MVAS units cost approximately £3,000 each, the new posts (if required) cost approximately £250 each. It could be possible to reduce the cost of the posts if the MVAS units can be used on existing posts in the Parish.

Cllrs Williams, Mrs Owen and Mrs Wells made the following two proposals to Council:

- That Council bid for the whole amount of £8,000 to fund the purchase of two MVAS units and eight posts.
- That Council agree to seek match-funding of £4,000 from the new Community Board so that the cost to EPC would also be approx. £4,000.

These costs will need to be finalised with Transport for Bucks and agreed with EPC before the project is implemented. An implementation date needs to be agreed and it may depend on the Community Board's need to allocate its budget within a strict time frame.

Speed Camera on B440 in Edlesborough

Despite all his efforts Cllr Williams has been unable to acquire any information as to the status of the speed camera on the B440 in Edlesborough. He has now submitted a Freedom of Information request in an effort to establish why the camera is not working, if and when it was decommissioned and what is needed for the camera to be reactivated.

FOTCOTH

A film crew is scheduled to be using the Churchyard on 16th October.

The This Is My Theatre will be putting on a performance of Macbeth in the Church on the 17th October.

EDaN Beautification Team

No updates at this time.

Parish Amenities



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

<p>AED's & CFR</p>	<p>In October 2018 and 2019 EPC donated £2,500 to the South Central Ambulance Service for the setting up and support of a local Community First Responder.</p> <p>Nicola Lack a local resident took on the role of CFR. In May 2020 Peter Cooper the local coordinator for the local CFR's confirmed that Nicola had completed her training to go front line on the emergency ambulances working from Stoke Mandeville ambulance station. This meant that she stood down as our local first responder.</p> <p>Council agreed that consideration would be given to how much the Council may donate to South Central Ambulance Service for Community First Responders.</p> <p>Cllr Mrs Owen stated that she wished the Council to explore making a donation to the Air Ambulance Service.</p> <p><i>Action: Cllr Mrs Owen to research and put a proposal to the Council for a donation to the Air Ambulance Service.</i></p> <p><i>Clerk to contact Peter Cooper the Community First Responder Coordinator to establish the current situation regarding the provision of CFR's in the Parish.</i></p> <p><i>Council to review and agree donations at a future meeting.</i></p> <p>Payments have been raised for the annual energy costs of the defibrillators. The Swan Northall have once again declined their payment. The Clerk awaits a response from The Red Lion, Dagnall regarding their payment.</p>	<p>TO Clerk</p> <p>All</p>
<p>EMH</p>	<p>A QR code is now set up and on display in Edlesborough Memorial Hall. Additionally the manager is keeping a record in the diary of when people access the hall.</p> <p>Two of the four hand sanitiser dispensers purchased for EMH developed a fault so were returned to Amazon and replacements purchased. Amazon applied a credit for all four to the Council amazon account and have confirmed that as it is their error the Council can keep the full credit and not return the other two dispensers.</p>	
<p>The Green</p>	<p>The manager stopped football on the weekend of 3rd and 4th September due to the heavy rainfall.</p>	
<p>Sports Clubs</p>	<p>Nothing to report.</p>	
<p>Play Area</p>	<p>The Council handyman is continuing to address the issues raised in the annual inspection. Unfortunately the wet weather is currently making this work difficult.</p>	



EDLESBOROUGH PARISH COUNCIL

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	<p><u>Children's Roundabout</u> The Clerk has contacted Luton Steel who carried out the roundabout refurbishment with the request that they assess and quote to repair the damage on one of the platforms.</p>	
Allotments	<p><u>Dagnall Allotments</u> Once again there has been lots of fly tipping in the wooded area of the allotments. The Clerk has asked MW Agri to assess the area and quote for the clearance of the fly tipped waste and to make recommendations as to how we can prevent this from happening.</p> <p><u>Northall Allotments</u> The Clerk has spoken the warden about the request for improvements to the parking area. It has been agreed to arrange a site meeting in early 2021 with the Clerk, warden, tenant and contractor.</p> <p><u>Cow Lane Allotments</u> Nothing to report</p> <p><u>The Green Allotments</u> Nothing to report.</p> <p><u>Waiting List</u> Currently there are 14 people on the waiting list for plots (two are existing tenants). Most would like a plot at The Green or Cow Lane. It was clarified that the Clerk keeps a record of the date people were added to the waiting list. Plots are offered to parishioners on the waiting list first, then non-parishioners. The Clerk works with the wardens re the allocation of plots.</p> <p><u>Rents</u> The majority of rents have been paid. A few tenants have paid the incorrect amount leading to request for more payment or refunds being raised.</p>	



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

Cemetery	<p>The Clerk attended the Cemetery Management and Compliance Training course in October. This course related to the admin required for running a Cemetery. The Clerk will look to incorporating some of the recommendations in updating the Council’s Application for Interment and Memorial Paperwork. Good information was provided relating to the transferring of Exclusive Right to Burials which are issued for the plots in the EPC Cemetery.</p> <p><i>Action: The Clerk will circulate the revised Internment and Memorial Application Forms to the full Council for their approval once they are completed.</i></p>	Clerk
Churchyard	<p>Cllr Williams informed the Council that following a site visit it has been confirmed that as there is no evidence of badger activity in the holes and that they can be filled. The excavated area beneath the floodlight can also be filled.</p> <p><i>Action: Clerk to circulate the contractors quote for repairs to the floodlight plinth and blocking tunnels to the Full Council for approval.</i></p> <p>The Council handyman has been asked to clean and varnish the benches in the Churchyard.</p>	Clerk
Bridle Path	<p>The broken “no motor cycles” sign has been reported to the landowner for repair or replacement.</p>	
War Memorial	<p>The Poppy Wreaths have been delivered.</p> <p>Currently there is no confirmations of what will be permitted on Remembrance Sunday.</p> <p>The Royal British Legion have updated their website with the information on Remembrance Sunday activities: Remembrance ideas for 2020 www.britishlegion.org.uk/get-involved/remembrance</p> <p>The Clerk informed the Council that there has been a post circulating on Facebook that people stand on their doorsteps for the minutes silence on Remembrance Sunday and/or at 11am on the 11th October.</p> <p>Mrs Cabbage informed the Council that Edlesborough Stores will be selling poppies this year. There will be no poppies available for purchase in Eaton Bray. This information will be shared on the Council FB page once the poppies go on sale.</p>	



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Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

Bucks CC Devolved Services	Nothing to report.		
Finance	Accounts for month ending 30 th September having been circulated to the full council prior to the meeting were approved.		
	EMH	£618	
	Pavilion	£115	
	Green	£729	
	Open Spaces	£207	
	Bucks CC Devolved Services	£1,080	
	Allotments	£589	
	Street Lights	£106	
	Cemetery	£81	
	Churchyard	£393	
	Dagnall Recreation Ground	£173	
	Dagnall Children's Play Area	£68	
	Northall Children's Play Area	£103	
	Northall Village Hall	£30	
	Special Projects	£29,554	
	Insurance	£2,455	
	Staff	£2,289	
	Office Costs	£195	
	Total	£38,875	
	Council agreed to the October payment run.		
	<i>Financial Regulations</i>		



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	<p>Council agreed to adopt the Financial Regulations which had been circulated to the Full Council prior to the meeting. Cllr Harpley asked for clarification on the forecast process. Cllr Cabbage explained that the Council is not required to forecast accounts/expenditure but that it is good practise to do this.</p> <p>Cllr Nevard confirmed that regulation 3.1 stated “The RFO shall provide the Council with a monthly statement of receipts and payments to date under each heading of the budget, comparing actual income and expenditure with the budget, along with a full year forecast.”</p> <p><i>Action: Clerk to update the website accordingly.</i></p> <p><u>Annual Governance and Accountability Return 2019/20</u></p> <p>This has been approved by PKF Littlejohn. The Clerk has updated the website and posted the Notice of Conclusion of Audit accordingly.</p> <p>The Clerk informed the Council that as a result of the New Homes Bonus and S106 payments the fee for this year’s Annual Return had increased from £400 to £1,300. Council acknowledged that this will need to be reflected in the budget for 2020/21.</p> <p>The Clerk confirmed that should any parishioner request the opportunity to inspect the accounts this would need to take place in EMH with the Clerk and a Councillor present for the inspection.</p>	
<p>Correspondence</p>	<p>Items circulated to Full Council prior to the meeting:</p> <ul style="list-style-type: none"> ● 25/09/2020 Buckinghamshire Council launches climate change and air quality surveys ● 05/10/2020 Cllr Wight – Changes in Planning Law ● 06/10/2020 Call In Process for Members ● 05/10/2020 Minutes for Wing & Ivinghoe Community Board, Wednesday, 23rd September, 2020, 7.00 pm ● 07/10/2020 W&I CB: Transport Sub Group - Transport Application Deadline 31st October ● 08/10/2020 Traveller Situation of National Significance ● 09/10/2020 Cllr Warren Whyte, Buckinghamshire Council Government's White Paper Consultation “Planning for the Future” ● 10/10/2020 Buckinghamshire Council responding to the Government’s Planning White Paper ● 10/10/2020 Buckinghamshire Council urges residents to stay safe amid rising coronavirus cases ● 13/10/2020 Public consultation on Post 16 Home to School Transport 	



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Minutes for Meeting of Edlesborough Parish Council held on 15th October 2020 via the social media platform Zoom

	<ul style="list-style-type: none">• 13/10/2020 Decision to be made on the Chiltern and South Bucks Local Plan• 14/10/2020 Guidance on use of Multi-purpose Community Facilities• 14/10/2020 Ivinghoe Freight Press Release• 15/10/2020 TfB Road Safety Update Autumn 2020	
Items for 19th Nov Meeting	<ul style="list-style-type: none">• Improvements to the Children's Play Area on Edlesborough Green• EMH Toilet Refurbishment• EMH Redecoration• MVAS/ Traffic Management• Donations to South Central Ambulance Service and other charities• Cllrs Mrs Owen's Wildlife Proposals	
The meeting closed at 22.36		