



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council held on Thursday 16th September
at 7.30pm in Edlesborough Memorial Hall

Agenda Item

Open Forum

The Leighton & Linslade Helpers did not attend the meeting to give their presentation detailing how they can help the local parishioners.

Mrs Christine Hurst asked if there was an update on the Ivinghoe Freight Zone Strategy – see information under Buckinghamshire Council report and villages.

Cllr Williams formally opened the meeting at 7.34pm.

Present

Cllr Williams (chair), Cllr Cabbage (vice chair), , Cllr Wilkinson, Cllr Harpley, Cllr Mrs Owen, Cllr Nevard, Cllr Miss Wells, Penny Pataky (Clerk) and Buckinghamshire Councillors Chris Poll and Peter Brazier. Three parishioners were also in attendance.

Apologies

Cllr Mrs Booth, Cllr Mrs Thomas.

Declarations of Interest

None were declared.

Minutes

The minutes of the Ordinary Meeting of Edlesborough Parish Council held on 22nd July 2021 were agreed and signed with no amendments.

Matters Arising

Cllr Nevard asked if there were any further updates on accessing the cabinets housing the Parish Path Maps. The Clerk confirmed that to date it has not been possible to open any of the three cabinets. The Clerk will follow Cllrs Nevard's suggestion of contacting the company displayed on the cabinets.

The Clerk also confirmed that to date Buckinghamshire Council has still not been able to provide any assistance with providing replacement maps. The original maps were supplied by Bucks County Council.

Buckinghamshire Council Report

The next Wing and Ivinghoe Community Board has been rescheduled to 19th October at 7pm. This will be a Teams meeting. Anyone wishing to join the meeting should contact the Board Coordinator, Katrina Kelly via wingandivinghoecb@buckinghamshire.gov.uk

Buckinghamshire Councillors Chris Poll and Peter Brazier both attended the meeting and gave the following report to the Council:

- VALP has now been adopted. More information can be found at [Vale of Aylesbury Local Plan \(VALP\)](#)
 - Cllr Poll recommends EPC go through their Neighbourhood Plan and check that the policies “chime” with the VALP Policies. Cllr Wilkinson confirmed that the Edlesborough Plan was written to run alongside VALP. Cllr Wilkinson reminded EPC that the Edlesborough Neighbourhood Plan is almost four years old and needs reviewing at five years. **Action: Council to consider contacting Neil Homer to consult on this process. Council to purchase three hard copies of VALP.**
- Buckinghamshire Council has now commenced work on the Buckinghamshire Plan which they plan to adopt in 2025
- The Ivinghoe Freight Zone was delayed due to objections from residents of Edlesborough Parish and Central Beds. Cllr Poll confirmed that the Council Leader has just approved plans to include the B440 in the Ivinghoe Freight Zone. This means the Ivinghoe Freight Zone will once again need to go out to public consultation.

- Cllr Poll drew EPC's attention to the Wing & Ivinghoe Community Board Environment and the funds and seeds available for communities. He encouraged the EDaN Beautification Team to find out more about this. The environment is looking for pieces of land to use as Wildflower Areas. Cllr Wilkinson advised all that the AVDC Amenity Land in the parish could be ideal for projects such as this. **Action Cllr Poll to investigate whether the AVDC land can be utilised in this way.**
- Wingrave are currently working towards being a test area for a 20mph zone. Cllr Poll suggested that Edlesborough would also be a good location for a test area. Cllr Poll stated that whilst the 20mph zones are not necessarily an enforceable limit they are proven to have a traffic calming effect. **Action: EPC to contact Katrina Kelly, Peter Brazier and Peter Cooper for more information and to become involved in the Transport Sub Group.**

Planning

The following applications were considered and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response
21/02620/APP 28 th July 2021	Ashton House 2 Beacon View Northall	Two storey side and single storey rear extensions.	No objections.
21/02997/APP 29 th July 2021	29 The Green Edlesborough	Demolish outbuildings. Side and rear extensions, erection of attached double garage and creation of living accommodation in new and existing roof space.	No objections.
21/03036/APP 2 nd August 2021	10 Jacksons Close Edlesborough	Single storey front extension. Timber cladding and render to front elevation.	No objections
21/03077/APP 4 th August 2021	111 High Street Edlesborough	Two storey side extension.	OPPOSE Proximity to side boundary and lack of identification of required off-street parking provision
20/01973/APP (amended) 6 th August 2021	Collyers Main Road North Dagnall	Demolition of outbuildings and erection of a detached dwelling with access and entrance gates.	OPPOSE Fails to comply with AVDLP policies
21/03258/APP 31 st August 2021	Rose Cottage Main Road North Dagnall	Replacement conservatory.	No objections

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
21/00249/APP 27 th Jan 2021	The Finches 11 Eaton Bray Road Northall	Single storey side extension, two storey side extension, part single part two storey rear extension, installation of solar roof panels.	No objections.	Permitted

21/01588/APP 4 th May 2021	Barn Cottage Brownlow Avenue Edlesborough	Garage conversion to create guest annex and office. New timber car port and altered gate and access from private road.	OPPOSE Roof extension needs to be on the rear of the building to avoid compromising the street view.	Amended plans permitted
21/02171/APP 10 th June 2021	55 Pebblemoor Edlesborough	Loft conversion with new rear dormer window.	No objections	Permitted
21/02240/APP 14 th June 2021	127 High Street Edlesborough	Detached garage in front garden.	No objections subject to confirmation that access to the required number of parking spaces is maintained	Permitted

Villages

Ivinghoe Freight Strategy

See information in Buckinghamshire Council Report.

Prior to the meeting EPC had been informed that Central Bedfordshire Council (CBC) had objected to the Ivinghoe Freight Zone as they believe it will push more HGV's onto the B440 through Billington.

Billington Parish Council informed EPC that CBC have warned Buckinghamshire Council (BC) that the two Councils need to work together to resolve this, otherwise they will introduce a complete 7.5 tonne weight restriction on their section of the B440.

It has also come to light that Bury Farm Equestrian Centre in Slapton Village is diversifying in to a lorry depot (which BC granted permission). Additionally the owner wishes to convert some of the land into a solar farm. In the plan the owner directs the construction HGV's through Little Billington (expecting 2,400 vehicles over a 9 month period). This direction of HGV's is to avoid disturbing Slapton residents. The lane leading to the site has several tight bends, a narrow bridge and is single track for several hundred yards. The same lane is used by three Traveller sites with enormous static caravans moving in and out on low loaders, Traveller vans and pick- up trucks as well as large horse boxes going to the equestrian centre. Cllr Poll informed EPC that the "lorry depot" can be accessed via another route.

Cllr Poll informed the Council that there is an alternative route to the farm through Horton and that the option of using the Canal could be explored for the construction traffic and materials.

Parish Path Maps

Currently the Clerk and Cllr Owen have not been able to gain access to the cabinets housing the maps. Cllr Nevard suggested the Clerk contact "Securicab" to see if they can assist in gaining access to the cabinets. To date Buckinghamshire Council have still not been able to advise the Clerk on whether or not they can provide replacement maps. The original maps were supplied by Bucks County Council.

Action: Clerk to contact "Securicab".

Edlesborough

Carnival 2021

The Carnival took place on 28th August. It was a smaller event than normal.

PROPOSED RADIO BASE STATION INSTALLATION AT CTIL 303689 TF 90989 FOOTWAY OF HIGH STREET AT THE CTIL 303689 TF 90989 Footway of High Street

Despite repeated requests Clarke Telecom have not provided the Council with the factors they used to consider and select the location at the top of Good Intent Edlesborough for their equipment. Prior to the meeting Cllr Wilkinson had circulated a document with four possible locations and the reasons for these locations to the Council for their consideration. Council agreed that the document should be amended to show two locations. One being the location selected by Clarke Telecom and the second being a location that EPC believes will be far more suitable for the Radio Base Station Installation. Councillors agreed that the second location for the mast would be optimum as this would enable both villages (Edlesborough and Eaton Bray) to be covered by a lower powered mast that only has a range of 1.4km.

Action: Cllr Wilkinson to amend the document accordingly and to email it to the full council for their approval. Once a majority of Cllrs agree to the new document Clerk to submit it to Clarke Telecom.

Dagnall

The Clerk has asked the Council contractor to cut back a section of hedge overhanging Dunstable Road under devolved services.

Residents will be sent letters about a section of hedge overhanging Dunstable Road that does not fall under the remit of devolved services.

The outdoor gym equipment has been installed.

Northall

The Clerk has asked the Buckinghamshire Council Local Area Technician (LAT) when the white lines and rondels in Northall will be reinstated; to date there has been no response.

Northall farmer Robert Pratt had sheep stolen from their field in the village in August. Mr Pratt informed the Clerk that they had received excellent help from both Thames Valley and Bedfordshire Police in the matter.

New Pavilion

Cllr Cabbage informed the Council that the completion of the new Pavilion had been hindered by supply and installation issues with the balcony glass. The glass is now onsite and is being installed. Providing there are no further issues it is anticipated that the building will be complete next week. The building inspector is scheduled to visit on 22nd September and it is hoped that the building will receive full approval at this inspection.

The lease between EPC and ECSC was circulated to the full Council on 17th August and is currently with ECSC's solicitor. Cllr Cabbage asked all Councillors to earmark the evening of 27th September for a lease signing event with ECSC in the new Pavilion.

Cllr Cabbage stated that the building of the new Pavilion has been a mammoth task for all involved, particularly with the challenges caused by Covid-19. He said that EPC should not underestimate the challenges ECSC will face in operating the building. ECSC have been running sessions allowing members to register their fingerprints in readiness for the building opening, demand has been phenomenal.

Projects

Outdoor Gym Equipment

– led by Cllr Mrs Owen

The equipment is now installed on Dagnall Recreation Ground and the project is complete.

Edlesborough Green Children's Play Area

– led by Cllr Mrs Booth

Prior to the meeting Cllr Booth had circulated the information below to the full Council on the proposed extension to the Children's Play Area on Edlesborough Green.

- Five consultation sessions were held on Edlesborough Green to show parishioners the proposed design and location for a new play area.
- All attendees were asked to complete a brief questionnaire.
- Following the five sessions the questionnaire was put on the Council website for two weeks in August.

Below is a summary of the collated the results:

Total responses: 103 (of which 84 were in person and 19 via the online form)

Respondents which were Edlesborough residents: 78% (other respondents were from Eaton Bray, Northall, Totternhoe, Pitstone and Luton)

Age range of respondents:

- Under 16 years: 14%
- 16-30 years: 5%
- 31-55 years: 58%
- 55 years +: 21%

Those agreeing that the proposed design enhances the village green: 95%

Those agreeing that the proposed design meets the objective of providing improved play facilities for children aged 6-12 years: 96%

There was also a section for suggestions and concerns, for which responses were varied, but overall the feedback received on the proposal was very positive.

Unfortunately Cllr Booth was unable to attend the meeting due to illness, in her absence Cllr Williams shared a PowerPoint presentation prepared by Cllr Booth. This included an updated image of the proposed design in the new location (all participants who attended the consultations were advised of the location).

Cllr Williams asked the Council to:

- Approve the latest design and location.
- Approve the use of the results of the latest consultation as part of submission to the planning inspectorate for S38

Cllr Booth aims to submit the application in October/November.

Council approved the design, location and for Cllr Booth to proceed with the application.

Action: Cllr Booth to proceed with compiling the application for submission.

EMH Redecoration

– led by Cllr Mrs Thomas

Prior to the meeting Cllr Thomas had circulated a selection of pictures for display in EMH to the full Council for their approval. Cllr Williams informed the Council that Cllr Thomas will be circulating more pictures for their consideration shortly.

The WI tapestry will be relocated to the Church on the Hill once it has been reframed.

EMH Status

– led by Cllr Wilkinson

There is a meeting scheduled for 19th October between representatives of the EPC and PCC.

EDaN & Traffic Management Team Updates

Traffic Calming

Cllr Williams has written an article for the October Focus calling for volunteers for the Speedwatch team. Cllr Williams is still preparing input to work with the LAT on the approval of locations for the sentinel speeding device.

FOTCOTH

Filming will take place at the church from the 14th-16th October.

EDaN Beautification Team

The team have acquired two new members but are still in need of volunteers.

EDaN Community Car Service

Cllr Williams informed the Council that the volunteers for the Community Car Service are working with the Eaton Bray Good Neighbours and hope that once the scheme restarts the volunteers will be able to help parishioners in both parishes.

Parish Amenities

Reports on all Amenities including Buckinghamshire Council Devolved Services

AED's

The Clerk will be ordering new pads for three of the AED's as the current ones are approaching the end of their life expectancy.

EMH

Ad hoc bookings are picking up.

Jukebox Junction has decided not to start using the hall as was previously planned.

To date regular hirers are still slow to return.

- Children's dance classes are temporarily on hold due to teacher being on maternity leave.
- The two ladies exercise classes and knit and stitch have not yet returned.
- The Monday evening Barre/Yoga class is only running one session opposed to two sessions.
- WI returned this week.
- Carpet Bowls has returned.
- There is a new yoga class on Sunday mornings.

Cricket Square water supply

Ongoing. It was confirmed that Edlesborough Cricket Club understand that they will be responsible for the metered water supply once it is reinstated.

Exercise Classes on the Green

There is currently one class running, the instructor had hoped to run more but currently there is not enough uptake.

Sports Clubs

ETC held their annual finals day on 11th September.

EB Lions football season has commenced. A complaint about an opposition coach's repeated foul language on the Green on Sunday 5th September has been forwarded to the Chair of EB Lions. The complaint will be referred to the league by the club.

ECC have their final match of the season on 18th September.

Play Area

The annual inspections took place on 12th August. A few minor items were identified at The Green which the Council contractors have been asked to rectify.

The rocker elephant is repeatedly coming loose at the base. The contractor advises it may be nearing the end of its "life".

Allotments

Rent notices have been issued and rents are starting to be paid. Some tenants have given notice that they will not be renewing their tenancy. Once all rents are collected the Clerk will work through the waiting list offering the vacant plots to new tenants.

Dagnall site has vacant plots however these are being declined by people on the waiting list who are waiting for plots to come available in Edlesborough. The Clerk has asked the Dagnall Garden Society Trading Hut to display a poster informing people that plots are available at the Dagnall site.

Dagnall Allotments

There have been issues with dog fouling, dogs off leads, and children running over plots, etc.

The warden is working closely with the Clerk regarding unworked plots. Ed Monnington has volunteered to do odd jobs at the allotments and keep unlet plots strimmed making them more attractive for letting.

Northall Allotments

Nothing to report.

Cow Lane Allotments

Nothing to report.

The Green Allotments

Nothing to report.

Cemetery

Three interments will take place in September.

Churchyard

Nothing to report.

Bridle Path

Nothing to report.

War Memorial

The Clerk is liaising with Buckinghamshire Council regarding the road closure signs and cones for the Remembrance Day Service. It may be that Buckinghamshire Council no longer provides this service and that the Council will need to source them elsewhere, most likely with a cost to the Council.

Action: Cllr Chris Poll has offered to look into this for EPC.

Bus Shelters

Nothing to report.

Litter Bins, Dog Bins, Car Parks

The dog waste bin near the pavilion was missed off emptying two weeks in a row. The manager will be putting a sign on it directing dog owners to the nearest next bin as many pile the dog waste on top of the bin when it is full.

The council contractor will relocate the dog waste bin and litter bin that is inside the pavilion car park to the other side of the new disabled access path.

Streetlights

One light is failed in Deans Meadow and another has exposed wires at the bottom. Both have been reported to UK Power networks for attention.

Website, Facebook and GDPR

Facebook

Posts and discussions have focused on:

- Stolen sheep
- Escaped sheep/cows
- Carnival
- New Pavilion

Website

- The Website Accessibility was tested on 16th Sept 2021.
- Covid-19 – the Clerk will update the website accordingly as and when information is received from Buckinghamshire Council.

GDPR

- No reported breaches

Buckinghamshire Council Devolved Services

Devolution update from Buckinghamshire Council:

The programme has been heavily impacted by the pandemic, officer resource and an election year. A new devolution lead has now been recruited and an accelerated programme of activity will start in the autumn.

The lead officer will be working with colleagues in Highways to develop the local offer. Highways devolution is an integral part of the Highways service focussing on giving Town and Parish Councils tailored opportunities to meet community needs, including tailoring grass cutting, sign cleaning and keeping the pavements free from encroachment guided by the expectations of parishioners.

Using knowledge from Local Area Technicians and other highway staff and dedicated devolution officer resource, the Council is committed to looking at ways to enhance and improve the devolution process going forward to look for added benefits through pilot schemes to produce a more streamlined devolution agenda for the future.

As part of the programme, there is a commitment to:

- Provide regular briefings to town and parish councils
- Provide regular touch downs and drop in opportunities for key partners and utilisation of community boards to gather and respond to feedback.
- Revisit the Council's devolution policy to make improvements and update website materials.

Cllr Brazier confirmed that the devolved services payment is still in place for 2022/23.

Finance

July & August 2021 Accounts

Council to approve the accounts for months ending 31st of July and August 2021.

EMH	£1,053
Pavilion	£1,325
Green	£1,944
Open Spaces	£419
Bucks CC Devolved Services	£2,304
Allotments	£184
Street Lights	£229
Cemetery	£195
Churchyard	£806
Dagnall Recreation Ground	£356
Special Projects	£60,768
Subscriptions	£102
EDaN	£30
Office Costs	£322
Other	£449
Total	£70,486

September Payments

Council ratified the August 2021 payment run.

Council agreed to the September 2021 payment run.

Annual Insurance Approval

Council approved the annual insurance renewal. This renewal cost has increased due to the contents of the New Pavilion being included on the policy. ECSC will reimburse EPC for this extra fee.

Action: Clerk to invoice ECSC.

Annual Return 2020/21

This is now complete and the appropriate notices have been displayed.

The auditor did not identify any issues with the return.

Action: Clerk to update the website with the latest Parish Income and Expenditure Summary.

Brief Overview of Proposed Accounting Software

Prior to the meeting Cllr Nevard had circulated a document outlining the pros and cons for updating EPC's accounting software to Rialtas, a company that specialises in Town and Parish Council Accounts. At the meeting he gave a brief overview of the new accounting software and proposed that the Council proceed with purchasing and setting up the software in readiness for the new financial year. Cllr Cubbage proposed that all Councillors should attend a workshop/meeting in early 2022 to familiarise themselves with the new software and how the financial reports will look. He stated that this is to ensure that all councillors fully understand EPC's finances.

Council agreed to both proposals.

Action: Clerk & Cllr Nevard to place the purchase order for the software.

Correspondence

Items circulated to Full Council prior to the meeting:

- 19.08.2021 - Buckinghamshire Council Code of Conduct
- 16.09.2021 - Update for Town and Parish Councils from Buckinghamshire Council
- 15.09.2021 - Buckinghamshire Council adopts Vale of Aylesbury Local Plan

Adopt Buckinghamshire Council's Code of Conduct

Following advice from BALC EPC agreed to adopt Buckinghamshire Council's updated Code of Conduct. By adopting the principal authorities' code, should any complaints be passed to the Monitoring Officer, it makes it easier to investigate any breaches of the Code of Conduct.

Action: Clerk to update website accordingly.

AOB

Nothing was raised.

Items for the October EPC Meeting to be held in Northall Village Hall

- All Councils Charter
- Draft Budget

The meeting closed at 21.58