



# EDLESBOROUGH PARISH COUNCIL

## Minutes for Meeting of Edlesborough Parish Council held on 21<sup>st</sup> October 2021 in Northall Village Hall

### Open Forum

Nothing was raised

**Clr Williams formally opened the meeting at 7.40pm.**

Clr Cabbage and Mrs Cabbage sent their apologies for not being available to provide refreshments for the meeting.

### Present

Clr Williams (Chair), Clr Nevard, Clr Mrs Booth, Clr Mrs Thomas, Penny Pataky (Clerk) and Buckinghamshire Councillors Chris Poll and Derek Town and two parishioners.

### Apologies

Clr Mrs Owen and Buckinghamshire Clr Peter Brazier.

### Attending Remotely

Clr Harpley, Clr Cabbage (vice chair), Clr Wilkinson and Clr Miss Wells.

### Declarations of Interest

None.

### Minutes

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 16<sup>th</sup> September 2021 with no amendments.

### Matters Arising

None.

### Buckinghamshire Council Report

Councillors Chris Poll and Derek Town were both in attendance.

Clr Poll reported that he will be leading a rapid review of communication between the planning department and council members. This will report to our select committee meeting in December and has the aim of improving the service we can supply to residents when receiving enquiries.

Currently there is no date yet for the new Ivinghoe Freight Zone consultation.

Advisory 20mph signs and no idling signs should be available very soon to be placed outside schools.

He also drew Council's attention to the planning application 21/03577/APP Provision of 72 C3 residential dwellings, including provision of vehicular and pedestrian access, highways improvements to the B488 / B489 junction, green and blue infrastructure provision and management with associated infrastructure and landscaping. Land off Church Road (B488) Ivinghoe Buckinghamshire for This development would be outside the VALP. The closing date for comments is 29<sup>th</sup> October 2021

Clr Poll is hopeful about the success of the Community Boards and encouraged EPC to apply for funding for three MVAS (Mobile Vehicle Activated Sign) for use in the Parish.

The Clerk thanked Clr Poll for his help in securing the road closure signs and equipment for the upcoming Remembrance Day Service in Edlesborough.

The Clerk informed all that the telephone number displayed on all the dog waste bins is no longer in service. This has been reported to Buckinghamshire Council who requested that parishioners report issues with dog waste bins on the website <https://www.aylesburyvaledc.gov.uk/dog-waste-bins>

Clr Poll also informed the Council about the Buckinghamshire Council's Queen's Jubilee Trees. More information can be found at <https://www.buckinghamshire.gov.uk/community-and-safety/the-queens-platinum-jubilee/>

Buckinghamshire Council will also be suspending road closure fees for Jubilee Street Parties. There is also a fund available for Parish Jubilee Celebrations. Cllr Poll advised that this might be beneficial to a Jubilee event being held at Edlesborough Pavilion.

**Action: Cllr Williams to share this information with the ECSC Trustees.**

**Clerk to liaise with Cllr Poll and Edlesborough Pavilion about Council “Drop In” Sessions in early 2022.**

## Planning

Cllr John Wilkinson

### Response to telecom mast applications

Prior to the meeting Cllr Wilkinson had circulated the following proposed response to Clarke Telecom;  
*“Thank you for your recent email regarding the possible location of a new telecoms mast to serve the village of Edlesborough. As you have still not identified the range of the proposed mast or the precise area that it needs to cover, it is difficult for us to identify suitable locations. However, since you state that a mast located at the bottom of The Meads in Eaton Bray would not have sufficient range to provide optimum coverage towards the south, we must assume that the effective range is something of the order of 1km and that you are not expecting to include coverage of the entire Edlesborough/Eaton Bray conurbation.*

*Regarding your latest suggestion to locate the mast in Cow Lane, we note that you previously dismissed two possible sites in that area so it is unlikely that a suitable location is possible. Any location must not be in the immediate vicinity of any housing and most of the area you indicated includes housing. A mast positioned at the extreme northern tip of the area that you indicated (opposite the allotments) might just be possible, but the verge is probably not wide enough at that point to accommodate the necessary equipment.*

*Any site that you select must comply with the telecoms policy included in the recently adopted local plan (VALP policy I6), as well as the NPPF requirements. A mast located in the centre of the village would inevitably be in close proximity to housing and would be difficult to camouflage. It may therefore be necessary to erect two masts in more discreet locations beyond the settlement boundary. You no doubt favour a single location in the geographic centre of the village to obtain the most economical all round coverage, but a 15m high mast (approximately three times the height of a standard streetlight) is a difficult thing to blend into the village street scene.*

*We note that Hutchison have recently submitted an application to erect a new 5G mast to serve Edlesborough which the Parish Council will be opposing on the grounds of unsuitable siting. Maybe you could work with them to share masts in more appropriate locations.”*

Council agreed the proposed response.

**Action: Clerk to submit the response.**

### VALP

The Clerk has purchased three copies (one for each village) of VALP at a cost of £66.48.

The following applications were considered and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response
21/03753/APP 28 <sup>th</sup> Sept 2021	Orchard Lea Leighton Road Northall	Conversion of garage into habitable space, first floor front extension above garage, single storey front extension and erection of new detached garage.	No objections
21/03786/ATN 28 <sup>th</sup> Sept 2021	Land Off High Street Edlesborough	20m high telecoms mast and associated ancillary equipment.	OPPOSE Detrimental visual impact

21/03895/ACL 1 <sup>st</sup> October 2021	Westmead Cow Lane Edlesborough	Certificate of Lawfulness for existing greyhound kennels and associated training facilities.	No objections
21/03932/ACL 5 <sup>th</sup> October 2021	14 Leighton Road Northall	Certificate of Lawfulness for existing use of land as garden ancillary to 14 Leighton Road.	No objections
19/01238/ADP (amended) 7 <sup>th</sup> October 2021	Land Off Slicketts Lane & Dove House Close Edlesborough	Reserved matters application relating to previous outline planning consent for residential development of up to 10 dwellings.	No objections
21/03953/APP 7 <sup>th</sup> October 2021	Swallows End Main Road North Dagnall	Demolition of existing car port and replacement with two storey extension.	No objections Subject to identification of off-street parking provision.
21/03929/APP 11 <sup>th</sup> Oct 2021	Malting Barn Malting Lane Dagnall	Conversion to four flats	OPPOSE Unsatisfactory access
21/04118/APP 21 <sup>st</sup> Oct 2021	18 Moor End Close Edlesborough	Single storey rear extension	No objections

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

<b>Application No.</b>	<b>Address</b>	<b>Description</b>	<b>Parish Council Response</b>	<b>LPA Decision</b>
21/02507/APP 29 <sup>th</sup> June 2021	44 High Street Edlesborough	Single storey rear extension, single storey front extension with garage conversion, hip to gable reconfiguration of main and garage roofs. Loft conversion with new side dormer window.	No objections providing that the planning officers confirm the acceptability of the car parking provision	Permitted Acceptability of parking provision confirmed
21/02534/APP 30 <sup>th</sup> June 2021	46 High Street Edlesborough	Demolition of existing conservatory and erection of a single storey rear extension. Loft conversion with new side dormer window.	No objections	Permitted
21/02459/APP 19 <sup>th</sup> July 2021	1 Hall Farm Barns Slapton Lane Northall	Erection of triple garage	No objections	REFUSED Considered to be over dominant
20/01186/APP 6 <sup>th</sup> April 2020	Chiltern Farm Barn, Main Road North Dagnall	Conversion and alteration of existing barn to create four new dwellings with access, parking and gardens	No objections	Permitted

21/03077/APP 4 <sup>th</sup> August 2021	111 High Street Edlesborough	Two storey side extension.	OPPOSE Proximity to side boundary and lack of identification of required off-street parking provision	Permitted Parking provision identified. Proximity to boundary allowed.
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## Villages

### Ivinghoe Freight Strategy

The latest information from Buckinghamshire Council has been shared with Parishioners via EPC's Facebook page and the Council website.

### Parish Path Maps

The Clerk contacted the number on the noticeboards and as advised sent the company photos of the lock and keys and requested a quote for replacement locks. The company have now responded stating that the locks are too old and they are unable to help.

**Action: The Clerk will now contact a locksmith.**

## Edlesborough

Nothing to report.

## Dagnall

Nothing to report.

## Northall

The Clerk has asked the LAT when the white lines and roundels in Northall will be reinstated to date there has been no response.

## Edlesborough Pavilion

Cllr Cabbage informed the Council that ECSC are now operating the Pavilion under the terms of the draft lease.

The signing of the lease is outstanding, and is awaiting a site location map for the Land Registry.

**Action: Clerk to clarify that the ordnance survey map meets ECSC's solicitor's requirements. If it does the map will be ordered.**

The provisional date for the Pavilion Celebration Party is 4<sup>th</sup> November.

**Action: Cllr Williams to confirm this date with Ken Holloway.**

The Edlesborough Pavilion opening leaflet is now with the printers. Once received all Cllrs will be asked to help with the delivering of this to all homes in the Parish. The content of the leaflet will also feature in the November edition of the Focus Magazine ensuring the information is also shared with Eaton Bray villagers.

### ETC Streetlight

Following a request from the ETC Chairman, for information about ownership and running costs of the streetlight attached to tennis courts floodlight the Clerk and Cllr Cabbage gathered information. Cllr Cabbage then circulated a proposed response to the full Council for their approval. The following response was then sent and the Council currently awaits a response from the Tennis Club.

*"I have now completed my research and consultations into the matter concerning the light that faces outwards from the tennis courts onto the Green and is situated on the middle floodlight post nearest to the Pavilion.*

*The original 500W floodlight was installed in the early 1990s on police advice to try and combat the frequent damage to the old pavilion being caused by vandals. Apparently, ETC readily agreed as the light was also of benefit to ETC members walking to & from the pavilion, footpath and tennis courts. The light and installation were paid for by EPC. The cost of the electricity has been, effectively, borne by ETC over the years as it was convenient to obtain power for the light from the supply to the tennis court floodlights.*

*In 2016, EPC pursued a programme of replacing all the Parish's 35W SOX streetlights with more energy-efficient and programmable LED lanterns. Accordingly, the 'tennis court' light was also replaced by the same P852 LED lantern and operated by a photocell programmed to switch on 30 minutes after sunset and switch off 30 minutes before sunrise. The lantern is programmed to operate the LEDs at full power until midnight and then reduces to 50% until the photocell cuts the power off 30 minutes before sunrise. EPC paid for the new light, bracket and installation. The cost of electricity for operating one P852 is currently £9.56 p.a.*

*Given the new Pavilion has its own external lighting and a comprehensive CCTV security system, EPC and ECSC feel that there is no longer a security need for the 'tennis court' light. EPC, therefore, has 2 options:*

- 1. EPC to transfer ownership of the 'tennis court' light free of charge to ETC so that its members could continue to have the benefit of the lighting.*
- 2. EPC to pay for the light to be disconnected and removed. This would take some months as it would be dependent on the hire of a 'cherry picker' access which would only be cost-effective until there were several street lights in the Parish requiring repair.*

*Will you please let me know which option you would prefer?*

*Thanks again for bringing this matter to EPC's attention."*

## **Projects**

### Edlesborough Green Children's Play Area

– led by Cllr Mrs Booth

Work continues on preparing the S38 application.

### EMH Redecoration

– led by Cllr Mrs Thomas

Cllr Mrs Thomas is working with the local photographers on the artwork. She proposes displaying examples of the work in EMH for Council's approval at the November meeting.

### EMH Status

– led by Cllr Wilkinson

Following a meeting on the 19<sup>th</sup> October between representatives of the EPC and PCC Cllr Wilkinson summarised the following to the Council:

### The Parochial Church Council of the Ecclesiastical Parish of Eaton Bray with Edlesborough (PCC) Perspective

- The PCC is sympathetic towards the proposed changes by EPC but is constrained by the terms of its charity and its lack of funds
- Guidance from the Charity Commission is that the maximum length of lease for church halls is 35 years unless there are special circumstances.
- The terms of a new lease might be less favourable than the existing.
- PCC consider that 45 years is still a lengthy lease.
- Charity Commission would not agree to the PCC gifting the premises to EPC. Gifting an asset would not be in the best interests of the Charity.

### EPC Perspective

- The Hall is not an asset, it's a liability.
- We need a continuous programme of updates if the Hall is to meet the expectations of the local community.
- Without the updates it will become less and less attractive to hirers with the result that income will diminish and running costs will continue to grow. It will only be a matter of time before it becomes unviable.
- A growing programme of investment against a diminishing length of lease is not commercially viable. As a public body spending public money, we cannot justify making the necessary update investment without long term certainty of tenure i.e. at least 99 years.

### Next steps

- PCC to go back to the Charity Commission to investigate the chances of a long term lease and whether or not an extension of the existing lease is possible.

- EPC Working Party to establish if the Council is minded to give notice of termination if the lease cannot be extended to our satisfaction.

#### Possible consequences

- A new lease might be less favourable than the existing one.
- PCC might take legal action if EPC terminate the lease prematurely.
- If EPC hand the Hall back to the PCC to run it is unlikely to continue as a village hall since the PCC would not have the funds to run it.
- PCC might then be able to argue that the Hall is redundant and sell it off.

## EDaN & Traffic Management Team Updates

### Traffic Calming

Cllr Williams met with Wendy Taylor who approves locations for MVAS equipment. The site meetings identified appropriate MVAS locations and confirmed the Speedwatch locations. He will complete work on submitting a request to the Wing and Ivinghoe Community Board for funding.

Cllr Cabbage proposed that Council budget in 2022/3 for the purchase of three MVAS devices in case the application to the Community Board is unsuccessful.

Once purchased the MVAS equipment will be deployed at various locations around the parish. The data collected can then be shared with Thames Valley Police and Buckinghamshire Council to provide evidence in support of traffic calming requests.

Cllr Williams is also working on putting a training programme together for Speedwatch volunteers.

Council ratified their response to support Buckinghamshire Council Cllr Peter Cooper's request for support to lobby Buckinghamshire Council for 20mph limits in parishes.

The Wing and Ivinghoe Community Board will be supplying a package of 20mph and No Idling advisory signs to be displayed outside schools.

Currently Buckinghamshire Council's stance on speeding vehicles is one of education rather than enforcement.

### FOTCOTH

Artists are being secured for EdleFest 2022.

### EDaN Beautification Team

The team have purchased two benches for siting on the new pavilion patio area which will be dedicated to local parishioners.

Cllr Williams commended the EDaN Beautification Team on their proposal for and subsequent purchase of three Prunus 'Accolade' trees on Edlesborough Green as part of the Queen's Platinum Jubilee celebration 'Green Canopy' initiative. These will be planted near the entrance to Edlesborough Pavilion car park. They will also plant one tree in Northall in memory of Katherine Parker who was a very active member of the team.

## Parish Amenities

Reports on all Amenities including Buckinghamshire Council Devolved Services

### AEDs

The pads have been replaced in the Northall and EMH AEDs. The pads for the Baptist Church AED are on order. The Clerk has been informed that there is a national shortage of these pads. Delivery is expected mid November, the current pads expire at the end of November.

Prior to the meeting Peter Cooper the CFR Coordinator for South Central Ambulance informed the Council that Lucinda Murden, is the new dedicated First Responder for Edlesborough. Both Peter and Lucinda attended the Carnival in August doing tours of their ambulance and demonstrating CPR and defibrillator use. Lucinda lives centrally in Edlesborough and is now fully trained having passed all her examinations and completed a programme of front line buddy shifts with experienced responders. She is fully equipped and will be regularly on call to service Edlesborough and the locality.

They have offered to engage with members of the public by re-introducing sessions aimed at making everyone familiar with CPR and public access defibrillators. The Clerk is working with them to confirm dates for sessions in early 2022.

**Action: Clerk to ask Peter Cooper if the CFR has a dedicated vehicle and for data on how often the CFR is deployed. Council to consider making a donation to the CFR's at the November meeting.**

**Clerk to work with Peter Cooper and Lucinda Murden to secure dates and publicise sessions aimed at making everyone familiar with CPR and public access defibrillators.**

## EMH

Ad hoc party bookings have increased considerably over the past month.

A new HITT exercise class has booked the hall for every Wednesday (except when carpet bowls are using the hall) starting on 20<sup>th</sup> October.

The Clerk has had interest from a local band and a piano teacher looking to hire the hall on Friday evenings for band practice

### Cricket Square water supply

Ongoing.

## Sports Clubs

The portable toilet has been returned and the clubs have been invoiced accordingly.

## Play Area

Nothing to report.

## Allotments

The increase in rent has led to several over and under payments being made.

Some tenants have given notice that they will not be renewing their tenancy. Once all rents have been collected the Clerk will work through the waiting list offering the vacant plots to new tenants.

### Dagnall Allotments

Nine plots are still to pay their rent.

### Northall Allotments

One tenant is still to pay their rent.

### Cow Lane Allotments

One tenant is still to pay their rent.

### The Green Allotments

All rents have been paid. We have three plots available to rent. The Clerk will start offering these to tenants on the waiting list next week.

Should any rents still be outstanding at the end of October the Clerk will issue reminder letters to tenants.

## Cemetery

One new memorial application and one additional inscription have been approved.

## Churchyard

Nothing to report.

## Bridle Path

Nothing to report.

## War Memorial

MW Agri will put out the road closure notices two weeks prior to the Remembrance Day Service. The Silent Soldiers have been erected.

Mrs Lorna Cabbage is coordinating the road closure volunteers.

Mr Robert Pratt has kindly agreed to distribute and collect all the road closed notices and barriers on the day.

## Bus Shelters

Nothing to report.

## Litter Bins, Dog Bins, Car Parks

The new dog waste bin at the bottom of Cow Lane was found to be overflowing twice in the past month, this has been reported to Streetscene.

The telephone number displayed on the stickers on the dog waste bins is no longer in service. Naomi Batson at Streetscene confirmed that this is being looked into and that all bins need new stickers, apparently some are incorrectly numbered. Buckinghamshire Council requests that people report issues with dog bins to <https://www.aylesburyvaldc.gov.uk/dog-waste-bins>

‘No dog waste’ stickers have been applied to all the Green bins inside Edlesborough Green.

The litter bin by Northall Village hall keeps getting missed on the emptying round. The Clerk has reported this to Streetscene.

## Streetlights

Nothing to report.

## Website, Facebook and GDPR

### Facebook

Posts and discussions have focused on:

- New Pavilion

### Website

- The Website Accessibility was tested on 16<sup>th</sup> Oct 2021.
- Covid-19 – the Clerk will update the website accordingly as and when information is received from Buckinghamshire Council.

### GDPR

- No reported breaches

## Buckinghamshire Council Devolved Services

At the Buckinghamshire Council Town and Parish Clerk’s Forum on 20<sup>th</sup> October 2021 it was confirmed that BC will be rolling over the Devolved Services contracts for another year. Many Clerks expressed dissatisfaction at this stating that it is not fair that the contracts are being rolled over for yet another year. Towns and Parishes are have more tasks devolved to them with no increase in monies. They feel that BC is not communicating or engaging with them about Devolved Services. Towns and Parishes are currently trying to set their budgets and will shortly be asked for their precept. All Town and Parish Councils spend far more on the services than the money they are given.

Some Clerks stated that when speed limits are changed (40 and 30mph are extended) they are expected to take on those areas and all the entailed extra work for no extra money. BC were accused of breaching the new All Councils Charter. Some Clerks stated that their Councils will not take on any more work and that if this matter is not addressed urgently their Council will stop providing the Devolved Services.

Cllr Cabbage stated that EPC were always aware that they would spend more money on Devolved Services than the amount given to them by BC. He felt that parishioners are now getting a much better service. The Clerk explained that whilst the Council knew this EPC has inherited additional work such as cutting and maintaining hedges etc.

## Finance

### September 2021 Accounts

Council approved the accounts for months ending 30<sup>th</sup> September 2021.

EMH	£1,867
Pavilion	£561
Green	£1,811
Open Spaces	£275
Bucks CC Devolved Services	£1,107
Allotments	£133
Street Lights	£218



Cemetery	£98
Churchyard	£403
Dagnall Recreation Ground	£178
Dagnall Playground	£234
Northall Playground	£411
Insurance	£988
Special Projects	£2,570
Subscriptions	£44
EDaN	£208
Office Costs	£114
Audit	£1,300
Total	£12,520

### October Payments

Council agreed the October 2021 payment run.

### Annual Donation to ECSC

Prior to the meeting the Pavilion Working Party provided the full Council with financial information about the old Pavilion. The Working Party proposed that EPC should make an annual donation of £2,500 to ECSC to help with the running costs of the Pavilion and that this amount should be made available on the same basis as DVH and NVH annual donations (provided the lease has been signed).

Council agreed to this proposal.

**Action: Clerk to draft an email to ECSC detailing the donation and how the funds will be made available. Cllrs Cabbage and Williams to approve the email. Once agreed the email can then be sent to the ECSC.**

### Annual Donation to SCA for CFR

Prior to the meeting the Clerk advised the Councillors of the Council's previous donations to the South Central Ambulance Service. Council agreed to defer their decision about a donation until the questions raised earlier in the meeting are answered and discussed. (See AEDs)

Previous donations have been:

Oct 2017 - £2,500

Nov 2018 - £2,500

Oct 2019 - £2,500

Oct 2020 - £1000

### Precept 2022/23

The Clerk has been advised that the 2022/23 Precept information will be sent to Councils at the start of December. At the Town and Parish Clerk's Forum earlier in the week many Clerks said this is too late especially when Councils may want to challenge the precept/numbers and that Councils need the information earlier for their budget setting.

## Correspondence

Items circulated to Full Council prior to the meeting:

- 16.09.2021 - Update for Town and Parish Councils from Buckinghamshire Council
- 15.09.2021 - Buckinghamshire Council adopts Vale of Aylesbury Local Plan
- 19.10.2021 – Email Mrs. J Little
- 20/10/2021 - Update for Town and Parish Councils from Buckinghamshire Council
- 21/09/2021 - Email to local councils on why Buckland Parish Council, shall not be signing the Parish Charter

## AOB

- Email from Mrs J Little – Prior to the meeting Councillors had had the opportunity to read the emails from Mrs Little and the previous correspondence between her and the Council on the matter of

Traffic Calming. Council agreed that the most recent responses from the Clerk and Cllr Williams to Mrs Little were appropriate at this time.

### Items for the November EPC Meeting

- All Councils Charter
- Draft Budget
- Streetlights – Future Maintenance
- Donation to the South Central Ambulance Service for the Community First Responder