



EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council to be held on 18th November 2021 in Edlesborough Memorial Hall

Open Forum

Mr Terry Manix raised the following questions:

Question 1: What is being done to combat speeding vehicles in the village? Why do we not have more 30mph signs in the village?

Cllr Williams and Wilkinson responded to Mr Manix with the following information:

- 30mph repeater signs are only permitted when streetlights are more than 200 yards apart.
- There are 30mph signs at the entrances to the village.
- Speedwatch activities were suspended due to Covid and are only now restarting. Cllr Williams is waiting for the latest information and is working to set up training sessions for Speedwatch volunteers. As previously informed Mr Manix will be invited to attend the training session and to help with the Speedwatch equipment once trained.
- As reported in the October Council meeting minutes recent site meetings took place during which appropriate Speedwatch locations were identified and confirmed within the three villages.
- The Council has recently submitted a funding application to the Wing and Ivinghoe Community Board for the purchase of flashing Mobile Vehicle Activation Signs (MVAS).
- Once purchased the MVAS equipment will be deployed at various locations around the parish. The data collected can then be shared with Thames Valley Police and Buckinghamshire Council to provide evidence in support of traffic calming requests. The Speedwatch video equipment collects individual speeding vehicle data that is passed to TVP for individual follow up.
- The Wing and Ivinghoe Community Board will be supplying a package of 20mph and No Idling advisory signs to be displayed outside schools.
- At the October Council meeting Council ratified their response to support Buckinghamshire Council's Cllr Peter Cooper's request for support to lobby Buckinghamshire Council to allow parishes to apply for 20mph limits in specific locations within their parish.
- Mr Manix was advised that currently Buckinghamshire Council's stance on speeding vehicles is one of education rather than enforcement. Their approach is different to Central Bedfordshire's approach.

Cllr Williams confirmed that the Councils three actions are to;

1. Restart Speedwatch activities.
2. Purchase and deploy flashing Mobile Vehicle Activation Signs (MVAS) in the Parish.
3. Display 20mph advisory signs at specific locations within the Parish (once these have been supplied by the Wing and Ivinghoe Community Board).

Question 2: What is being done about the streetlights? The lack of streetlights discourages people from visiting Edlesborough Pavilion.

Cllr Wilkinson acknowledged that sections of the High Street and Edlesborough village are now highlighted as being dark after the introduction of new street lighting by the Bellway development.

Cllr Williams informed Mr Manix that the Council proposed installing additional lights a few years ago, residents declined this suggestion. He also encouraged Mr Manix to use a torch when walking around the village.

Cllr Williams thanked Mr Manix for attending and closed the Open Forum. Mr Manix left the meeting at this point.

Cllr Williams formally opened the meeting at 7.49pm.

Present

CLlr Williams (chair), Cllr Wilkinson, Cllr Mrs Owen, Cllr Nevard, Cllr Mrs Booth, Cllr Mrs Thomas, Cllr Harpley, Penny Pataky (Clerk) and Buckinghamshire Councillors Chris Poll and Peter Brazier and one Parishioner (the parishioner left at the end of the Open Forum).

Apologies

Cllr Cabbage (vice chair) and Cllr Miss Wells.

Declarations of Interest

None were declared.

Minutes

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 21st October 2021 with no amendments.

Matters Arising

Nothing was raised.

Buckinghamshire Council Report

Cllr Chris Poll and Cllr Peter Brazier were in attendance. Cllr Poll reported that the process to improve communications between the Planning Department and Members has been progressing. A meeting has been held to discuss how things could improve and a survey has been developed.

Once the survey is completed the answers will be collated and analysed, with a report being produced in February 2022.

One key point is for the introduction of GIS Mapping. GIS Mapping is a Geographic Information System software that blends the power of a map with the power of a database to allow people to create, manage and analyse information, particularly information about location.

Mapping data reveals information about locations and populations vital for a range of sectors, across health, education, manufacturing and insurance. GIS means the latest mapping data can be communicated and used most effectively. This will be of great use to the Planning Officers.

Cllr Poll informed the Council that Budget discussions are underway and that setting the Budget is going to be a challenging task. The Council are expecting to receive a request to contribute to central government's negative revenue support grant. The Council used to receive money from central government in the AVDC days but this was whittled down to zero. Now we have to send money to central government as we are considered a wealthy county. This is the negative revenue support grant.

Planning

The following applications were considered and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response
21/04158/APP 26 th Oct 2021	1 Hall Farm Barns Slapton Lane Northall	Erection of double garage.	No objections
21/01492//APP 5 th Nov 2021	Kripa, Ringshall Road, Dagnall	Demolition of existing dwelling and outbuilding replaced by a two storey building with lower ground floor.	No objections
21/04364/APP 11 th Nov 2021	28 Main Road South, Dagnall	Demolition of single storey rear extension and conservatory and erection of part single part two storey rear extension and garage conversion.	No objections Subject to volume increase not exceeding 30%.

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
21/00852/APP 7 th April 2021	6 Chiltern Avenue Edlesborough	Covered entrance porch.	No objections	Permitted
21/02613/APP 2 nd July 2021	Rear of 16 High Street Edlesborough	Proposed renovation of an existing building.	SUPPORT	Permitted
21/03258/APP 31 st August 2021	Rose Cottage Main Road North Dagnall	Replacement conservatory.	No objections	REFUSED

Villages

Ivinghoe Freight Strategy

No further information has been received from Buckinghamshire Council.

Parish Path Maps

Ongoing.

Edlesborough

Parking Issues

The clerk received a complaint about the parking outside the surgery on Cow Lane. The resident asked if the green space next to the surgery could be utilised for car parking. The Clerk responded informing the resident that this was dedicated green space and cannot be used in this way and also advised the resident of help EPC gave to enable the recent car park extension at the surgery. The resident was also advised to report dangerous parking to Thames Valley Police.

Brook Street layby – EPC has received a request for parking restrictions to be introduced for the layby in Brook Street. Council agreed that whilst introducing parking restrictions for the layby is a good idea they would not be enforceable. The Clerk has contacted the Buckinghamshire Council Local Area Technician for advice on this matter, but as yet has not received a response.

Council agreed that the Clerk would explain to the resident that whilst a sign requesting that drivers only park in the layby for short periods of time could be displayed, Council will have no enforcement powers over vehicles parked there for long periods of time. Clerk to ask the resident if this action would meet their expectation. It would then be the resident who could draw a driver's attention to the sign and not the Council. If the resident agrees then the clerk will order the necessary sign.

Action: Clerk to respond to resident accordingly.

Cllr Wilkinson reminded Council that the planning approval for the Bellway development included double yellow lines on the High Street near the development. To date these have not been installed.

Action: Clerk to contact Bellway to ask when the double yellow lines will be installed.

Cllr Williams asked for the Council's approval to make notices that can be placed on the windscreens of cars that park on/obstruct the pavement in the Parish. The notices would draw the driver's attention to the danger and inconvenience their parking is causing and ask them to refrain from parking on the pavement in the Parish in the future. Cllr Williams volunteered to put the notices on offending vehicles. Council agreed to this proposal.

Action: Cllr Williams to make notices.

To date two business have sponsored a Christmas Wreath for Edlesborough High Street. There is interest from two others businesses.

The Wreaths and Christmas Lights will be hung on the first weekend in December.

Dagnall

Nothing to report.

Northhall

The Clerk still awaits a response from the Local Area Technician as to when the white lines and roundels in Northhall will be reinstated.

Cllr Harpley asked if the play area warning triangle in Northhall could be erected on the road approaching the play area from the B440. There is currently one the other side of the play area entrance to warn drivers.

Action: Clerk to make the request via Fix My Streets.

Pavilion

The Lease Signing Celebration Party was well attended and lots of positive feedback was received about the Pavilion. The lease between EPC and ECSC is now signed and ECSC are now responsible for utilising the building in support of the aims of their charity.

A copy of the signed lease has been forwarded to Buckinghamshire Council in respect of the Business Rates and to Sport England for the release of the Sport England Grant.

As set out in the contract there is now a 12month period for any issues with the building to be rectified by the contractor. The issues currently identified are being addressed with the contractor by representatives of ECSC.

Council approved ECSC's request to apply to Buckinghamshire Council for a Temporary Events Licence for New Years Eve.

ETC Streetlight – to date no response has been received from ETC about the light attached to the middle floodlight facing the Pavilion. Councillors observed that this light no longer appears to be working as it should be.

Action: Clerk to contact the tennis club to ask if the light was modified or turned off when the new tennis court floodlights were installed.

Projects

Edlesborough Green Children's Play Area

– led by Cllr Mrs Booth

Work on the S38 application continues.

Action: Cllr Williams will ask ECSC if a public copy of the application can be placed in the Pavilion once the application has been submitted.

EMH Redecoration

– led by Cllr Mrs Thomas

Council considered images and their proposed location on the walls of EMH. Cllr Thomas will now order one image and investigate costs etc.

EMH Status

– led by Cllr Wilkinson

Council discussed the possible actions that could be taken if The Parochial Church Council continue to refuse to extend the lease on EMH.

Council agreed that it needed to provide The Parochial Church Council with evidence of the significant investment that EPC would need to make for EMH to continue as a viable building.

Action: Working party to prepare a document detailing the work and investment needed for the building to continue to operate successfully.

Cllr Williams will contact a The Parochial Church Council to request an update on the matter.

EDaN & Traffic Management Team Updates

Traffic Calming

See notes in Open Forum.

Cllr Williams is waiting for the latest information on Speedwatch from Stephen Lott. Thames Valley Police are putting together a training program which Cllr Williams plans to implement as soon as it is available.

FOTCOTH

The plumber has carried out repairs to the outside tap.

A Carol Service is planned for 18th December.

The volunteers continue with their upkeep of the Churchyard.

EDaN Beautification Team

The two new benches are installed under the Pavilion balcony. The team have received positive feedbacks from the families the benches are dedicated to.

Parish Amenities

Reports on all Amenities including Buckinghamshire Council Devolved Services

AED's

The Clerk awaits a response from Peter Cooper re the running of AED Sessions in EMH.

Peter Cooper provided the following information about the Community First Responders;

"We have two marked cars in the Aylesbury North area. All local Community First Responders (CFR's) have access to them but in many instances someone working in a specific local area or village will prefer to use their own car. It makes no difference to the available skill or equipment level.

Lucinda is currently doing her final rounds of training shifts and should be available on a regular basis in the next few weeks. She will be on call from home in Edlesborough for a minimum of 20 hours a month and is backed up by 3 other CFR's located in Pitstone, Wingrave and Wing. Our CFR's normally cover a radius of about 5 miles but can opt to travel further."

Council agreed to donate £1,500 to the CFR's.

Action: Clerk to raise a cheque to send ASAP.

The AED at the Baptist Church may need to be temporarily deactivated due to the pads expiring (there is a national shortage of these pads). The Clerk has sought advice on this from Peter Cooper and is also awaiting a response from the Council's Insurance Company. Currently replacement pads are on order with two companies.

EMH

In line with the terms of hire the manager retained £25 of a hirers deposit due to the hirer not leaving the hall in a satisfactory condition.

The manager is currently holding another hirer's deposit until a cost can be obtained to repair the damage caused by their use of adhesive tape on the walls.

In addition to hirers being informed in writing that the use of adhesive tape and 'blu-tack' is not permitted the Manager has now displayed notices in the hall informing hirers that they may only use drawing pins on the pin boards when decorating the hall.

Full electrical inspection will be carried out on 29th November.

Repairs have been carried out on the kitchen tap.

Loose paving slabs at the rear of the hall were investigated and it became evident that the manhole cover was missing. The manhole cover has now been replaced and the paving slabs re-laid.

Green

Council considered a quote to 'side-out' the stepping stones from pavilion to tennis courts. It was agreed that if the tennis club are in agreement the work would be carried out.

Action: Clerk to confirm with the Tennis Club that the Council carrying out this improvement. Once work is completed the Council contractor will be asked to regularly maintain the stepping stones.

Cricket Square water supply

Ongoing.

Sports Clubs

EB Lions coaches have been reminded to ask their home and opposition supporters to park considerately around The Green and not on the pavements. The club was advised of the Remembrance Day road closure. The EB Lions Chairman informed the Clerk that on Saturday 13th November a dog walker allowed their large (Rottweiler type) dog to invade the under 8's football match. The ball was punctured and children were knocked to the ground. The club reports that some of the children were "petrified". The Clerk has advised the club to report this to Thames Valley Police with as much information about the dog and owner as possible. Council agreed that this was a very serious matter and that the Club should report the incident to the Police.

Play Area

The manager is working with the contractor to monitor the rocker elephant and to investigate what can be done to prevent it from coming loose.

Allotments

The water has been turned off at all sites for the winter.

Dagnall Allotments

Five tenants were issued with notices that their rent is overdue and will be charged the additional administration fee if they wish to retain their plots. Four have now paid.

Northall Allotments

All rents have been paid.

Cow Lane Allotments

All rents have been paid. One plot is available to rent the Clerk will offer this plot to a parishioner on the waiting list next week.

The Green Allotments

All rents have been paid. We have three plots available to rent and the Clerk will start offering these to parishioners on the waiting list next week.

Cemetery

Two interments will take place in November. One is a reopening, one is a new plot.

Churchyard

Nothing to report.

Bridle Path

Nothing to report.

War Memorial

Mrs Lorna Cabbage secured volunteers to man the road closure points. The signs were supplied by Buckinghamshire Council. The event went smoothly.

Bus Shelters

Nothing to report.

Litter Bins, Dog Bins, Car Parks

Nothing to report.

Streetlights

Future maintenance and warranty - Cllr Williams is communicating with Stewkley Parish Council about this. Cllr Harpley agreed to work with Cllr Williams on this matter.

Website, Facebook and GDPR

Facebook

Posts and discussions have focused on:

- Fireworks
- Traffic cones and parking at the top of the High Street at the junction with B440
- Church bells
- Water leak on High Street
- Edlesborough Surgery

Website

- The Website Accessibility was tested on 16th Nov 2021.
- Covid-19 – the Clerk will update the website accordingly as and when information is received from Buckinghamshire Council.

GDPR

- No reported breaches

Buckinghamshire Council Devolved Services

Buckinghamshire Council have informed EPC that there will be a 3% increase on EPC's devolution budget granted for 2022/23 agreements. This is in line with Buckinghamshire Council's annual inflation figure. This is the first budgeted increase since the service was devolved to EPC since 2016.

The Pastures Hedge

To date no response has been received to the Clerk's requests for clarification as to how to submit the invoice for The Pastures Hedge.

Finance

October 2021 Accounts

Council approved the accounts for month ending 31st October 2021.

EMH	£1,059
Pavilion	£1,273
Green	£848
Open Spaces	£607
Bucks CC Devolved Services	£1,107
Allotments	£188
Street Lights	£109
Cemetery	£98
Churchyard	£403
Dagnall Recreation Ground	£178
Special Projects	£66,004
Subscriptions	£16
EDaN	£1,544
Office Costs	£89
Other costs	£326
Total	£73,849

October Payments

Council agreed the November 2021 payment run.

Annual Donation to SCA for CFR

Council agreed to make a donation of £1,500 to South Central Ambulance Service for the Community First Responders.

Draft Budget 2022/23

The working party met on 17th October and have analysed the accounts and put together a draft budget for 2022/23. Currently they are assuming a 5% increase on most lines of the budget.

Cllr Wilkinson outlined how EPC's precept requests and increases compared to other local Parish Councils. Council agreed that annual small increases are preferable compared to a large increase that was needed in the past when the Council froze the precept for a number of years.

Action: Draft Budget to be circulated to full Council. Questions/observations can be circulated via email prior to the next meeting. Draft Budget to be discussed again at the December meeting.

Correspondence

Items circulated to Full Council prior to the meeting:

- Action Groups - Community Boards
- Devolution Uplift 22/23
- Gambling Act Policy Consultation
- Policy Consultation Briefing - Environmental Permitting Regulations. (DEFRA Consultation) – Cllr Williams will be responding to this stating that EPC strongly object to the proposals.
- Slides from Planning and Enforcement Meeting
- Community Board - Wing and Ivinghoe Applications for Feedback.
- Brook Street Layby – request for parking restrictions to be imposed.

AOB

Rev Joy Cousans has asked if EPC are planning any celebrations to mark HM the Queen's Platinum jubilee in June. She suggested that it would be good to link with any celebrations with Eaton Bray and the Church.

Action: Add to agenda for December's meeting.

Cllr Williams stated that the Pavilion Flyers were well received. He proposed that the "outlying" homes in the parish would automatically have items such as this posted to them in the future. All agreed.

Action: Clerk and Cllr Williams to make a list of homes to be added to the posting list.

Items for the December EPC Meeting

- All Councils Charter
- HM Queen's Platinum Jubilee
- Budget 2022/23

The meeting closed at 22.21