



# EDLESBOROUGH PARISH COUNCIL

Minutes for Meeting of Edlesborough Parish Council  
held on 17<sup>th</sup> February 2022 in Edlesborough Memorial Hall

## Open Forum

Nothing was raised.

## Present

Cllr Williams (chair), Cllr Cabbage (vice chair), Cllr Harpley Cllr Miss Wells, Cllr Wilkinson, Cllr Trish Owen, Penny Pataky (Clerk), Buckinghamshire Cllr Peter Brazier and one parishioner.

## Apologies

Cllr Mrs Thomas, Cllr Mrs Booth, Cllr Nevard, PCSO Tina Hobson and Buckinghamshire Council (BC) Cllr Chris Poll

## Declarations of Interest

None were declared.

## Minutes

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 20<sup>th</sup> January 2022 with no amendments.

## Matters Arising

Nothing was raised.

## Buckinghamshire Council Report

Cllr Peter Brazier attended the meeting and drew the Council's attention to the following matters;

- *Future LuToN - Making best use of our existing runway.*  
The Statutory Consultation on the expansion of Luton Airport from 19million to 32million passengers is now live. Parishioners are encouraged to look at all the information online. There are a series of public events being held.  
The consultation runs from 8<sup>th</sup> February to 4<sup>th</sup> April 2022. More information can be found at [Consultation - Luton Rising \( www.lutonrising.org/uk/consultation \)](http://www.lutonrising.org/uk/consultation)
- *Ivinghoe Area Freight Zone Traffic Regulation Order Consultation*  
This consultation ends on 23<sup>rd</sup> February 2022. More information can be found at <https://yourvoicebucks.citizenspace.com/roads-parking/copy-of-ivinghoe-freight-tro-2022/?fbclid=IwAR36oUd8J99OubSt9M2N7YPlub15vU-WCZTt41Ox3VLWIADHfu44Clr9FEI>
- *Wing & Ivinghoe Community Board*  
The latest meeting took place on Wednesday 16<sup>th</sup> February. BC Cllr Brazier informed the Council that lessons had been learned following this meeting and that the format and content would be reviewed for future meetings.  
The Board has funded lots of community projects in the past year, spending almost all of its £193K budget. More information about the Board can be found at [www.buckinghamshire.gov.uk/community-and-safety/improving-your-local-community/wing-ivinghoe-community-board/](http://www.buckinghamshire.gov.uk/community-and-safety/improving-your-local-community/wing-ivinghoe-community-board/)

## Planning

Cllr John Wilkinson informed the Council that it has come to his attention that Buckinghamshire Council's interpretation of the Policy EP1 in the Edlesborough Parish Neighbourhood Plan is not the same as EPC's. EPC understands that if an application to develop is needed then it is development and as such Policy EP1 must be considered.

Cllr Wilkinson has asked Buckinghamshire Council for more clarification on the matter and will keep EPC updated accordingly.

It may be that EPC needs to reconsider the wording in Policies EP1 and EP8 when reviewing the Edlesborough Parish Neighbourhood Plan to ensure that BC interprets the policies in the way EPC intends. The installation of the High Street, Edlesborough Telecom Mast has commenced.

Planning Applications

The following applications were considered and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response
21/04914/APP 1 <sup>st</sup> February 2022	3A Tring Road Edlesborough	Demolition of existing attached garage and conservatory. Erection of two storey extension.	OPPOSE
22/00384/APP 8 <sup>th</sup> February 2022	Land off Tring Road Edlesborough	Creation of an agricultural access	No objections
19/01238/ADP (amended) 17 <sup>th</sup> Feb 2022	Land Off Slicketts Lane & Dove House Close Edlesborough	Reserved matters application relating to previous outline planning consent for residential development of up to 10 dwellings.	No objections

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
19/01560/ALB 26 <sup>th</sup> April 2019	The Old Greyhound Church End Edlesborough	Erection of 6ft wooden fence with concrete posts down one side of the garden.	No objections	Withdrawn
21/01847/APP 1 <sup>st</sup> June 2021	Hop Cottage Malting Lane Dagnall	Extension and conversion of attached garage to habitable accommodation. Construction of a single storey rear extension	Oppose Insufficient off-street parking provision	REFUSED
21/03953/APP 7 <sup>th</sup> October 2021	Swallows End Main Road North Dagnall	Demolition of existing car port and replacement with two storey extension.	No objections Subject to identification of off-street parking provision.	Permitted Driveway space considered adequate
21/04364/APP 11 <sup>th</sup> Nov 2021	28 Main Road South Dagnall	Demolition of single storey rear extension and conservatory and erection of part single part two storey rear extension and garage conversion.	No objections Subject to volume increase not exceeding 30%.	Permitted Exception to 30% limit allowed
21/04738/APP 13 <sup>th</sup> Dec 2021	Chiltern View Farm Leighton Road Edlesborough	Change of use of open land to residential garden and erection of a single storey outbuilding/garage	OPPOSE Does not comply with policy EP1 of EPNP	Permitted EP1 not considered relevant to outbuildings

21/04758/APP 16 <sup>th</sup> Dec 2021	100 High Street Edlesborough	Extension to detached garage and conversion to habitable accommodation	OPPOSE	REFUSED
21/04375/APP 26 <sup>th</sup> Nov 2021	Rose Cottage Main Road North Dagnall	Demolition of existing conservatory and construction of replacement	No objections	Permitted

The following Appeal decision has been notified by the Planning Inspectorate

Application No.	Address	Description	Parish Council Response	Appeal Decision
20/03910/APP 18 <sup>th</sup> Nov 2020	4 Nelson Road Dagnall	Demolition of side extension and outbuildings. Construction of a pair of two bedroomed semi detached dwellings.	No objections	NON-DETERMINATION APPEAL DISMISSED

## Villages

### HM the Queen's Platinum Jubilee

Eaton Bray Parish Council (EBPC) have asked if EPC has any Jubilee plans. EBPC wish to ensure their idea for a Picnic in the Park does not clash with anything being planned by EPC.

Cllr Cabbage stated that he did not think it should be EPC that organises Jubilee events in the Parish.

Cllr Williams commented that he thought the Picnic in the Park idea sounded very good and that EPC should in principle grant permission for a similar event on Edlesborough Green that could be organised by ECSC.

**Action: Cllr Williams will inform ECSC of EBPC's ideas and date (5<sup>th</sup> June). He will inform ECSC that EPC have agreed in principle for a similar event on Edlesborough Green, providing there is no conflict with sporting fixtures on the Green.**

### Parking Issues

The Clerk awaits a response from the LAT as to whether a parking sign can be placed at the Brook Street layby.

### Ivinghoe Freight Strategy

The Clerk continues to promote the consultation on Facebook. Graham Hillary had informed the Clerk that on 4<sup>th</sup> February 397 people had responded supporting the Strategy.

### Parish Path Maps

Cllr Thomas has made some enquiries about the map, it seems no one is able to assist with replacing them. The Clerk will contact a locksmith to help with accessing the cabinets.

It can then be established if new cabinets are needed or just new perspex. The Clerk will then seek quotes accordingly.

## Edlesborough

The owners of 29 The Green have asked the Council contractor to quote for repairing the damage to the grass verge. The verge will be repaired once the home owners are confident that their deliveries will cause no further damage to the verge.

## Dagnall

Prior to the meeting Cllr Owen circulated a request from Dagnall Church for the small amount of grass at Dagnall Church to be cut by EPC's contractor. The Council considered the contractor's quote for this additional grass cutting and agreed to trial it for one year.

This will be reviewed in February 2023.

***Action: Clerk to write to Dagnall Church to inform them that EPC will trial cutting the grass at Dagnall Church for one year. The cuts will be carried out at the same time as the Grass verge cuts by the Council contractor. The matter will be reviewed on February 2023.***

***Clerk to liaise with Council contractor confirming the Council's decision.***

*Future LuToN - Making best use of our existing runway*

Cllr Owen informed the Council that she believes Dagnall residents have not been properly informed about the latest Luton Airport Expansion Consultation. Luton Rising have failed to fulfil their own promise to send all affected residents a leaflet about the consultation. Residents are also unhappy that the nearest consultation events are in Markyate and Pitstone. They believe that as one of the most affected villages an event should be held in Dagnall.

Council agreed to Cllr Owen's request that the Council fund a one page flyer to be delivered to all homes in Dagnall drawing resident's attention to the consultation.

Cllr Wilkinson advised Cllr Owen that Dagnall residents should demand a meeting in the village as they have not met their promise to deliver the flyer to all properties in the defined mailing area.

***Action: Cllr Owen to provide the Clerk with a flyer for the Clerk to raise a purchase order for the printing of. Clerk to send a letter on behalf of EPC to Luton Rising expressing concern and disappointment that local residents have not all received the promised flyer and that Luton Rising should resolve this by holding a meeting in Dagnall.***

## **Northall**

The missing white lines on the B440 in Northall have been reinstated.

The hedges and grass meadow on the amenity land have been cut by Buckinghamshire Council.

## **Edlesborough Pavilion**

Cllr Cabbage informed the Council that the Bar and Café in Edlesborough Pavilion is now increasing its opening hours and that the Sunday lunches are proving very popular.

He gave a short presentation detailing the finances of the Edlesborough Pavilion Project. He explained that whilst it was the intention to draw the finances to a close it is not yet possible due to the outstanding solicitor's bill and the final payment to the building contractor.

Further to this the Pavilion Working Party, that had closely monitored the project over the years of the project and the build, recommended that an additional payment be made to our professional Lead Consultant and Project Manager. This to recognise the significant additional work he had undertaken over the vastly extended period of the build. Councillors Richard Harpley, Lynne Wells and Trish Owen questioned the need for this and stated that they felt the Lead Consultant and Project Manager should not receive any additional payment, particularly as he had not built anything into his quotation to reflect this. Cllr Owen further suggested to delay the decision to a subsequent meeting. The suggestion was not taken up by the meeting and no formal proposal was made.

Cllr Wilkinson proposed that an additional payment was made to the Lead Consultant and Project Manager for the additional work incurred throughout the extended duration of this project as a consequence of the Covid-19 situation and the associated delays. Cllr Cabbage seconded the proposal.

Councillors discussed the proposal and the reasons behind it. It was clarified that should this payment be made it would be on the understanding that this would be the final payment to the Lead Consultant and Project Manager and that no further invoices could be raised in relation to this project. It was pointed out that the lead consultant continues to work on behalf of the Council pressing the contractor to complete the outstanding snagging list.

During the discussion Cllr Harpley stated that the arrangement is irregular although probably a good first attempt at a final bill. He also pointed out that this must be a learning exercise for the Council and that in future, where a service contract with a third party is required, it may be necessary to define fee rates if a project over runs.

Cllrs Williams, Wilkinson, Cabbage and Harpley voted in favour of the proposal. Cllr Wells voted against the proposal. Cllr Owen abstained from the vote. The motion was therefore carried.

**Action: Cllr Cabbage to liaise with the Lead Consultant in regards to the payment.**

## Projects

### Edlesborough Green Children's Play Area

– led by Cllr Mrs Booth update presented by the clerk in the Cllr's absence.

The advert for the S38 application will be published in the LBO on Wednesday 23<sup>rd</sup> February. The S38 Planning consultation will then run until 6<sup>th</sup> April 2022. A copy of the full application will be made available in the Pavilion from 23<sup>rd</sup> February onwards. Notices will also be displayed at all entrances to the Green and at the current play area.

### EMH Redecoration

– led by Cllr Mrs Thomas update presented by the clerk in the Cllr's absence.

Cllrs viewed the test canvas of one of the local images that will be displayed in the hall. Council agreed to the remaining canvases being purchased.

**Action: Clerk and Cllr Thomas to order remaining canvases.**

### EMH Status

– led by Cllr Wilkinson

Cllr Wilkinson explained that following talks with their legal team The PCC do now believe it is possible to extend the lease on EMH. They request details of the investment EPC believes it needs to make in EMH. Once these details are provided it is anticipated that this will move the matter forwards.

**Action: Cllr Harpley and the working party to compile a list of the proposed works and projected to costs in readiness to share with The PCC.**

### Re-Wilding

– Led by Cllrs Owen and Wells

Nothing to report.

### EPC Small Grant Scheme

– Led by Cllr Williams

An article will be published in the March Focus magazine informing parishioners about the scheme.

**Action: Clerk will place the relevant information on the Council website in readiness for 1<sup>st</sup> March 2022.**

## EDaN & Traffic Management Team Updates

### Traffic Calming

MVAS Update –Cllr Williams.

EPC has submitted a proposal to the aforementioned Community Board to acquire and install three units to be deployed at various sites throughout the three villages, Edlesborough, Dagnall and Northall to remind road users of the speed limit in force. As well as a flashing indicator to each passing driver the unit will summarise the number of vehicles at the actual recorded speeds. This data, when analysed, will enable the council to consider whether physical traffic calming measures might be needed. This together with Speedwatch reinforces the Buckinghamshire Council principle of educating drivers to observe the speed limits.

### FOTCOTH

Nothing to report

### EDaN Beautification Team

The team have been working hard on the planters. It is hoped that when the flowers bloom there will be a red, white and blue theme.

Three trees have been planted on Edlesborough Green in recognition of the Jubilee.

### South End Lane, Northall 20mph Proposal

Prior to the meeting Cllr Harpley had submitted a paper detailing his proposal to establish traffic calming measures for South End Lane, Northall.

The paper proposed, as a minimum, the establishment of a 20mph speed limit for South End Lane, Northall, from the junction with the B440 up to the existing derestricted zone, just past Beacon View. He provided results of a residents' consultation, the required process for submission of a request to change the speed limit to 20mph and outlined the next steps.

Council recognised that South End Lane is the only no single track road in the Parish with a speed limit exceeding 30mph.

Cllr Harpley proposed the following;

1. Councillors support the principle of traffic calming on South End Lane adjacent to the Children's Play Area and Village Hall.
2. Councillors agree to fund the Speed Limit Assessment and Speed Survey by Buckinghamshire Council.

Cllr Cabbage seconded the proposal and all agreed.

Cllr Wilkinson proposed that Council pursue the rest of South End Lane being changed from a declassified speed limit to 30mph to bring it in line with other single track roads in the Parish.

**Action: Cllr Williams will contact BC Cllr Peter Brazier for support on the proposals. Once this support is gained the Clerk will raise a purchase order for the Speed Limit Assessment and Speed Survey by Buckinghamshire Council.**

Council also considered Cllr Owen's request for 20mph zones in Dagnall and one parishioner's suggestion that one is implemented on Cow Lane near the Surgery. Council agreed that as the other locations are currently all 30mph limits the Council would prioritise South End Lane, Northall as the first road to test out the process of introducing 20mph zones.

Cllr Owen suggested that Cllr Harpley and the parishioner consider joining the Wing and Ivinghoe Community Board Transport Group.

**Action: Clerk to respond to parishioner explaining the Council's decision.**

### Parish Amenities

Reports on all Amenities including Buckinghamshire Council Devolved Services.

#### AED's

The Swan Northall is now under new management, the Clerk will contact the new landlord re the AED at this location.

The AED at the Baptist Church now has new 'in date' pads. The price of these had increased significantly. Amazon have now placed a credit on the Council's account to compensate for this.

#### EMH

Council discussed whether to apply for the Retail and Hospitality Omicron Covid Grant. It was agreed that the Clerk should seek advice from BMKALC on this matter.

The installation of a telephone socket and Wi-Fi line is now complete in EMH. Once the router is received this will be installed and Wi-Fi will be available in the hall. The Clerk will purchase a box for the router to be stored in to prevent it being tampered with. The Council have committed to a two year contract with BT for the Wi-Fi.

#### Green

##### St Mary's Village Carnival

The Council agreed in principle to the Carnival committee's formal request for permission to hold their annual carnival on Edlesborough Green on Saturday 2<sup>nd</sup> July 2022. This will be subject to the Council approving the site plan etc. The Carnival Committee must work with ECSC regarding the use of Edlesborough Pavilion on the day.

**Action: Clerk to respond to the Carnival Committee accordingly.**

#### EB Lions Awards Day

EB Lions are exploring options for their annual awards day on 11<sup>th</sup> June. The club is considering requesting use of Edlesborough Pavilion from ECSC and the adult football pitch from EPC. The event usually takes place in the grounds of Edlesborough School. The format of the day is usually friendly games (organised by the players themselves) and a rolling program of awards/trophy presentations to all players.

Council agreed that this would be a good use of Edlesborough Pavilion and The Green. They agreed in principle to EB Lions request to use part of The Green subject to the club providing the Council with a site plan, risk assessment and details of how the event will be managed on the day. EB Lions will need to agree use of the Pavilion with the ECSC.

**Action: Clerk to respond to EB Lions accordingly.**

#### Unauthorised Vehicle Access

At the end of January a pony/horse and trap repeatedly gained access to Edlesborough Green. This activity was not permitted by the Council and is in breach of the Byelaws. As a temporary measure the Council's contractor placed a large piece of farm equipment where it was believed the pony and trap were accessing the Green. The Council's contractor has now installed more hoops at the Pavilion car park and a new higher removable barrier in the Pebblemoor car park to prevent such breaches in the future. To date the manager is unaware of any further breaches since the entrance has been blocked.

The Clerk alerted parishioners via Facebook to this dangerous activity and requested that if they witness the pony and trap on The Green they report this directly to Thames Valley Police. The Clerk also reported the incidents to Thames Valley Police and provided them with photographic evidence of the offender.

#### Human Faeces

On 7<sup>th</sup> February a parishioner's dog became extremely unwell after ingesting human faeces on Edlesborough Green. The faeces was on the Green near the basketball post. The dog became very unwell and the owner was informed by the vet that the faeces had contained quite a high level of drugs. Fortunately the dog has recovered.

The Clerk advised the parishioner to report the incident to Thames Valley Police. The Clerk alerted parishioners via Facebook to this danger and requested that if they witness any dangerous or illegal activity on The Green, in the car parks or in the Parish they report it directly to Thames Valley Police.

As a response to the post the Clerk received a request for CCTV in the Pebblemoor car park. The Clerk has shared this request with the Council and has advised the parishioner that there are currently no plans to install CCTV in the car park.

#### Cricket Square water supply

CLlr Williams to discuss with the Cricket Club representative.

#### **Sports Clubs**

ECC have paid their season 2022 fees.

The manager has informed ECC that currently the Council has no objection to the cricket club using The Green to host a County Under 11 Game.

- ECC will, of course, need to reach an agreement with the ECSC over the use of The Pavilion for this event.
- ECC will need to be responsible for the pitch, car parking, preparation of the wicket, etc. that the game would need.
- Finally ECC will need to keep the Council informed of the date of the game etc. and ensure the organisers are aware that EPC may cancel the game if it is deemed necessary to protect the playing surface during inclement weather.

## Play Area

The rocker elephant has been temporarily removed and is being assessed for repair.

## Allotments

### Dagnall Allotments

UK Power will be cutting the trees at the site that interfere with their power lines in the next 4-8 weeks. They are currently liaising with the school and neighbouring farm about accessing the trees. Once a date is confirmed the Clerk will inform all the tenants that the work will be taking place.

Only one plot remains available for rent.

### Cow Lane Allotments

Nothing to report.

### The Green Allotments

Nothing to report.

### Northall Allotments

The Clerk has been informed that one tenant has had two bales of straw stolen from their plot and that the gate keeps being left open. Tenants have been reminded to close and lock the gate when leaving the site. The recent high winds caused a large amount of the hedge bordering the allotments on the B440 to collapse onto the pavement. The Council contractor promptly cleared this and made the pavement safe.

## Cemetery

Nothing to report.

## Churchyard

Nothing to report.

## Bridle Path

Nothing to report.

## War Memorial

Nothing to report.

## Bus Shelters

Nothing to report.

## Litter Bins, Dog Bins, Car Parks

See item under Green. Pebblemoor car park continues to be used for low level drug dealing. The Clerk has again drawn Thames Valley Police's attention to this.

## Streetlights

To date there is still no response from Bellway about the failed light opposite Tithe Barn and the information EPC requires to consider adopting the Bellway High Street lights. Nor has there been a response to the question of the missing yellow lines on the High Street which were part of the planning approval for the Bellway development.

**Action: Clerk to chase Bellway for a responses.**

## Website, Facebook and GDPR

### Facebook

Posts and discussions have focused on:

- Telecom Mast on High Street, Edlesborough.
- Pony and trap on Edlesborough Green.
- Pavilion – menu and what is screened on the tv's.
- Wing mirror and wiper blades thefts from cars.



### Website

- The Website Accessibility was tested on 16<sup>th</sup> February 2022
- Covid-19 – the Clerk will update the website accordingly as and when information is received from Buckinghamshire Council.

### GDPR

- No reported breaches

### Buckinghamshire Council Devolved Services

The Council contractor has signed the agreement for 2022/23.

### Finance

#### January 2022 Accounts

Council to approve the accounts for months ending 31<sup>st</sup> January 2022.

EMH	£1,145
Old Pavilion	£0
Green	£524
Open Spaces	£177
Bucks CC Devolved Services	£1,107
Allotments	£81
Street Lights	£123
Cemetery	£90
Churchyard	£450
Dagnall Recreation Ground	£178
PWLB Loan repayment	£4,185
EDaN	£0
Office Costs	£46
Subscriptions	£14
Total	£8,120

#### January Payments

Council agreed the February 2022 payment run.

Cllr Cabbage noted that the energy for the Streetlights has increased significantly. The Clerk responded that she has been trying to contact to SSE about the Council's energy bills but that currently they are not responding to emails or answering the phone despite the Clerk calling and being on hold for over 30 minutes several times.

**Action; Clerk to continue to pursue contacting SSE about the energy bills.**

#### Rialtas

Work has commenced on setting up the new accounts system for 2022/23.

### Correspondence

Items circulated to Full Council prior to the meeting:

- Planning and Environment Meeting - 26 January 2022
- North Town & Parish Clerk Forum Minutes for the 18th January 2022
- Update for Town and Parish Councils from Buckinghamshire Council
- Future LuToN - Making best use of our existing runway
- TfB Stakeholder Events - Town and Parish Council invite
- Electoral Review of Buckinghamshire Council briefing by Boundary commission
  - Held via Zoom on the following dates
  - Wednesday 2 March 2.00 pm – 3.00 pm

- Wednesday 9 March 6.00 pm – 7.00 pm
- PCSO Tina Hobson informed the Council that there was a theft from vehicle, theft from a lock up and the pony and trap person.
- Communication from Samantha van Gemert re CCTV in Pebblemoor Car park.

### Items for the March EPC Meeting

Update on the subject of maintenance of the streetlights.

The meeting closed at 22.44