



# EDLESBOROUGH PARISH COUNCIL

## Minutes for Meeting of Edlesborough Parish Council held on 17<sup>th</sup> March 2022 in Edlesborough Memorial Hall

### Open Forum

Mr David Porter raised concern about the Swallowfields site presenting a fire hazard to neighbouring properties. Mr Porter had raised this concern with the Clerk prior to the meeting and the Clerk had forwarded the concerns onto the landowner.

Mr Porter asked if there was a relevant authority that can enforce any maintenance on the site. Cllr Wilkinson responded that he was not aware of any body with authority to cover such matters.

Cllr Williams proposed that the Council contact a local farmer to ask if landowners have any responsibility to prevent fires on their land and feedback any relevant information to Mr Porter.

Buckinghamshire Cllr Chris Poll informed Mr Porter that he would enquire within Buckinghamshire Council. He recommended Mr Porter notify the local Fire Authority of his concerns.

Prior to the meeting Mr Gary Daly submitted the following question:

*"We seem to be having several power outages recently and I am very concerned since BT upgraded to IP network that when we have no power, landlines now do not work either.*

*I heard that this is ok as people can use mobile network – BUT recently I have noticed that when we have a power cut, we also lose mobile network*

*I am with EE and I assume my local mast is at Ivinghoe Aston*

*Please can EPC make contact with Bucks council to raise this concern as a matter of urgency.*

*How do people call emergency services if no landlines or mobile network due to power outage?"*

Council discussed the concern. It seems some networks had coverage during the recent power outages, and some did not.

**Action: Clerk to write to EE and raise this concern.**

Mr Porter left at the end of the Open Forum.

**Cllr Williams formally opened the meeting at the end of the Open Forum.**

### Present

Cllr Williams (chair), Cllr Cubbage (vice chair), Cllr Harpley Cllr Miss Wells, Cllr Wilkinson, Cllr Trish Owen, Cllr Mrs Thomas, Cllr Mrs Booth, Cllr Nevard, Buckinghamshire Cllr Chris Poll, Buckinghamshire Cllr Peter Brazier and two parishioners.

### Apologies

Penny Pataky (Clerk) absent due to illness.

### Declarations of Interest

Cllr Nevard declared himself to be a member of Edlesborough Tennis Club.

### Minutes

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 17<sup>th</sup> February 2022 with no amendments.

### Matters Arising

Nothing was raised.

### Buckinghamshire Council Report

Buckinghamshire Cllr Chris Poll informed the Council about the following matters;

- He has contacted the Planning Officer about Primrose Cottage in Dagnall. It appears that demolition has commenced on the property which has resulted in the property being deliberately damaged without planning permission.
- At the last full council meeting the budget for 2022/23 was agreed with the maximum Council Tax increase. He stated that funding from Central Government has been cut significantly.
- There is a Boundary and Parliamentary Commission Review taking place. This is likely to affect this area due to the growth in Aylesbury, Buckingham and Milton Keynes. The plan is to reduce 147 councillors to 98 councillors. This will lead to a planned revision to the County Council; hence more changes to ward boundaries. Ivinghoe Ward will stay the same but the number of councillors will reduce from three to two.

More information can be viewed at [Buckinghamshire Council Boundary Commission for England Public Consultation](#)

## Planning

Cllr Wilkinson is booked to attend NALC's "How to review Neighbourhood Planning Policies" course in June.

### Land to the North of Good Intent

Following two appeals the Planning Inspector has approved the application for 14 new homes on the land at the bottom of Good Intent. This approval is conditional on the Highways Authority approving the proposed build out in the High Street.

The Inspector's decision granting permission for the 14 houses does not authorise the build out, but it does make it a condition of the permission. It is the Highways Authority that will have to approve the build out and they have stated that will be subject to a public consultation. Cllr Williams suggested we contact the prospective developer to suggest again that a roundabout, paid for by the developer, would be preferable to allow vehicles to join the High Street from Good Intent. Cllr Wilkinson reminded Council that this was rejected by Highways previously. However, should the public consultation take place we should encourage parishioners to support the roundabout proposal.

The information has been shared on Facebook, the Council's website and the noticeboard at the top of Good Intent.

Cllr Wilkinson and the Clerk attended the S106 and Community Infrastructure Levy (CIL) training on 15<sup>th</sup> March 2022. This training was disappointing, there is no new information to share with the Council.

### Planning Applications

The following applications were considered and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response
22/00573/CPE 22 <sup>nd</sup> Feb 2022	1 Wren Walk Edlesborough	Certificate of Lawfulness for existing loft conversion.	No objections
22/00671/APP 8 <sup>th</sup> March 2022	Hop Cottage Malting Lane Dagnall	Insertion of rear dormer window	No objections

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
21/02292/APP 21 <sup>st</sup> June 2021	4 Nelson Road Dagnall	Demolition of side extension and outbuildings and construction of two new 2 bedroomed semi-detached houses in side garden.	No objections subject to confirmation that proposal complies with Minimum External Spacing Design Guide	REFUSED

## Appeal decision notified by the Planning Inspectorate

Application No.	Address	Description	Parish Council Response	Appeal Decision
21/00780/APP 11 <sup>th</sup> March 2021	Land North of Good Intent Edlesborough	Construction of fourteen dwellings including access, parking and off-site highway works.	OPPOSE Fails to fully address the problem with the Good Intent/ High Street junction.	APPEAL ALLOWED

## Villages

### Best Kept Village Competition

Council agreed to enter the Best Kept Village Competition.

**Action: Clerk to submit entry and relevant paperwork.**

## Edlesborough

### Christmas Wreaths

Prior to the meeting the Clerk proposed that the Council stops hanging the Christmas Wreaths on the lamp posts. She explained that the number of wreaths available has reduced and that there is an enormous amount of work involved in advertising the wreaths, chasing sponsorship/donations, hanging and removing the wreaths. The work done by the EDaN Beautification Team with the two Christmas Trees and dressing EMH in lights looks very special and it was agreed that the wreaths last December looked rather “sad” in comparison.

Council agreed to this proposal. The wreaths will be kept in case another body wishes to take them on and hang them each year. If no interest is received for them the wreaths will be offered to another Parish Council in November.

### High Street – Yellow Lines

The Clerk has again chased Bellway Homes for a response regarding the missing yellow lines on High Street, Edlesborough.

In approving the Bellway development the following statement was made *“Parking restrictions in the form of double yellow lines will therefore be required on High Street opposite both the access junctions to ensure that the swept path of vehicles is not obstructed by parked cars.”*

At the end of February Bellway responded with the following statement;

*“With regard to the Double Yellow lines we contacted BCC as this was mentioned prior to Bellway Homes purchasing the site and we have received the below comments back*

*The S106 Agreement refers to a Highways Contribution, part of which relates to a TRO Contribution of £10,000 to be used by the Council for implementing further waiting restrictions along High Street. The wording indicates that notice of payment becoming due could not be given prior to occupation of the site. I have contacted a colleague who monitors S106 payments to see whether this payment has been made or not.”*

The Clerk has asked for a further update on this matter.

**Action: Clerk to keep chasing Bellway for more information on this matter.**

### Litter Picking

Cllr Nevard asked about litter picking in Edlesborough. Mrs Lorna Cubbage explained that the volunteers had stepped back temporarily as the Scouts and Cubs will be carrying out a litter pick on the 29<sup>th</sup> March. After that the volunteers will resume their activities.

## Dagnall

Prior to the meeting Cllr Owen had informed the Clerk that the Dagnall Outdoor Gym Equipment Rower required a replacement rubber handle. Currently the Clerk awaits a response from Ashlands the supplier regarding the supply of this.

Cllr Wilkinson reminded Council that the equipment had been donated to Dagnall Village Hall committee and as such they are responsible for the maintenance and repair of the equipment.

## Northall

Nothing to report.

## Luton Airport Expansion

Prior to the Council meeting Cllr Wilkinson had circulated a proposed response objecting to the Luton Rising Airport Expansion Consultation. Council agreed the proposed response.

**Action: Clerk to submit response on behalf of Council.**

## Projects

### Edlesborough Green Children's Play Area

– led by Cllr Mrs Booth

The S38 advert was published in the LBO on Wednesday 23<sup>rd</sup> February. The S38 Planning consultation will run until 6<sup>th</sup> April 2022. A copy of the full application is available in the Pavilion.

One resident has contacted the Clerk asking for an estimated cost of the project. The Clerk responded saying it is anticipated to be in the region of £75K.

Copies of the full application have been sent to;

- Historic England. Historic England have responded saying "Having looked, we have no comments to make."
- Natural England
- Open Spaces Society

Cllr Booth and the Clerk have responded to questions raised by Mrs Naoual Margoum from the Planning Inspectorate. She requested more detailed information about the design, materials and dimensions of the path and play equipment, together with more information about the ownership of the Green and confirmation that certain organisations had been informed of the application.

Mrs Margoum thanked the Clerk for the additional information and informed her that she "*will write to you as soon as possible after the closing date enclosing for your comment any representations that we receive.*"

### EMH Redecoration

– led by Cllr Mrs Thomas

The order for the remaining canvasses has been raised. Upon receipt the Clerk and Cllr Thomas will arrange for them to be hung in the hall. A plaque will be displayed thanking Mr A Parrot and Mr J Hockey for the images.

### EMH Status

– led by Cllr Wilkinson

Cllr Harpley is putting together a list of changes, to indicate the likely scale of investment in the Hall, the Council would recommend to fully renovate and maintain EMH over the next 10-15 years. The purpose of the list is to demonstrate the scale and cost to The PCC (Parochial Church Council). He has used figures based on his experiences as a committee member at Northall Village Hall. He believed the minimum expenditure will be in the region of £180K. NVH have spent in the region of £140K in the last seven years.

Once the list is complete Cllr Harpley will circulate it to the full Council for their input.

The list is required to justify the request to the PCC to extend the lease on EMH. The PCC now appear to be more open to this request.

### Re-Wilding

– Led by Cllrs Owen and Wells

Cllrs Owen and Wells will share a proposal for Council to consider at the April meeting.

#### EPC Small Grant Scheme

– Led by Cllr Williams

One application has been received from Dagnall Choir requesting a donation of £500 towards a new keyboard. The Small Grant Scheme Working Party have reviewed the application and recommend approving it. Cllr Cabbage requested that this application be circulated to the full Council for their consideration.

**Action: Cllr Williams will circulate the application to the full Council together with a revised proposal for the process for sharing applications with Council and to clarify the role of the Small Grants Committee.**

### EDaN & Traffic Management Team Updates

#### Traffic Calming & MVAS

Prior to the meeting Cllr Williams had circulated information about the purchase of the MVAS units to the full Council. A purchase order has now been raised for these by the Wing and Ivinghoe Community Board. EPC will match fund 50% of the cost of the units purchased for Edlesborough Parish.

Cllr Williams and the Clerk attended a site meeting with the Transport for Buckinghamshire Local Area Technician, Paul Foot and agreed locations for the MVAS Units to be used. The Clerk has submitted the application and details of all the agreed locations following the meeting to Buckinghamshire Council. Cllr Williams is currently waiting for Paul Foot to provide information on the poles needed for the equipment.

Cllr Cabbage asked how the units are secured to the poles. Buckinghamshire Cllr Peter Brazier explained that they are padlocked to the base unit that is screwed into the ground.

Cllr Wilkinson reminded the Council that they need to formally agree payment for this project.

**Action: Cllr Williams to summarise the costs from the previous information and, in response to a request by Cllr Cabbage, a reminder of the proposed locations for the units. Updated information will be provided to Council before the next meeting.**

#### FOTCOTH

Nothing to report.

#### EDaN Beautification Team

Nothing to report.

### Parish Amenities

Reports on all Amenities including Buckinghamshire Council Devolved Services.

#### AED's

Nothing to report.

#### EMH

#### Energy Costs

SSE have agreed that the gas and electricity supplies are on a fixed rate until May and June 2023.

Omicron Covid Grant – Buckinghamshire Council Business Rates Team advised the Clerk that EMH is eligible for this grant and the Clerk has applied for it.

Wi-Fi is now up and running in EMH.

#### Green Waste Bin at EMH

Buckinghamshire Council Commercial Waste team have informed the Council that From May 1st 2022, all commercial waste service prices will increase by 3%. They have been able to keep this increase lower than the current rate of inflation and in line with other council fees and charges increases.

### Green

#### St Mary's Village Carnival

The meeting scheduled for 16<sup>th</sup> March was postponed to 30<sup>th</sup> March. The Clerk hopes to attend.

### Unauthorised Vehicle Access

All new barriers are now in place.

### Moped on Green

In the past couple of days a “moped/small motorbike” has left tyre tracks on the Green. The manager is liaising with Duncan McClelland at Edlesborough Pavilion to see if there is any footage of the culprit that could be shared with the local PCSO’s.

### Cricket Square water supply

Cllr Williams has liaised with ECC who will trial using a hosepipe attached to the Pavilion outside tap. The old water supply has now been capped off by Thames Water. Should EPC require it again in the future Council can apply to have it reinstated.

## Sports Clubs

### EB Lions Awards Day

EB Lions have decided to hold their Annual Awards Day at Edlesborough Primary School. Mr Adrian Bush thanked the Council for their agreement for the club to use the Green if the Awards Day was held at the Pavilion.

### Football on The Green

On Sunday 27<sup>th</sup> February a member of an opposition team climbed a neighbouring property’s fence and trespassed on their property to retrieve a football. In doing so the fence and resident’s LED lights were damaged. EB Lions FC and the League were very responsive and worked with the resident to remedy the situation. The opposition team unfortunately were not so. Council agreed that the opposition team would be banned from playing fixtures on Edlesborough Green in the future.

**Action: Clerk to write to the League informing them of the Council’s decision.**

### Personal Trainer

A personal trainer will now be running training sessions on Edlesborough Green. He has completed all the relevant paperwork, been advised of a location, received an invoice and been informed of ensuring all consideration is given to neighbouring properties should he be using music for his sessions. He has also been advised to ensure he has all the relevant PPL/PRS permissions.

### Streetlight Attached to ETC Floodlight

Prior to the meeting the Clerk had circulated an email from the Edlesborough Tennis Club Chairman, Chris McCloskey requesting that the Council reimburse the tennis club for the costs of the energy used to run the security streetlight mounted on the tennis court floodlights from 1990 onwards.

The Clerk has researched the history of the installation of the light by speaking to the Clerk at the time, a resident who was a Cllr at the time and by looking in old Council minutes.

It has been confirmed that the light was installed on the advice of the police and the Council’s insurance company as a result of the enormous amount of damage/vandalism that both the pavilion and tennis courts were subjected to at the time.

The Clerk of the time and Cllr confirmed that there was a gentleman’s agreement between EPC and ETC at the time that it was deemed that the light would be of mutual benefit to both organisations.

EPC purchased, installed and always maintained the light. Neither the Clerk nor Cllr recall any discussions about who would pay for the energy for this light. The Clerk can find no record of the tennis club requesting payment for the energy used by this light.

The minutes of Council meeting held on 16<sup>th</sup> June 1989 stated that Cllr Bennett proposed “a ‘one-off’ payment of £50 was given to the tennis club as a ‘wayleave’ for the Council to use one of their floodlight poles for the new anti-vandal light for the pavilion. This was seconded by Cllr Woodhouse and agreed by all”

In light of this information being provided by the previous Clerk, the previous Cllr and Council minutes Council agreed that it would not reimburse Edlesborough Tennis Club for the energy used by the light. The light was switched off by the tennis club in 2021 as they deemed the new pavilion was sufficiently lit and that the light was no longer required.

**Action: Clerk to draft a response to Edlesborough Tennis Club for Council approval prior to sending to the club.**

## Play Area

The rocker elephant has been assessed for repair. The parts required will cost £132.30+VAT. The contractor estimates it will cost £230+VAT in labour to carry out the repair.

Cllr Cabbage asked whether it was worth repairing the elephant? Council agreed that the repair would go ahead.

**Action: Clerk to raise purchase orders for the parts and repair of the rocker elephant.**

## Edlesborough Pavilion

The invoice from the Lead Consultant has been received and has been added to the March payments.

## Allotments

### Dagnall Allotments

One plot is available for rent.

### Cow Lane Allotments

Nothing to report.

### The Green Allotments

Nothing to report.

### Northall Allotments

Nothing to report.

## Cemetery

One non-parishioner interment and one parishioner (2<sup>nd</sup> Interment) took place on 10<sup>th</sup> March.

## Churchyard

Nothing to report.

## Bridle Path

Nothing to report.

## War Memorial

Nothing to report.

## Bus Shelters

Nothing to report.

## Litter Bins, Dog Bins, Car Parks

Nothing to report.

## Streetlights

Following the Clerk chasing Bellway Homes for the required information about the High Street streetlights it has transpired that they do not have the required warranties. Other information about the lights is also outstanding.

Council agreed that they would not take on the additional streetlights until the required six-year warranty on the lamp and photocell and the further outstanding information is provided.

Bellway Homes have been informed of this. The further outstanding information about the lights has also been requested again.

### Streetlights Energy Costs

Following the recent increase in energy costs the Clerk shared information and quotes for contracts with the full Council prior to the meeting. Council agreed that for the time being it would be most cost effective to remain on the current variable rate and to closely monitor the market with a view to agreeing a fixed contract in the future.

## Website, Facebook and GDPR

### Facebook

Posts and discussions have focused on:

- High Street, Edlesborough Telecom Mast
- New Play Area on Edlesborough Green
- Ukraine
- Edlesborough and Pitstone Village Surgeries – changes to ordering prescriptions and prescription collection machine.

### Website

- The Website Accessibility was tested on 16<sup>th</sup> March 2022

### GDPR

- No reported breaches

## Buckinghamshire Council Devolved Services

Nothing to report.

## Finance

### February 2022 Accounts

Council approved the accounts for months ending 28<sup>th</sup> February 2022.

EMH	£554
Old Pavilion	£0
Green	£610
Open Spaces	£422
Bucks CC Devolved Services	£1,107
Allotments	£81
Streetlights	£235
Cemetery	£108
Churchyard	£459
Dagnall Recreation Ground	£178
Edlesborough Pavilion	685
Special Projects	£364
Office Costs	£90
EDaN	£17
Subscriptions	£14
Other	£1
Total	£4,925

### March Payments

Council agreed the March 2022 payment run.

### Rialtas

Work has commenced on setting up the new accounts system for 2022/23.

## Correspondence

Items circulated to Full Council prior to the meeting:

- Levelling Up - evaluation from NALC
- Buckinghamshire Council Invitation to “Creating Wilder Road Verges”
- Buckinghamshire Council New Licensing Policy
- Latest news on Community Safety in Buckinghamshire



- Mr Porter – Fire Hazard at Swallowfields – the Clerk has spoken with the previous tenant of the site who has informed the Clerk that the owners have been informed of the parishioners’ concerns.
- New NALC Briefing - GB1-22 Ukraine
- Letter from Steve Bowles - Update on 'Homes for Ukraine'

### Items for the April EPC Meeting

- Parish Paths Maps
- Rialtas Training

The meeting closed at 9.05pm

*Please note Cllr Booth took the minutes during the meeting. Council thanked Cllr Booth for stepping into the breach. The minutes were transcribed into these minutes once the Clerk returned to work after recovering from Covid-19..*