



# Annual Meeting of Edlesborough Parish Council

I hereby give you notice that the Annual Meeting of the Edlesborough Parish Council will be held on Thursday 19th May 2022

The Annual Meeting will commence at 7:30pm in Edlesborough Memorial Hall and will be followed by the monthly Ordinary Meeting immediately afterwards (approx. 8:00pm).

Agenda prepared by Penny Pataky (Clerk to Edlesborough Parish Council)

<ul style="list-style-type: none"> <li>• Present/Apologies.</li> <li>• Nominations for Chairman &amp; to elect a Chairman.</li> <li>• To elect a Vice-Chairman of the Council.</li> <li>• Agree the Minutes of the Annual General Meeting held on 20th May 2021.</li> <li>• Open Forum – only questions/suggestions submitted in writing in advance of the meeting will be addressed.</li> </ul>	
<b>Information in red indicates current status:</b>	
<ul style="list-style-type: none"> <li>• Councillors responsible for Planning Issues.</li> </ul>	Mr Wilkinson, Mrs Owen, Mr Harpley.
<ul style="list-style-type: none"> <li>• Councillors &amp; representatives responsible for Allotments.</li> </ul>	
<ul style="list-style-type: none"> <li>- Edlesborough, Cow Lane</li> </ul>	Mrs Phrena Wilkinson.
<ul style="list-style-type: none"> <li>- Edlesborough, The Green</li> </ul>	Mr Peter Thomas.
<ul style="list-style-type: none"> <li>- Dagnall</li> </ul>	Mrs Val Pratt.
<ul style="list-style-type: none"> <li>- Northall</li> </ul>	Mr Richard Dorrance.
<ul style="list-style-type: none"> <li>• Councillors &amp; representatives responsible for Footpaths</li> </ul>	
<ul style="list-style-type: none"> <li>- Edlesborough</li> </ul>	Mrs Thomas.
<ul style="list-style-type: none"> <li>- Dagnall</li> </ul>	Mrs Owen.
<ul style="list-style-type: none"> <li>- Northall</li> </ul>	Mr Cabbage.
<ul style="list-style-type: none"> <li>• To appoint officers for the following positions:</li> </ul>	
<ul style="list-style-type: none"> <li>- Employees working party</li> </ul>	Mr Cabbage, Mr Wilkinson, Mr Williams. Mr Nevard.
<ul style="list-style-type: none"> <li>- Bank Mandate</li> </ul>	Mr Williams, Mr Wilkinson, Mrs Thomas, Miss Pataky.
<ul style="list-style-type: none"> <li>- Responsible Finance Officer</li> </ul>	Miss Pataky.
<ul style="list-style-type: none"> <li>• Play Equipment weekly inspection</li> </ul>	
<ul style="list-style-type: none"> <li>- Edlesborough</li> </ul>	Manager, Miss Pataky.
<ul style="list-style-type: none"> <li>- Dagnall</li> </ul>	Dagnall Village Hall Committee.
<ul style="list-style-type: none"> <li>- Northall</li> </ul>	Northall Village Hall Committee.
<ul style="list-style-type: none"> <li>• Additional Key Holder</li> </ul>	Mr Williams.
<ul style="list-style-type: none"> <li>• To confirm financial limits for the following:</li> </ul>	
<ul style="list-style-type: none"> <li>- Tendering work</li> </ul>	£5,000.
<ul style="list-style-type: none"> <li>- Parish Clerk</li> </ul>	£250 for non-emergencies without prior approval of the Council.
<ul style="list-style-type: none"> <li>- Parish Clerk</li> </ul>	£750 for emergencies without prior approval of the Council.
<ul style="list-style-type: none"> <li>- Edlesborough Memorial Hall, Green, Pavilion &amp; Play Equipment Manager</li> </ul>	£75 for small non-emergency repairs or improvements & £200 for minor emergencies.
<ul style="list-style-type: none"> <li>• Edlesborough Pavilion</li> </ul>	



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- Pavilion Working Party		Mr Williams, Mr Wilkinson, Mr Nevard, Mr Cabbage.
- Pavilion Project Board		Mr Cabbage, Mr Holloway, Mr Oughton (appointed by the Pavilion Working Party).
• EPC Small Grants Scheme		
- Small Grants Scheme Working Party		Mr Harpley, Mrs Booth, Mrs Owen, Mr Williams.
• To confirm continuation of voluntary payment for the following annual subscriptions:		CPRE, The Chiltern Society, AVALC, BMKALC, SLCC, Community Impact Bucks, ICO.
• To inspect and deeds & the Assets Register in the Custody of the Council (Deeds now in the custody of the Parish Council & the Asset Register is updated as necessary)		
• Annual Review of the Memorial Hall Car Park Licence		
To appoint representatives to outside bodies:		
• Charities:	Burghope	Miss Pataky.
	Townsland & Nurses	Mr Mineikis.
• Luton Airport Issues:	Contact	Mr Wilkinson.
• Buckinghamshire Council Community Hub:	Contact	Mr Wilkinson, Mr Williams, Miss Pataky.
• St Mary's Carnival:	Contact	Clerk, Miss Pataky.
• Any other business		

Penny Pataky (Clerk to Edlesborough Parish Council)