



EDLESBOROUGH PARISH COUNCIL

Minutes for the Meeting of Edlesborough Parish Council

held on 15th December 2022 in Edlesborough Memorial Hall

Open Forum

Nothing was raised by the parishioner in attendance.

Cllr John Wilkinson

In December 1997 Cllr John Wilkinson was co-opted onto Edlesborough Parish Council. In recognition of this Cllr Williams gave a speech thanking John for his dedication to the Council and Parish parts of which are included in the text below to be published in Focus

'December 2022 saw John achieve his 25th anniversary as a parish councillor for Edlesborough. John joined on the 18th December 1997. The minutes of the meeting recorded some items familiar to us today. Rising energy prices, speeding traffic, damaged lampposts and the costs for our annual financial audit going up too. At that time John was an active member of S.E.N.T (Stop Edlesborough New Town). From then on John has dedicated himself to planning issues to the point where he has, for some considerable time, analysed planning applications on behalf of the parish council. He makes recommendations to EPC for submission to higher authorities. His knowledge exceeds that of some professional planners for the county. The Neighbourhood Plan that governs the development in our parish benefitted hugely from John's knowledge. John has also made it a point of knowing some of the history, going back to the Enclosure Acts, that helped shaped parts of the village. In addition, John also has developed expertise, in many other council responsibilities, that helps to guide us as the role of the council develops. Edlesborough Parish Council is privileged to have John as a councillor and friend. We look forward to him continuing to serve the community for some years to come.'

Cllr Williams formally opened the meeting at 19.47

Present

Cllr Williams, Cllr Cabbage, Cllr Wilkinson, Cllr Harpley, Cllr Booth, Cllr Owen, Cllr Nevard, Penny Pataky (the Clerk) and one parishioner.

Apologies

Cllr Thomas, Cllr Wells, Buckinghamshire Councillor Chris Poll, Buckinghamshire Councillor Derek Town, PCSO Megan Dean and PCSO Tina Hobson

Declarations of Interest

None were declared.

Minutes

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council 17th November 2022 with no amendments.

Matters Arising

Buckinghamshire Council Report

BC Cllr Derek Town submitted a report prior to the meeting that will be circulated to the full Council after the meeting. A copy of the report is available on the EPC website, alongside the minutes for this meeting.

Planning

The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response
22/03872/APP 25 th Nov 2022	Collyers Main Road North	Replacement entrance gates and driveway	No objections

	Dagnall		
22/03986/APP 7 th Dec 2022	Chiltern View Farm Leighton Road Edlesborough	Conversion of three redundant farm buildings into a single dwelling.	OPPOSE Intensification of built development outside the settlement boundary

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
22/01164/APP 12 th April 2022	Chiltern Farm Barn Main Road North, Dagnall	Variation of approved plans to convert an existing barn into four dwellings	No objections	Permitted
22/02730/APP 30 th August 2022	4 The Willows Edlesborough	Single storey side extension	No objections	Permitted
22/03171/APP 18 th October 2022	8 St Marys Glebe Edlesborough	Single storey side extension	No Objections	Permitted
22/03422/ATN 10 th October 2022	Land at Ringshall Road Dagnall	Installation of 18m high telecom mast and associated cabinets to replace existing 8m high mast	OPPOSE Does not comply with Policy I6 of VALP	REFUSED

Appeal decision notified by the Planning Inspectorate

Application No.	Address	Description	Parish Council Response	Appeal Decision
21/03929/APP 11 th Oct 2021	Malting Barn Malting Lane Dagnall	Conversion to four flats	OPPOSE Unsatisfactory access	Dismissed

Villages

Warm Spaces

Cllr Wilkinson asked if Council should consider donating towards ECSC making the Pavilion available as a “warm space.”

Cllr Williams confirmed that financial support was available from Buckinghamshire Council for this purpose. Currently ECSC is looking to see what can be organised, as with everything else in the Pavilion this would be dependent upon volunteer availability.

Edlesborough

High Street Telecom Mast

To date there has been no response from CK Hutchinson re the incorrect address for objections. The Clerk has sent a second letter and has copied in our Buckinghamshire Councillors, Mark Auterlony from BC Planning and Greg Smith, MP. A notice informing parishioners of the correct address has been attached to the mast equipment.

Cow Lane Telecom Mast

Council agreed their response to the pre-application consultation from Clarke Telecom re the installation of an O2 mast in Cow Lane, Edlesborough.

Action: Clerk to send response to Clarke Telecom

Please Slow Down for Horses

The signs have been ordered and will be installed once received.

Christmas in Edlesborough

Unfortunately, the Christmas trees traditionally erected at the top of Cow Lane and on Edlesborough Green will not be available this year. This is due to the supplier being unable to source the trees.

EPC are grateful to Christmas Trees R Us for all their past support.

Action: Clerk to inform parishioners via Facebook page.

Dagnall

The application for the proposed upgrade to the existing radio base station on Ringshall Road, Ringshall has been refused.

Christmas in Dagnall

The Council thanks Stephanie Wilson for decorating the Dagnall Christmas Tree.

Northall

The LAT has given the following explanation for not installing a second pedestrian sign on Northall road.

“The Department for Transport guidance on warning signs is that they should only be used where there is a specific safety issue or hazard, and not to solely meet a perceived need. Overuse of warning signs can dilute their effectiveness and tends to bring them into disrepute. In this particular instance I thought it would be appropriate to use the sign on the approach to the village where the visibility is reduced at the left-hand bend. From the other direction there is much better visibility and traffic should be travelling within the speed limit.”

Christmas in Northall

The Council thanks Jane and Chris Woodcock for providing the power for the Northall Christmas tree and village sign lights, and Kevin and Lorna Cubbage for decorating the tree and village sign.

Increasing EPC Visibility

Nothing to report.

Projects

Edlesborough Green Children’s Play Area

– led by Cllr Mrs Booth

Prior to the meeting Cllr Booth had circulated a paper detailing the increased costs for the preferred play equipment and asking the Council to agree to raise the purchase order for the purchase and installation of the equipment.

Council discussed the increased costs and agreed that other play equipment companies would be invited to tender for the project. The existing supplier will be informed of this decision and will be invited to resubmit a quote for the project.

Council agreed a deadline of a week before the January meeting for tenders to be submitted by.

Katrina Holyoake for the Community Board has offered to help source funding for the project.

Actions: Cllr Booth to invite suppliers to quote for the project. Cllr Williams to progress funding support opportunities with Katrina Holyoake.

EMH Redecoration

– led by Cllr Mrs Thomas

The Edlesborough WI Banner has been reinstated.

The wi-fi and hive plugs and cables have been boxed in as they are repeatedly being knocked and dislodged by hirers.

EMH Status

– led by Cllr Wilkinson

A working party meeting to discuss the future of EMH will be scheduled for after the second working party budget meeting.

Re-Wilding

– Led by Cllrs Owen and Wells

Nothing to report.

EPC Small Grant Scheme

– Led by Cllr Harpley

Cllr Williams declared an interest in this application due to his links with FOTCOTHE and ECSC.

A new application has been received from the Shakespeare Company. Council agreed to ask the applicant to complete the second stage of the application.

Action: Clerk to send stage 2 application paperwork.

EDaN & Traffic Management Team Updates

Traffic Calming & MVAS

- Led by Cllr Williams

The council were disappointed that the installation of the MVAS posts has still not progressed any further.

Council agreed the following actions:

- Apply to the Wing and Ivinghoe Community Boards for 50% of the installation costs.
- Seek quotes from the Buckinghamshire Council approved installers.
- Cllr Williams to submit questions to the BC leader Martin Tett on this matter at the Parish Liaison Meeting on 10th January 2023.

South End Lane 20mph

- Led by Cllr Harpley

Cllr Harpley has submitted the application to the Wing & Ivinghoe Community Board with a request for their support in principle of the scheme. Once this is received the scheme will be submitted to BC.

FOTCOTH

The Local Wildlife Site (LWS) selection panel met on 7th December and agreed that St Mary's should be accepted as a Local Wildlife Site.

Cllr Williams is in communication with The CCT about the increasing energy costs of the floodlights.

Work has been carried out on one of the floodlights that had a failed part.

EDaN Beautification Team

Unfortunately, due to the supplier being unable to source the Christmas trees EPC must inform parishioners that the Christmas trees traditionally erected at the top of Cow Lane and on Edlesborough Green will not be available this year. Council agreed to investigate purchasing trees for December 2023.

A request for the setting on the EMH Christmas lights to be changed to stop them flashing was denied, the Council will consider changing the setting for December 2023.

Parish Amenities

Reports on all Amenities including Buckinghamshire Council Devolved Services.

AED's

The AED located at EMH is still missing. The Clerk has requested that a new device is provided to replace the missing device. The Clerk is chasing this issue weekly.

To date the invoices for the two new batteries, remain unpaid. The Clerk has informed WelMedical that the invoices will not be paid at this time.

Donation to Community First Responders

To date Cllr Williams has received no response on this matter.

Action: Cllr Williams to chase a response.

Devolved Services

Nothing to report.

EMH

There is a new 2hour regular hire on a Friday evening. This is for Bible Study classes; the group may wish to extend the hire to another day in the new year.

The NEST system is not working correctly the Clerk is working with the contractor to rectify this.

Prior to the meeting the Clerk had circulated new energy supply contracts to the full Council for their consideration. Council agreed to proceed with the new SSE contracts for the next year and 9months. The new rates will begin in May and June 2023.

Council will hold a EMH working party meeting in 2023.

Action: Clerk to confirm the contracts with SSE.

Green

Prior to the meeting the Clerk had circulated a quote for tree works on Edlesborough Green and The Green allotments. Council agreed a second quote should be sought.

Action: Clerk to seek further quotes and circulate to Council.

Sports Clubs

EB Lions

Nothing to report.

ECC

Nothing to report.

ETC

The Clerk has received two quotes for the wheelchair friendly path between The Pavilion and the tennis courts. Council agreed to forward the quotes to ETC for their decision on which contractor to approve.

Action: Clerk to forward quotes to ETC for their consideration.

Play Area

Following the annual inspection, the swings require some replacement parts. To date one play equipment supplier has provided a quote for the parts and installation. The Clerk is awaiting quotes from other suppliers.

Action: If no other quotes are received from other suppliers by mid-January, Clerk to raise a purchase order with Wicksteed.

Edlesborough Pavilion

Presidents Ball

EPC had granted provisional approval for ECSC to hold a Presidents Ball on Edlesborough Green in May 2023.

Ken Holloway has now confirmed that the dates for the event will be the 27th, 28th and 29th April. With three different events taking place over the three-day period. Ken Holloway has answered all the organisational questions raised by the Clerk and has assured the Clerk that the Council will be kept up to date of plans etc. as the organisation of events progresses.

EPC agreed in principle to this three-day event, with the marquee being erected the day before and removed the day after.

Action: Clerk to inform ECSC Trustees and Ken Holloway of the Council's decision.

Footpath to join Pavilion path to pavement.

The wheelchair accessible footpath to the pavilion from the road known as The Green has been completed.

Update on Property

Cllr Cabbage informed the Council that despite every effort from the project manager, Richard Diggle, the pavilion building contractor has not completed the "snagging list" works.

Council agreed to follow the advice from Richard Diggle that should no response be received from the contractor in the next week other contractor(s) will be employed to complete the works. The original contractor's retention money will be used to cover these costs.

Action: Cllr Cabbage to inform Richard Diggle.

Insurance Premium

An invoice will be raised once the Council's insurance company has provided a breakdown of the annual premium.

Air Conditioning for the Gym

A purchase order has been raised for the purchase and installation of an air conditioning unit for the Pavilion Gym.

Allotments

Dagnall Allotments

One plot is available.

Cow Lane Allotments

All plots are let.

The Green Allotments

Trees need pruning – see notes under Green.

All plots are let.

Northall Allotments

The installation of the additional taps is underway and should be completed in the next week, weather permitting.

The available plots have been offered to a new tenant.

Cemetery

There will be two interments in December.

Churchyard

Repairs have been carried out on one of the floodlights.

Bridle Path

Nothing to report.

War Memorial

Nothing to report.

Bus Shelters

Nothing to report.

Litter & Recycling Bins, Dog Bins, Car Parks

The tree surgeon has recommended that the trees on the edge of the Pebblemoor car park are assessed for die back ash later in 2023.

A replacement dog waste bin has been ordered to replace a broken one the Green.

Streetlights

Bellway Homes has replaced all three missing lights.

The faulty Dagnall light has been replaced.

One light is Summerleys is failed. The Clerk has reported this to UK Power Networks for attention.

Website, Facebook and GDPR

Facebook

Posts and discussions have focused on:

- Cow Lane Mast
- Which roads are gritted

Website

Accessibility & GDPR

Nothing to report.

Finance

November 2022 Accounts

The accounts for November 2022 were approved.

December Payments

Council agreed the December 2022 payment run. Council agreed that payment could be raised for the Wren Construction invoice upon receipt.

2023/24 Budget & Precept

It was agreed that a second Budget Working Party meeting would be scheduled for early January 2023.

Action: Cllrs to attend 2023/24 Budget Working Party meeting.

Correspondence

Items circulated to Full Council prior to the meeting:

- BC Parish Precept setting 2022/23
- Pre-application consultation proposed telecoms installation CTIL_30638900 Cow Lane
- Agenda for Wing & Ivinghoe Community Board, Tuesday, 6th December 2022, 6.30pm

Items for the January 2023 EPC Meeting

Items for future:

- Parish Paths Maps
- Rialtas Training

The meeting closed at 21.45

Key to abbreviations:

EPC – Edlesborough Parish Council

BC – Buckinghamshire Council

Cllr – Councillor

EBPC – Eaton Bray Parish Council

WI – Women's Institute

ECC – Edlesborough Cricket Club

ETC – Edlesborough Tennis Club

FOTCOTH – Friends of the Church on the Hill

EDaN Beautification Team – Edlesborough, Dagnall & Northall Beautification Team

The CCT – The Churches Conservation Trust

The PCC – The Parochial Church

TVP – Thames Valley Police